



JOINT LEGISLATIVE COMMITTEE ON THE BUDGET
STATE CAPITOL
P.O. BOX 44294, CAPITOL STATION
BATON ROUGE, LOUISIANA 70804
(225) 342-8568

REPRESENTATIVE JEROME ZERINGUE
CHAIRMAN

SENATOR BODI WHITE
VICE-CHAIRMAN

REVISED AGENDA

Friday, September 16, 2022
10:00 A.M.
House Committee Room 5

Added Agenda Item #10

I. CALL TO ORDER

II. ROLL CALL

III. BUSINESS

1. Fiscal Status Statement and Five-Year Base-Line Budget
2. BA-7 Agenda
3. Facility Planning and Control Agenda
4. Review and approval of a contract extension between the office of technology services and Deloitte Consulting, LLP, in accordance with the provisions of R.S. 39:1615(J)
5. Interpretation of legislative intent for appropriations contained in Acts 170 and 199 of the 2022 Regular Session of the Legislature in accordance with the provisions of R.S. 24:653(E)
6. Review and approval of Municipal Firemen's Back Supplemental Pay and Municipal Police Back Supplemental Pay in accordance with R.S. 40:1666.9 and R. S. 40:1667.1, respectively
7. Review of a contract between the office of group benefits and Caremark PCS Health, LLC, in accordance with R.S. 42:802(D)(1)
8. Review of the contract amendments between the Louisiana Board of Regents/LOFSA and Thoughtspan Technology, LLC, for software license and support services, in accordance with R.S. 39:1615(J)
9. Update from the Louisiana Department of Health on implementation of EarlySteps provider rate increases funded in Act 199 of the 2022 Regular Session
10. Discussion by the Department of Insurance regarding Act 754 of the 2022 Regular Session relative to the Insure Louisiana Incentive Program

IV. CONSIDERATION OF ANY OTHER BUSINESS THAT MAY COME BEFORE THE COMMITTEE

V. ADJOURNMENT

Persons who do not feel comfortable giving testimony in person at this time may submit a prepared statement in lieu of appearing before the committee:

A. Any interested person or any committee member may file with the committee a prepared statement concerning a specific instrument or matter under consideration by the committee or concerning any matter within the committee's scope of authority, and the committee records shall

reflect receipt of such statement and the date and time thereof.

B. Any person who files a prepared statement which contains data or statistical information shall include in such prepared statement sufficient information to identify the source of the data or statistical information. For the purposes of this Paragraph, the term "source" shall mean a publication, website, person, or other source from which the data or statistical information contained in the prepared statement was obtained by the person or persons who prepared the statement.

NOTE: Statements emailed to hopkinsl@legis.la.gov and received prior to noon on Thursday, September 15, 2022, will be distributed to the committee members prior to the meeting.

All persons desiring to participate in the meeting shall utilize appropriate protective health measures and observe the recommended and appropriate social distancing.

JEROME "ZEE" ZERINGUE, CHAIRMAN

PLEASE SUBMIT A WITNESS CARD TO THE COMMITTEE ADMINISTRATIVE ASSISTANT BEFORE THE MEETING BEGINS IF YOU WANT TO TESTIFY BEFORE THE COMMITTEE.

Agenda Item #1

Fiscal Status Statement and Five -Year Baseline

**JOINT LEGISLATIVE COMMITTEE ON THE BUDGET
GENERAL FUND FISCAL STATUS STATEMENT
FISCAL YEAR 2022-2023
(\$ in millions)**

September 16, 2022

	<u>AUGUST 2022</u>	<u>SEPTEMBER 2022</u>	<u>SEPTEMBER 2022 Over/(Under) AUGUST 2022</u>
<u>GENERAL FUND REVENUE</u>			
Revenue Estimating Conference, May 9, 2022	\$11,039.800	\$11,039.800	\$0.000
FY 21-22 Revenue Carried Forward into FY 22-23	\$0.000	\$404.896	\$404.896
Total Available General Fund Revenue	\$11,039.800	\$11,444.696	\$404.896
<u>APPROPRIATIONS AND REQUIREMENTS</u>			
Non-Appropriated Constitutional Requirements			
Debt Service	\$435.582	\$435.582	\$0.000
Interim Emergency Board	\$1.323	\$1.323	\$0.000
Revenue Sharing	\$90.000	\$90.000	\$0.000
Total Non-Appropriated Constitutional Requirements	\$526.905	\$526.905	\$0.000
Appropriations			
General (Act 199 of 2022 RS)	\$10,028.396	\$10,433.292	\$404.896
Ancillary (Act 169 of 2022 RS)	\$0.000	\$0.000	\$0.000
Judicial (Act 168 of 2022 RS)	\$174.578	\$174.578	\$0.000
Legislative (Act 198 of 2022 RS)	\$85.778	\$85.778	\$0.000
Capital Outlay (Act 117 of 2022 RS)	\$50.000	\$50.000	\$0.000
Total Appropriations	\$10,338.751	\$10,743.647	\$404.896
Other Requirements			
Funds Bill (Act 167 of 2022 RS)	\$170.500	\$170.500	\$0.000
Total Other Requirements	\$170.500	\$170.500	\$0.000
Total Appropriations and Requirements	\$11,036.156	\$11,441.052	\$404.896
General Fund Revenue Less Appropriations and Requirements	\$3.644	\$3.644	\$0.000

II. FY 2021-2022 Fiscal Status Summary:

In accordance with Act 1092 of the 2001 Regular Session and Act 107 of the 2002 First Extraordinary Session (R.S. 39:75), the first budget status report presented after October 15th shall reflect the fund balance for the previous fiscal year.

III. Current Year Items Requiring Action

IV. Horizon Issues Not Contained in 5-Year Plan

**FIVE YEAR BASE LINE PROJECTION
STATE GENERAL FUND SUMMARY
CONTINUATION**

	Prior Fiscal Year 2021-2022	Official Current Fiscal Year 2022-2023	Projected Fiscal Year 2023-2024	Projected Fiscal Year 2024-2025	Projected Fiscal Year 2025-2026
REVENUES:					
Taxes, Licenses & Fees	\$14,407,000,000	\$13,837,200,000	\$13,673,300,000	\$14,003,100,000	\$13,804,000,000
Less Dedications	(\$3,322,300,000)	(\$2,797,400,000)	(\$2,839,200,000)	(\$3,133,300,000)	(\$3,141,700,000)
TOTAL REC REVENUES	\$11,084,700,000	\$11,039,800,000	\$10,834,100,000	\$10,869,800,000	\$10,662,200,000
ANNUAL REC GROWTH RATE		-0.41%	-1.86%	0.33%	-1.91%
Other Revenues:					
Carry Forward Balances	\$183,620,801	\$404,895,634	\$0	\$0	\$0
<i>Total Other Revenue</i>	\$183,620,801	\$404,895,634	\$0	\$0	\$0
TOTAL REVENUES	\$11,268,320,801	\$11,444,695,634	\$10,834,100,000	\$10,869,800,000	\$10,662,200,000
EXPENDITURES:					
General Appropriation Bill (Act 199 of 2022 RS)	\$9,077,018,132	\$10,028,395,894	\$10,806,272,172	\$10,383,279,555	\$10,599,785,445
Ancillary Appropriation Bill (Act 169 of 2022 RS)	\$0	\$0	\$13,122,900	\$18,717,090	\$24,507,077
Non-Appropriated Requirements	\$524,029,823	\$526,904,967	\$548,692,770	\$566,878,209	\$569,116,589
Judicial Appropriation Bill (Act 168 of 2022 RS)	\$164,008,439	\$174,577,666	\$176,567,801	\$176,567,801	\$176,567,801
Legislative Appropriation Bill (Act 198 of 2022 RS)	\$73,610,173	\$85,777,844	\$85,777,844	\$85,777,844	\$85,777,844
Special Acts	\$0	\$0	\$11,853,171	\$11,853,171	\$11,853,171
Capital Outlay Bill (Act 117 of 2022 RS)	\$43,331,996	\$50,000,000	\$0	\$0	\$0
TOTAL ADJUSTED EXPENDITURES (less carryforwards)	\$9,881,998,563	\$10,865,656,371	\$11,642,286,658	\$11,243,073,670	\$11,467,607,927
ANNUAL ADJUSTED GROWTH RATE		9.95%	7.15%	-3.43%	2.00%
Other Expenditures:					
Carryforward BA-7s Expenditures	\$183,620,801	\$404,895,634	\$0	\$0	\$0
Supplemental Bill (Act 170 of 2022 RS)	\$189,766,876	\$0	\$0	\$0	\$0
Funds Bills (Act 167 of 2022 RS)	\$1,011,867,514	\$170,500,000	\$0	\$0	\$0
Total Other Expenditures	\$1,385,255,191	\$575,395,634	\$0	\$0	\$0
TOTAL EXPENDITURES	\$11,267,253,754	\$11,441,052,005	\$11,642,286,658	\$11,243,073,670	\$11,467,607,927
PROJECTED BALANCE	\$1,067,047	\$3,643,629	(\$808,186,658)	(\$373,273,670)	(\$805,407,927)
Oil Prices included in the REC forecast.	\$86.53	\$87.06	\$69.77	\$66.28	\$65.62

Agenda Item #2

BA-7 Agenda

JOINT LEGISLATIVE COMMITTEE ON THE BUDGET
BA-7 AGENDA
September 2022

A. Fiscal Status Statement

B. 5-Year Base Line Projection

C. Carryforward BA-7s

1	EXEC	Executive Department (01-111) Governor's Office of Homeland Security & Emergency Preparedness
2	ELOF	Department of Agriculture and Forestry (04-160) Agriculture and Forestry
3a	ELOF	Department of Agriculture and Forestry (04-160) Agriculture and Forestry
3b	OREQ	Other Requirements (20-941) Agriculture and Forestry – Pass Through Funds
4	CRT	Department of Culture, Recreation and Tourism (06-267) Office of Tourism
5	CRT	Department of Culture, Recreation and Tourism (06-267) Office of Tourism
6	PSAF	Department of Public Safety and Corrections (08B-425) Louisiana Safety Highway Commission
7	LDH	Louisiana Department of Health (09-306) Medical Vendor Payments
8	OREQ	Other Requirements (20-901) Sales Tax Dedications
9	OREQ	Other Requirements (20-950) Judgments



Alan M. Boxberger
Interim Legislative Fiscal Officer

STATE OF LOUISIANA
Legislative Fiscal Office
BATON ROUGE

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To: The Honorable Jerome "Zee" Zeringue
Joint Legislative Committee on the Budget
The Honorable Members of the Joint Legislative Committee on the Budget

From: Alan Boxberger, Interim Legislative Fiscal Officer *AMB*

Date: September 09, 2022

Subject: Joint Legislative Committee on the Budget
Meeting September 16, 2022

Attached are the Legislative Fiscal Office BA-7 (Budget Adjustment) write-ups for the September 16th meeting of the Joint Legislative Committee on the Budget.

The LFO recommends approval of all BA-7's.

Please contact me if you have questions or need additional information.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Executive

AGENDA NO.: 1

AGENCY: Homeland Security & Emergency Prep

ANALYST: Monique Appearing

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T.O.</u>
State General Fund:	\$0	Administrative	\$6,867,514	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$0			
Statutory Dedications:	\$6,867,514			
Federal Funds:	\$0			
Total	<u>\$6,867,514</u>	Total	<u>\$6,867,514</u>	<u>0</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase Statutory Dedications from the Emergency Communications Interoperability Fund for the Louisiana Wireless Information Network (LWIN) Statewide Infrastructure Connectivity Upgrade. More specifically, Governor's Office of Homeland Security and Emergency Preparedness (GOHSEP) will use these funds to replace legacy T1 facilities with modernized transport technology (Ethernet Service) and hardware that will increase the reliability and redundancy of the LWIN system. The LWIN T1 connections in place are no longer supported by the vendor as the technology is aging, vulnerable to flooding, and must be replaced with available technology.

Act 526 (House Bill 1070) of the 2022 Regular Session of the Legislature created the Emergency Communications Interoperability Fund. During the same session, Act 167 (House Bill 406) authorized and directed the state treasurer to transfer \$6,867,514 from the State General Fund (Direct) to the Emergency Communications Interoperability Fund once Act 526 became law.

LWIN provides daily voice communications to more than 109,000 users at the federal, state, local, and non-governmental levels, and more than 80% are from local jurisdictions. If this BA-7 is not approved, it may hamper GOHSEP's and Statewide Interoperability Executive Subcommittee's (SIEC) ability to provide an interoperable communication system for Louisiana first responders for day-to-day, emergency, and disaster response events.

II. IMPACT ON FUTURE FISCAL YEARS

Other than increased maintenance costs associated with the new technology, approval of this BA-7 has no direct expenditure impact on future fiscal years. For FY 23, \$1.2 M SGF was added to GOHSEP's budget for increased operating costs associated with maintenance and support of the LWIN towers after the transition to Ethernet connections. This adjustment increased total maintenance funding for broadband connectivity to the towers to a total of \$2.3 M. These maintenance expenditures, already included in GOHSEP's budget, are assumed to continue in the out years.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Agriculture & Forestry

AGENDA NO.: 2

AGENCY: Agriculture & Forestry

ANALYST: Patrice Thomas

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T.O.</u>
State General Fund:	\$0	Management & Finance	\$0	0
Interagency Transfers:	\$0	Agricultural & Environmental Sciences	\$0	0
Self-Generated Revenue:	\$0	Animal Health & Food Safety	\$0	0
Statutory Dedications:	\$0	Agro-Consumer Services	\$0	0
Federal Funds:	\$7,250,000	Forestry	\$7,250,000	0
		Soil & Water Conservation	\$0	0
Total	<u>\$7,250,000</u>	Total	<u>\$7,250,000</u>	0

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase Federal budget authority by \$7.25 M in the Forestry program. The source of revenue is a 3-year Federal grant of \$10,036,804 from the Forest Service within the U.S. Department of Agriculture that was awarded to the Department of Agriculture and Forestry (LDAF). The grant period is from 08/11/2022 thru 8/10/2025. The state match requirement has been waived by the U.S. Forest Service, therefore no matching state funds are required.

The LA Disaster Supplemental grant will assist landowners and citizens as well as state, local, and tribal governments in areas impacted by natural disasters in 2020 and 2021 by improving wildland fire response and mitigation, mitigating post-storm threats to forest health from invasive species, and providing technical assistance for forest restorations. This BA-7 request is to appropriate \$7.25 M of the \$10,036,804. The remaining grant funds will be appropriated in FY 24 and FY 25.

Year One	FY 23	\$7,250,000
Year Two	FY 24	\$1,393,402
Year Three	FY 25	<u>\$1,393,402</u>
		Total - \$10,036,804

The expenditures associated with this BA-7 request are as follows:

Travel - \$50,000

The department will conduct five (5) Forestry Forums (\$25,000), two (2) tax workshops (\$17,500), and two (2) field days (\$7,500) to provide educational opportunities for forest landowners, professional foresters, and industry partners.

Supplies - \$1,000,000

The purchase of handheld radios (150 radios x \$1,400 per radio = \$210,000), mobile radios (195 radios x \$2,000 per radio = \$390,000), limestone for state forests (\$300,000), and lights and signage (125 x \$800 per light/sign = \$100,000).

Professional Services - \$200,000

The Volunteer Fire Assistance (VFA) program will provide grants to qualifying fire departments to be used to organize, train, and equip the fire departments for the prevention and suppression of fires.

Acquisitions - \$6,000,000

The purchase of forestry equipment - 10 new bulldozers (10 dozers x \$300,000 per dozer = \$3,000,000) and 10 trucks and trailers to transport the bulldozers (10 transports x \$300,000 per transport = \$3,000,000).

II. IMPACT ON FUTURE FISCAL YEARS

The LA Disaster Supplemental grant is a 3-year grant of \$10,036,804. The grant is anticipated to be expended as follows: FY 23 - \$7,250,000, FY 24 - \$1,393,402, and FY 25 - \$1,393,402. LDAF may carry forward any unused funds into future fiscal years until the grant period expires on 8/10/2025.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Agriculture & Forestry

AGENDA NO.: 3a

AGENCY: Agriculture & Forestry

ANALYST: Patrice Thomas

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Management & Finance	\$0	0
Interagency Transfers:	\$0	Agricultural & Environmental Sciences	\$0	0
Self-Generated Revenue:	\$0	Animal Health & Food Safety	\$0	0
Statutory Dedications:	\$0	Agro-Consumer Services	\$0	0
Federal Funds:	\$219,158	Forestry	\$219,158	0
		Soil & Water Conservation	\$0	0
Total	\$219,158	Total	\$219,158	0

I. SUMMARY/COMMENTS

This is a Companion BA-7 to item #3b.

The purpose of this BA-7 request is to increase Federal budget authority by \$219,158 in the LA Department of Agriculture and Forestry (LDAF) within the following programs - Management & Finance (\$53,105) and Animal Health & Food Safety (\$166,053). The source of funds is a Federal grant for the Local Food Purchase Assistance Cooperative Agreement from Agricultural Marketing Services within the U.S. Department of Agriculture. The grant period is 7/01/2022 thru 6/30/2024. This grant requires no state match.

The purpose of the grant is to maintain and improve food and agricultural supply chain resiliency. The total grant award is \$6,940,928. LDAF will utilize \$544,875 (7.85%) for administrative functions and the remaining grant funds of \$6,396,053 (92.15%) will be expended through Agriculture & Forestry - Pass Through Funds (companion BA-7 #3b) for food purchase and distribution. This BA-7 request appropriates \$219,158 to LDAF in FY 23.

**Local Food Purchase Assistance Cooperative Agreement Program (LFPA) Grant
U.S. Department of Agriculture, Agricultural Marketing Services
Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems Project**

	FY 23	FY 24	Total
04-160 - LA Dept. of Agriculture & Forestry	\$ 219,158	\$ 325,717	\$ 544,875
20-941 - Agriculture & Forestry - Pass Through Funds	<u>\$3,225,492</u>	<u>\$3,170,561</u>	<u>\$6,396,053</u>
Total	\$3,444,650	\$3,496,278	\$6,940,928

Expenditures for this BA-7 are as follows:

Office of Management & Finance Program - \$53,105

Supplies - \$53,105

General office supplies such as copy paper, toner/ink, folders, binders, notebooks, pens, pencils, etc. (\$35,000). Also, LDAF will purchase computer docking stations (\$10,000) and software (\$8,105).

Office of Animal Health and Food Safety Program - \$166,053

Personal Services - \$99,572

To implement and administer the grant, LDAF will hire two Food Distribution Program Managers, each with an annual salary of \$45,780 and related benefits of \$20,601. This BA-7 request is for nine (9) months of salary (\$68,670) and related benefits (\$30,902). Related benefits are calculated at 45% of annual salaries. Since LDAF will not hire positions for this grant until October 2022, nine (9) months of personal service expenditures are requested in FY 23.

Position Title	FY 23	FY 24
	9 Months Salary	Annualized Salary
Food Distribution Program Manager (Southern LA)	\$34,335	\$45,780

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

Food Distribution Program Manager (Northern LA)	\$34,335	\$45,780
	\$68,670	\$91,560

Related benefits are calculated at 45% of salaries (\$30,902 for 9 months and \$41,202 annualized).

Operating Services - \$39,000

Outreach through advertising and marketing materials to promote the Nourishing Louisiana and Local Food Systems project (\$20,000). Office space for the Food Distribution Program Managers at \$1,000 per month for ten and half months (\$10,500). Maintenance cost of automobiles used by the program managers as they travel the state to promote the project as well as visit the five regional food banks and 315 affiliated food pantries (\$8,500).

Supplies - \$27,481

General office supplies such as copy paper (\$341), two laptop computers and portable printers (\$3,800), and fuel to reimburse Food Distribution Program Managers as they travel to visit the regional food banks and affiliated food pantries (\$23,340).

II. IMPACT ON FUTURE FISCAL YEARS

The Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems Project is a 2-year grant of \$6,940,928 with \$544,875 for administrative functions within LDAF. The grant's allowable administrative costs are anticipated to be budgeted as follows: FY 23 - \$219,158 and FY 24 - \$325,717. LDAF may carry forward any unused funds until the grant period expires on 6/30/2024.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Other Requirements

AGENDA NO.: 3b

AGENCY: Agriculture & Forestry - Pass Through Funds

ANALYST: Patrice Thomas

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Agriculture & Forestry Funds	\$3,225,492	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$0			
Statutory Dedications:	\$0			
Federal Funds:	\$3,225,492			
Total	<u>\$3,225,492</u>	Total	<u>\$3,225,492</u>	0

I. SUMMARY/COMMENTS

This is a Companion BA-7 to item # 3a.

The purpose of this BA-7 request is to increase Federal budget authority by \$3,225,492 in the Agriculture and Forestry - Pass Through Funds. The source of funds is a Federal grant for the Local Food Purchase Assistance Cooperative Agreement from Agricultural Marketing Services within the U.S. Department of Agriculture. The grant period is 7/01/2022 thru 6/30/2024. This grant requires no state match.

The purpose of the grant is to maintain and improve food and agricultural supply chain resiliency. The total grant award is \$6,940,928. The Agriculture & Forestry - Pass Through Fund will utilize \$6,396,053 (92.15%) for food purchase and distribution and the remaining grant funds of \$544,875 (7.85%) will be utilized by the LA Department of Agriculture and Forestry (companion BA-7 #3b) for administrative functions. This BA-7 request appropriates \$3,225,492 to the Pass Through Funds program in FY 23.

**Local Food Purchase Assistance Cooperative Agreement Program (LFPA) Grant
U.S. Department of Agriculture, Agricultural Marketing Services
Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems Project**

	FY 23	FY 24	Total
04-160 - LA Dept. of Agriculture & Forestry	\$ 219,158	\$ 325,717	\$ 544,875
20-941 - Agriculture & Forestry - Pass Through Funds	<u>\$3,225,492</u>	<u>\$3,170,561</u>	<u>\$6,396,053</u>
Total	\$3,444,650	\$3,496,278	\$6,940,928

Through the Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems program, the LA Department of Agriculture and Forestry (LDAF) will partner with Feeding Louisiana, the state food bank association. Feeding Louisiana supports the collaborative efforts of the state's five regional food banks - located in Alexandria, Baton Rouge, Monroe, New Orleans, and Shreveport. Through its partnership with Feeding Louisiana, LDAF will spend \$4,455,053 to purchase 1.8 M pounds of fresh locally grown food over the 2-year grant period. The food will be distributed by the five food banks and 315 food pantries across the state to under served communities and serve 130,000 people.

Expenditures for this BA-7 are as follows:

Other Charges - \$3,225,492

\$2,254,992 - Purchase Local and Regional Food - During this first year of the grant, \$2,254,992 will be used to purchase locally grown food such as fruit, vegetables, rice, eggs, meat, and seafood. At least 40% of the food will be purchased from socially disadvantaged farmers and specialty crop farmers.

\$175,000 - Storage of over 1 M pounds of food that will be purchased and distributed in FY 23.

\$190,500 - Transportation cost of distributing food to the five food banks and 315 food pantries statewide.

\$62,500 - Contract with Feeding Louisiana to hire a Project Manager to track documentation of the program such as invoice payments, monitoring, and distribution of food as well as write contracts and issue payments to producers.

\$67,500 - Contract with Second Harvest Food Bank to hire an Agricultural Specialist who will manage local food procurement and develop community partnerships with farmers.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

\$ 325,000 - Contract with Louisiana Small Scale Agricultural Coalition (LSSAC) to provide technical assistance, informational support, and outreach to socially disadvantage farmers
\$ 150,000 - Statewide Market Match

II. IMPACT ON FUTURE FISCAL YEARS

The Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems Project is a 2-year grant of \$6,940,928 with \$3,225,492 for implementation, food purchase and distribution within the Pass Through Funds program. The grant's anticipated expenditures for the procurement and distribution of food is as follows: FY 23 - \$3,225,492 and FY 24 - \$3,170,561. LDAF may carry forward any unused funds in the Pass Through Funds program until the grant period expires on 6/30/2024.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Culture, Recreation & Tourism

AGENDA NO.: 4

AGENCY: Tourism

ANALYST: Chris Henry

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T.O.</u>
State General Fund:	\$0	Administrative	\$0	0
Interagency Transfers:	\$0	Marketing	\$15,000,000	0
Self-Generated Revenue:	\$15,000,000	Welcome Centers	\$0	0
Statutory Dedications:	\$0			
Federal Funds:	\$0			
Total	<u>\$15,000,000</u>	Total	<u>\$15,000,000</u>	0

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase authority in Fees and Self-Generated Revenue for the Marketing Program in the Office of Tourism. Funding originates from an accumulated balance in revenue generated from the 0.03% (three-tenths of one percent) sales tax levied by the Louisiana Tourism Promotion District. The agency reports a balance of \$21.2 M remaining at the end of FY 22. Currently, \$27.2 M is appropriated in FY 23 from tourism promotion district revenue.

Initiatives included in this request:

\$3,120,000	Paid Media Advertising and Promotion
\$2,820,000	Recovery Support Grants
\$2,000,000	International Marketing and Growth
\$1,600,000	National Events (Parades)
\$1,560,000	Louisiana Seafood Promotion
\$1,090,000	Rural Tourism Campaigns
\$1,000,000	Civil Rights Trail Exhibits
\$900,000	Canadian Targeting
\$700,000	Public Relations
\$150,000	Museum Promotion
\$60,000	Major Event Support (Jazz & Heritage Festival and Festival International)

In FY 22, the Office of Tourism was appropriated \$17.5 M from the Louisiana Tourism Revival Fund (originally from American Rescue Plan Act - Federal Funds) to start implementation of the Sunshine Plan to revitalize tourism in the state. If approved, this BA-7 will allow the department to continue to support tourism recovery initiatives in the Sunshine Plan through utilizing its own self-generated revenue balance.

II. IMPACT ON FUTURE FISCAL YEARS

Approval of this BA-7 request will diminish the total of the Tourism Promotion District's accumulated balance available for future use. The undesignated balance in the fund after this action will be approximately \$6.2 M as reported by the agency.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Culture, Recreation & Tourism

AGENDA NO.: 5

AGENCY: Tourism

ANALYST: Chris Henry

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T.O.</u>
State General Fund:	\$0	Administrative	\$0	0
Interagency Transfers:	\$0	Marketing	\$5,500,000	0
Self-Generated Revenue:	\$0	Welcome Centers	\$0	0
Statutory Dedications:	\$5,500,000			
Federal Funds:	\$0			
Total	<u>\$5,500,000</u>	Total	<u>\$5,500,000</u>	0

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase Statutory Dedications out of the Major Events Incentive Fund in the amount of \$5,500,000 for the Office of Tourism’s Marketing Program. This fund was created in Act 751 of the 2022 Regular Legislative Session along with the Major Events Incentive Program under the authority of the Office of Tourism within the Department of Culture, Recreation and Tourism (CRT). Money is currently in the fund for this purpose originating from a transfer of the remaining balance in the Major Events Incentive Program Subfund of the Mega-Project Development Fund from its repeal in Act 751. The Revenue Estimating Conference recognized a beginning balance of \$19.5 M in the Major Events Incentive Fund at its September 8, 2022 meeting.

This funding will allow CRT to pay the New Orleans 2022 Local Organizing Committee (NOLOC), Inc. for eligible expenses incurred during the initial securing and subsequent hosting of the 2022 NCAA Men’s Final Four Tournament per a cooperative endeavor agreement between CRT, NOLOC, the Department of Economic Development (LED), and the Division of Administration. The original agreement between NOLOC and LED dated July 1, 2021, was amended and signed on August 24, 2022 to include CRT after Act 751 became effective on June 27, 2022. LED was appropriated funding for the agreement in Act 119 of the 2021 Regular Session but was unable to make the payment in FY 22 to fulfill the agreement.

The expenses include the following:

\$4,537,184	Superdome staffing and building expenses
\$451,525	Morial Convention Center rental for the FanFest
\$244,008	NCAA staff and vendor hotel room expenses
\$190,000	Woldenberg Park Rental for NCAA Concert Series
\$77,283	Crystal Clear Imaging for NCAA Final Four Decor

For informational purposes, an Economic Impact Study conducted by the LSU Economics and Policy Research Group on the Final Four weekend estimates the total spending made by visitors to Louisiana at \$78.7 million and spending made through hosting, NCAA, media, and sponsors at \$27.6 million for a total of \$106.3 million in new direct spending. According to the study, the combined direct and indirect spending is estimated to have increased sales and excise tax revenue for the state by \$4.8 million.

II. IMPACT ON FUTURE FISCAL YEARS

Approval of this BA-7 request will have no impact on future fiscal years.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: DPSC Public Safety Services

AGENDA NO.: 6

AGENCY: LA Highway Safety Commission

ANALYST: Patrice Thomas

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Administrative	\$79,175	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$79,175			
Statutory Dedications:	\$0			
Federal Funds:	\$0			
Total	<u>\$79,175</u>	Total	<u>\$79,175</u>	<u>0</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase SGR budget authority by \$79,175. The source of SGR are two grants from the Governors Highway Safety Association (GHSA), which is a nonprofit organization representing the state and territorial highway safety offices that implement federal grant programs to address behavioral highway safety issues. The LA Highway Safety Commission (LHSC) will use the first grant award of \$29,175 to support high-risk impaired driving prevention efforts. The second grant award of \$50,000 will be used to enhance and bolster efforts to counteract alcohol and/or drug-impaired driving. Both grants do not require a state match. The projected SGR fund balance within LHSC was recognized by the Revenue Estimating Conference (REC) on 5/09/22.

Expenditures for this BA-7 request are as follows:

Other Charges - \$79,175

\$29,175 - LHSC will fund a pilot project in Lafayette Parish to administer the Computerized Assessment and Referral System (CARS), which is a computer-guided interview that includes comprehensive psychosocial and mental health assessments. The CARS screening and assessment tool will be administered to offenders convicted of a misdemeanor (first offense and second offense) driving while intoxicated to determine the presence of substance use disorders and mental health issues.

\$30,000 - LHSC will contract with a forensic toxicologist that will provide expert analysis and court testimony on drug-impaired driving cases. Since drug-impaired driving cases are highly complex and more challenging than alcohol-impaired cases, without the appropriate toxicology support many cases are pled down or dismissed, thereby allowing drivers back on the road rather than in treatment or monitoring programs.

\$20,000 - LHSC will purchase equipment for the North Louisiana Crime Lab. The new equipment will expand the range of impairing drugs tested by the lab and allow the lab to test every impaired driving blood sample submitted for analysis for a wider array of drugs including inhalants.

II. IMPACT ON FUTURE FISCAL YEARS

The agency will annualize this BA-7 request in their FY 24 Budget Request. The Legislative Fiscal Office anticipates that the Governor's FY 24 Executive Budget will incorporate the annualization of both grant awards. On 5/09/22, the REC recognized a sufficient amount of SGR in FY 24 to cover the projected annualization of both grant awards.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Health

AGENDA NO.: 7

AGENCY: Medical Vendor Payments

ANALYST: Shawn Hotstream

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T.O.</u>
State General Fund:	\$0	Private Providers	\$1,846,312,656	0
Interagency Transfers:	\$0	Public Providers	\$0	0
Self-Generated Revenue:	\$29,970,252	Medicare Buy-Ins & Supplements	\$0	0
Statutory Dedications:	\$143,686,962	Uncompensated Care Costs	(\$803,397,298)	0
Federal Funds:	\$869,258,144			
Total	<u>\$1,042,915,358</u>	Total	<u>\$1,042,915,358</u>	0

I. SUMMARY/COMMENTS

The purpose of this BA-7 is two-fold. First, the BA-7 requests to provide additional budget authority in order to provide hospital directed payments in FY 23. Second, the BA-7 proposes to add budget authority in order for the department to provide additional Managed Care Incentive Payments (MCIP) to managed care organizations in FY 23. The additional authority requested in this BA-7 represents a portion of total hospital directed payment program spending in FY 23.

The Louisiana Department of Health will utilize various state match sources to draw federal matching funds for hospital directed payments, including existing match currently budgeted in Medicaid (Medical Vendor Payments) for FY 23, and additional sources requested in this BA-7. Non-SGF match sources include IAT and Fees/Self Generated revenues, which represent revenues transferred from public entities (including service district hospitals, LSU, and other public hospitals). In addition, Statutorily Dedicated revenues are anticipated to be used as a state match source, and represent revenues collected from hospital assessments, and managed care premium taxes. *Note: The September REC meeting recognized the additional Fees/SGR revenues (\$29.9 M) and Statutory Dedicated revenues deposited into the Hospital Stabilization Fund from HCR 8 projected to be used as match (\$143.6 M). However, additional Statutorily Dedicated (Medical Assistance Trust Fund) revenues generated from premium tax revenues under the payment model will be required to be recognized by REC and appropriated at some point in FY 23, as \$77 M in premium tax revenues are utilized as a match source for hospital directed payments. Total means of finance for anticipated FY 23 payments are reflected below.

Total MOF for both Hospital Directed Payments and MCIP payments (BA-7 budget authority requested plus existing revenues)

	SGF	IAT	FSGR	STAT DED	FED	TOTAL
BA-7 request	\$0	\$0	\$29,970,252	\$143,686,962	\$869,258,144	\$1,042,915,358
Existing MOF	\$191,373,575	\$72,140,223	\$154,336,044	\$8,845,538	\$1,142,815,509	\$1,569,510,889
*Additional MATF	\$0	\$0	\$0	\$77,111,846	\$0	<u>\$77,111,846</u>
Total MOF						\$2,689,538,093

*To be requested at a later date once recognized by REC.

State Directed Payment: \$2,539,934,842

On August 19, 2022, the Louisiana Department of Health received approval from the Centers for Medicare and Medicaid (CMS) related to two separate pre prints for hospital directed payments that authorize an add-on to Medicaid base claim payments for both inpatient and outpatient services for certain hospitals. Total directed payments (payment pool) authorized by CMS to be paid to hospitals for both inpatient and outpatient services in FY 23 totals approximately \$2.5 B. LDH projects paying \$2.49 B to certain hospitals (in-state providers of inpatient and outpatient hospital services) by tier/class under the first federally approved pre print, and \$40.6 M to certain hospitals (long-term acute care, psychiatric services, and rehab services) under the second federally approved pre print.

Managed Care Incentive Payments (MCIP) additional authority: \$46,787,455

Total estimated hospital directed payment spending in FY 23 and additional MCIP spending is reflected below.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

Expenditures:

Hospital directed tier payments (Preprint 1)	
Hospital Tier	
1	\$568,374,413
2	\$450,883,505
3	\$269,646,135
4	\$510,895,644
5	<u>\$699,529,546</u>
Sum tier payments (Preprint 1)	\$2,499,329,243
Hospital directed payments	
(Preprint 2)	\$40,605,599
Premium tax expense	\$102,815,796
Additional MCIP	<u>\$46,787,455</u>
Expenditures in FY 23	\$2,689,538,093

Directed payments are considered premium revenues for the MCO's. As such, the MCO's will be required to pay tax on those premiums. The premium tax expenditures reflected above (\$102,815,796) represent payments from LDH to the plans to offset the premium liability that the plans are incurring.

II. IMPACT ON FUTURE FISCAL YEARS

A portion of the financing authorized through the hospital tax resolution for directed hospital payments will require annual approval from the legislature. Approximately \$143 M in hospital assessments are utilized in FY 23 to partially finance state directed payments. In addition, state directed payments under both pre prints authorized by CMS will require annual approval, as these specific payments are approved for the rating period covering July 1, 2022 through June 30, 2023.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Other Requirements

AGENDA NO.: 8

AGENCY: State Sales Tax Dedications

ANALYST: Monique Appearing

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T.O.</u>
State General Fund:	\$0	Sales Tax Dedications	\$1,874,874	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$0			
Statutory Dedications:	\$1,874,874			
Federal Funds:	\$0			
Total	<u>\$1,874,874</u>	Total	<u>\$1,874,874</u>	<u>0</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase Statutory Dedications from the St. Tammany Parish Fund by \$1,878,874, which represents the excess fund balance carried over from FY 22 to FY 23. The current FY 23 appropriation from this fund is \$1,966,730. The BA-7 increase will bring the total amount appropriated to \$3,841,604.

Allocation of St. Tammany Parish Fund (R.S. 47:302.26). The allocation set forth in law will be the allocation used to distribute the funds:

Monies in the fund shall be allocated as follows:

- (1) St. Tammany Parish Tourist and Convention Commission, 25% (\$468,718).
- (2) St. Tammany Parish Development District, 45% (\$843,693).
- (3) Harbor Center District, 9% (\$168,739).
- (4) Recreation District No. 1 of St. Tammany Parish, 9% (\$168,739).
- (5)(a) St. Tammany Parish Government, 12% (\$224,985).
- (b) The twelve percent allocation shall be dedicated solely and exclusively for improvements, operations, and maintenance of Camp Salmen Nature Park, the East St. Tammany Fishing Pier and Tammany Trace.

II. IMPACT ON FUTURE FISCAL YEARS

Approval of this BA-7 request will have no impact on future fiscal years.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

**LEGISLATIVE FISCAL OFFICE
ANALYSIS OF BA-7 REQUEST**

DEPARTMENT: Other Requirements

AGENDA NO.: 9

AGENCY: Special Acts/Judgments

ANALYST: Tanesha Morgan

<u>Means of Financing</u>		<u>Expenditures by Program</u>		<u>T. O.</u>
State General Fund:	\$0	Special Acts/Judgments	\$95,049,241	0
Interagency Transfers:	\$0			
Self-Generated Revenue:	\$0			
Statutory Dedications:	\$95,049,241			
Federal Funds:	\$0			
Total	<u>\$95,049,241</u>	Total	<u>\$95,049,241</u>	<u>0</u>

I. SUMMARY/COMMENTS

The purpose of this BA-7 request is to increase Statutory Dedications from the Jean Boudreaux Settlement Compromise Fund in the amount of \$95,049,241 in FY 23 for judgments. The funds will be used make payments to the plaintiffs of the 1983 flood on the Tangipahoa River.

The balance of the fund is \$95,049,241 as of 8/23/22. The original source of revenue deposited into the fund is SGF. Act 114 of 2021 RLS deposited \$15 M SGF into the fund. Act 167 of 2022 RLS deposited \$80 M SGF into the fund. The additional \$49,241 is interest earnings.

NOTE: In accordance with Act 114 of 2021 Regular Legislative Session, monies in this fund shall be used for payment of amounts due pursuant to a compromise agreement regarding the judgment captioned "Jean Boudreaux and the Victims of the Flood on April 6, 1983 on the Tangipahoa River versus the State of Louisiana, Department of Transportation, et al.", rendered on June 10, 2005, bearing Number 2004 CA 0985, on the docket of the Court of Appeal, First Circuit, state of Louisiana. The monies payable shall be paid to the plaintiffs through Hancock Bank, as escrow agent, into escrow account number 1097000229. Payment shall be made as to this judgment only after presentation to the state treasurer of documentation required by the state treasurer. Payments out of the fund shall not be made without prior approval of the compromise agreement by the Joint Legislative Committee on the Budget.


II. IMPACT ON FUTURE FISCAL YEARS

Approval of this BA-7 request will have no impact on future fiscal years.

III. LEGISLATIVE FISCAL OFFICE RECOMMENDATION

The Legislative Fiscal Office recommends approval of this BA-7 request.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Executive Department		FOR OPB USE ONLY				
AGENCY: GOHSEP		OPB LOG NUMBER		AGENDA NUMBER		
SCHEDULE NUMBER: 01-111		105		1		
SUBMISSION DATE: August 25, 2022		Approval and Authority:				
AGENCY BA-7 NUMBER: 11-111-02						
HEAD OF BUDGET UNIT: Casey Tingle						
TITLE: Director						
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge):						
						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$155,398,101				\$155,398,101	
INTERAGENCY TRANSFERS	\$801,087				\$801,087	
FEES & SELF-GENERATED	\$1,265,396				\$1,265,396	
Regular Fees & Self-generated	\$1,265,396				\$1,265,396	
Subtotal of Fund Accounts from Page 2:						
STATUTORY DEDICATIONS	\$963,060,172		\$6,867,514		\$969,927,686	
Louisiana Rescue Plan Fund (V43)	\$501,500,000				\$501,500,000	
State Emergency Response Fund (V29)	\$11,560,172				\$11,560,172	
Subtotal of Dedications from Page 2	\$450,000,000		\$6,867,514		\$456,867,514	
FEDERAL	\$1,250,006,315				\$1,250,006,315	
TOTAL	\$2,370,531,071		\$6,867,514		\$2,377,398,585	
AUTHORIZED POSITIONS	64				64	
AUTHORIZED OTHER CHARGES	227				227	
NON-TO FTE POSITIONS						
TOTAL POSITIONS	291				291	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
100 - Administrative	\$2,370,531,071	291	\$6,867,514		\$2,377,398,585	291
Subtotal of programs from Page 2:						
TOTAL	\$2,370,531,071	291	\$6,867,514		\$2,377,398,585	291

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Executive Department	FOR OPB USE ONLY	
AGENCY: GOHSEP	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 01-111		
SUBMISSION DATE: August 25, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 11-111-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]			
[Select Fund Account]			
SUBTOTAL (to Page 1)			
STATUTORY DEDICATIONS			
Louisiana Water Sector Fund (V44)	\$450,000,000		\$450,000,000
Emergency Communications Interoperability Fund (V59)		\$6,867,514	\$6,867,514
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
SUBTOTAL (to Page 1)	\$450,000,000	\$6,867,514	\$456,867,514

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SUBTOTAL (to Page 1)						

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of funding for this request is Statutory Dedicated Emergency Communications Interoperability funds. See the questionnaire for further information.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS	\$6,867,514	(\$6,867,514)			
FEDERAL					
TOTAL	\$6,867,514	(\$6,867,514)			

3. If this action requires additional personnel, provide a detailed explanation below:
This action will not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This request is for the LWIN Statewide Infrastructure Connectivity Upgrade - Replacement of legacy T1 facilities with modernized transport technology (Ethernet service) and hardware that will increase reliability and redundancy of the LWIN system. The LWIN T1 connections in place are no longer supported by the vendor as the technology is aging, is vulnerable to flooding, and must be replaced with current available technology.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
This BA-7 is not after the fact.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This request is for LWIN Statewide Infrastructure Connectivity Upgrade - Replacement of legacy T1 facilities with modernized transport technology (Ethernet service) and hardware that will increase reliability and redundancy of the LWIN system. The LWIN T1 connections in place are no longer supported by the vendor as the technology is aging, is vulnerable to flooding, and must be replaced with current available technology.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

The items requested directly impact GOHSEP's mission to lead and support Louisiana and its citizens to prevent, prepare for, respond to, recover from and mitigate against man-made or natural disasters that threaten our State. This BA-7 directly impacts Agency Goal 6. To establish and maintain, through the Statewide Interoperability Executive Committee (SIEC), an infrastructure that provides an interoperable environment at the local, state and federal level. GOHSEP's Strategic Plan Objective's 6.1 and 6.2 are also impacted by this request.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will hamper GOHSEP and the Statewide Interoperable Executive Committee's (SIECs) ability to provide an interoperable communication system for Louisiana first responders for day-to-day and emergency and disaster response events. LWIN provides daily voice communications to more than 109K users at the Federal, State, local and nongovernmental levels and more than 80 percent are from local jurisdictions. Without this system operational, Louisiana puts its public safety at risk.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$155,398,101		\$155,398,101				
Interagency Transfers	\$801,087		\$801,087				
Fees & Self-Generated *	\$1,265,396		\$1,265,396				
Statutory Dedications **	\$963,060,172	\$6,867,514	\$969,927,686	(\$6,867,514)			
FEDERAL FUNDS	\$1,250,006,315		\$1,250,006,315				
TOTAL MOF	\$2,370,531,071	\$6,867,514	\$2,377,398,585	(\$6,867,514)			
EXPENDITURES:							
Salaries	\$5,381,347		\$5,381,347				
Other Compensation							
Related Benefits	\$2,467,440		\$2,467,440				
Travel	\$5,417		\$5,417				
Operating Services	\$1,380		\$1,380				
Supplies	\$202,255		\$202,255				
Professional Services		\$6,867,514	\$6,867,514	(\$6,867,514)			
Other Charges	\$2,332,977,977		\$2,332,977,977				
Debt Services							
Interagency Transfers	\$29,417,709		\$29,417,709				
Acquisitions	\$77,546		\$77,546				
Major Repairs							
UNALLOTTED							
TOTAL EXPENDITURES	\$2,370,531,071	\$6,867,514	\$2,377,398,585	(\$6,867,514)			
POSITIONS							
Classified							
Unclassified	64		64				
TOTAL T.O. POSITIONS	64		64				
Other Charges Positions	227		227				
Non-TO FTE Positions							
TOTAL POSITIONS	291		291				
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$1,265,396		\$1,265,396				
[Select Fund Account]							
[Select Fund Account]							
**Statutory Dedications:							
State Emergency Response Fund (SER)	\$11,560,172		\$11,560,172				
Louisiana Rescue Plan Fund (V43)	\$501,500,000		\$501,500,000				
Louisiana Water Sector Fund (V44)	\$450,000,000		\$450,000,000				
Emergency Communications Interoperability Fund (V59)		\$6,867,514	\$6,867,514	(\$6,867,514)			
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT				\$6,867,514		\$6,867,514
EXPENDITURES:						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services				\$6,867,514		\$6,867,514
Other Charges						
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
TOTAL EXPENDITURES				\$6,867,514		\$6,867,514
OVER / (UNDER)						
POSITIONS						
Classified						
Unclassified						
TOTAL T.O. POSITIONS						
Other Charges Positions						
Non-TO FTE Positions						
TOTAL POSITIONS						

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

BA-7 QUESTIONNAIRE

GENERAL PURPOSE

1. The general purpose of BA-7 #11-111-02 is to increase Statutory Dedicated Emergency Communications Interoperability Fund (V59) budget authority for GOHSEP.

REVENUES

REVENUE SOURCE	BEGINNING BUDGET	ADJUSTMENT AMOUNT	REVISED BUDGET	BRIEF DESCRIPTION
Beginning Stat. Ded.				
State Emergency Response Fund (V29)	\$11,560,172		\$11,560,172	
LA Rescue Plan Fund (V43)	\$501,500,000		\$501,500,000	
Louisiana Water Sector Fund (V44)	\$450,000,000		\$450,000,000	
Emergency Communications Interoperability Fund (V59)		\$6,867,514	\$6,867,514	HB 1070 in the 2022 Regular Legislative Session created the Emergency Communications Interoperability Fund as a special fund in the state treasury. Monies in the fund shall be used to provide funding for the Louisiana Wireless Information Network. NOTE: HB 406 directs the state treasurer to deposit \$6,867,514 from the State General Fund (Direct) to the Emergency Communications Interoperability Fund.
TOTAL SD	\$963,060,172	\$6,867,514	\$969,927,686	

EXPENDITURES

9. The Professional Services expenditure category will be adjusted as a result of this BA-7.

	OBJECT CODE	AMOUNT	MOF
100 - Administrative	5510400 - Other Professional Services	\$6,867,514	Statutory Dedicated - ECIF (V59)
TOTAL		\$6,867,514	
		\$ 6,867,514	

OTHER

- 12.
- Christina Dayries
Deputy Director, Chief of Staff
(225)358-5599
Christina.Dayries@la.gov
- Wayne Tedesco
Assistant Deputy Director, Grants and Administration
(225) 358-5300
Wayne.Tedesco@LA.GOV
- Paula Tregre
Budget Director
(225) 925-1873
Paula.Tregre@la.gov
- Sherris Prosperie
Budget Analyst 4
(225)925-4445
Sherris.Prospere@la.gov

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry		FOR OPB USE ONLY				
AGENCY: Agriculture & Forestry		OPB LOG NUMBER		AGENDA NUMBER		
SCHEDULE NUMBER: 04-160		100		2		
SUBMISSION DATE: August 24, 2022		Approval and Authority:				
AGENCY BA-7 NUMBER: 02						
HEAD OF BUDGET UNIT: Dane Morgan						
TITLE: Assistant Commissioner for Management & Finance						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small>						
Dane Morgan / kcf						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023			
GENERAL FUND BY:						
DIRECT	\$26,255,486	\$0	\$26,255,486			
INTERAGENCY TRANSFERS	\$387,345	\$0	\$387,345			
FEES & SELF-GENERATED	\$7,294,299	\$0	\$7,294,299			
Regular Fees & Self-generated	\$7,294,299	\$0	\$7,294,299			
Subtotal of Fund Accounts from Page 2	\$0	\$0	\$0			
STATUTORY DEDICATIONS	\$38,089,571	\$0	\$38,089,571			
Structural Pest Control Commission Fund (A02)	\$1,540,547	\$0	\$1,540,547			
Louisiana Agricultural Finance Authority Fund (A07)	\$11,800,062	\$0	\$11,800,062			
Subtotal of Dedications from Page 2	\$24,748,962	\$0	\$24,748,962			
FEDERAL	\$10,178,928	\$7,250,000	\$17,428,928			
TOTAL	\$82,205,629	\$7,250,000	\$89,455,629			
AUTHORIZED POSITIONS	590	0	590			
AUTHORIZED OTHER CHARGES	2	0	2			
NON-TO FTE POSITIONS	42	0	42			
TOTAL POSITIONS	634	0	634			
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Management & Finance	\$22,114,011	124	\$0	0	\$22,114,011	124
Ag & Environment Sciences	\$13,868,700	114	\$0	0	\$13,868,700	114
Animal Health & Food Safety	\$14,723,373	120	\$0	0	\$14,723,373	120
Agro-Consumer Services	\$7,909,815	83	\$0	0	\$7,909,815	83
Forestry	\$21,449,620	183	\$7,250,000	0	\$28,699,620	183
Soil & Water	\$2,140,110	10	\$0	0	\$2,140,110	10
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$82,205,629	634	\$7,250,000	0	\$89,455,629	634

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Pesticide Fund (A09)	\$6,228,045	\$0	\$6,228,045
Forest Protection Fund (A11)	\$820,000	\$0	\$820,000
Forestry Productivity Fund (A14)	\$350,000	\$0	\$350,000
Petroleum Products Fund (A15)	\$4,175,665	\$0	\$4,175,665
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$2,167,467	\$0	\$2,167,467
SUBTOTAL (to Page 1)	\$13,751,177	\$0	\$13,751,177

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Seed Commission Fund (A21)	\$1,126,313	\$0	\$1,126,313
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000
Weights and Measures Fund (A23)	\$2,784,529	\$0	\$2,784,529
Feed and Fertilizer Fund (A29)	\$3,004,748	\$0	\$3,004,748
Horticulture and Quarantine Fund (A30)	\$2,600,000	\$0	\$2,600,000
Wildfire Suppression Subfund (A31)	\$1,282,195	\$0	\$1,282,195
SUBTOTAL (to Page 1)	\$10,997,785	\$0	\$10,997,785

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of the funding is for a three (3) year federal grant award for Forestry. The amount awarded is \$10,036,804. This grant is for assisting landowners, citizens, state, local, and tribal governments in areas impacted by natural disasters in 2020 and 2021 by improving wildland fire response and mitigation, mitigating post-storm threats to forest health from irvasive species, and providing technical assistance for rural and community forest restoration. (See attached Grant Award)

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$7,250,000	\$0	\$0	\$0	\$0
TOTAL	\$7,250,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
This grant will not require additdional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This grant is going into effect this fiscal year and there will not be sufficient funds or expenditure authority to cover the grants expenses.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
No this is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval will allow LDAF to execute its role in the proposed cooperative agreement. The purpose is to assist landowners, citizens, state, local, and tribal governments in areas impacted by natural disasters in 2020 and 2021 by improving wildland fire response and mitigation, mitigating post-storm threats to forest health from invasive species, and providing technical assistance for rural and community forest restoration.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This BA-7 will allow the department to pay the expenses that will come from this grant. If not, the current amount of budget authority will not cover the additional expenses to come from this grant.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The performance impacts associated with this request are identified, to the extent possible, in the explanations above.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The department will not have sufficient funds to pay for the expenditures of this grant.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME: <u>Office of Forestry</u>							
MEANS OF FINANCING:	CURRENT	REQUESTED	REVISED	ADJUSTMENT OUTYEAR PROJECTIONS			
	FY 2022-2023	ADJUSTMENT	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$11,833,920	\$0	\$11,833,920	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$529,536	\$0	\$529,536	\$0	\$0	\$0	\$0
Statutory Dedications **	\$6,870,088	\$0	\$6,870,088	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,216,076	\$7,250,000	\$9,466,076	\$0	\$0	\$0	\$0
TOTAL MOF	\$21,449,620	\$7,250,000	\$28,699,620	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$8,955,666	\$0	\$8,955,666	\$0	\$0	\$0	\$0
Other Compensation	\$58,738	\$0	\$58,738	\$0	\$0	\$0	\$0
Related Benefits	\$4,570,567	\$0	\$4,570,567	\$0	\$0	\$0	\$0
Travel	\$77,043	\$50,000	\$127,043	\$0	\$0	\$0	\$0
Operating Services	\$1,197,838	\$0	\$1,197,838	\$0	\$0	\$0	\$0
Supplies	\$1,298,925	\$1,000,000	\$2,298,925	\$0	\$0	\$0	\$0
Professional Services	\$3,039	\$200,000	\$203,039	\$0	\$0	\$0	\$0
Other Charges	\$225,419	\$0	\$225,419	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$822,385	\$0	\$822,385	\$0	\$0	\$0	\$0
Acquisitions	\$3,740,000	\$6,000,000	\$9,740,000	\$0	\$0	\$0	\$0
Major Repairs	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$21,449,620	\$7,250,000	\$28,699,620	\$0	\$0	\$0	\$0
POSITIONS							
Classified	179	0	179	0	0	0	0
Unclassified	2	0	2	0	0	0	0
TOTAL T.O. POSITIONS	181	0	181	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	181	0	181	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$529,536	\$0	\$529,536	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Louisiana Agricultural Finance Authority Fund (A07)	\$4,417,893	\$0	\$4,417,893	\$0	\$0	\$0	\$0
Forest Protection Fund (A11)	\$820,000	\$0	\$820,000	\$0	\$0	\$0	\$0
Forestry Productivity Fund (A14)	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0
Wildfire Suppression Subfund (A31)	\$1,282,195	\$0	\$1,282,195	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME:		Office of Forestry					
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL	
AMOUNT	\$0	\$0	\$0	\$0	\$7,250,000	\$7,250,000	
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	
Travel	\$0	\$0	\$0	\$0	\$50,000	\$50,000	
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	
Professional Services	\$0	\$0	\$0	\$0	\$200,000	\$200,000	
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	
Acquisitions	\$0	\$0	\$0	\$0	\$6,000,000	\$6,000,000	
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$7,250,000	\$7,250,000	
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	
POSITIONS							
Classified	0	0	0	0	0	0	
Unclassified	0	0	0	0	0	0	
TOTAL T.O. POSITIONS	0	0	0	0	0	0	
Other Charges Positions	0	0	0	0	0	0	
Non-TO FTE Positions	0	0	0	0	0	0	
TOTAL POSITIONS	0	0	0	0	0	0	

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. I.E.-This BA-7 is to avoid deficit expenditures in the Administration Program. This BA-7 is to budget a Supplemental Appropriation. This BA-7 is to budget receipt of a federal grant. This BA-7 budgets funding approved at March I.E.B. meeting.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If STATE GENERAL FUND

- Provide details

3. If IAT

- List sending agency
- Attach signed IAT agreement or signed letter that sending agency concurs with the need for this BA-7
- Provide original Source of Funding (Where did the sending agency get the funds?)

4. If Self-Generated Revenues

- Explain how funds are generated
- Provide original fund balance and revised fund balance
- Provide amount of original fund balance that was originally budgeted
- Provide amount of revised fund balance that will be budgeted if this BA-7 is approved

5. If Statutory Dedications

- Provide creating authority (Louisiana Revised Statutes and/or Administrative Code citations)
- Current fund balance
- Current year anticipated revenue

6. If Interim Emergency Board Appropriations

- Attach I.E.B. notification approval (will serve as BA-7 justification)

7. If Federal Funds

- Provide a copy of the grant award from the Federal Agency
- Explain matching requirements associated with the proposed source of funding (be specific)

8. All Grants:

- Explain the purpose of the grant
- Provide a copy of the grant application and notification of grant award
- Provide spending plan for each year of multi-year grants

EXPENDITURES

9. Provide detailed expenditure information including how the amount requested was calculated.
10. If funds are being transferred, please explain how excess funds became available.
11. Provide object details as part of explanation.

OTHER

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 request is to budget additional federal budget authority in the Forestry Program. The authority is needed to capture anticipated expenditures associated with a new federal grant awarded to the department.

REVENUES

7. A copy of the grant award is attached to this request.
There are no matching requirements associated with the federal grant.

EXPENDITURES

9. The amount allocated to LDAF of \$7,250,000 for the first year of the grant will be expended in the following categories:

Travel	\$50,000
Supplies	\$1,000,000
Professional Services	\$200,000
Acquisitions	\$6,000,000

OTHER

Dane Morgan
Assistant Commissioner for Management and Finance
Phone: 225.952.8142
Email: dmorgan@ldaf.state.la.us

**FEDERAL FINANCIAL ASSISTANCE
AWARD OF DOMESTIC GRANT 22-DG-11083122-009
Between
AGRICULTURE AND FORESTRY, LOUISIANA DEPARTMENT OF
And The
USDA, FOREST SERVICE
SOUTHERN REGION, R8**

Project Title: LOUISIANA DISASTER SUPPLEMENTAL 2020-2021

Upon execution of this document, an award to AGRICULTURE AND FORESTRY, LOUISIANA DEPARTMENT OF, hereinafter referred to as "LDAF," in the amount of **\$10,036,804.00**, is made under the authority of Cooperative Forestry Assistance Act of 1978, Public Law 95-313 as amended, 16 USC 2101 et seq. The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.664 Cooperative Forestry Assistance. LDAF accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 5/4/2022, and the attached Forest Service provisions, 'Forest Service Award Provisions,' are incorporated into this letter and made a part of this award.

The match requirement is being waived.

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: www.ecfr.gov. If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at joann.mcgee@usda.gov.

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY**. LDAF shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. **PRINCIPAL CONTACTS**. Individuals listed below are authorized to act in their respective areas for matters related to this award.

Principal Cooperator Contacts:



Cooperator Program Contact	Cooperator Administrative Contact
Name: Wade Dubea Address: 5825 Florida Boulevard City, State, Zip: Baton Rouge, LA 70806 Telephone: 225-924-8002 Email: wdubea@ldaf.state.la.us	Name: Darranasia Coleman Address: 5825 Florida Boulevard City, State, Zip: Baton Rouge, LA 70806 Telephone: 252-952-8079 Email: dcoleman@ldaf.state.la.us

Principal Forest Service Contacts:

Forest Service Program Manager Contact	Forest Service Administrative Contact
Name: Paul Gellerstedt Address: 1720 Peachtree Street City, State, Zip: Atlanta, GA 30309 Telephone: 404-347-7626 Email: paul.gellerstedt@usda.gov	Name: JoAnn McGee Address: 1720 Peachtree Street City, State, Zip: Atlanta, GA 30309 Telephone: 423-618-8781 Email: joann.mcgee@usda.gov

- C. **ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS.** This award is subject to the provisions contained in the Department of the Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 as continued by Consolidated and Further Continuing Appropriations Act, 2013, P.L. No. 113-6, Division F, Title I, Section 1101(a)(3) regarding corporate felony convictions and corporate Federal tax delinquencies. Accordingly, by entering into this award LDAF acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an award with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the award, unless a suspending and debarment official of the U.S. Department of Agriculture has considered suspension or debarment is not necessary to protect the interests of the Government. If LDAF fails to comply with these provisions, the Forest Service will annul this award and may recover any funds LDAF has expended in violation of sections 433 and 434.
- D. **SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).** LDAF shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or award term(s). Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- E. **REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE.** Reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests

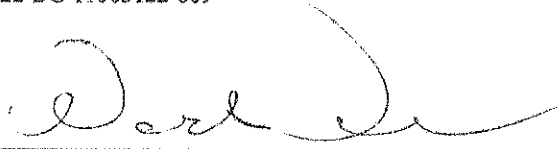
for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

The Program Manager reserves the right to request additional information prior to approving a payment.

<p>The invoice must be sent by one of three methods: EMAIL (preferred): <u>SM.FS.asc_ga@usda.gov</u> FAX: 877-687-4894 POSTAL: Albuquerque Service Center Payments – Grants & Agreements 101B Sun Ave NE Albuquerque, NM 87109</p>	<p>Send a copy to: Paul.gellerstedt@usda.gov</p>
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- F. INDIRECT COST RATES. The Cooperator has elected to not assess indirect costs against this award.
- G. PRIOR WRITTEN APPROVAL. LDAF shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.
- H. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.
- I. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature. Pre-award costs are authorized as of 08/27/2020 pursuant to 2 CFR 200.458.

 The end date, or expiration date is 3 years upon Execution (date of Forest Service Signature but must not be more than 5 years from that date). This instrument may be extended by a properly executed modification. *See Modification Provision above.*
- J. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.



8/10/2022
Date

WADE DUBEA
State Forester

DONALD DUERR Digitally signed by DONALD DUERR
Date: 2022.08.11 09:45:52 -04'00'

DONALD DUERR
Deputy Regional Forester, SPF

Date

The authority and the format of this award have been reviewed and approved for signature.

WILLIS MITCHELL

Digitally signed by WILLIS MITCHELL
Date: 2022.08.09 18:22:04 -04'00'

WILLIS MITCHELL
Forest Service Grants Management Specialist

Date

ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, LDAF may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to LDAF for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by LDAF or any third party.
- C. NOTICES. Any notice given by the Forest Service or LDAF will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To LDAF, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at fsrs.gov in compliance with 2 CFR 170. See Attachment B for full text.

- E. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted annually. These reports are due 90 days after the reporting period ending December 31. The final SF-425 (and SF-425A, if applicable)

must be submitted either with the final payment request or no later than 120 days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. **PROGRAM PERFORMANCE REPORTS.** The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

LDAF shall submit annual performance reports. These reports are due 90 days after the reporting period ending December 31. The final performance report shall be submitted either with LDAF's final payment request, or separately, but not later than 120 days from the expiration date of the award.

- G. **NOTIFICATION.** LDAF shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- H. **CHANGES IN KEY PERSONNEL.** Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.
- I. **USE OF FOREST SERVICE INSIGNIA.** In order for LDAF to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify LDAF when permission is granted.
- J. **FUNDING EQUIPMENT FOR STATE RECIPIENTS.** Federal funding under this award is available for reimbursement of the State's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. States will adhere to State laws and procedures regarding purchase, use, and disposition of equipment.
- K. **PUBLIC NOTICES.** It is Forest Service's policy to inform the public as fully as possible of its programs and activities. LDAF is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

LDAF may call on Forest Service's Office of Communication for advice regarding public notices. LDAF is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- L. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. LDAF shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.
- M. COPYRIGHTING. LDAF is/are granted sole and exclusive right to copyright any publications developed as a result of this award. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this award.

No original text or graphics produced and submitted by the Forest Service shall be copyrighted. The Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for federal government purposes.

This right shall be transferred to any sub-awards or subcontracts.

This provision includes:

- The copyright in any work developed by LDAF under this award.
- Any right of copyright to which LDAF purchase(s) ownership with any federal contributions.

- N. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. LDAF shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: program.intake@usda.gov.*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:

"This institution is an equal opportunity provider."

O. DISPUTES.

1. Any dispute under this award shall be decided by the Signatory Official. The Signatory Official shall furnish LDAF a written copy of the decision.
2. Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, LDAF appeal(s) the decision to the Forest Service's Director, Cooperative Forestry (CF). Any appeal made under this provision shall be in writing and addressed to the Director, CF, USDA, Forest Service, 1720 Peachtree Street NW, Atlanta, GA 30309. A copy of the appeal shall be concurrently furnished to the Signatory Official.
3. In order to facilitate review on the record by the Director, CF, LDAF shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, CF is final.
5. The final decision by the Director, CF does not preclude LDAF from pursuing remedies available under the law.

P. AWARD CLOSEOUT. LDAF must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to LDAF must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- Q. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.
- R. DEBARMENT AND SUSPENSION. LDAF shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should LDAF or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

- S. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.
- T. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
- (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procure a commercial sex act during the period of time that the award is in effect; or
 - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
- (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:

- i. Associated with performance under this award; or
 - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),”.
2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:
 - a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - (1) Associated with performance under this award; or
 - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”
3. Provisions applicable to any recipient.
 - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
 - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
 - a. “Employee” means either:
 - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - c. “Private entity”:

- (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
- (2) Includes:
 - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - ii. A for-profit organization.
- d. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

U. DRUG-FREE WORKPLACE.

1. LDAF agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
 - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
 - b. Specify the actions LDAF will take against employees for violating that prohibition; and
 - c. Let each employee know that, as a condition of employment under any award, the employee:
 - (1) Shall abide by the terms of the statement, and
 - (2) Shall notify LDAF in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. LDAF agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
 - a. The dangers of drug abuse in the workplace;
 - b. The established policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs; and
 - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. LDAF agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on

which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after LDAF learns of the conviction.

5. Within 30 calendar days of learning about an employee's conviction, LDAF must either
 - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
 - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

V. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the recipient is not in compliance with this award provision, it;
 - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

W. ELIGIBLE WORKERS. LDAF shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). LDAF shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

X. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- Y. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- Z. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:
1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
 2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
 3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.
- AA. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) procure or obtain, extend or renew a contract to procure or obtain;
- (2) enter into a contract (or extend or renew a contract) to procure; or
- (3) obtain the equipment, services or systems.

ATTACHMENT B: 2 CFR PART 170

Appendix A to Part 170—Award Term

I. Reporting Subawards and Executive Compensation

- a. *Reporting of first-tier subawards.*
 1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
 2. *Where and when to report.*
 - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
 - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
 3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.
- b. *Reporting total compensation of recipient executives for non-Federal entities.*
 1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
 - ii. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
 2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - i. As part of your registration profile at <https://www.sam.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.
- c. *Reporting of Total Compensation of Subrecipient Executives.*
 1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
 - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
- i. Subawards, and
 - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e. *Definitions.* For purposes of this award term:
1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
 2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization; and,
 - iv. A domestic or foreign for-profit organization
 3. *Executive* means officers, managing partners, or any other employees in management positions.
 4. *Subaward:*
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
 - i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

ATTACHMENT C: WHISTLEBLOWER NOTICE

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute.

Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at OIGWPC@oig.usda.gov.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry		FOR OPB USE ONLY							
AGENCY: Agriculture & Forestry		OPB LOG NUMBER		AGENDA NUMBER					
SCHEDULE NUMBER: 04-160		101R		3a					
SUBMISSION DATE: August 24, 2022		Approval and Authority:							
AGENCY BA-7 NUMBER: 03									
HEAD OF BUDGET UNIT: Dana Morgan									
TITLE: Assistant Commissioner for Management & Finance									
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <i>Dana Morgan / kcf</i>									
MEANS OF FINANCING		CURRENT FY 2022-2023		ADJUSTMENT (+) or (-)		REVISED FY 2022-2023			
GENERAL FUND BY:									
DIRECT		\$26,255,486		\$0		\$26,255,486			
INTERAGENCY TRANSFERS		\$387,345		\$0		\$387,345			
FEES & SELF-GENERATED		\$7,294,299		\$0		\$7,294,299			
Regular Fees & Self-generated		\$7,294,299		\$0		\$7,294,299			
Subtotal of Fund Accounts from Page 2		\$0		\$0		\$0			
STATUTORY DEDICATIONS		\$38,089,571		\$0		\$38,089,571			
Structural Pest Control Commission Fund (A02)		\$1,540,547		\$0		\$1,540,547			
Louisiana Agricultural Finance Authority Fund (A07)		\$11,800,062		\$0		\$11,800,062			
Subtotal of Dedications from Page 2		\$24,748,962		\$0		\$24,748,962			
FEDERAL		\$10,178,928		\$219,158		\$10,398,086			
TOTAL		\$82,205,629		\$219,158		\$82,424,787			
AUTHORIZED POSITIONS		590		0		590			
AUTHORIZED OTHER CHARGES		2		0		2			
NON-TO FTE POSITIONS		42		0		42			
TOTAL POSITIONS		634		0		634			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
Management & Finance		\$22,114,011	124	\$53,105	0	\$22,167,116	124		
Ag & Environment Sciences		\$13,868,700	114	\$0	0	\$13,868,700	114		
Animal Health & Food Safety		\$14,723,373	120	\$166,053	0	\$14,889,426	120		
Agro-Consumer Services		\$7,909,815	83	\$0	0	\$7,909,815	83		
Forestry		\$21,449,620	183	\$0	0	\$21,449,620	183		
Soil & Water		\$2,140,110	10	\$0	0	\$2,140,110	10		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0		
TOTAL		\$82,205,629	634	\$219,158	0	\$82,424,787	634		

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 03		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Pesticide Fund (A09)	\$6,228,045	\$0	\$6,228,045
Forest Protection Fund (A11)	\$820,000	\$0	\$820,000
Forestry Productivity Fund (A14)	\$350,000	\$0	\$350,000
Petroleum Products Fund (A15)	\$4,175,665	\$0	\$4,175,665
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$2,167,467	\$0	\$2,167,467
SUBTOTAL (to Page 1)	\$13,751,177	\$0	\$13,751,177

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 03		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Seed Commission Fund (A21)	\$1,126,313	\$0	\$1,126,313
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000
Weights and Measures Fund (A23)	\$2,784,529	\$0	\$2,784,529
Feed and Fertilizer Fund (A29)	\$3,004,748	\$0	\$3,004,748
Horticulture and Quarantine Fund (A30)	\$2,600,000	\$0	\$2,600,000
Wildfire Suppression Subfund (A31)	\$1,282,195	\$0	\$1,282,195
SUBTOTAL (to Page 1)	\$10,997,785	\$0	\$10,997,785

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of funding for this request is Federal Funds through the US Department of Agriculture, via the Local Food Purchase Assistance program (CFDA 10.182). The Notice of Award, Grant Agreement Face Sheet, and application are attached. This is a companion BA-7 with 20-941-02.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$219,158	\$270,367	\$0	\$0	\$0
TOTAL	\$219,158	\$270,367	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
No additional personnel will be needed for this request, as the department will use available authorized non-TO FTE positions for the needed personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This grant was awarded on June 22, 2022, with a period of performance from July 1, 2022 through June 30, 2024. The first year of the grant was awarded after the budget was approved by the Legislature and signed by the Governor. Grant Year Two will be requested in the FY 24 Budget Request.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
No, this is not an after the fact BA-7

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of the BA-7 will allow the Department to provide the services and funds needed to accomplish the goals of the Local Food Purchase Assistance Cooperative Agreement.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Not Applicable

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not Applicable

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will require the Food Distribution program to decline the federal award, reducing the amount of federal dollars passed through to consumers.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Office of Management and Finance

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$11,355,749	\$0	\$11,355,749	\$0	\$0	\$0	\$0
Interagency Transfers	\$189,035	\$0	\$189,035	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$1,938,738	\$0	\$1,938,738	\$0	\$0	\$0	\$0
Statutory Dedications **	\$7,265,379	\$0	\$7,265,379	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,365,110	\$53,105	\$1,418,215	\$53,105	\$0	\$0	\$0
TOTAL MOF	\$22,114,011	\$53,105	\$22,167,116	\$53,105	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$7,759,400	\$0	\$7,759,400	\$0	\$0	\$0	\$0
Other Compensation	\$16,544	\$0	\$16,544	\$0	\$0	\$0	\$0
Related Benefits	\$9,460,857	\$0	\$9,460,857	\$0	\$0	\$0	\$0
Travel	\$30,592	\$0	\$30,592	\$0	\$0	\$0	\$0
Operating Services	\$2,064,940	\$0	\$2,064,940	\$0	\$0	\$0	\$0
Supplies	\$544,299	\$53,105	\$597,404	\$53,105	\$0	\$0	\$0
Professional Services	\$31,954	\$0	\$31,954	\$0	\$0	\$0	\$0
Other Charges	\$324,371	\$0	\$324,371	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,501,054	\$0	\$1,501,054	\$0	\$0	\$0	\$0
Acquisitions	\$380,000	\$0	\$380,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,114,011	\$53,105	\$22,167,116	\$53,105	\$0	\$0	\$0
POSITIONS							
Classified	97	0	97	0	0	0	0
Unclassified	14	0	14	0	0	0	0
TOTAL T.O. POSITIONS	111	0	111	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-T O FTE Positions	13	0	13	0	0	0	0
TOTAL POSITIONS	124	0	124	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$1,938,738	\$0	\$1,938,738	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$231,953	\$0	\$231,953	\$0	\$0	\$0	\$0
Feed and Fertilizer Fund (A29)	\$217,000	\$0	\$217,000	\$0	\$0	\$0	\$0
Louisiana Agricultural Finance Authority Fund (A07)	\$3,952,933	\$0	\$3,952,933	\$0	\$0	\$0	\$0
Pesticide Fund (A09)	\$1,160,141	\$0	\$1,160,141	\$0	\$0	\$0	\$0
Petroleum Products Fund (A15)	\$835,679	\$0	\$835,679	\$0	\$0	\$0	\$0
Structural Pest Control Commission Fund (A02)	\$152,406	\$0	\$152,406	\$0	\$0	\$0	\$0
Weights and Measures Fund (A23)	\$715,267	\$0	\$715,267	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Office of Management and Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$53,105	\$53,105
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$53,105	\$53,105
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$53,105	\$53,105
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Office of Animal Health and Food Safety

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT/OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$2,068,455	\$0	\$2,068,455	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$4,002,688	\$0	\$4,002,688	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,173,621	\$0	\$4,173,621	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$4,478,809	\$166,053	\$4,644,862	\$217,262	\$0	\$0	\$0
TOTAL MOF	\$14,723,373	\$166,053	\$14,889,426	\$217,262	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,436,420	\$0	\$6,436,420	\$0	\$0	\$0	\$0
Other Compensation	\$768,489	\$68,670	\$837,159	\$91,560	\$0	\$0	\$0
Related Benefits	\$3,609,973	\$30,902	\$3,640,875	\$41,202	\$0	\$0	\$0
Travel	\$121,862	\$0	\$121,862	\$0	\$0	\$0	\$0
Operating Services	\$1,928,920	\$39,000	\$1,965,920	\$52,000	\$0	\$0	\$0
Supplies	\$593,672	\$27,481	\$621,153	\$32,500	\$0	\$0	\$0
Professional Services	\$317,271	\$0	\$317,271	\$0	\$0	\$0	\$0
Other Charges	\$893,966	\$0	\$893,966	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$54,800	\$0	\$54,800	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$14,723,373	\$166,053	\$14,889,426	\$217,262	\$0	\$0	\$0
POSITIONS							
Classified	100	0	100	0	0	0	0
Unclassified	4	0	4	0	0	0	0
TOTAL T.O. POSITIONS	104	0	104	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	16	0	16	0	0	0	0
TOTAL POSITIONS	120	0	120	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$4,002,688	\$0	\$4,002,688	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Louisiana Agricultural Finance Authority Fund (A07)	\$2,860,491	\$0	\$2,860,491	\$0	\$0	\$0	\$0
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0
Feed and Fertilizer Fund (A29)	\$1,303,130	\$0	\$1,303,130	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Office of Animal Health and Food Safety

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$166,053	\$166,053
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$68,670	\$68,670
Related Benefits	\$0	\$0	\$0	\$0	\$30,902	\$30,902
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$39,000	\$39,000
Supplies	\$0	\$0	\$0	\$0	\$27,481	\$27,481
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$166,053	\$166,053
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 is to increase revenue and expenditure budget authority to allow for collection and distribution of federal funds via USDA, specifically the Local Food Purchase Assistance program.

REVENUES

7. This request is 100% federally funded, as there is no match requirement. The Notice of Award and Grant Agreement Face Sheet have been included with this request.
8. The purpose of this grant is to distribute locally harvested food products to Louisiana residents experiencing food insecurity in underserved communities. Also, partners will work to establish new partnerships in communities where need is high and resources are limited, maximizing the reach and impact of these items.

A portion of the grant funds will be used in Agency 160 (LDAF) for administrative costs. These costs are reflected in the BA-7 form. The balance of grant funds will be used in Agency 941 as a pass-through to partners, specifically for distribution of food products.

A copy of the grant application and notice of award are included in the BA-7 packet.

EXPENDITURES

9. The amount requested in this BA-7 for the Office of Animal Health & Food Safety was calculated by taking the 1st Quartile rate of a Food Distribution Program Manager and adjusting to fit what the grant would allow for Salaries and Related Benefits. Also included was rent for office space, laptops and office supplies for two new employees, and vehicle fuel and maintenance costs.

For the Office of Management & Finance, the Supplies are included in the Indirect Cost rate of 40% of base (AHFS Other Compensation and Related Benefits associated with the grant).

- | | |
|-----------|---|
| 11. OMF – | 5410001 – Office Supplies - \$35,000 |
| | 5410006 – Supplies-Computer - \$10,000 |
| | 5410035 – Supplies-Software - \$8,105 |
| AHFS – | 5120115 – Compensation-Unclassified-Non-TO - \$68,670 |
| | 5130010 – State Retirement - \$27,537 |
| | 5130060 – Medicare - \$1,000 |
| | 5130070 – Group Insurance - \$2,365 |
| | 5310016 – Purchased Services - \$20,000 |
| | 5330018 – Maintenance-Automobiles - \$8,500 |
| | 5340015 – Rent-Buildings - \$10,500 |
| | 5410001 – Office Supplies - \$341 |
| | 5410006 – Supplies-Computer - \$3,800 |
| | 5410022 – Supplies-Fuel - \$23,340 |

OTHER

12. Dane K. Morgan
Assistant Commissioner of Management and Finance
(225) 952-8142
dmorgan@ldaf.state.la.us



NOTICE OF AWARD

United States
Department of
Agriculture

Agricultural
Marketing
Services

Local Food
Purchase
Assistance

1400
Independence
Ave, SW
Room 4543-S
Stop 0264
Washington, DC
20250-0264

June 22, 2022

ATTN: Leo Wofford, Assistant Commissioner
BATON ROUGE, LA

SUBJECT: Agricultural Marketing Service (AMS) Notice of Award (NOA) for
Agreement No. AM22LFPA0000C015

CFDA#: 10.182

Project Director: Leo Wofford

Project Title: Local Food Purchase Assistance Cooperati

Period of Performance: July 1, 2022-June 30, 2024

AMS Award Amount: \$6,940,928.00

Matching Funds Amount: \$0.00

Dear Leo Wofford:

The Agricultural Marketing Service (AMS) hereby awards a grant to AGRICULTURE AND FORESTRY LOUISIANA DEPT L DAF in support of the above referenced program. This Award is pursuant to (CFDA# 10.182, Local Food Purchase Assistance) and is subject to:

1. Your organization's application package, including the SF-424, SF-424B, Application/Project Narrative, Budget Summary/Narrative, other supporting letters and documents, as applicable, match verification, as applicable, AD-3030, Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants, as applicable, and AD-3031, Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants, as applicable.
2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (<https://www.ams.usda.gov/sites/default/files/media/FY2019GDTermsandConditions.pdf>)

Acceptance of this award requires an authorized AGRICULTURE AND FORESTRY LOUISIANA DEPT L DAF representative to sign and date the Grant Award and submit to Elizabeth LOBER at elizabeth.lober@usda.gov.

If you have any questions about this NOA, please contact the Federal Agency Project Manager listed in Box 13 of the attached Grant Agreement.

Sincerely,

Erin Morris

USDA, Agricultural Marketing Service

Grant Agreement Face Sheet

1. Accounting Code: 9000023268			2. Vendor I.D. (EIN):			3. UEI Number / DUNS Number: WBXSX1KJBYE5 / 809926843		
4. Agreement Number: AM22LFPA0000C015			5. Type of Instrument: Grant Agreement			6. CFDA Number: 10.182		
7. Title of Agreement: Local Food Purchase Assistance Cooperati								
8. Objective: To maintain and improve food and agricultural supply chain resiliency.								
9. Statement of Work: This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Recipient in the manner and subject to the conditions provided in the Agricultural Marketing Service Grants Division General Award Terms and Conditions attached hereto and made a part of this agreement.								
10. Legal Authority: The Local Food Purchase Assistance Cooperative Agreement Program (LFPA) is authorized by Section 1001(b)(4) of the American Rescue Plan Act (P.L. 117-2).								
11. Federal Agency (Name and Address): Local Food Purchase Assistance				12. Recipient: AGRICULTURE AND FORESTRY LOUISIANADEPT LDAF 5825 FLORIDA BLVD BATON ROUGE, LA 70806-4248				
13. Federal Agency Project Manager: Harry King, Agricultural Marketing Specialist Telephone: Email: Harry.King@usda.gov				14. Recipient Project Coordinator: Leo Wofford, Assistant Commissioner Telephone: (225) 953-2150 Email: kwofford@daf.state.la.us				
15. Period of Performance: July 01, 2022 through June 30, 2024				16. Federal Agency Funding Amount: \$6,940,928.00			Non-Federal Matching Amount: \$0.00	
PROVISIONS								
This Agreement incorporates the following: 1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto. 2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (August 2019) available at https://www.ams.usda.gov/sites/default/files/media/FY2019GDTermsandConditions.pdf . 3. 2 CFR Part 200, 2 CFR Part 400								
17. Federal Agency Representative Approval: Erin Morris Deputy Administrator Agricultural Marketing Service				18. Recipient Representative Approval: Name: Leo Wofford Title: Assistant Commissioner				
19. Federal Agency Representative Approval Signature: Date: Erin Morris 06/03/2022				20. Recipient Representative Approval Signature: Date: Leo Wofford 06/22/2022				

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is . Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project , Washington, DC 20503.

In accordance with Federal civil rights law and U.S. Department of Agriculture(USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;*
- 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.*

Budget Details Table

	Funds Requested	Matching Funds	Gross Total By Line
Personnel	0.00	0.00	0.00
Travel	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00
Equipment	0.00	0.00	0.00
Contractual	0.00	0.00	0.00
Other	6,940,928.00	0.00	6,940,928.00
Total Direct Cost	6,940,928.00	0.00	6,940,928.00
Cooperator Indirect Cost	0.00	0.00	0.00
Gross Total	6,940,928.00	0.00	6,940,928.00

LOCAL FOOD PURCHASE ASSISTANCE COOPERATIVE AGREEMENT PROGRAM

PROJECT NARRATIVE FORM AND INSTRUCTIONS – CURRENT INITIATIVES

This form is mandatory. Thoroughly review the "Local Food Purchase Assistance Cooperative Agreement Program" (LFPA) Request for Application (RFA) before completing this form. Upon completion, this form must be converted to PDF and attached to the Grants.gov application package using the "Project Narrative Attachment Form" on the application package.

1. Applicant Organization - Must match box 8 of the SF-424.

Name: Louisiana Department of Agriculture & Forestry
Email: fooddistribution@ldaf.state.la.us
Phone: (225) 922 -1313
Fax: (225) 237-5819
Mailing Address: 5825 Florida Blvd., Suite 4002, Baton Rouge, LA 70806

2. Authorized Organization Representative (AOR) - This person will be the main contact for any correspondence and is responsible for signing any grant documentation. Must match box 21 of the SF-424.

Name: Mack Williams
Email: mwilliams@ldaf.state.la.us
Phone: (225) 922- 1313
Fax: (225) 237 -5819
Mailing Address: Check if same as above

3. Project Title -

Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems

4. Requested LFPA Funds - Insert the total amount (\$) of Federal funds requested. This must match the total amount requested on the SF-424, Line 18a. In the following narrative sections, describe how these funds will be utilized to meet the goals and objectives of the LFPA Program as described in the RFA

\$6,940,928

EXECUTIVE SUMMARY

Include a summary of 250 words or less, suitable for dissemination to the public. This summary should include a concise outline of the project's purpose; activities to be performed, including subawards (when applicable); deliverables and expected outcomes; intended beneficiaries; and any other pertinent information. This summary will be made available to the public.

Through Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems, the Louisiana Department of Agriculture and Forestry (LDAF) will partner with Feeding Louisiana, five Feeding America member food banks, non-profit organizations, and community members to support Louisiana producers, with a focus on those who are socially disadvantaged. Through its partner Feeding Louisiana, LDAF will purchase millions of pounds of food including fresh produce, meats, seafood, and rice from local growers, targeting farmers, ranchers, and fishers who are from socially disadvantaged backgrounds. This food will then be provided to the five Louisiana food banks which will distribute it to Louisiana residents experiencing food insecurity in underserved communities. In addition to sharing this Louisiana-grown food with hundreds of existing partners working in underserved communities, the food banks will work to establish new partnerships in communities where need is high and resources are limited, maximizing the reach and impact of these items.

Objectives for the project include: Investing \$4.45 million in underserved Louisiana producers by purchasing an estimated 1.8 million pounds of food such as produce, rice, meat, and seafood over the two year grant period; distributing that food across Louisiana's 64 parishes and impacting approximately 130,000 people experiencing food insecurity; conducting careful tracking and evaluation of our efforts to ensure program goals are attained and best practices and lessons learned are captured and able to be shared; and providing support to socially disadvantaged farmers by providing technical assistance to promote their long-term sustainability. We hope to create a more robust Louisiana food system and a healthier community.

ALIGNMENT AND INTENT

Clearly articulate the reason for requesting the funds. Briefly describe the need for cooperative agreement funds. Describe the intended benefits for producers and for recipients. How will the funds increase local food consumption and help build and expand economic opportunity for local, regional farmers/producers and for socially disadvantaged farmers/producers? How will the distribution of food target underserved communities and those communities not normally served through traditional food distribution networks?

The Louisiana Department of Agriculture and Forestry (LDAF) respectfully requests funding from the Local Food Purchase Cooperative Agreement Program to strengthen our local and regional food system, to promote expanded economic opportunities for our local producers, particularly those from socially disadvantaged areas, and to increase the amount of locally grown items distributed to underserved communities throughout the state. Louisiana has one of the most unique and distinctive food cultures in the country, but our farmers and growers often face challenges in getting their produce, meats, seafood, and grains into the hands of buyers due to a disconnected local food system. At the same time, that local food – and food in general – is something that more than 835,000 residents across the state struggle to access consistently. Through this project, we aim to positively impact both producers and low-income residents, ultimately creating a more robust local food system and a healthier Louisiana for us all.

LDAF, through its project partner Feeding Louisiana, will support Louisiana producers by purchasing an estimated 1.8 million pounds of locally grown food over the course of the two-year grant period.

Through our collaboration with the Louisiana Small Scale Agricultural Coalition (LSSAC), we will conduct outreach to socially disadvantaged farmers throughout the state, providing them with information about the program and engaging them as partners to ensure a significant portion of the producers from whom we purchase are from socially disadvantaged communities. In addition to providing them with immediate economic support through food purchases, we will also work to strengthen capacity, resiliency, and economic opportunities for local disadvantaged growers by providing technical assistance in economics and business planning, production for larger scale, and contract negotiations. Louisiana has seen a decline in the past 100 years in the number of minority producers in the state, with minority farm owners decreasing by 96% since 1920 and a 90% loss in minority owned acreage. The funding provided by this opportunity will provide a vital source of support for this historically marginalized community.

Once contracts have been executed with producers, Feeding Louisiana will coordinate with the five food banks across the state to have the local items delivered and distributed through food pantries to underserved neighbors, particularly those in rural remote communities. Hunger exists in every zip code in Louisiana, and while we believe that every neighborhood deserves to have healthy, accessible food readily available, due to our disconnected local food system and vast urban and rural food deserts, this is not always the case. With funding from this opportunity, we will work to reach underserved communities in every area of the state.

The data points about the level of need in our state speak for themselves: Across the 64 parishes that make up our state, there is an average rate of 18% food insecurity overall and 27% for children, which have risen 16% and 19%, respectively, since the COVID-19 pandemic began; 18.6% of people living below the federal poverty line; and more than 450 census tracts classified by the USDA as both low income and low food access, which is nearly 40% of the census tracts in the state (Feeding America, 2021; United States Census Bureau, 2021; USDA, 2019). Per Feeding America, communities of color are nearly three times as likely to be food insecure, and we see this reflected in Louisiana where our overall population is 38.6% people of color.

While most communities of color in Louisiana are Black, many of our parishes are home to Native communities who have lived here for centuries. Feeding America's most recent statistics on challenges facing Native populations note that one in three Native Americans live in poverty and one in five are food insecure. The USDA found that only 26% of Native communities are one mile or less from a grocery store, compared to 59% of the overall population, making it harder for Native Americans to access fresh, nutritious food items. Through Nourishing Louisiana, we will work to ensure the food purchased for this project reaches our Native communities, including our State Recognized Tribes which do not qualify for federal funding, and that we seek opportunities to partner with Native producers. These include the Bayou Lafourche Band of BCCM, Grand Caillou/Dulac Band of BCCM, Isle de Jean Charles Band of BCCM, Pointe au Chien Tribe, United Houma Nation, and more. We will also enhance outreach to the Federally Recognized Tribes in the state to invite them to be part of the project.

Food insecurity can bring a higher risk of health issues like diabetes, high blood pressure, asthma, and heart disease, and the effects of our state's high levels of poverty and food insecurity are readily apparent. In 2021, Louisiana was ranked the least healthy state in the nation by the UnitedHealth Foundation with some of the country's highest rates of heart disease, obesity, and diabetes, and these health outcomes disproportionately affect communities of color. The link between these health outcomes and diet is apparent, as the report also shows that Louisiana has one of the country's highest rates of food insecurity,

and that low-income residents here eat fewer fruits and vegetables. The fresh produce and high-quality meats and seafoods provided by this grant opportunity, items which are often beyond the budgets of those experiencing food insecurity, will mean better health and nutrition for thousands of Louisianans.

Our five food banks currently serve hundreds of thousands of neighbors experiencing food insecurity annually, but we know there are still gaps we are not meeting. In addition to the many urban food deserts in the state's metropolitan centers like New Orleans, Lafayette, and Shreveport, much of our state is highly rural (45% of our parishes are rated a 4 or higher on the USDA's Rural Urban Continuum Code, meaning they have populations of 20,000 or less), with food access points concentrated in one or two more populated areas of a parish and wide swaths of the region without grocery stores, farmers markets, or other options for obtaining healthy, nutritious food. Through this project, our food banks will work to form new partnerships in areas and communities not being reached by current food distribution channels, to fill these gaps in food access in our state.

The Louisiana Department of Agriculture and Forestry's Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems Project will address the disconnection in our local food system by linking local socially disadvantaged producers with local underserved neighbors. Purchasing food from local producers will promote a thriving agricultural economy and increase Louisiana's self-reliance in providing for regional food needs. Further, providing technical assistance in capacity-building and sustainability for their farm operations to meet this program's opportunity and beyond will strengthen participating farmers, particularly those who are socially disadvantaged. Distributing the items purchased from these local producers to underserved populations with significant barriers to access will increase equity, reduce food insecurity, and positively influence health outcomes. This holistic approach will lead to a healthier community overall while mutually benefitting farmers and low-income neighbors, and our whole state.

Provide a Listing of Objectives This Project Hopes to Achieve

Provide the objectives that your organization intends to achieve through the use of these funds. Objective 4 can be related to any aspect of the program and can address your unique set of circumstances.

Objective 1 (purchase related):

Investing \$4.45 million in local producers by purchasing an estimated 1.8 million pounds of fresh, local food over the course of the two-year grant period, providing economic support for socially disadvantaged local Louisiana producers.

Objective 2 (distribution related):

Distribute the equivalent of 1.5 million meals' worth of locally grown and produced food to approximately 130,000 people over the course of the two-year grant period, reaching high-need, underserved populations across the state

Objective 3 (related to sharing of lessons learned or improving outcomes or fostering adoption of promising best practices):

Track key metrics across the course of the grant and use them to inform a toolkit to be shared with other states, nonprofit organizations, and food banks with best practices for enhancing local food systems by connecting local producers and low-income neighbors.

Objective 4 (optional):

Provide support via grant information to 200 socially disadvantaged farmers over the course of the grant period through technical assistance and outreach to make their farms operationally ready to participate in this program and expand their economic opportunities through and beyond any grant program.

Metrics for the objectives above are based on receiving the full request amount of \$6,940,928. If the grant award is lower than that amount, metrics will be adjusted accordingly.

Project Beneficiaries

Describe the producers you intend to purchase from and the recipients you expect to benefit from this program? How many producers and how many recipients do you expect to benefit from your program?

LDAF's Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems project will benefit Louisiana growers, ranchers, and fishers from across the state, with a focus on those from socially disadvantaged backgrounds, and hundreds of thousands of children, adults and seniors experiencing food insecurity.

We will purchase product from 90 separate Louisiana producers, directly boosting our agricultural economy with an investment of \$4.45 million. Of those, we anticipate 45%, or 40, being from socially disadvantaged backgrounds, with the majority of those being specialty crop farmers. Specialty crop farms in Louisiana tend to be small. For example, per the Acadiana Food Alliance, 78% of area specialty crop farmers surveyed in 2020 were farming on 10 acres or less. These farmers lack the resources needed to grow their operations and the training and support to sustain them. The technical assistance our project partners provide will create sustainability for the farmers' growth beyond the life of this project, providing skills and knowledge to scale up their operations and engage with other methods of sale and distribution of their produce such as school cafeterias, restaurants, or businesses making prepared meals for profit. The overall capacity of specialty crop farming in Louisiana will be increased. Through this project, LDAF and its partners seek to support farmers who have historically been marginalized, not only providing them with an immediate financial investment, but also contributing to their long-term sustainability, ultimately creating a more robust local food system.

There is significant potential to develop a robust agricultural economy for socially disadvantaged Louisiana producers. And with less than half a percent of farming acreage dedicated to the growth of specialty crops in the state of Louisiana, capacity-building investments in are specialty-crop producers is essential to further develop and cultivate of our local food system. These producers need support extending beyond the opportunity to sell to institutions. Socially disadvantaged producers have the expertise to cultivate a wide range of nutritious, high quality, and culturally appropriate agricultural products. Technical assistance is crucial to their long-term growth, and a portion of the funds will establish a network of paid consultants across the state experienced in providing that assistance. A portion of the funding will be used to support the Louisiana Small-Scale Agricultural Coalition (LSSAC).

LSSAC will include at least six community-based organizations: the Big River Economic Development Alliance (BREADA), the New Orleans Food Policy Action Council (FPAC), Louisiana Central, Shreveport Green, the Acadiana Food Alliance, and SPROUT NOLA. LSSAC members have long-established presences in Louisiana food systems throughout the state, existing relationships with producers eligible for this program, and experience providing technical assistance to local producers.

The coalition will act as an advisory board throughout the length of the program, particularly in the planning stages. Initially, the coalition will facilitate introductions between eligible producers and the Agricultural Specialist. The coalition will assist producers with contract development in the project's early stages. They will also provide support during the planning period leading up to each growing season. The availability of these services will ensure that socially disadvantaged producers lacking experience with this business model enter into fair and feasible growing agreements. Technical assistance with pricing, production planning, and contract development will ensure producers enter the program with sustainable practices and are prepared to incorporate the project into their business model.

LSSAC will work directly with LDAF and its partners throughout the project to consult on best practices for purchasing from small-scale producers, identify and recruit potential customers beyond the grant period, and offer technical assistance tailored to the individual producers' needs. LSSAC's producer relationships and expertise will allow Feeding Louisiana to prioritize food distribution to underserved communities.

The activities of the Nourishing Louisiana project will promote better connection in our local food system by linking these local farmers with local, low-income Louisianans. Throughout our state, more than 835,000 children, adults, and seniors experience food insecurity every day. These people are our neighbors: they reside in the homes we pass daily; they stand in line with us at the grocery store, and they work in the stores and businesses we frequent. But due to circumstances many of us will never experience, they frequently face choices we never have to consider, such as providing their family a meal or paying utilities, buying groceries or covering the rent, and purchasing fresh produce or securing vital medication. With one in five Louisiana households struggling with hunger, the need in our community is great. The COVID-19 pandemic did make conditions more difficult for some, but in many cases, it simply laid bare the longtime inequities that countless people in our community face.

Through our five Louisiana food banks, we anticipate serving 130,000 people over the course of the grant period, all of whom are from underserved communities, providing millions of pounds of Louisiana-produced items. Residents will learn about the value of supporting local farmers and benefits of consuming locally grown produce and be active participants in a healthier local food system. For many, especially in the most rural parts of the state, this will be the only option in their town to access not only local produce, but any fresh fruits and vegetables at all. In addition to distributing Louisiana produce, meats, seafood, and more through their network of existing partners, our five Louisiana food banks will create new relationships in areas not currently being reached by the food distribution system, ensuring

underserved communities in all corners of the state benefit. The Nourishing Louisiana project is directly meeting the food needs of low-income individuals by working to fill gaps in food access and increasing access to fresh, local produce, positively impacting health outcomes.

PROPOSAL NARRATIVE

Work Plan

Describe how you will meet the objectives of the program and demonstrate that your organization and sub recipients have the ability to carry out the procurements with ample planning, resources, financial controls, reporting ability and risk management plans. In addition, provide a timeline and milestones. The proposal must include the below six headings followed by a narrative that includes a response for each of the points noted below:

Plan and Objectives: *Discuss your planned activities for achieving goals and providing project deliverables. Describe how your organization and if applicable, sub recipients will ensure the identified producers are engaged in procurements and your plan to ensure distribution of foods to the targeted groups. Provide a plan for evaluating accomplishments and outcomes, matching to project deliverables and verifiable indicators to demonstrate how progress will be measured and achieved. Include capturing lessons learned and strategies to improve program outcomes.*

Key activities for Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems will include:

- Hiring four full-time staff members for project, including LDAF hiring two Food Distribution Program Managers and project primary partners (Feeding Louisiana and Second Harvest Food Bank) hiring a Project Manager (Feeding Louisiana) and an Agricultural Specialist (Second Harvest Food Bank); who will build, cultivate, and manage relationships with local growers across the state and provide administrative and logistic support in the purchase and distribution of locally grown produce from partner farmers
- Conducting outreach and engagement with local growers through our partners in the Louisiana Small-Scale Agricultural Coalition, emphasizing those who are from socially disadvantaged backgrounds to gauge desire to participate in project and what needs may exist to facilitate a successful partnership.
- Executing contracts with 90 local producers over the course of the two-year grant period
- Purchasing an estimated 1.8 million pounds of items (rice, seafood, eggs, fruits, vegetables, and more) from Louisiana producers, the majority of whom are from socially disadvantaged backgrounds
- Distributing locally purchased food to underserved communities across the state, via our five food banks
- Forming new partnerships with entities in areas and communities not currently being served by the food distribution network, to ensure people most in need are reached by this project
- Providing support for local socially disadvantaged farmers to promote the long-term sustainability of their operations
- Continued tracking of a variety of metrics, detailed below, as well as collection of qualitative feedback and stories to measure progress toward goals and the project's overall impact to our local food system

LDAF, Feeding Louisiana, and the five Louisiana food banks will ensure the identified vendors are involved in procurements by actively engaging with them to align our planning with their growing season, executing our orders with each through their preferred method (either traditional buying or contract growing), and providing them with technical assistance opportunities to create more sustainability for their farms. We

will continually solicit feedback from the farmers with whom we work on this project to gauge how they are benefitting from their involvement in the project, how they feel about the outreach opportunities offered, and ways that LDAF and its partners can continue to support our Louisiana farmers past the grant period.

LDAF and its project partners will conduct evaluation of the project through continued tracking of data and metrics including names of producers, locations, and dollar value spent with each as well as the type of food purchased from each; number of those producers considered socially disadvantaged and the same stats for them; names and locations of organizations receiving food including dollar value of food provided to underserved communities; number of touchpoints with low income farmers providing technical assistance, from individual consultations to group settings and providing informational support. Additional data about the low-income community members receiving the food from this project will be provided by Service Insights, newly created software from Feeding America which is used by our five food banks. This no-cost software platform can track demographic information, types and amounts of items provided, and client feedback and requests. The food banks will include questions about neighbor satisfaction with the availability and varieties of produce and other locally grown items, and questions about how better nutrition opportunities align with their health outcomes. All relevant data and success stories will be included in a toolkit, detailed below, to share lessons learned through this project with other institutions that would benefit from similar activities. LDAF will report quarterly and annually on project deliverables and progress made towards our goals, as well as submitting a final report, as required by the AMS General Terms and Conditions.

Resources: *Discuss the resources you will assign to this project and how you plan to manage the procurement process (i.e. Develop new acquisition team, utilize existing procurement resources, subaward procurement activities). Identify key personnel involved in tasks identified in your plan. List partner organizations and collaborators and their roles in the program. Identify key personnel involved, and timelines for achieving milestones.*

A wide variety of resources will be assigned to the Nourishing Louisiana project, and LDAF will collaborate with Feeding Louisiana, the five Louisiana food banks, educational institutions, nonprofit organizations, farmers and other Louisiana producers, and low-income community members. Together, we will execute a holistic approach to supporting Louisiana farmers, connecting them with low-income underserved neighbors, and equitably distributing locally produced seafood, meats, fruits, vegetables, and more to create a healthier community.

In addition to Mack Williams, LDAF Project Director, who will provide support for the Nourishing Louisiana Project, LDAF will hire two Food Distribution Program Managers to track documentation of the program and write reports. Feeding Louisiana will hire a Project Manager for Nourishing Louisiana who will oversee invoice payment, budget development and monitoring, and distribution, as well as write contracts with and issue payments to producers. They will track project performance, monitor completion of goals, and communicate progress among the food banks, the Louisiana Department of Agriculture and Forestry, and all participating nonprofits. Second Harvest Food Bank will hire an Agricultural Specialist for the project who will manage local food procurement, developing and maintaining community partnerships with regional farmers, connecting farmer partners with technical assistance and other resources funded by the LFPA program, and participating in regional and statewide community food system work. The Agricultural Specialist will be responsible for administering the LFPA program in partnership with Feeding Louisiana and the Louisiana Department of Agriculture and Forestry.

The procurement process will be managed as follows:

- The Food Sourcing Manager will make regular purchases from local vendors through established partnerships (30% of purchases).
- The Agricultural Specialist will consult with the partner organizations, Southern University Ag Center, LSU Ag Center, McNeese University, and other local agricultural experts to identify socially disadvantaged producers for potential partnerships.
- The Agricultural Specialist will initiate contact with producers and purchase their products through the producers' preferred channels: either traditional buying or contract growing.
- The Agricultural Specialist and Food Sourcing Manager will submit all vendor information and invoices to the Project Manager, who will issue payment.
- The Agricultural Specialist and Project Manager will coordinate delivery of purchased product to food banks, partner agencies, and distribution sites established through this project.

Nourishing Louisiana's project partners will work together towards our common goals of linking growers and neighbors, providing support for farmers, positively influencing health outcomes in our region, and helping create a more sustainable local food system. LDAF's key partners for Nourishing Louisiana include:

- Feeding Louisiana, which will manage the project's invoice payment, budget development, contract management, and more. Feeding Louisiana, the state food bank association, supports the collaborative efforts of the state's five regional food banks - located in Alexandria, Baton Rouge, Monroe, New Orleans and Shreveport - to accomplish their policy and advocacy objectives, in addition to their food sourcing and fundraising efforts.
- Louisiana Small-Scale Agricultural Coalition, which will provide technical assistance for Louisiana producers, with an emphasis on those who are small-scale, underserved, BIPOC, traditional farmers, to ensure their farms are operationally ready to participate in the program, and to expand their economic opportunities beyond this program. LSSAC is composed of the following organizations: SPROUT NOLA, which builds build community around growing food and bridge the gaps in resources for farmers of all kinds, through technical assistance, community gardening and food sovereignty work, and advocating for equitable policy change; the Food Policy Action Council, which shapes public policy to improve equity, opportunity, and collaboration in our local food system; Louisiana Central, which acts as a catalyst, leader, and connector to build a knowledge and innovation-driven economy so that our region will continue growing into a uniquely creative, inclusive, and entrepreneurial place; Shreveport Green, which is dedicated to promoting a healthy, sustainable, and economically vital community through public outreach, community enhancement, and a specific respect for the natural and build environment; the Big River Economic and Agricultural Development Alliance (BREADA), whose mission is to build a healthy and strong local food system; to increase sustainability of independent local farmers, fishers and food producers; and to foster stewardship of land and community through public markets; and Market Umbrella, whose mission is to cultivate the field of public markets for public good.
- Second Harvest Food Bank of Greater New Orleans and Acadiana, which will oversee management of local food procurement and will distribute locally sourced products to underserved neighbors through current and new partners across their service area. The mission of Second Harvest Food Bank is to lead the fight against hunger in South Louisiana by providing food access, advocacy, education, and disaster response. Second Harvest serves a 23-parish region across South Louisiana: Acadia, Beauregard, Calcasieu, Cameron, Evangeline, Iberia, Jefferson, Jefferson Davis, Lafayette, Lafourche, Orleans, Plaquemines, St. Bernard, St. Charles,

St. John, St. Landry, St. Martin, St. Mary, St. Tammany, Tangipahoa, Terrebonne, Vermillion, and Washington Parishes.

- Food Bank of Central Louisiana, whose mission is to alleviate hunger in Central Louisiana. They will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Allen, Avoyelles, Catahoula, Concordia, Grant, LaSalle, Natchitoches, Rapides, Sabine, Vernon and Winn Parishes.
- Food Bank of Northeast Louisiana, which will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Caldwell, East Carroll, Franklin, Jackson, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union, and West Carroll Parishes. Food Bank of Northeast Louisiana's mission is to provide food, hope and dignity to our neighbors who struggle with hunger, and lead the movement to alleviate hunger through education, collaboration and advocacy.
- Greater Baton Rouge Food Bank, which will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Ascension, Assumption, East Baton Rouge, East Feliciana, Iberville, Livingston, Pointe Coupee, St. Helena, St. James, West Baton Rouge, and West Feliciana. Their mission is to feed the hungry in Baton Rouge and the surrounding parishes by providing food and educational outreach through faith-based and other community partners.
- Northwest Louisiana Food Bank, which will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Caddo, Bossier, Bienville, Claiborne, DeSoto, Red River, and Webster Parishes. The mission of the Food Bank of Northwest Louisiana is to serve as the primary resource for fighting hunger in Northwest Louisiana. Our vision is to ultimately end hunger in Northwest Louisiana by ensuring consolidated network of effective food collection and distribution which will provide universal access to food for the needy in our communities.

Essential partners for this project will be the Louisiana's socially disadvantaged producers from whom we procure local items, and to whom we will provide support and technical assistance to increase their capacity. Throughout the course of the project, we will have ongoing conversations with them about how working together is benefitting them and what we can work to improve, as well as discussing how their involvement with Nourishing Louisiana can help create more sustainability in their farming operations. The farmers with whom we will collaborate share the values of promoting food access and healthy communities embodied by this project, and their role in it will help them reach their own goals to grow their farms while providing food for their region.

Finally, while not formal organizational partners, the low-income community members of Louisiana are enormously important to this project. The neighbors we serve are at the heart of the work our food banks do, and as consumers are an indispensable part of the local food system. The food banks and their partner agencies continually gather feedback from those they serve, and responses have shown that neighbors not only greatly appreciate an abundance of fresh fruits and vegetables, but they also value the opportunity to receive locally grown items and would welcome more options for Louisiana grown produce, seafood, and meats. Contracting with more Louisiana farmers to distribute an increased amount and variety of locally farmed fruits and vegetables via our food banks and partner agencies will meet this need.

A full project timeline is detailed below, but the timing for key project milestones is as follows:

- By month 6, execute contracts with 15 local growers, with a goal of 45% being socially disadvantaged
- By month 6, distribute 475,000 pounds of food purchased through this project to underserved neighbors
- By month 6, begin implementing technical assistance and consultations for small-scale and socially disadvantaged farmers
- By month 12, provide technical assistance and consultations for 100 small-scale and socially disadvantaged farmers
- By month 12, execute contracts with 25 additional local growers, with a goal of 45% being socially disadvantaged
- By month 12, reach a total of 1,000,000 pounds of locally sourced food distributed to underserved neighbors
- By month 18, execute contracts with 25 additional local growers, with a goal of 45% being socially disadvantaged
- By month 18, reach a total of 1,500,000 pounds of locally sourced food distributed to underserved neighbors
- By month 24, execute contracts with 25 additional local growers, with a goal of 45% being socially disadvantaged, bringing the total number of farmers to the goal of 150
- By month 24, provide technical assistance and consultations for 200 small-scale and socially disadvantaged farmers
- By month 24, reach goal of 1,800,000 pounds of locally sourced food distributed to underserved neighbors

Financial Controls: *Discuss how you will provide adequate financial controls to monitor financial awards and sub recipients and how you will ensure that funding is being used for the stated objective. Include systems and methods to ensure adequate controls will be in place.*

Feeding Louisiana will invoice Louisiana Department of Agriculture and Forestry (LDAF) for product purchased and will provide copies of the individual producers' invoices.

Feeding Louisiana will also invoice LDAF for administrative reimbursement.

Both invoices will be verified for accuracy using back up documentation provided by the Food Banks.

Reporting (progress and financial) and Evaluation: *Indicate your strategies for providing USDA the required reports necessary to measure progress toward purchasing and distribution goals and required financial reporting. The award recipient is responsible for obtaining and rolling up and consolidating reports from entities receiving subawards.*

Food Distribution Program Managers will track progress of the program, monitor food bank associates, and conduct site reviews in areas of distribution.

Quarterly reporting will be done with follow up of annual reporting.

A final report will be generated at the end of the grant to determine the overall outcome of the project.

Risk and Fraud Mitigation Plans: *Describe how you will put in place necessary controls to reduce risk and to perform controls to reduce the possibility of fraud with procurement partners and those involved in distribution of the purchased food. Include measures to ensure controls are in place to reduce the risk of fraud by sub recipients.*

LDAF understands that there are risks of fraud and will take steps to reduce those risk by ensuring that internal controls exist through procedures including, but not limited to, segregation of duties and management approvals.

Timeline: *Provide a timeline of activities and milestones. Include timing of procurements and expected delivery periods.*

Louisiana Department of Agriculture and Forestry 24 Month Project Timeline:

Months 1 – 6

- LDAF will recruit and hire two staff members (LDAF Food Distribution Managers) to work on this project: Two Food Distribution Program Managers at LDAF; Project partners (Feeding Louisiana and Second Harvest Food Bank) will recruit and hire a staff member each - Project Manager at Feeding Louisiana; Agricultural Specialist at Second Harvest Food Bank)
- Formalize relationships and fiscal arrangements with LSSAC members
- LDAF, Feeding Louisiana, and Second Harvest Food Bank to work with LSSAC and other external partners including the LSU AgCenter, Southern University Ag Center to identify potential producers for project, with an emphasis on those who are socially disadvantaged
- LDAF to establish tracking documents for key evaluation metrics and indicators including pounds of local product purchased; dollars spent with local vendors including those who are socially disadvantaged, and how many vendors; new marketing opportunities provided to both those groups; number of people to whom locally sourced product is distributed and percent of those who are socially disadvantaged; number of locations to which locally source product is distributed; number of new partnerships established in communities not currently served by the food distribution network; number of socially disadvantaged famers receiving technical assistance; and more
- Second Harvest Food Bank Agricultural Specialist to begin outreach to local vendors, with an emphasis on those who are socially disadvantaged, to discuss details of their products and their growing seasons
- Second Harvest Food Sourcing Manager to place an initial order of locally produced items such as rice and seafood; Feeding Louisiana to execute payment
- Second Harvest Food Sourcing Manager to coordinate the delivery of this initial order to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- Second Harvest Agricultural Specialist to execute contracts with 15 local growers, with a goal of 45% being socially disadvantaged
- Louisiana's five food banks (Central Louisiana Food Bank in Alexandria, Greater Baton Rouge Food Bank in Baton Rouge, Northeast, Northwest, and Second Harvest Food Bank in New Orleans) to work with current partners to survey capacity for receiving items for this project
- Under the leadership of the Agricultural Coordinator, Louisiana's five food banks to begin recruiting new partners for this project to ensure underserved communities who are not part of the normal distribution network are reached
- LSSAC to create plan for individual consultations and technical assistance to offer socially disadvantaged farmers over the course of this project

- LDAF to complete first and second quarterly reports for Year 1 to LFAP

Months 6-12

- Second Harvest Agricultural Specialist to execute contracts with 25 local growers, with a goal of 45% being socially disadvantaged
- Second Harvest Agricultural Specialist and Food Sourcing Manager to place an estimated 30 orders of locally produced items such as seafood, rice, and locally grown fruits and vegetables; Feeding Louisiana to execute payment
- Second Harvest Agricultural Specialist to coordinate the delivery of these orders to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- LSSAC will begin execution of individual outreach and technical assistance to offer socially disadvantaged farmers
- LDAF to continue tracking metrics listed above
- LDAF to complete third and fourth quarterly reports for Year 2 to LFAP
- LDAF to provide Year 1 final report as required by the Local Food Assistance Program

Months 13-18

- Second Harvest Agricultural Specialist to execute contracts with 25 local growers, with a goal of 45% being socially disadvantaged
- Second Harvest Food Sourcing Manager to place an estimated 15 orders of locally produced items such as seafood, rice, eggs, and locally grown produce; Feeding Louisiana to execute payment
- Second Harvest Agricultural Specialist to coordinate the delivery of these orders to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- LSSAC to continue offering individual outreach and technical assistance to offer socially disadvantaged farmers
- LDAF to continue tracking metrics listed above
- Louisiana's five food banks to begin working with their newly acquired partners for this project to promote their sustainability after the project concludes
- LDAF to complete first and second quarterly reports for Year 2 to LFAP

Months 19 – 24

- Second Harvest Agricultural Specialist to execute contracts with 25 local growers, with a goal of 45% being socially disadvantaged
- Second Harvest Food Sourcing Manager to place an estimated 10 orders of locally produced items such as seafood, rice, eggs, and locally grown produce; Feeding Louisiana to execute payment
- Second Harvest Agricultural Specialist to coordinate the delivery of these orders to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- LSSAC to complete outreach and technical assistance offered to socially disadvantaged farmers
- LDAF to finalize metrics tracked over the course of the project, analyze results, and begin work on toolkit to share best practices with other entities
- Louisiana's five food banks to bring on any interested and eligible project partners as fully-fledged partner agencies for long-term partnerships

- LDAF to complete third and fourth quarterly reports for Year 2 to LFAP
- LDAF to complete final report for full two-year grant period to LFAP

ACHIEVABILITY

These outcomes and indicators are consistent with the progress reporting requirements for this program. All applicants must identify how they will meet Outcome indicators 1 and 2. You also may create your own outcome and indicator that identifies the expected short term and long-term impacts of your work. You will need to establish baseline numbers and/or estimate realistic target numbers for the outcome and indicator.

Outcome Indicators

Complete all applicable project Outcomes and Indicators with estimated realistic target numbers. These outcome indicators will be required to be provided for quarterly progress reports.

Outcome 1: Provide an opportunity for States and Tribal organizations to strengthen their local and regional food system and to support local and socially disadvantaged farmers/producers through building and expanding economic opportunities.

Indicator	Description	Estimated Number
1.a.	Total number of local producers/vendors that are expected participate in the program	90
1.b.	Of the number in 1.a., the number of producers/vendors that are socially disadvantaged	40
1.c.	Total dollars expected to be expended to purchase local and regional food through this program	\$4,459,877
1.e	Of the number in 1.c, how many dollars will be expended to purchase food from socially disadvantaged producers/vendors	\$2,006,942

Outcome 2: Establish and broaden partnerships with farmers/producers and the food distribution community to ensure distribution of fresh and nutritious foods to underserved communities

A goal of the program is to target distribution of food to underserved communities. In order to measure success, it will be necessary to provide estimates of how much food will be distributed and how much of that food will go to underserved communities

Indicator	Description	Estimated dollars	Estimated number
2.a.	Provide an estimate of total number of dollars expected to be expended.	\$6,940,928	
2.b.	Of the numbers in 2.a., Provide an estimate of total number of dollars expected to be expended and to underserved communities.	\$5,655,053	
2.c.	Provide an estimate of the number of locations expected to distribute food		300

2.d.	Of the locations in 2.c., how many do you expect to be to underserved communities		100%
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Outcome 3: Final Report – Program Outcomes

The following project outcomes will be required at the conclusion of each program year. For your submission, provide your goals for program outcomes 1-3.

The goal of this program is to increase access to local food and improve supply chain resiliency by building partnerships with local and regional producers, socially disadvantaged farmers/producers, and underserved communities. A desired outcome of the LFPA is that these partnerships continue after the program concludes.

At the end of each performance year, recipients will be required to provide a final report. This report will include a summary of the data from the quarterly progress reports and a narrative addressing questions 1 through 3 below. The narrative responses will be used to measure the outcome of the program.

1. *Percentage of new marketing opportunities established by purchasing from local and regional farmers/producers, and of those, what percentage will likely be sustained after the funding is expended.*
20% new marketing opportunities established
5% sustained after funding is expended
2. *Percentage of new marketing opportunities established by purchasing from socially disadvantaged farmers/producers, and of those, what percentage will likely be sustained after the funding is expended.*
14% new marketing opportunities established
4% sustained after funding is expended
3. *Percentage of purchases distributed beyond current food distribution networks to serve underserved communities, and of those, what percentage will likely be sustained after the funding is expended.*
50% new partners throughout the state
20% sustained after funding is expended

In your response to question 1 and 2, compare the number of partnerships built through the LFPA to partnerships in existence prior to the program, and of those, the percentage that will continue at the conclusion of the program. In your response to question 3, compare the total deliveries of food products through the LFPA to the deliveries made to underserved communities that are not served by current food distribution networks (such as TEFAP), and the percentage of those food distributions that will continue at the conclusion of the program.

Outcome 4: Unique outcome for your project

Initiatives are strongly encouraged to add at least one Outcome and Indicator(s) based on relevant initiative efforts not covered above. Creativity is highly encouraged, particularly regarding any metrics reflecting coordination, learning, and responsiveness.

Project Specific Outcome Indicator(s)

Indicator	Description	Estimated Number
4.a.	Number of farmers provided with technical assistance to make their farms operationally ready to participate in this program and expand their economic opportunities during and beyond this program	200
4.b.	Of the number in 4.a, socially disadvantaged farmers provided with technical assistance to make their farms operationally ready to participate in this program and expand their economic opportunities during and beyond this program	70
4.c.	Number of farmers provided with in-depth consultation and farm capacity building	100
4.d.	Of the number in 4.c, socially disadvantaged farmers provided with in-depth consultation and farm capacity building	65
4.e.	Number of convenings of the LSSAC producer network for annual meetings	2
4.f.	Technical Assistance Program with professionally composed instruction/information designed with adult education methodology, for farmer capacity building, market readiness, and financial sustainability	1

Outcome Indicator Measurement Plan

For each completed outcome indicator, describe how you derived the numbers, how you intend to measure and achieve each relevant outcome and indicator, and any potential challenges to achieving the estimated targets and action steps for addressing them.

In addition to the factors listed below, the greatest challenge for all outcomes and indicators is the weather. Louisiana has dealt with many natural disasters over the past few years, and studies indicate that the intensity of storms will continue to increase. The two years of this grant period will also coincide with two hurricane seasons. While it is our sincere hope that it will not be an issue, there is a possibility that a major storm could strike our region and have devastating effects on our agricultural landscape. This is, of course, entirely out of our control, but should this occur, we will work with the Local Food Purchase Assistance Cooperative Agreement Program on options to continue the project.

Outcome and Indicator # <i>i.e., 3.1, 6.a., 6.b.</i>	How did you derive the estimated numbers? <i>i.e., documented background or baseline information, recent research and data, etc.</i>	How and when do you intend to evaluate? <i>i.e., surveys, 3rd party assessment</i>	Anticipated key factors predicted to contribute to and restrict outcome <i>Including action steps for addressing identified restricting factors</i>
1.a.	Estimated number of participating vendors derived by a goal of having 2-3 producers per parish	Continual tracking of numbers of vendors participating throughout the course of the project; Quarterly and annual reporting on progress towards goal	We feel confident we will reach the overall goal of 150 vendors, though vendor availability and willingness to participate in the project may mean we do not reach 2-3 in all 64 parishes.
1.b.	Estimated number of socially disadvantaged vendors participating is 45% of the total number of vendors	Continual tracking of numbers of socially disadvantaged vendors participating throughout the course of the project; Quarterly and annual reporting on progress towards goal	Factors contributing to outcome include strong existing relationships with BIPOC farmers and strong partnership with educational institutions who can help make additional connections.
1.c.	Estimated number of dollars expended to purchase local food derived by pound goals for each type of food and current market pricing	Continual tracking of number of dollars expended on local food purchases throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate any challenges spending the funds for local food purchases for this project.
1.d.	Estimated number of dollars expended to purchase from socially disadvantaged vendors participating is 70% of the total number dollars expended	Continual tracking of number of dollars expended on purchases from socially disadvantaged vendors throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which may restrict this outcome is the capacity of small farming operations to participate. We hope our technical support will help mitigate that possibility.
2.a.	Estimate of the total number of dollars to be expended is derived from the total amount available for the project	Continual tracking of total number of dollars expended throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate any challenges spending the overall funds for this project.
2.b.	Estimate of the number of dollars to be expended	Continual tracking of number of dollars	We do not anticipate any challenges spending the

		in underserved communities is derived by taking administrative costs out of the total budget and leaving only food costs, transportation to get food to low-income neighbors, etc.	expended in underserved communities throughout the course of the project; Quarterly and annual reporting on progress towards goal	funds in low-income communities for this project.
2.c.		Estimate of the number of locations expected to deliver food is derived by targeting 60% of the current food pantry partners of the five Louisiana food banks	Continual tracking of number of locations where food is delivered throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which may restrict this outcome is partner capacity for receiving food. We will address this by carefully coordinating with partners to ensure the amount and type of food they receive through the project aligns with their capacity.
2.d.		All the locations where food is distributed for this project will be in underserved communities	Continual tracking of number of locations where food is delivered throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate an issue achieving this goal, as our food banks exclusively serve low-income neighbors and communities.
3.1		Estimate for percentage of new marketing opportunities established by purchasing from local and regional farmers/producers, and of those, what percentage will likely be sustained after the funding is expended derived by what seems possible based on farmer and staff capacity.	Continual tracking of number of new marketing opportunities for local/regional producers throughout the course of the project; Quarterly and annual reporting on progress towards goal	The main challenge with this goal will be the sustainability component, but we feel that our goal is realistic and achievable.
3.2		Estimate of percentage of new marketing opportunities established by purchasing from socially disadvantaged farmers/producers, and of those, what percentage will likely be sustained after the	Continual tracking of new marketing opportunities for socially disadvantaged producers throughout the course of the project; Quarterly and annual reporting on progress towards goal	The producer technical assistance and capacity building we provide as part of this project will contribute to the number of new marketing opportunities for low-income farmers that are sustained after the funding is expended.

		funding is expended derived by a goal of 70% of total in 3.1.		
3.3.		Estimate of percentage of purchases distributed beyond current food distribution networks to serve underserved communities, and of those, what percentage will likely be sustained after the funding is expended derived from consultation with food banks about their capacity to engage and sustain new partners.	Continual tracking of number of new partnerships established for this project by food banks throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate any issues achieving this goal, as the need across the state is so high and there are many potential partners eager to become full-fledged food bank partner agencies.
4.a.		Estimate of number of farmers participating in technical assistance to support participation and long-term sustainability derived by having 3-4 farmers participate per parish	Continual tracking of number of farmers participating in sustainability consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with farmers in their respective communities, which will positively influence the number of farmers who take part.
4.b.		Estimated number of socially disadvantaged farmers participating in technical support participation and long-term sustainability is 45% of the total number of farmers	Continual tracking of number of socially disadvantaged farmers participating in sustainability consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with low-income BIPOC farmers, which will positively influence the number socially disadvantaged farmers who take part
4.c.		Number of farmers provided with in-depth consultation and farm capacity building	Continual tracking of number of farmers participating in in-depth consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with farmers in their respective communities, which will positively influence the number of farmers who take part

4.d.	Of the number in 4.c, socially disadvantaged farmers provided with in-depth consultation and farm capacity building.	Continual tracking of number of socially disadvantaged farmers participating in in-depth consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal;	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with low-income BIPOC farmers, which will positively influence the number socially disadvantaged farmers who take part.
4.e.	Number of convenings of the LSSAC producer network for annual meetings	Continual tracking of number of convenings throughout the course of the project; Quarterly and annual reporting on progress towards goal	Convenings could potentially be restricted by a pandemic resurgence; if that occurs LSSAC will look at options for socially distanced outdoor gatherings or electronic convenings.
4.f.	Technical Assistance with professionally composed information designed with adult education methodology, for farmer capacity building, market readiness, and financial sustainability.	Continual tracking of the development and execution of the training program throughout the course of the project; Quarterly and annual reporting on progress towards goal	LSSAC's wide network of farming and food systems professionals will positively contribute to the development of a strong outreach program.

Distribution of Project Results

Describe how you will distribute the project's results (positive and negative) to similar organizations, stakeholders, and others that may be interested in the project's results or implementing a similar project.

Throughout the course of the grant, LDAF will carefully track key metrics and report on the project's progress both quarterly and annually. We will use this data, combined with qualitative feedback from the partners involved in the project, the producers from whom we purchase, and the neighbors we serve through food distribution, to inform a toolkit highlighting successes and challenges. This toolkit, which will be produced in both printed and electronic versions to ensure access for a variety of audiences, will provide best practices and lessons learned through this project, including:

- Boosting your state's agricultural economy through the purchase of a wide variety of locally produced items
- Promoting the long-term sustainability of small, local farming operations and providing support to socially disadvantaged farmers
- Growing your state's food assistance distribution network to include areas not currently being served, and promoting the sustainability of those new partners to continue to operate long-term
- Providing fresh, nutritious, locally grown items, especially produce, to low-income communities who might not otherwise be able to access them, promoting better nutrition and positively influencing health outcomes
- Enhancing your local food system by connecting local producers and low-income neighbors

The toolkit will be shared locally with Louisiana farming organizations, non-profits promoting food systems work, and our Louisiana food banks' partner agencies. Nationally, we will share it with the Departments of Agriculture in other states, especially those with large farming communities and high levels of food insecurity, and with the Feeding America national office. Our hope is that the project can be adapted and replicated to fit the needs of a wide variety of communities across the country.

EXPERTISE AND PARTNERS

Key Staff (Applicant Personnel and External Partner/Collaborators)

If the initiative does not plan to use a portion of the additional funds to add key staff or project partners, please check the box below and respond to "Project Management Plan".

If the initiative plans to use a portion of the funds to add key project staff or partners, please provide the name, title and project role for each of the key staff and provide a one- to two-page resume or summary of relevant experience and/or qualifications for each of the participants listed. Longer resumes or summaries will be disregarded. Initiatives must include Letters of Commitment from Partner and Collaborator Organizations to support the information requested in the RFA.

Mack Williams will provide overall leadership and direction for this program as its **Project Director**. He currently serves as the Food Distribution Program Administrator for the Louisiana Department of Agriculture and Forestry. He has served in this role since 2012 and supervises a staff of five who implement the School Food and Emergency Food Programs in Louisiana. Prior to his current role, Mr. Williams was a child nutrition program consultant with the Louisiana Department of Education, as well as a former Nutrition Services Director/Registered Dietitian at an acute care hospital in Washington Parish. He is a member of the American Commodities Distribution Association.

For this project, Mr. Williams will need to acquire a project implementation team. The existing LDAF Food Distribution Programs currently have no available human resources to accomplish a project of this magnitude. The new project implementation team at LDAF will include the following personnel:

- Food Distribution Program Manager (Southern LA)
- Food Distribution Program Manager (Northern LA)

Key staff for this project include two LDAF Food Distribution Program Managers. Both full time positions are listed below:

JOB TITLE: Food Distribution Program Manager

REPORTS TO: Louisiana Department of Agriculture & Forestry

POSITION SUMMARY

Food Distribution Program Manager will establish tracking documents for key evaluation metrics and indicators including pounds of local product purchased; dollars spent with local vendors including those who are socially disadvantaged, and how many vendors; new marketing opportunities provided to both those groups; number of people to whom locally sourced product is distributed and percent of those who are socially disadvantaged; number of locations to which locally source product is distributed;

number of new partnerships established in communities not currently served by the food distribution network; number of socially disadvantaged farmers receiving technical assistance; establish quarterly, annual, and final reports; and more

QUALIFICATIONS

Education: A baccalaureate degree or Six years of full-time work experience in any field may be substituted for the required baccalaureate degree. Candidates without a baccalaureate degree may combine work experience and college credit to substitute for the baccalaureate degree as follows: A maximum of 120 semester hours may be combined with experience to substitute for the baccalaureate degree. 30 to 59 semester hours credit will substitute for one year of experience towards the baccalaureate degree. 60 to 89 semester hours credit will substitute for two years of experience towards the baccalaureate degree. 90 to 119 semester hours credit will substitute for three years of experience towards the baccalaureate degree. 120 or more semester hours credit will substitute for four years of experience towards the baccalaureate degree.

College credit earned without obtaining a baccalaureate degree may be substituted for a maximum of four years full-time work experience towards the baccalaureate degree. Candidates with 120 or more semester hours of credit, but without a degree, must also have at least two years of full-time work experience to substitute for the baccalaureate degree.

Experience: None; Background or knowledge in NSLP and TEFAP systems preferred but not required.

Skills and Capabilities

The ideal candidate will possess many of these professional and personal abilities and attributes:

- Working knowledge of USDA Reviews
- Ability to establish relationships effectively and collaborate with a variety of stakeholders including beginning farmers, food bank professionals, and other government agencies
- Tracking financial information to ensure all project operations are within budget
- Ability to analyze and present complex data
- Strong written and oral communication skills
- Intermediate computer skills in Excel, Word, PowerPoint and Outlook; willingness to learn and adopt new software and online tools.
- Ability to work independently
- Strong leadership, diplomacy, interpersonal skills, and ability to show empathy

Our primary partners for this project – Feeding Louisiana and Second Harvest Food Bank will hire two new staff to handle the food distribution and farmer recruitment efforts. These positions include a Program Administrator with Feeding Louisiana and an Agricultural Specialist with Second Harvest Food Bank. Their job descriptions are below:

JOB TITLE: Program Administrator, Feeding Louisiana

REPORTS TO: Feeding Louisiana Executive Director

POSITION SUMMARY

The Program Administrator oversees invoice payment, budget development and monitoring, distribution, and other elements of the LFPAP grant program. They will be responsible for driving the day-to-day activities to meet overall program objectives and ensure documentation of project outcomes. They will collaborate with the Agricultural Specialist to write contracts with and issue

payments to producers. The Project Manager will coordinate resources between all program participants to ensure the program is executed successfully. They will track project performance, monitor completion of goals, and communicate progress among the food banks, the Louisiana Department of Agriculture and Forestry, and all participating nonprofits.

This position will be responsible for administering the LFPAP program in partnership with the five Feeding Louisiana member food banks and the Louisiana Department of Agriculture and Forestry.

ACCOUNTABILITIES

- Help develop and monitor strategic vision, goals, and metrics for the LFPAP program
- Help connect agricultural partners with farm-based technical assistance and business development focused on business structures, land acquisition, food safety, sales/contracts, and value-added production
- Lead contract development with producers, in collaboration with the Agricultural Specialist
- Issue payment to all producers
- Attend conferences and events to conduct outreach and present on Food Systems and Agricultural Partnerships work
- Develop program budgets and identify resources needed to complete strategic objectives
- Perform other duties as assigned to meet company needs.

QUALIFICATIONS

Education: Bachelor's degree strongly preferred.

Experience: At least three years of project management work experience, prior experience within food banking, the nonprofit community, or public policy. Experience working with state and local government officials, state agency staff, business and community-based organizations.

Skills and Capabilities

The ideal candidate will possess many of these professional and personal abilities and attributes:

- At least three years of project management
- Ability to establish relationships effectively and collaborate with a variety of stakeholders including beginning farmers, food bank professionals, and government agencies
- Tracking financial information to ensure all project operations are within budget
- Ability to analyze and present complex data
- Strong written and oral communication skills
- Intermediate computer skills in Excel, Word, PowerPoint and Outlook; willingness to learn and adopt new software and online tools.
- Strong leadership, diplomacy, interpersonal skills, and ability to show empathy

JOB TITLE: Agricultural Specialist, Second Harvest Food Bank

REPORTS TO: Second Harvest Food Bank, Food Sourcing Manager

POSITION SUMMARY

The Agricultural Specialist oversees local food procurement. Employee will develop and maintain community partnerships with regional farmers, connect farmer partners with technical assistance and other resources funded by the LFPAP grant, and participate in regional and statewide community food system work. This position will be responsible for administering the LFPAP program in partnership with Feeding Louisiana and the Louisiana Department of Agriculture and Forestry.

ACCOUNTABILITIES

- Develop strategic vision, goals, and metrics for LFPAP producer partnerships
- Coordinate with other food banks to procure useful food types, pack sizes, and volumes
- Connect agricultural partners with farm-based technical assistance and business development focused on business structures, land acquisition, food safety, sales/contracts, and value-added production
- Manage Second Harvest's farm program activities including partnership development, program development, acquisition, outreach, recruitment, and technical assistance
- Attend conferences and events to conduct outreach and present on Food Systems and Agricultural Partnerships work
- Develop program budgets and identify resources needed to complete strategic objectives
- Perform other duties as assigned to meet company needs.

QUALIFICATIONS

Education: Bachelor's degree strongly preferred.

Experience: Prior experience within food banking, hunger relief programming, community food systems, and farm business ownership or consultation experience.

Skills and Capabilities

The ideal candidate will possess many of these professional and personal abilities and attributes:

- Training or education in sustainable agriculture, small-scale farming, and program coordination
- At least three years of farm management experience
- Ability to establish relationships effectively and collaborate with a variety of stakeholders including beginning farmers and diverse people and cultures
- Experience in community building
- Strong written and oral communication skills
- Intermediate computer skills in Excel, Word, PowerPoint and Outlook; willingness to learn and adopt new software and online tools.
- Strong leadership, diplomacy, interpersonal skills, and ability to show empathy
- Ability to work independently, demonstrated attention to detail, and strong project management skills.
- Willingness to work "off-hours" as requested by the customer and/or as needed to help fulfill the goals of SHFB.
- Ability to lift 20+ pounds and be comfortable working in a range of indoor and outdoor environments and temperatures

FISCAL PLAN AND RESOURCES

Please complete the Budget and Justification below.

BUDGET AND JUSTIFICATION

The budget must show the total cost for the project and describe how category costs listed in the budget are determined. The budget justification must provide enough detail for AMS staff to easily understand how costs were determined and how they relate to the Project Objectives and Expected Outcomes. Refer to RFA Section XXX for more information on allowable and unallowable expenses.

The individual subaward budgets are not expected at the submission of this application; however, initiatives will be expected to provide a comprehensive plan detailing each project, associated outcomes, and applicable expenses in order to draw down on the funds associated with this line item.

Budget Summary

Expense Category	Federal Funds
Personnel	\$183,120
Fringe Benefits	\$82,404
Travel	\$145,000
Equipment	\$0
Supplies	\$4,141
Procurements/ Contractual/Subawards	\$1,210,000
Other (specify)	\$24,000
Funds used for Procurements	\$4,455,053
Funds used for food storage	\$350,000
Funds used for food transportation	\$381,000
Direct Costs Subtotal	\$6,834,718
Indirect Costs	\$106,210
Total Budget (direct + indirect)	\$6,940,928

Personnel

List each person who has a substantive role in the project and the amount of the request and/or the value of his or her match. Personnel costs should be reasonable for the services rendered, conform to the established written policy of your organization, and consistently applied to both Federal and non-Federal activities.

Name, Title	Justification for Requesting Funds	Level of Effort	Annual Salary Requested	Total Funds Requested
Mack Williams, LDAF Food Distribution Program Administrator	Will serve as Project Director and be responsible for success of program. No funds requested.	.05% FTE, X two yrs. (No cost to project)	\$0	\$0
New Hire, LDAF Food Distribution Program Manager (South LA)	Monitoring/ Auditing food procurement and distribution	2080/year	Year 1: \$45,780 Year 2: \$45,780	\$91,560
New Hire, LDAF Food Distribution Program Manager (North LA)	Monitoring/ Auditing food procurement and distribution	2080/year	Year 1: \$45,780 Year 2: \$45,780	\$91,560
Personnel Subtotals				\$183,120

Fringe Benefits

Provide the fringe benefit rates for each of the project's salaried employees listed above. The costs of fringe benefits should be reasonable and in line with established policies of your organization.

Name, Title	Fringe Benefit Rate	Funds Requested
LDAF Food Distribution Program Manager (South LA)	45% of hourly rate	\$41,202
LDAF Food Distribution Program Manager (North LA)	45% of hourly rate	\$41,202
Fringe Benefits Subtotals		\$82,404

Travel

Explain the purpose for each Trip Request. Please note that travel costs are limited to those allowed by formal organizational policy; in the case of air travel, project participants must use the lowest reasonable commercial airfares.

Trip Details (Destination, Timing, Justification)	Expense Type	Unit of Measure	# of Units	Cost/ Unit	# of Travelers	Funds Requested
LDAF Mileage: Program Managers (one located in North LA; one located in South LA) will make round trips from place of business to 5 regional food banks and approximately 315 affiliate food pantries for project monitoring over 2-year period.	car mileage	miles	250,000	.58	2	\$145,000
Travel Subtotals						\$145,000

By checking this box, I affirm that my organization's established travel policies will be adhered to when completing the above-mentioned trips in accordance with 2 CFR 200.474 or 48 CFR subpart 31.2, as applicable.

Equipment

Describe any special purpose equipment to be purchased or rented under the grant. "Special purpose equipment" is tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost that equals or exceeds \$5,000 per unit and is used only for research, medical, scientific, or other technical activities. Rental of "general purpose equipment" must also be described in this section. Purchase of general-purpose equipment is not allowable under this grant.

Item #	Description and Funds Justification	Rental or Purchase?	Date Acquired?	Funds Requested
	N/A	N/A	N/A	N/A
Equipment Subtotals				

Supplies

List the materials, supplies, and fabricated parts costing less than \$5,000 per unit and describe how they will support the purpose and goal of the proposal.

Description and Funds Justification	Cost/Unit	# of Units	Date Acquired?	Funds Requested
LDAF Office Supplies -- paper @\$31 case	\$31	11	1 month following cooperative agreement	\$341
LDAF Laptop and Portable Printer	\$1,900	2	Following agreement	\$3,800
Supplies Subtotals				\$4,141

Contractual

The Contractual section includes direct procurements and contractual and subaward agreements resulting in procurements. A subaward is an award provided by the non-federal entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the non-federal entity. Procurement/Contractual/Subaward costs are expenses associated with purchasing goods and/or procuring services performed by an individual or organization other than the applicant in the form of a procurement relationship. If there is more than one contractor or subaward, each must be described separately. (List each contract/subaward separately.)

Type	Name/Organization and Funds Justification	Hourly/Flat Rate	Funds Requested
Contract <input type="checkbox"/> Subaward <input checked="" type="checkbox"/>	Feeding Louisiana (Project Manager salary and fringe)	Flat Rate	\$125,000
Contract <input type="checkbox"/> Subaward <input checked="" type="checkbox"/>	Second Harvest Food Bank (Agriculture Specialist salary and fringe, travel)	Flat Rate	\$135,000
Contract <input checked="" type="checkbox"/> Subaward <input type="checkbox"/>	Technical Assistance and Informational Support Program (Universities, NGO, etc...)	Flat Rates	\$650,000
Contract <input checked="" type="checkbox"/> Subaward <input type="checkbox"/>	Statewide Market Match	Flat Rate	\$300,000

Contractual Subtotal	\$1,210,000
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By checking this box, I affirm that my organization followed the same policies and procedures used for procurements from non-federal sources, which reflect applicable State and local laws and regulations and conform to the Federal laws and standards identified in 2 CFR 5200.317 through 5200.325, as applicable. If the contractor(s)/consultant(s) is/are not already selected, I affirm that my organization will follow the same requirements.

Other

Include any expenses not covered in any of the previous budget categories. Be sure to break down costs into cost/unit. Expenses in this section include, but are not limited to, meetings and conferences, communications, rental expenses, advertisements, publication costs, and data collection.

Description and Funds Justification	Cost/Unit	# Units/Pieces Purchased	Date Acquired?	Funds Requested
LDAF Office Space for LDAF Food Distribution Manager (South LA)	\$500/month	24 months	TBA	\$12,000
LDAF Office Space for LDAF Food Distribution Manager (North LA)	\$500/month	24 months	TBA	\$12,000
Other Subtotal				\$24,000

Indirect

Indirect costs (also known as "facilities and administrative costs"—defined at 2 CFR 5200.1) represent the expenses of doing business that are not readily identified with a particular grant, contract, or project function or activity, but are necessary for the general operation of the organization and the conduct of activities it performs. For additional information, refer to Section 4.6 of the RFA.

Indirect Cost Rate Requested (%)	Funds Requested
Indirect Cost (40% of Direct LDAF Cost)	\$106,210
Indirect Cost Subtotal	\$106,210

USDA'S EQUAL OPPORTUNITY STATEMENT

USDA is an equal opportunity provider, employer, and lender.

PAPERWORK BURDEN STATEMENT

According to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501), an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-XXXX. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry - Other Requirements		FOR OPB USE ONLY							
AGENCY: Agriculture & Forestry - Pass Through Funds		OPB LOG NUMBER 102		AGENDA NUMBER 36					
SCHEDULE NUMBER: 20-941		Approval and Authority:							
SUBMISSION DATE: August 23, 2022									
AGENCY BA-7 NUMBER: 02									
HEAD OF BUDGET UNIT: Dane Morgan									
TITLE: Assistant Commissioner for Management & Finance									
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): Dane Morgan / kcf									
MEANS OF FINANCING		CURRENT FY 2022-2023		ADJUSTMENT (+) or (-)		REVISED FY 2022-2023			
GENERAL FUND BY:									
DIRECT		\$2,705,626				\$2,705,626			
INTERAGENCY TRANSFERS		\$361,690		\$0		\$361,690			
FEES & SELF-GENERATED		\$248,532		\$0		\$248,532			
Regular Fees & Self-generated		\$248,532		\$0		\$248,532			
Subtotal of Fund Accounts from Page 2		\$0		\$0		\$0			
STATUTORY DEDICATIONS		\$4,719,523		\$0		\$4,719,523			
Agricultural Commodity Commission Self-Insurance Fund (A13)		\$266,001		\$0		\$266,001			
Forestry Productivity Fund (A14)		\$3,500,000		\$0		\$3,500,000			
Subtotal of Dedications from Page 2		\$953,522		\$0		\$953,522			
FEDERAL		\$13,114,109		\$3,225,492		\$16,339,601			
TOTAL		\$21,149,480		\$3,225,492		\$24,374,972			
AUTHORIZED POSITIONS		0		0		0			
AUTHORIZED OTHER CHARGES		0		0		0			
NON-TO FTE POSITIONS		0		0		0			
TOTAL POSITIONS		0		0		0			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
Pass Through Funds		\$21,149,480		0		\$3,225,492		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
Subtotal of programs from Page 2:		\$0		0		\$0		0	
TOTAL		\$21,149,480		0		\$3,225,492		0	

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-941		
SUBMISSION DATE: August 23, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Louisiana Agricultural Finance Authority Fund (A07)	\$200,000	\$0	\$200,000
Grain and Cotton Indemnity Fund (A27)	\$753,522	\$0	\$753,522
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$953,522	\$0	\$953,522

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of funding for this request is Federal Funds through the US Department of Agriculture, via the Local Food Purchase Assistance program (CFDA 10.182). The Notice of Award, Grant Agreement Face Sheet, and application are attached. This is a companion BA-7 with 04-160-03.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$3,225,492	\$3,170,561	\$0	\$0	\$0
TOTAL	\$3,225,492	\$3,170,561	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
The support required for this action is included in BA-7# 04-160-03.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This grant was awarded on June 22, 2022, with a period of performance from July 1, 2022 through June 30, 2024. The first year of the grant was awarded after the budget was approved by the Legislature and signed by the Governor. Grant Year Two will be requested in the FY 24 Budget Request.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
No, this is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of the BA-7 will allow the Department to provide the services and funds needed to accomplish the goals of the Local Food Purchase Assistance Cooperative Agreement.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023
JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).				

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Not Applicable

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

This request is strictly for the pass-through of funds from the USDA to LDAF's partners, who will use the funds to distribute food from local producers to areas with food insecurity.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will require the Food Distribution program to decline the federal award, reducing the amount of federal dollars passed through to consumers.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Pass Through Funds

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$2,705,626	\$0	\$2,705,626	\$0	\$0	\$0	\$0
Interagency Transfers	\$361,690	\$0	\$361,690	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$248,532	\$0	\$248,532	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,719,523	\$0	\$4,719,523	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$13,114,109	\$3,225,492	\$16,339,601	\$3,170,561	\$0	\$0	\$0
TOTAL MOF	\$21,149,480	\$3,225,492	\$24,374,972	\$3,170,561	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$21,149,480	\$3,225,492	\$24,374,972	\$3,170,561	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$21,149,480	\$3,225,492	\$24,374,972	\$3,170,561	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$248,532	\$0	\$248,532	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Agricultural Commodity Commission Self-Insurance Fund (A13)	\$266,001	\$0	\$266,001	\$0	\$0	\$0	\$0
Forestry Productivity Fund (A14)	\$3,500,000	\$0	\$3,500,000	\$0	\$0	\$0	\$0
Louisiana Agricultural Finance Authority Fund (A07)	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Grain and Cotton Indemnity Fund (A27)	\$753,522	\$0	\$753,522	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME:		<u>Pass Through Funds</u>					
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL	
AMOUNT	\$0	\$0	\$0	\$0	\$3,225,492	\$3,225,492	
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	
Travel	\$0	\$0	\$0	\$0	\$0	\$0	
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	
Other Charges	\$0	\$0	\$0	\$0	\$3,225,492	\$3,225,492	
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$3,225,492	\$3,225,492	
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	
POSITIONS							
Classified	0	0	0	0	0	0	
Unclassified	0	0	0	0	0	0	
TOTAL T.O. POSITIONS	0	0	0	0	0	0	
Other Charges Positions	0	0	0	0	0	0	
Non-TO FTE Positions	0	0	0	0	0	0	
TOTAL POSITIONS	0	0	0	0	0	0	

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 is to increase revenue and expenditure budget authority to allow for collection and distribution of federal funds via USDA, specifically the Local Food Purchase Assistance program.

REVENUES

7. This request is 100% federally funded, as there is no match requirement. The Notice of Award and Grant Agreement Face Sheet have been included with this request.
8. The purpose of this grant is to distribute locally harvested food products to Louisiana residents experiencing food insecurity in underserved communities. Also, partners will work to establish new partnerships in communities where need is high and resources are limited, maximizing the reach and impact of these items.

A portion of the grant funds will be used in Agency 160 (LDAF) for administrative costs. These costs are reflected in the BA-7 form. The balance of grant funds will be used in Agency 941 as a pass-through to partners, specifically for distribution of food products.

A copy of the grant application and notice of award are included in the BA-7 packet.

EXPENDITURES

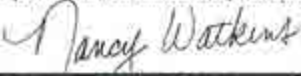
9. The amount requested in this BA-7 was calculated by estimating the first year of pass-through funds would be around 50.4% of total pass-through award. For Year 1, that amount comes to \$3,225,492. For Year 2, the difference will be \$3,170,561, which will be requested in the FY 24 Budget Request.

11. 941 – Other Charges - \$3,225,492

OTHER

12. Dane K. Morgan
Assistant Commissioner of Management and Finance
(225) 952-8142
dmorgan@ldaf.state.la.us

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism		FOR OPB USE ONLY				
AGENCY: Office of Tourism		OPB LOG NUMBER 103		AGENDA NUMBER 4		
SCHEDULE NUMBER: 06-267		Approval and Authority:				
SUBMISSION DATE: August 23, 2022						
AGENCY BA-7 NUMBER: 267-23-05						
HEAD OF BUDGET UNIT: Nancy Watkins						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$1,000,000	\$0		\$1,000,000		
INTERAGENCY TRANSFERS	\$43,216	\$0		\$43,216		
FEES & SELF-GENERATED	\$27,248,782	\$15,000,000		\$42,248,782		
Regular Fees & Self-generated	\$27,248,782	\$15,000,000		\$42,248,782		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$4,665,128	\$0		\$4,665,128		
Major Events Incentive Fund (CTB)	\$4,000,000	\$0		\$4,000,000		
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0		\$665,128		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$287,955	\$0		\$287,955		
TOTAL	\$33,245,081	\$15,000,000		\$48,245,081		
AUTHORIZED POSITIONS	76	0		76		
AUTHORIZED OTHER CHARGES	1	0		1		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	77	0		77		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$2,541,022	7	\$0	0	\$2,541,022	7
Marketing	\$26,699,411	19	\$15,000,000	0	\$41,699,411	19
Welcome Centers	\$4,004,648	51	\$0	0	\$4,004,648	51
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$33,245,081	77	\$15,000,000	0	\$48,245,081	77

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Culture, Recreation and Tourism	FOR OPB USE ONLY	
AGENCY: Office of Tourism	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-267		
SUBMISSION DATE: August 23, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 267-23-05		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Source of funding - Fees & Self-Generated utilizing a portion of the fund balance of the La. Tourism Promotion District Funds are generated by sales tax collections pursuant to R.S. 51:1286. Funds will be used to continue with the Tourism Recovery initiatives.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$15,000,000	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$15,000,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Funds are needed to continue with Tourism Recovery initiatives that commenced in FY '22 with ARPA funding through the Louisiana Tourism Revival fund. Approval of this request will enable to Office of Tourism to continue with Tourism recovery initiatives.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

Expenditures have been made to Tourism Recovery initiatives.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 would have a positive impact on the tourism mission of promoting Louisiana and attracting visitors to the state.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
There are no performance indicator impact.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

No effects on other another program or agency.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Funding will ultimately positively impact indicators but the impacts are lagging and will not be realized in the current fiscal year.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will hamper Tourism's COVID recovery efforts initiated in FY '22. While these efforts will continue, other historically funded events and programs may be reduced or eliminated to continue with recovery.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Interagency Transfers	\$43,216	\$0	\$43,216	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$21,203,112	\$15,000,000	\$36,203,112	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,665,128	\$0	\$4,665,128	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$287,955	\$0	\$287,955	\$0	\$0	\$0	\$0
TOTAL MOF	\$26,699,411	\$15,000,000	\$41,699,411	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,015,254	\$0	\$1,015,254	\$0	\$0	\$0	\$0
Other Compensation	\$3,865	\$0	\$3,865	\$0	\$0	\$0	\$0
Related Benefits	\$574,527	\$0	\$574,527	\$0	\$0	\$0	\$0
Travel	\$169,000	\$0	\$169,000	\$0	\$0	\$0	\$0
Operating Services	\$4,523,153	\$0	\$4,523,153	\$0	\$0	\$0	\$0
Supplies	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$0
Professional Services	\$9,085,122	\$0	\$9,085,122	\$0	\$0	\$0	\$0
Other Charges	\$6,339,003	\$15,000,000	\$21,339,003	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,973,487	\$0	\$4,973,487	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$26,699,411	\$15,000,000	\$41,699,411	\$0	\$0	\$0	\$0
POSITIONS							
Classified	18	0	18	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	18	0	18	0	0	0	0
Other Charges Positions	1	0	1	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	19	0	19	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$21,203,112	\$15,000,000	\$36,203,112	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Major Events Incentive Fund (CTB)	\$4,000,000	\$0	\$4,000,000	\$0	\$0	\$0	\$0
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0	\$665,128	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$15,000,000	\$0	\$0	\$15,000,000
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$15,000,000	\$0	\$0	\$15,000,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$15,000,000	\$0	\$0	\$15,000,000
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. This BA-7 is requesting to utilize recognized funds of the Louisiana Tourism Promotion District fund so that the Office of Tourism may continue with COVID recovery efforts initiated in FY '22 utilizing the Louisiana Tourism Revival Fund (V48). Additional Louisiana Tourism Revival funding was requested and anticipated in FY '23 but did not materialize at the conclusion of the 2022 Regular Session.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If Self-Generated Revenues

- Funding provided by R.S. 51:1286 that provides for a sales and use tax be directed to the Office of Tourism for marketing and promotion of the State.
- Annual funding subject to adopted REC forecast and subsequent legislative appropriation to the agency
- Legislative appropriation for FY 2022-2023 is \$27,189,063.

EXPENDITURES

3. Anticipated expenditures are based on the attached summary that is aligned with our Sunshine Plan. The notable goals of the Sunshine Plan are the restoration of a positive trajectory of the tourism industry and to increase the rate of successful restarts of events and attractions.

The full plan can be found at

<https://mydigitalpublication.com/publication/?m=63271&i=667203&p=1&ver=html5>

Please see attached list of projected FY 23 projects to be accomplished with the additional funding.

4. Provide object details as part of explanation.

<u>LaGov Cost Ctr</u>	<u>Fund</u>	<u>LaGov G/L</u>	<u>Amount</u>
2672028613	5620064	2670000200	\$15,000,000

OTHER

5. Billy Nungesser, Lt. Governor bnungesser@crt.la.gov 225-342-7009
6. Nancy Watkins, Undersecretary nwatkins@crt.la.gov 225-342-8201
7. Doug Bourgeois, Asst. Secretary dbourgeois@crt.la.gov 225-342-8100

Initiative	Description	Budget
Canadian Targeting		
Zachary Richard - Anthem	Promote the new direct Air Canada flight between Montreal and New Orleans through a partnership with Zachary Richard. Richard is immensely popular in the Montreal area and Eastern Canada. Canada, especially eastern Canada, is our top international source of visitation.	\$250,000.00
Montreal Jazz Fest	Continue to target eastern Canada by sponsoring Jazz Fest, and working with our in-market representation to bring influencers and media to the event to cover our participation.	\$600,000.00
Grand Reveil Acadien	Continue to support major in-state events by sponsoring this Cajun heritage event in Lafayette, which promotes our ties to the Canadian market.	\$50,000.00
Rural Tourism		
African American Heritage Trail (AAHT) Relaunch	To build on the success of the Civil Rights Trail and tell a complete narrative of the African American experience, we will re-development and refresh the African American Heritage Trail, including content development, call for site nominations, advertising creative development, website development, and launch.	\$500,000.00
"Off the Eaten Path" Campaign	Similar to the Gas Station Eats program, this campaign will spotlight plate lunches, gas stations and small town diners that serve some of the best food in Louisiana.	\$500,000.00
Rural Tourism Conference	Expand upon the annual Rural Tourism conference, partnering the event with domestic trade and media FAMs.	\$90,000.00
Recovery Support		
CMP Program	Continue to support partner marketing with a fully funded - 100% match - Cooperative Marketing Program.	\$400,000.00
2nd Round Attractions Grant	Continue to support the return of Louisiana attractions with a second round of attraction grant funding	\$1,000,000.00
Continuation of FERG	Continue to support Louisiana's festivals with the continuation of the Festivals and Events grant.	\$1,000,000.00
Crowdriff Stories	Continue to offer Louisiana tourism partners access to the new CrowdRiff Story Network that allows, through LOT's investment, all partners to create and share stories and galleries for free.	\$250,000.00
Adara / Zartico	Continue and expand our ability to have realtime insight into visitation data through travel industry research platforms considered to be best-in-class.	\$170,000.00
Major Event Support		
Jazz Fest / Festival International Media FAM	Continue to support and promote our festivals by holding a media FAM tour to host media at both Jazz Fest in New Orleans and Festival International in Lafayette - two of the state's most popular festivals with highly different cultural experiences.	\$60,000.00

Museums		
Museums Campaign	Continue to promote all museums across Louisiana through a media buy and specialized commercial advertising the small, unique museums that are most in need of support and promotion.	\$150,000.00
Trails Exhibit		
Louisiana Civil Rights Trail Exhibit	This is a project that would fabricate and build out an exhibit on the Louisiana Civil Rights Trail and create a trail head and anchor for the Louisiana Civil Rights Trail. This could be housed at the Louisiana Cabildo and/or the Capitol Park Museum or both.	\$1,000,000.00
National Events		
Macys	Continue to promote Louisiana on a national stage through the Macy's Thanksgiving Day Parade, featuring our custom float and Louisiana musical talent.	\$500,000.00
Tournament of Roses	Continue to promote Louisiana on a national stage through the Tournament of Roses parade, featuring a custom made float, themed to meet the annual Tournament theme and featuring Louisiana riders and musical talent. Expand upon this opportunity by offering regional partners the ability to attend with LOT for media and PR activations in California.	\$600,000.00
Clear Channel	Build upon 2021 Macy's parade success with another Times Square media buy designed to generate excitement and buzz about Louisiana's participation in the parade.	\$500,000.00
Louisiana Seafood		
Seafood Activations	Work with Louisiana Seafood to promote both our seafood products and Louisiana cuisine through activations at "foodie" targeted events, building upon the success of our participation at Apsen Food and Wine, and continuing the LASCO and GASCO cooking series.	\$1,560,000.00
Paid Media		
Explore Louisiana Campaign	With the launch of the new ExploreLouisiana.com URL - a more action oriented URL rated higher in survey data - this campaign would be designed to announce and raise awareness of the new URL	\$450,000.00
Lightyear Media (Times Square)	Through a partnership with Lightyear Media and Samsonite, continue to promote Louisiana in high traffic areas through this Times Square media placement.	\$300,000.00
Amplify	Continue to promote Louisiana music through a 5 episode miniseries (including distribution) spotlighting historical and current music venue attractions across the state.	\$520,000.00
Domestic Advertising	Expand our domestic advertising to new and emerging markets across the U.S., utilizing our research data to determine which source markets are most likely to succeed.	\$750,000.00

RV Campaign	Continue to focus on emerging travel trends such as RV and camper travel through a campaign designed to target RV travelers with inspirational Louisiana trip ideas, including Louisiana State Parks.	\$350,000.00
Mardi Gras / Festivals Campaign	Expand upon our annual Mardi Gras and festivals media campaign, adding new markets to both.	\$750,000.00
International		
MSY Airport Promotion	Continue to promote Louisiana road trips by targeting international travelers arriving at MSY airport with messaging encouraging fly/drive travel to the areas surrounding New Orleans.	\$150,000.00
Travel South Global Summit, Media Marketplace, and FAMs	Continue to focus on international market growth by hosting the annual Travel South Global Summit in New Orleans. This event will feature a media marketplace and FAM tours, which will bring in international media to experience new attractions and destinations, increase their familiarity with the Louisiana product, and provide us with earned media.	\$350,000.00
International Marketing / BUSA	Continue to fund international media buying through partnership programs with Brand USA, designed for possible co-op programs with our regional partners, as well as through recommended media placements from our international in-market representation.	\$1,500,000.00
PR		
City Activations	We will hold activations promoting Louisiana's food and music in target fly/drive markets around the country.	\$300,000.00
Social Influencer Campaign	Continue our efforts with domestic earned media by working with social media influencers and bloggers to bring them to Louisiana on curated FAMs across trending travel themes and Louisiana tourism pillars.	\$200,000.00
Mardi Gras Activations	Continue to promote the return of Mardi Gras post-pandemic by holding activations in target markets around the U.S. on Mardi Gras day to inspire potential visitors to start planning to attend Mardi Gras in Louisiana to have the complete experience.	\$200,000.00
TOTAL		\$15,000,000.00

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism		FOR OPB USE ONLY				
AGENCY: Office of Tourism		OPB LOG NUMBER		AGENDA NUMBER		
SCHEDULE NUMBER: 06-267		94		5		
SUBMISSION DATE: August 23, 2022		Approval and Authority:				
AGENCY BA-7 NUMBER: 267-23-04						
HEAD OF BUDGET UNIT: Nancy Watkins						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small>						
<i>Nancy Watkins</i>						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$1,000,000	\$0		\$1,000,000		
INTERAGENCY TRANSFERS	\$43,216	\$0		\$43,216		
FEEES & SELF-GENERATED	\$27,248,782	\$0		\$27,248,782		
Regular Fees & Self-generated	\$27,248,782	\$0		\$27,248,782		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$4,665,128	\$5,500,000		\$10,165,128		
Major Events Incentive Fund (CTB)	\$4,000,000	\$5,500,000		\$9,500,000		
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0		\$665,128		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$287,955	\$0		\$287,955		
TOTAL	\$33,245,081	\$5,500,000		\$38,745,081		
AUTHORIZED POSITIONS	76	0		76		
AUTHORIZED OTHER CHARGES	1	0		1		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	77	0		77		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$2,541,022	7	\$0	0	\$2,541,022	7
Marketing	\$26,699,411	19	\$5,500,000	0	\$32,199,411	19
Welcome Centers	\$4,004,648	51	\$0	0	\$4,004,648	51
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2	\$0	0	\$0	0	\$0	0
TOTAL	\$33,245,081	77	\$5,500,000	0	\$38,745,081	77

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism	FOR OPB USE ONLY	
AGENCY: Office of Tourism	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-267		
SUBMISSION DATE: August 23, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 267-23-04		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Source of funding - Major Events Fund (CTB).

Funds were initially appropriated to Economic Development in FY '22. Funds were unexpended at year-end and DCRT - Tourism assumed responsibility for the obligation pursuant to changes within Act 751 of the 2022 Regular Session.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$5,500,000	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$5,500,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Funds are needed to satisfy an obligation of the state that existed at the end of FY '22. Act 751 transferred Economic Development's obligations to DCRT - Office of Tourism without funding.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

Expenditures have been incurred by the recipient, New Orleans Local Organizing Committee (NOLOC).

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Interagency Transfers	\$43,216	\$0	\$43,216	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$21,203,112	\$0	\$21,203,112	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,665,128	\$5,500,000	\$10,165,128	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$287,955	\$0	\$287,955	\$0	\$0	\$0	\$0
TOTAL MOF	\$26,699,411	\$5,500,000	\$32,199,411	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,015,254	\$0	\$1,015,254	\$0	\$0	\$0	\$0
Other Compensation	\$3,865	\$0	\$3,865	\$0	\$0	\$0	\$0
Related Benefits	\$574,527	\$0	\$574,527	\$0	\$0	\$0	\$0
Travel	\$169,000	\$0	\$169,000	\$0	\$0	\$0	\$0
Operating Services	\$4,523,153	\$0	\$4,523,153	\$0	\$0	\$0	\$0
Supplies	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$0
Professional Services	\$9,085,122	\$0	\$9,085,122	\$0	\$0	\$0	\$0
Other Charges	\$6,339,003	\$5,500,000	\$11,839,003	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,973,487	\$0	\$4,973,487	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$26,699,411	\$5,500,000	\$32,199,411	\$0	\$0	\$0	\$0
POSITIONS							
Classified	18	0	18	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	18	0	18	0	0	0	0
Other Charges Positions	1	0	1	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	19	0	19	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$21,203,112	\$0	\$21,203,112	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Major Events Incentive Fund (CTB)	\$4,000,000	\$5,500,000	\$9,500,000	\$0	\$0	\$0	\$0
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0	\$665,128	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. This BA-7 appropriates Major Events funds (CTB) to the Office of Tourism so that this office can pay an obligation originally initiated by the Department of Economic Development and subsequently transferred to the Office of Tourism by Act 751 of the 2022 Regular Session. DED was appropriated funds in FY '22 that have since reverted back to the State Treasurer.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If Statutory Dedications

- Originally created and obligated pursuant to R.S. 51:2365.1 that was repealed by Act 751 of the 2022 Regular Session and replaced by R.S. 51:1260
- \$10,000,000+. Funds appropriated through Act 167 of the 2022 Regular Session.
- Revenues are subject to legislative appropriation

EXPENDITURES

3. Anticipated expenditures are based on costs incurred and reported by the organizing committee, NOLOC. Amount requested is based on the maximum reimbursable amount provided for in the contract.

<u>LaGov Cost Ctr</u>	<u>Fund</u>	<u>LaGov G/L</u>	<u>Amount</u>
2672028631	5620064	26700CTB00	\$5,500,000

OTHER

4. Billy Nungesser, Lt. Governor bnungesser@crt.la.gov 225-342-7009
5. Nancy Watkins, Undersecretary nwatkins@crt.la.gov 225-342-8201
6. Doug Bourgeois, Asst. Secretary dbourgeois@crt.la.gov 225-342-8100

FIRST AMENDMENT
to the
COOPERATIVE ENDEAVOR AGREEMENT
between
STATE OF LOUISIANA,
DEPARTMENT OF ECONOMIC DEVELOPMENT
and
NEW ORLEANS 2022 LOCAL ORGANIZING COMMITTEE, INC.

BE IT KNOWN, this First Amendment (“First Amendment”) has been entered into and shall be effective as of the 27th day of **June, 2022**, by and between the **Louisiana Department of Economic Development**, 617 North Third Street, 11th Floor, Baton Rouge, LA 70802 (hereinafter sometimes referred to as the “**LED**”), the **New Orleans 2022 Local Organizing Committee, Inc.**, c/o John J. Cicero, Director, 320 Metairie Hammond Highway, Suite 300, Metairie, LA 70005, (hereinafter sometimes referred to as “**NOLOC**” or “**Contractor**”), and the **Louisiana Department of Culture, Recreation and Tourism**, 1051 North Third Street, Third Floor, Baton Rouge, LA 70802 (hereinafter sometimes referred to as the “**CRT**”). The **LED** and the **CRT** may collectively be referred to as the “**State**.” The **LED**, **CRT**, and **NOLOC** may collectively be referred to as the “**Parties**.” The **Parties**, in order to serve the public for the purposes hereinafter stated, declared and acknowledge as follows:

I. RECITALS

WHEREAS, **LED** and **NOLOC** have previously entered into a **Cooperative Endeavor Agreement** (“**Agreement**”), dated and beginning as of **July 1, 2021**, for the reimbursement of eligible expenses related to securing and hosting the 2022 NCAA Men’s Final Four (the final four games of the 2022 NCAA men’s college basketball season) held in New Orleans from Saturday, April 2, 2022 through Monday, April 4, 2022, in accordance with the Major Events Incentive Program established by La. R.S. 51:1265.1, the terms of the **Agreement**, and other applicable law.

WHEREAS, Act 751 of the 2022 Regular Session of the Louisiana Legislature (“**Act 751 of 2022**”) repealed R.S. 51:2365.1 in its entirety and enacted La. R.S. 51:1260 to create and provide for a new Major Events Incentive Fund and a new Major Events Incentive Program to be administered by the Office of the Lieutenant Governor, through the Department of Culture, Recreation and Tourism.

WHEREAS, as of June 27, 2022, the effective date of **Act 751 of 2022**, **LED** had not yet disbursed any payments to the **NOLOC** under the **Agreement**.

WHEREAS, the **Agreement** authorizes a maximum payment of \$5,500,000, which was the *estimated* incremental increase in state tax revenues that would be generated within the Greater New Orleans Area during the major event at the time the original **Agreement** was executed.

WHEREAS, according to the Economic Impact Study commissioned by the **LED** and received by the **LED** on June 27, 2022 (Exhibit A - *Economic Impact Study of the 2022 NCAA Men's Final Four: Executive Summary*), "When accounting for both the direct and indirect impact, \$4.8 million in new Louisiana sales and excise taxes can be attributed to the Final Four."

WHEREAS, on June 27, 2022, **NOLOC** submitted to **LED** a summary of documented expenses totaling \$6,281,077.85 (Exhibit B - *NOLOC's Reimbursement Summary Report*).

WHEREAS, §3 of Act 751 of 2022 provides "On the effective date of this Act, the treasurer is authorized and directed to transfer any remaining balance in the Major Events Incentive Program Subfund of the Mega-Project Development Fund to the Major Event Incentive Fund. Any contract entered into with the secretary of the Department of Economic Development pursuant to the Major Events Incentive Program prior to the effective date of this Act shall be transferred to the lieutenant governor."

WHEREAS, Act 199 of the 2022 Regular Session of the Louisiana Legislature, the FY 2022-2023 Appropriations Act (effective July 1, 2022), includes an appropriation of \$4,000,000 to the newly created Major Events Incentive Fund (Act 199 of 2022, page 49, line 13).

WHEREAS, any other funds transferred into the newly created Major Events Incentive Fund are not available for appropriation or expenditure until the Revenue Estimating Conference has included said amounts in its official forecast. Accordingly, only \$4,000,000 of the \$5,500,000 the **NOLOC** may be entitled to under the Agreement is legally available for expenditure as of the execution of this Amendment.

WHEREAS, many of the premises and obligations contained in the original Agreement have been fulfilled, including the **NOLOC's** successful recruitment and hosting of the 2022 Men's NCAA Final Four in New Orleans April 2-4, 2022, and the **NOLOC's** submission of progress reports, the event support contract, and an itemization and total of its reasonable expenses incurred for the specific purpose of recruiting and hosting the 2022 Men's NCAA Final Four.

WHEREAS, the **NOLOC** has not yet submitted its *Affidavit of Final Costs* requesting payment under the terms of the original Agreement.

WHEREAS, no monies have been disbursed by **LED** to **NOLOC** under the original Agreement.

WHEREAS, the Parties have collectively agreed to execute this Amendment in order (a) to transfer unfulfilled obligations from **LED** to **CRT**; (b) to amend the termination date and payment terms in order to comply with La. Const. Art. VII, Section (10)(J) and La. R.S. 39:24(A), 34(A),

51(A) and 54(A) and other applicable state budgeting requirements; and (c) to amend, supplement, and otherwise adjust other terms necessary to add CRT as a party to the Agreement in accordance with §3 of Act 751 of 2022.

NOW THEREFORE, LED and NOLOC, now joined by CRT, desire to amend and supplement the Agreement as hereinafter stated.

II. SCOPE OF AMENDMENT

A. The Parties agree to amend the original Agreement as follows:

Amendment #1. Parties – Add CRT as a Party and adjust references to the Parties to accommodate the addition of another state agency as a party to the Agreement.

On Page 1, Paragraph 1, *add*:

“and the Louisiana Department of Culture, Recreation and Tourism, Office of Tourism 1051 N. Third Street, 3rd Floor, Baton Rouge, LA 70802 (hereafter sometimes referred to as “CRT”). The LED and CRT may collectively be referred to as the “State.” The LED, CRT, and NOLOC may collectively be referred to as the “Parties.””

Delete any provisions inconsistent therewith.

Amendment #2. Recitals – Preserve the relevant recitals of the original Agreement, while adding the supplementary information to document the premises and agreements underpinning this First Amendment.

On Page 2-3 of the Agreement (Section II Recitals), *add* the recitals provided in Section I of this First Amendment.

Amendment #3. Budget, Payment Terms, Deliverables – Remove LED’s obligation to make a payment under the Agreement, and amend payment terms to require CRT to make payment subject to compliance with the terms of the Agreement, as amended, and the availability of funds.

On Page 4, Section 4, Subsection A-B, and Section 5 *delete* the current language and *insert* in lieu thereof:

A. Budget:

The Budget for this project was incorporated into the original Agreement as “Attachment A,” which was attached thereto and is made a part thereof by reference. The total cost to the State of the project contemplated by the original Agreement shall not exceed the total amount of the reimbursement cap of **\$5,500,000.00**, which total amount shall be inclusive of all costs and expenses to be paid by the State in connection

with the Agreement. This is the total amount that was allocated for this project by the State Legislature and the LED.

The actual amount payable is limited to reimbursement of eligible expenses actually incurred by the NOLOC. Reimbursement is also subject to the availability of funds, NOLOC's fulfillment of all premises and obligations, and the NOLOC's submission and the State's approval of all deliverables, including the NOLOC's *Affidavit of Final Costs* documenting eligible expenses actually incurred.

B. Affidavit of Final Costs:

NOLOC shall submit an *Affidavit of Final Costs* to LED and CRT requesting payment and itemizing and totaling the reasonable expenses incurred for the specific purpose of recruiting and hosting the 2022 NCAA Men's Final Four and related events in the City of New Orleans April 2, 2022 through April 4, 2022, with supporting documentation.

C. Payment Terms:

Subject to the forgoing and upon approval by the CRT Contract Monitor, payments shall be made as follows:

Payment 1. A maximum of \$4,000,000 will be reimbursed to NOLOC upon review of *all* documentation and determination of compliance with the terms of the Agreement, as amended.

Payment 2. A maximum of \$1,500,000 will be reimbursed to NOLOC contingent upon recognition of funds in the newly created Major Event Incentive Fund in an amount sufficient to fulfill the obligation.

In its sole discretion, CRT may determine not to fund any portion of the amount of funding requested as provided for herein to the extent CRT determines that any of the expenses listed on the Affidavit are not expenditures reasonably related to the described major event or were used for any purpose not authorized by law.

5. Deliverables:

NOLOC has provided to LED an executed copy of the event support contract entered into by NOLOC and the NCAA.

NOLOC shall provide LED and CRT its *Affidavit of Final Costs* and supporting documentation as well as any other information deemed reasonably necessary by the State to determine the allowable amount of the award hereunder, up to but not exceeding the reimbursement cap of \$5,500,000.00, including but not limited to invoices and other documentation showing reasonable expenses incurred by NOLOC in recruiting and hosting the major event.

NOLOC agrees to provide additional documentation as requested by the State to support CRT's request(s) to the Revenue Estimating Conference, Joint Legislative Committee on the Budget, and/or any other officials and/or entities with the authority and jurisdiction to recognize and/or approve the use of monies in the newly created Major Events Incentive Fund for the purposes described herein."

Amendment # 4. Contract Monitors – Add a Contract Monitor for CRT

On Page 5, Section 7, *add* the following:

"The Assistant Secretary of the CRT, Office of Tourism, or his designee, will serve as CRT's Contract Monitor."

On Page 5, Section 8, *delete* the current language and *insert* in lieu thereof:

"During the Contract Term, the State's Contract Monitors shall maintain contact with each other and with NOLOC, and NOLOC shall submit to LED and CRT through the Contract Monitors all deliverables."

Amendment #5. Contract Term – Extend the Term of the Agreement to provide time for funds to become available for expenditure.

On Page 5, Section 9, *delete* the current language and *insert* in lieu thereof:

"9. Contract Term:

This Agreement shall begin as of July 1, 2021; this project and all of the Contractor's activities under this Agreement shall be completed by, and this Agreement shall terminate on December 31, 2022."

Amendment #6. Remaining Funds – Change references from LED to CRT as the administrator of the Major Events Incentive Fund and Major Events Incentive Program

On Page 6, Section 11, *delete* the current language and *insert* in lieu thereof:

"11. Remaining Funds:

To the extent, if any, that NOLOC does not use all of the funds appropriated under this Agreement during the Contract Term, then those unexpended funds shall remain with CRT for future use associated with the Major Events Incentive Program."

Amendment #7. Auditors – Provide CRT auditors with equivalent access as LED auditors

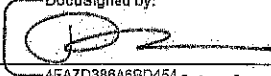
On page 6, Section 15, *add* the following:

“The CRT auditor shall also have the option of auditing all records and accounts of NOLOC that relate to this Agreement, as well as all records and accounts of any persons or entities receiving funds provided under this Agreement, and any service providers relative to the performance of services under this Agreement.”

B. It is also understood and agreed that the language contained in this First Amendment shall supersede any language to the contrary contained in the original Agreement; and that all other terms, provisions and conditions of the original Agreement, unless modified herein, shall remain the same, unchanged and in full force and effect.

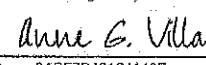
The Parties agree and consent to the use of electronic signatures solely for the purposes of executing the Amendment and any related transactional document. Such electronic signature shall be deemed to have the same full and binding effect as a handwritten signature.

NEW ORLEANS 2020 LOCAL ORGANIZING COMMITTEE, INC.

DocuSigned by:
By:  8/23/2022
45A7D388A6BD454
Signature of Authorized Representative (Date)

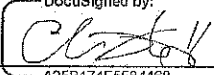
Printed Name: John I. Cicero
Title: Executive Committee Member

LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT

DocuSigned by:
By:  8/23/2022
94FE7B401C4149F
Signature of Authorized Official (Date)

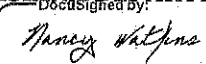
Printed Name: Anne G. Villa
Title: Undersecretary

LED CONTRACT MONITOR:

DocuSigned by:
By:  _____
425B174E5F84468...
Signature

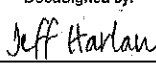
Printed Name: Chris Stelly
Title: Executive Director, Louisiana Entertainment

LOUISIANA DEPARTMENT OF CULTURE, RECREATION AND TOURISM

DocuSigned by:
By:  8/24/2022
0C17345047EF43D
Signature of Authorized Official (Date)

Printed Name: Nancy Watkins
Title: Undersecretary

CRT CONTRACT MONITOR:

DocuSigned by:
By:  _____
43F06B4B2C8E463...
Signature

Printed Name: Doug Bourgeois
Title: Assistant Secretary, Office of Tourism

STATE OF LOUISIANA, DIVISION OF ADMINISTRATION

DocuSigned by:

By: Jay Dardenne
Signature

8/24/2022

(Date)

Printed Name: Jay Dardenne

Title: Commissioner of Administration

EXHIBIT A (FIRST AMENDMENT)
Economic Impact Study of the 2022 NCAA Men's Final Four
Executive Summary

Executive Summary

This report summarizes the estimated economic impact of the NCAA Men's Basketball Final Four, held in the New Orleans, LA, on the Louisiana economy. In particular, we focus on estimating the Louisiana sales and excise taxes attributed to the event based on intercept surveys conducted by the LSU Economics & Policy Research Group at the games and its related events, expenditure data provided by the Host Committee, NCAA, media, and sponsors. Key results are:


- ▶ Recorded attendance figures indicated that 70,602 persons attended the Semi-Final games, and 69,423 persons attended the National Championship game in New Orleans, Louisiana.
- ▶ Final Four Weekend also included many events surrounding the Final Four basketball games, such as FanFest in the Ernest N. Morial Convention Center and the TipOff Tailgate in Champions Square.
- ▶ Consistent with standard impact study methodology, we focus on identifying visitors from outside of Louisiana and estimating spending by those visiting the state. Intercept surveys indicate that approximately 84% of the people attending the basketball games were from outside of Louisiana.
- ▶ The data collected indicates that 67,100 people from out-of-state were attracted to Louisiana by the Final Four to either attend the games or were a party to someone attending the games.
- ▶ Data collected from intercept surveys found that visitors attending the games spent an average of \$1,157 in Louisiana.
- ▶ Data collected also indicates that visitors who did not attend the games but attended other Final Four related events spent \$1,285 on average.
- ▶ The total spending of visitors to the state of Louisiana is estimated to be \$78.7 million due to Final Four weekend.
- ▶ The host committee, the NCAA, media, and sponsors reported additional spending across various categories that aggregated to \$27.6 million.
- ▶ Summing across all spending sources, the Final Four injected \$106.3 million in new direct spending into the Louisiana economy.
- ▶ Using input-output tables to account for the indirect impact of this spending, we estimate the event led to \$203.8 million in new Louisiana output and \$62.4 million in new Louisiana earnings.
- ▶ When accounting for both the direct and indirect impact, \$4.8 million in new Louisiana sales and excise taxes can be attributed to the Final Four.



EXHIBIT B (FIRST AMENDMENT)
NOLOC's Reimbursement Summary
Costs incurred for the specific purpose of recruiting and hosting the
2022 Men's NCAA Final Four

REIMBURSEMENT SUMMARY		
2022 NCAA Final Four Items for Reimbursement from Major Event Incentive Fund		
1	Convention Center Rental for NCAA Fan Fest	\$ 451,525.00
2	Woldenberg Park Rental for NCAA Concert Series	\$ 190,000.00
3	NCAA Final Four Décor - Crystal Clear Imaging	\$ 77,282.91
4	NCAA Staff and Vendor Hotel Room Expenses	\$ 244,007.95
5	Superdome Staffing and Building Expenses	\$ 4,537,184.14
Total Reimbursement from Major Event Incentive Fund		\$ 5,500,000.00
	Additional Superdome Staffing and Building Expenses (if necessary)	\$ 781,077.85
	Total	\$ 6,281,077.85

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of Public Safety		FOR OPB USE ONLY				
AGENCY: Louisiana Highway Safety Commission		OPB LOG NUMBER 95		AGENDA NUMBER 6		
SCHEDULE NUMBER: 08B-425		Approval and Authority:				
SUBMISSION DATE: August 24, 2022						
AGENCY BA-7 NUMBER: 10-425-01						
HEAD OF BUDGET UNIT: Lisa Freeman						
TITLE: Executive Director						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT						
INTERAGENCY TRANSFERS	\$412,350			\$412,350		
FEES & SELF-GENERATED	\$753,131	\$79,175		\$832,306		
Regular Fees & Self-generated	\$753,131	\$79,175		\$832,306		
Subtotal of Fund Accounts from Page 2						
STATUTORY DEDICATIONS						
[Select Statutory Dedication]						
[Select Statutory Dedication]						
Subtotal of Dedications from Page 2						
FEDERAL	\$22,879,126			\$22,879,126		
TOTAL	\$24,044,607	\$79,175		\$24,123,782		
AUTHORIZED POSITIONS	15			15		
AUTHORIZED OTHER CHARGES						
NON-TO FTE POSITIONS						
TOTAL POSITIONS	15			15		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administrative	\$24,044,607	15	\$79,175		\$24,123,782	15
Subtotal of programs from Page 2:						
TOTAL	\$24,044,607	15	\$79,175		\$24,123,782	15

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of Public Safety	FOR OPB USE ONLY	
AGENCY: Louisiana Highway Safety Commission	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 08B-425		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 10-425-01		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]			
[Select Fund Account]			
SUBTOTAL (to Page 1)			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
SUBTOTAL (to Page 1)			

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SUBTOTAL (to Page 1)						

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding for this request is self-generated grant funding received from non-federal or non-state entities, for the purpose of addressing impaired driving in the state of Louisiana. Expenditures are restricted to the guidelines set forth in the memorandums of understanding. Agreements are attached.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED	\$79,175				
STATUTORY DEDICATIONS					
FEDERAL					
TOTAL	\$79,175				

3. If this action requires additional personnel, provide a detailed explanation below:

This request does not include additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request will allow the Louisiana Highway Safety Commission (LHSC) to receive self-generated funds in the current fiscal year for the purposes outlined in the attached grants.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This BA-7 is not after the fact.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The projects associated with this request will allow the Louisiana Highway Safety Commission to address impaired driving through innovative countermeasures that are not allowable under the agency's current federally funded programs. The benefit to the state is that the LHSC will be able to implement these new and innovative countermeasures to address an on-going problem that continues to result in over 40 percent of the state's fatalities and serious injuries each year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE 2: (KEY) To reduce the number of alcohol-impaired driving fatalities by 1% each calendar year by June 30, 2025.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023
S	Percent change of alcohol impaired traffic fatalities	-1%	0	-1%
K	Number of alcohol-impaired driving fatalities	218	0	218

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
 While no performance adjustment is needed at this time, funding for these program initiatives will enhance the agency's efforts to meet the current performance standards.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

The benefit to the state of Louisiana is that the LHSC will be able to implement new and innovative countermeasures to address an on-going problem that continues to result in over 40 percent of fatalities and serious injuries each year. Impaired driving includes not only alcohol, but also over-the-counter medications, inhalants, opioids, rx pills, and intravenous drugs.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
 Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)
 If this funding cannot be received by the LHSC, then the agency will not be able to implement the new safety countermeasures that have been proven to increase public safety on Louisiana's roadways. Program success will be reflected in actual year-end performance numbers.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2026-2026	FY 2026-2027
GENERAL FUND BY:							
Direct							
Interagency Transfers	\$412,350		\$412,350				
Fees & Self-Generated *	\$753,131	\$79,175	\$832,306				
Statutory Dedications **							
FEDERAL FUNDS	\$22,879,126		\$22,879,126				
TOTAL MOF	\$24,044,607	\$79,175	\$24,123,782				
EXPENDITURES:							
Salaries	\$1,233,367		\$1,233,367				
Other Compensation	\$75,000		\$75,000				
Related Benefits	\$691,506		\$691,506				
Travel	\$104,361		\$104,361				
Operating Services	\$49,359		\$49,359				
Supplies	\$69,468		\$69,468				
Professional Services	\$4,177,050		\$4,177,050				
Other Charges	\$15,941,974	\$79,175	\$16,021,149				
Debt Services							
Interagency Transfers	\$1,702,522		\$1,702,522				
Acquisitions							
Major Repairs							
UNALLOTTED							
TOTAL EXPENDITURES	\$24,044,607	\$79,175	\$24,123,782				
POSITIONS							
Classified	14		14				
Unclassified	1		1				
TOTAL T.O. POSITIONS	15		15				
Other Charges Positions							
Non-TO FTE Positions							
TOTAL POSITIONS	15		15				
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$753,131	\$79,175	\$832,306				
[Select Fund Account]							
[Select Fund Account]							
**Statutory Dedications:							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT						
PROGRAM 1 NAME: <u>Administrative</u>						
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT			\$79,175			\$79,175
EXPENDITURES:						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges			\$79,175			\$79,175
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
TOTAL EXPENDITURES			\$79,175			\$79,175
OVER / (UNDER)						
POSITIONS						
Classified						
Unclassified						
TOTAL T.O. POSITIONS						
Other Charges Positions						
Non-TO FTE Positions						
TOTAL POSITIONS						

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

BA-7 QUESTIONNAIRE

GENERAL PURPOSE

1. The general purpose of BA-7 #10-425-01 is to increase self-generated budget authority to allow the Louisiana Highway Safety Commission to receive funds from non-federal and non-state sources, to address impaired driving in Louisiana.

REVENUES

REVENUE SOURCE	BEGINNING BUDGET	ADJUSTMENT AMOUNT	REVISED BUDGET	BRIEF DESCRIPTION
Beginning Self-Generated				
Fees & Self-Generated Revenues	\$753,131	\$79,175	\$832,306	See Attachment A
TOTAL SG	\$753,131	\$79,175	\$832,306	

EXPENDITURES

9. The Other Charges expenditure category will be adjusted as a result of this BA-7. The amount is based on current program application commitments.

PROGRAM	OBJECT CODE	AMOUNT	MOF
Administrative Program	5620003 - Other Charges - Other Public Assistance & Grants - General	\$29,175	Fees & Self-Generated Revenues
	5620064 - Other Charges - Professional Services	\$50,000	Fees & Self-Generated Revenues
TOTAL		\$79,175	

OTHER

12. LTC Greg Graphia
 Deputy Superintendent, Chief Administrative Officer
 (225) 925-6032
Gregory.Graphia@la.gov
- Paula Tregre
 Budget Director
 (225) 925-1873
Paula.Tregre@la.gov

Attachment A
Description of MOU Programs

Computerized Assessment and Referral System (CARS) MOU - \$29,175

Traffic safety agencies and advocates throughout Louisiana have worked diligently over the years to implement proven countermeasures found in such national publications as the Governors Highway Safety Association's High Risk Impaired Drivers: Combating a Critical Threat and the National Highway Safety Administration's Countermeasures That Work. Agencies and advocates have recognized a measure of success; however, one area in which Louisiana remains lacking is in screening all drivers convicted of DWI crimes, to ascertain the presence of substance use disorders and mental health issues. The Louisiana Highway Safety Commission requests \$29,175.00 to fund a pilot project in Lafayette Parish, whereby offenders convicted of misdemeanor (first- and second-offense) DWI will be administered the CARS screening and assessment tool, to determine the presence of substance use disorders and mental health issues. These findings will be used to inform city and state court judges in Lafayette Parish of the defendants' treatment needs, so that those judges may make better, more individualized sentencing decisions that will enhance the probability of achieving the ultimate goal of reducing recidivism.

TOXICOLOGY PROGRAM - \$30,000

A first-of-its-kind on-call toxicology program that can be a model for other states-- Louisiana will hire a forensic toxicologist who will provide expert analysis and court testimony on drug-impaired driving cases in areas of the state that currently have limited access or funding challenges. Drug-impaired driving cases are more highly complex and challenging than alcohol-impaired driving cases, and without the appropriate toxicology support, many cases are pled down or dismissed, allowing dangerous drivers back on the road rather than in treatment and monitoring programs.

EQUIPMENT PROGRAM FOR NORTHWESTERN LOUISIANA CRIME LAB - \$20,000

Equipment to expand the range of impairing drugs tested by toxicology labs in Illinois and Louisiana-- Illinois will expand its ability to test drivers arrested for impairment by synthetic opioids, which are becoming more widespread across the state. Louisiana will purchase equipment that will allow the lab to test every impaired driving blood sample submitted for analysis for a wider array of drugs, including inhalants.



MEMORANDUM OF UNDERSTANDING

This document outlines the agreement between the Governors Highway Safety Association (GHSAs) and Louisiana Highway Safety Commission (LHSC) to receive \$29,175 in funds from Responsibility.org to support high risk impaired driving prevention efforts.

GHSAs agrees to:

- Provide \$29,175 payable in two installments within 30 days of receipt of invoices.
 - 50% at project launch
 - 50% upon completion
- Serve as liaison with Responsibility.org on all matters.

Upon execution of this memorandum, any changes to the invoicing process must be documented and discussed with GHSAs. *Please make sure your state copies GHSAs's Director of Finance & Administration and Finance & Operations Coordinator, Denise Alston (dalston@ghsa.org) and Nana Pinkrah (npinkrah@ghsa.org) on any emails relating to grant invoices.*

LHSC agrees to:

- **Submit by June 18:**
 - A detailed timeline for implementing and completing your program, training or research.
 - Measurable objectives for each program component, including methodology.
 - The likely source and amount of any additional funds needed to complete your grant activities.
- **Submit by July 9:**
 - An invoice for 50 percent of the grant amount (\$14,587.50). ***Make the invoice out to GHSAs and include a short description of your state's program and the mailing address where the check should be sent.*** If your state can receive an electronic transfer, please include banking information.
- Permit a representative from Responsibility.org to attend at least **one** training session of your program, if applicable. **As soon as event dates are determined and finalized, LHSC is required to share this information with GHSAs.**
- Announce receipt of this grant to (LHSC) media, elected officials and other entities with an interest in traffic safety. If LHSC is making the announcement, the LHSC agrees to allow GHSAs and Responsibility.org to review the announcement before it is released.
- Promote campaign on social media platforms such as Twitter, Facebook, Instagram, LinkedIn. LHSC is expected to tag GHSAs ([@GHSAHQ](https://twitter.com/GHSAHQ)) and Responsibility.org ([@gaFAAR](https://twitter.com/gaFAAR)) on all social media posts.

- Once your grant initiative is underway, provide an update email by the **first week of every month** indicating how it is progressing, any obstacles encountered and how they are being addressed, successes to date, clips of social media posts and associated metrics. Any issues impeding your state's ability to begin or continue grant activities should be communicated to GHSA as soon as possible.
- Alert GHSA immediately if LHSC anticipates not being able to expend the full amount of grant funds.
- Complete all grant activities by October 31, 2022.
- **Within 30 days of concluding** your grant funded training/initiative/program:
 - Provide a final report that includes a program overview, goals, measurable objectives with results, a summary of successes and suggestions for program improvements. Include media clippings, photos and materials during grant activities and a summary of media hits in your final report. We want to be able to share your story and best practices with others.
 - Provide a final invoice for the remaining balance of grant funds due to your state.

Email all information to:

Stephanie Nguyen, Programs & Member Services Manager
snguyen@ghsa.org

For Governors Highway Safety Association:

Jonathan Adkins

Signature

Jonathan Adkins

Name (Please Print)

June 11, 2021

Date

For Louisiana Highway Safety Commission:

[Signature]

Signature

Lisa Freeman

Name (Please Print)

June 10, 2021

Date



RESPONSIBILITY.ORG



MEMORANDUM OF UNDERSTANDING

This document outlines the agreement between the Governors Highway Safety Association (GHSA) and the Louisiana Highway Safety Commission to receive \$50,000 in funds from Responsibility.org to enhance and bolster efforts to counteract alcohol and/or drug impaired driving.

GHSA agrees to:

- Provide \$50,000 payable in two installments within 30 days of receipt of invoices.
 - 50% at project launch
 - 50% upon completion
- Serve as liaison with Responsibility.org on all matters.
- Issue a news release, in collaboration with Responsibility.org and the Louisiana Highway Safety Commission, announcing the grant award.

Upon execution of this memorandum, any changes to the invoicing process must be documented and discussed with GHSA.

The Louisiana Highway Safety Commission agrees to:

- Submit by June 15:
 - An invoice, addressed to GHSA, for 50% of the grant amount (\$25,000). *Include a short description of the programs and the mailing address where payment should be sent.* If the Louisiana Highway Safety Commission can receive an electronic funds transfer, please include the banking information on the invoice.
 - Check only if GHSA is not able to pay the Louisiana Highway Safety Commission directly and must make payment directly to a third-party vendor. *GHSA will provide Attachment A - Third-Party Payment Agreement which must be completed and returned within 30 days of receipt. Upon execution, the agreement will be made a part of the MOU.*
 - A detailed timeline for implementing and completing each program, training and/or research.
 - Measurable objectives for each grant's program components, including the evaluation methodology.
 - The likely source and amount of any additional funds needed to complete grant activities for both projects, if applicable.
- Announce receipt of this grant to Louisiana media, elected officials and other entities with an interest in traffic safety.
 - If the Louisiana Highway Safety Commission is unable to make an announcement, GHSA will do so on the state's behalf.
 - If the Louisiana Highway Safety Commission is making the announcement, allow GHSA and Responsibility.org to review the announcement before it is released.

- Promote the program on social media platforms such as Twitter, Facebook, Instagram, LinkedIn and tag GHSA and Responsibility.org on all posts.
 - Twitter - @GHSAHQ, @GoFAAR
 - Facebook - @GHSAHQ, @GoFAAR
 - LinkedIn - Governors Highway Safety Association, Responsibility.org
- Complete all aspects of the projects as detailed in the award letter.
- Once the projects are underway, complete and submit the first monthly report by the end of the first week of the next month and continue to do so through completion of both projects. Share details on how the project is progressing (such as completed and scheduled meetings, events, equipment purchased), any obstacles encountered and how they are being addressed, successes to date, partnerships, clips of social media posts and associated metrics. Photos, videos and other supporting files may be uploaded directly via the report. Any issues impeding the ability to begin or continue grant activities must be communicated to GHSA as soon as possible.
- Alert GHSA immediately if the Louisiana Highway Safety Commission anticipates not being able to expend the full amount of grant funds.
- Complete all grant activities by June 30, 2023.
- Within 30 days of concluding the grant funded training/initiative/programs:
 - Provide a final report that includes overview, goals and measurable objectives with results, a summary of activities, and lessons learned for each grant funded activity. Include event photos, video files and/or materials developed for the project, as well as a summary of media coverage.
 - Provide a final invoice for the remaining balance of grant funds due to the Louisiana Highway Safety Commission or third-party partner.

For Governors Highway Safety Association:

Jonathan Adkins

Signature

Jonathan Adkins

Name (Please Print)

5/25/2022

Date

For the Louisiana Highway Safety Commission:

Lisa Freeman

Signature

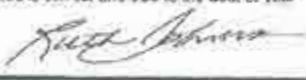
Lisa Freeman

Name (Please Print)

5/24/2022

Date

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: LOUISIANA DEPARTMENT OF HEALTH		FOR OPB USE ONLY				
AGENCY: 306 - MEDICAL VENDOR PAYMENTS		OPB LOG NUMBER 96 RR		AGENDA NUMBER 7		
SCHEDULE NUMBER: 09		Approval and Authority:				
SUBMISSION DATE: 8/26/2022						
AGENCY BA-7 NUMBER: #2R2 DIRECTED PAYMENTS						
HEAD OF BUDGET UNIT: RUTH JOHNSON						
TITLE: UNDERSECRETARY						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$2,078,910,529	\$0		\$2,078,910,529		
INTERAGENCY TRANSFERS	\$119,632,199	\$0		\$119,632,199		
FEES & SELF-GENERATED	\$611,302,417	\$29,970,252		\$641,272,669		
Regular Fees & Self-generated	\$611,302,417	\$29,970,252		\$641,272,669		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$1,180,953,268	\$143,686,962		\$1,324,640,230		
LA Medical Assistance Trust Fund (H09)	\$982,819,274	\$0		\$982,819,274		
Louisiana Fund (Z13)	\$11,879,184	\$0		\$11,879,184		
Subtotal of Dedications from Page 2	\$186,254,810	\$143,686,962		\$329,941,772		
FEDERAL	\$12,615,380,186	\$869,258,144		\$13,484,638,330		
TOTAL	\$16,606,178,599	\$1,042,915,358		\$17,649,093,957		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	0	0		0		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Payments to Private Providers	\$14,450,348,365	0	\$1,846,312,656	0	\$16,296,661,021	0
Payments to Public Providers	\$240,914,495	0	\$0	0	\$240,914,495	0
Medicare Buy-Ins and Supplements	\$742,596,185	0	\$0	0	\$742,596,185	0
Uncompensated Care Costs	\$1,172,319,554	0	(\$803,397,298)	0	\$368,922,256	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2	\$0	0	\$0	0	\$0	0
TOTAL	\$16,606,178,599	0	\$1,042,915,358	0	\$17,649,093,957	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: LOUISIANA DEPARTMENT OF HEALTH	FOR OPB USE ONLY	
AGENCY: 306 - MEDICAL VENDOR PAYMENTS	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 09		
SUBMISSION DATE: 8/26/2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: #2 DIRECTED PAYMENTS		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Health Excellence Fund (Z17)	\$24,398,481	\$0	\$24,398,481
Medicaid Trust Fund for the Elderly (H19)	\$5,048,896	\$0	\$5,048,896
New Opportunities Waiver (NOW) Fund (H30)	\$43,348,066	\$0	\$43,348,066
Hospital Stabilization Fund (H37)	\$113,459,367	\$143,686,962	\$257,146,329
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$186,254,810	\$143,686,962	\$329,941,772

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is Fees and Self-generated/Interagency Transfers (IAT) revenues from Intergovernmental Transfers (IGTs), Hospital Stabilization Fund revenues associated with the increase in the Hospital Assessment per HCR 8 of the 2022 Regular Legislative Session (RLS) and Federal Funds from Medicaid Title XIX of the Social Security Act.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$29,970,252	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$143,686,962	\$0	\$0	\$0	\$0
FEDERAL	\$869,258,144	\$0	\$0	\$0	\$0
TOTAL	\$1,042,915,358	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The purpose of this BA-7 is to request funding for Directed Payments (Hospital Directed Payments/Long Term Care, Psych, Rehab) approved by Centers for Medicare and Medicaid Services (CMS) and are effective 7/01/22.

See Questionnaire for additional information.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will provide Medicaid with the appropriate budget authority to fund the CMS approved Acute Hospital and Long-Term Care/Psychiatric/Rehabilitation Facility Directed Payment models.

See Questionnaire for additional information.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE: (KEY) Through the Uncompensated Care Costs activity, to encourage hospitals and other providers to provide access to medical care for the uninsured.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023
S	Total DSH funds collected in millions (PI#17040)	1,172.3	-803.4	368.9
K	Total federal funds collected in millions (PI#17041)	789.1	-540.5	248.6
S	Total state match in millions (PI#17042)	383.2	-262.9	120.3

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
The adjustments are necessary to update the total, state, and federal authority in the UCC program for the adjustments made through this BA-7.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This BA-7 increases the Private Providers program within the Medicaid agency as it will provide the funds necessary to implement the directed payment programs recently approved by the Centers for Medicare and Medicaid Services - providing additional support to acute care hospitals, long-term care, psychiatric and rehabilitation facilities in the state who serve our Medicaid members. The directed payments are approved effective July 1, 2022 through June 30, 2023. CMS requires an annual approval for each directed payment program.

See Questionnaire for additional information.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in Medical Vendor Payments not having adequate expenditure authority to Fund the CMS approved Directed Payments for FY 23.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: PAYMENTS TO PRIVATE PROVIDERS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$1,435,470,458	\$151,690,470	\$1,587,160,928	\$0	\$0	\$0	\$0
Interagency Transfers	\$77,738,415	\$27,805,436	\$105,543,851	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$503,409,273	\$113,145,942	\$616,555,215	\$0	\$0	\$0	\$0
Statutory Dedications **	\$1,171,805,402	\$143,686,962	\$1,315,492,364	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$11,261,924,817	\$1,409,783,846	\$12,671,708,663	\$0	\$0	\$0	\$0
TOTAL MOF	\$14,450,348,365	\$1,846,312,656	\$16,296,661,021	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$14,450,348,365	\$1,846,312,656	\$16,296,661,021	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$14,450,348,365	\$1,846,312,656	\$16,296,661,021	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg Fees & Self-generated	\$503,409,273	\$0	\$503,409,273	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
LA Medical Assistance Trust Fund (H06)	\$973,671,408	\$0	\$973,671,408	\$0	\$0	\$0	\$0
Louisiana Fund (Z13)	\$11,879,184	\$0	\$11,879,184	\$0	\$0	\$0	\$0
Health Excellence Fund (Z17)	\$24,398,481	\$0	\$24,398,481	\$0	\$0	\$0	\$0
New Opportunities Waiver (NOW) Fund (H30)	\$43,348,066	\$0	\$43,348,066	\$0	\$0	\$0	\$0
Hospital Stabilization Fund (H37)	\$113,459,367	\$143,686,962	\$257,146,329	\$0	\$0	\$0	\$0
Medical Trust Fund for the Elderly (H19)	\$5,048,896	\$0	\$5,048,896	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: PAYMENTS TO PRIVATE PROVIDERS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$151,890,470	\$27,805,436	\$113,145,942	\$143,686,962	\$1,409,783,846	\$1,846,312,656
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$151,890,470	\$27,805,436	\$113,145,942	\$143,686,962	\$1,409,783,846	\$1,846,312,656
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$151,890,470	\$27,805,436	\$113,145,942	\$143,686,962	\$1,409,783,846	\$1,846,312,656
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: PAYMENTS TO PUBLIC PROVIDERS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$52,812,641	\$0	\$52,812,641	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$9,147,866	\$0	\$9,147,866	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$178,953,988	\$0	\$178,953,988	\$0	\$0	\$0	\$0
TOTAL MOF	\$240,914,495	\$0	\$240,914,495	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$50,442,600	\$0	\$50,442,600	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$190,471,895	\$0	\$190,471,895	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$240,914,495	\$0	\$240,914,495	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
LA Medical Assistance Trust Fund (H08)	\$9,147,866	\$0	\$9,147,866	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: PAYMENTS TO PUBLIC PROVIDERS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: MEDICARE BUY-INS & SUPPLEMENTS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$357,232,430	\$0	\$357,232,430	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$385,363,755	\$0	\$385,363,755	\$0	\$0	\$0	\$0
TOTAL MOF	\$742,596,185	\$0	\$742,596,185	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$742,596,185	\$0	\$742,596,185	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$742,596,185	\$0	\$742,596,185	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: MEDICARE BUY-INS & SUPPLEMENTS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: UNCOMPENSATED CARE COSTS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$233,395,000	(\$151,890,470)	\$81,504,530	\$0	\$0	\$0	\$0
Interagency Transfers	\$41,893,784	(\$27,805,436)	\$14,088,348	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$107,893,144	(\$83,175,690)	\$24,717,454	\$0	\$0	\$0	\$0
Statutory Dedications **	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$789,137,626	(\$540,625,702)	\$248,611,924	\$0	\$0	\$0	\$0
TOTAL MOF	\$1,172,319,554	(\$803,397,298)	\$368,922,256	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$1,043,116,482	(\$803,397,298)	\$239,719,184	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$129,203,072	\$0	\$129,203,072	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,172,319,554	(\$803,397,298)	\$368,922,256	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$107,893,144	(\$83,175,690)	\$24,717,454	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT						
PROGRAM 4 NAME: <u>UNCOMPENSATED CARE COSTS</u>						
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	(\$151,890,470)	(\$27,805,436)	(\$83,175,690)	\$0	(\$540,525,702)	(\$803,397,298)
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	(\$151,890,470)	(\$27,805,436)	(\$83,175,690)	\$0	(\$540,525,702)	(\$803,397,298)
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$151,890,470)	(\$27,805,436)	(\$83,175,690)	\$0	(\$540,525,702)	(\$803,397,298)
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

The purpose of this BA-7 is to request funding for the Directed Payments (Hospital Directed Payments/Long Term Care, Psych, and Rehab) approved by Centers for Medicare and Medicaid Services (CMS) on August 19, 2022.

REVENUES

State General Fund	\$	-
Interagency Transfer	\$	-
Fees & Self-Generated	\$	29,970,252
Statutory Dedications	\$	143,686,962
Federal Funds	\$	869,258,144
TOTAL REVENUES	\$	1,042,915,358

EXPENDITURES

Payments to Private Providers	\$	1,846,312,656	Other Charges
Uncompensated Care Costs	\$	(803,397,298)	Other Charges
TOTAL EXPENDITURES	\$	1,042,915,358	

OTHER

Budget Contact: Anthony Shamis, Medicaid Program Manager 3
Bureau of Health Services Financing, Financial Management and Operations
Phone Number: (225) 342-9493
Email Address: Anthony.Shamis3@la.gov

EXPENDITURE BREAKOUT BY MOF AND PROGRAM:

The table below provides a breakdown of the financing requirements for the following directed payment programs approved by CMS on August 19, 2022:

1. Hospital Directed Payment: The model provides an add-on (uniform percent increase) to Medicaid base claim payments for both inpatient and outpatient services for acute care hospitals in the state who meet the qualifying criteria for participation. Per the preprint, hospitals are placed into one of five "tiers" based upon their type and qualifying characteristic(s); each tier is paid a varying add-on in order to bring payments under the model up to the defined average commercial rate (ACR) benchmark. For tiers two through five, the ACR benchmark is 95%; for tier one, due to funding limitations, the ACR benchmark is 80.6%.
2. Long-Term Care, Psychiatric, and Rehabilitation (LPR) Directed Payment: The model is constructed similarly to the hospital model and provides varying rate add-ons (uniform percent increases) to Medicaid base claims payments for three "classes" of providers: Long-Term Acute Care Facilities, Psychiatric Facilities and Rehabilitation Facilities. After application of the add-on, the payments under the model are intended to bring Medicaid payments for inpatient and outpatient services up to 95% of ACR for all three classes. Public state owned and operated psychiatric hospitals and free standing psychiatric hospitals participating in DSH are excluded from participating in the program.

Per the details provided in the BA7, the increase in Statutory Dedications is derived from the Hospital Stabilization Fund due to the increased hospital assessment per HCR 8 of the 2022 RLS. The following provider types are excluded from the assessment: Rural Hospitals as provided in the Rural Hospital Preservation Act, Small Urban Private Acute Hospitals with 40 beds or less, State Owned Hospitals, Private Free Standing Psychiatric Hospitals that have entered into a CEA with the State.

As per the table below, the implementation of model will reduce Medicaid's DSH obligations by approximately \$804M. However, Medicaid will still retain a DSH budget of about \$370M in order to continue making payments to those facilities not covered under the directed payment models and/or to make payments to those facilities with DSH costs not fully covered by payments under the directed payment models.

BA7 - Directed Pmts		SGF	IAT	SGR	Stat Ded	Federal	Total
Privates	Hospital Directed Payment (HDP)	\$ 151,890,470	\$ 27,805,436	\$ 99,879,751	\$ 142,650,964	\$ 1,342,571,853	\$ 1,764,798,474
Privates	LPR Directed Payment	\$ -	\$ -	\$ -	\$ 1,035,998	\$ 31,254,082	\$ 32,290,080
Privates	MCIP Increase Due to Directed Payments	\$ -	\$ -	\$ 13,266,191	\$ -	\$ 35,957,911	\$ 49,224,102
UCC	DSH Reduction	\$ (151,890,470)	\$ (27,805,436)	\$ (83,175,690)	\$ -	\$ (540,525,702)	\$ (803,397,298)
Total		\$ -	\$ -	\$ 29,970,252	\$ 143,686,962	\$ 869,258,144	\$ 1,042,915,358

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury		FOR OPB USE ONLY				
AGENCY: Sales Tax Dedication		OPB LOG NUMBER		AGENDA NUMBER		
SCHEDULE NUMBER: 20-901		99		8		
SUBMISSION DATE: 8/24/22		Approval and Authority:				
AGENCY BA-7 NUMBER: 23-02						
HEAD OF BUDGET UNIT: Nancy Keaton						
TITLE: First Assistant State Treasurer						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small>						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$0	\$0		\$0		
INTERAGENCY TRANSFERS	\$0	\$0		\$0		
FEES & SELF-GENERATED	\$0	\$0		\$0		
Regular Fees & Self-generated	\$0	\$0		\$0		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$64,310,249	\$1,874,874		\$66,185,123		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$64,310,249	\$1,874,874		\$66,185,123		
FEDERAL	\$0	\$0		\$0		
TOTAL	\$64,310,249	\$1,874,874		\$66,185,123		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	0	0		0		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Sales Tax Dedications	\$64,310,249	0	\$1,874,874	0	\$66,185,123	0
Program 2	\$0	0	\$0	0	\$0	0
Program 3	\$0	0	\$0	0	\$0	0
Program 4	\$0	0	\$0	0	\$0	0
Program 5	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$64,310,249	0	\$1,874,874	0	\$66,185,123	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$16,819,051	\$0	\$16,819,051
[Select Statutory Dedication]	\$24,643,961	\$1,874,874	\$26,518,835
[Select Statutory Dedication]	\$22,847,237	\$0	\$22,847,237
[Select Statutory Dedication]			\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$64,310,249	\$1,874,874	\$66,185,123

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
Fees & Self-Generated			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Acadia Parish Visitor Enterprise (T01)	\$97,244	\$0	\$97,244
Allen Parish Capital Improvements (T02)	\$215,871		\$215,871
Ascension Parish Visitor Enterprise (T03)	\$1,250,000		\$1,250,000
Avoyelles Parish Visitor Enterprise Fund (T05)	\$124,339		\$124,339
Beauregard Parish Community Improvement (T06)	\$105,278		\$105,278
Bienville Parish Tourism and Economic Development Fund (T07)	\$30,492		\$30,492
Bossier City Riverfront and Civic Center (T08)	\$1,874,272		\$1,874,272
Shreveport Riverfront and Convention Center and Independence Stadium Fund (T09)	\$2,200,133		\$2,200,133
West Calcasieu Community Center Fund (T10)	\$1,282,593		\$1,282,593
Caldwell Parish Economic Development Fund (T11)	\$169		\$169
Cameron Parish Tourism Development Fund (T12)	\$19,597		\$19,597
Town of Homer Economic Development Fund (T14)	\$18,782		\$18,782
Concordia Parish Economic Development Fund (T15)	\$175,476		\$175,476
DeSoto Parish Visitor Enterprise (T16)	\$148,315		\$148,315
East Baton Rouge Parish Riverside Centroplex Fund (T17)	\$1,249,308		\$1,249,308
East Carroll Parish Visitor Enterprise Fund (T18)	\$14,316		\$14,316
East Feliciana Tourist Commission Fund (T19)	\$2,693		\$2,693
Evangeline Visitor Enterprise Fund (T20)	\$43,071		\$43,071
Franklin Parish Visitor Enterprise (T21)	\$37,335		\$37,335
Iberia Parish Tourist Commission Fund (T23)	\$535,657		\$535,657
Iberville Parish Visitor Enterprise Fund (T24)	\$116,858		\$116,858
Jackson Parish Economic Development and Tourism (T25)	\$27,775		\$27,775
Jefferson Parish Convention Center Fund (T26)	\$3,546,579		\$3,546,579
Jefferson Davis Parish Visitor Enterprise Fund (T27)	\$176,119		\$176,119
Lafayette Parish Visitor Enterprise Fund (T28)	\$3,140,101		\$3,140,101
Lafourche Parish Enterprise Fund (T29)	\$349,984		\$349,984
LaSalle Economic Development District Fund (T30)	\$26,694		\$26,694
SUBTOTAL (to Page 1)	\$16,819,051	\$0	\$16,819,051

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Lincoln Parish Visitor Enterprise Fund (T31)	\$524,858		\$524,858
Livingston Parish Tourism and Economic Development Fund (T32)	\$498,774		\$498,774
Morehouse Parish Visitor Enterprise (T34)	\$49,034		\$49,034
New Orleans Metropolitan Convention and Visitor Bureau (T36)	\$13,626,042		\$13,626,042
Ouachita Parish Visitor Enterprise (T37)	\$1,552,486		\$1,552,486
Plaquemines Parish Visitor Enterprise Fund (T38)	\$228,102		\$228,102
Pointe Coupee Parish Visitor Enterprise Fund (T39)	\$40,281		\$40,281
Alexandria/Pineville Exhibition Hall Fund (T40)	\$250,417		\$250,417
Red River Visitor Enterprise Fund (T41)	\$75,162		\$75,162
Richland Visitor Enterprise Fund (T42)	\$126,715		\$126,715
Sabine Parish Tourism Improvement (T43)	\$188,489		\$188,489
St. Bernard Parish Enterprise (T44)	\$116,399		\$116,399
St. Charles Parish Enterprise Fund (T45)	\$979,222		\$979,222
St. James Parish Enterprise Fund (T47)	\$30,756		\$30,756
St. John the Baptist Convention Facility (T48)	\$329,036		\$329,036
St. Landry Parish Historical Development Fund No. 1 (T49)	\$373,159		\$373,159
St. Martin Parish Enterprise Fund (T50)	\$172,179		\$172,179
St. Mary Parish Visitor Enterprise (T51)	\$1,384,344		\$1,384,344
St. Tammany Parish Fund (T52)	\$1,966,730	\$1,874,874	\$3,841,604
Tangipahoa Parish Tourist Commission Fund (T53)	\$522,008		\$522,008
Tensas Parish Visitor Enterprise Fund (T54)	\$1,941		\$1,941
Houma/Terrebonne Tourist Fund (T55)	\$750,987		\$750,987
Union Parish Visitor Enterprise (T56)	\$27,232		\$27,232
Vermillion Parish Visitor Enterprise (T57)	\$126,327		\$126,327
Webster Parish Convention and Visitors Bureau (T60)	\$170,769		\$170,769
West Baton Rouge Parish Visitor Bureau (T61)	\$515,436		\$515,436
West Carroll Parish Visitor Bureau (T62)	\$17,076		\$17,076
SUBTOTAL (to Page 1)	\$24,643,961	\$1,874,874	\$26,518,835

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Winn Parish Tourism Fund (T84)	\$56,665		\$56,665
Shreveport-Bossier City Visitor Enterprise (TA1)	\$557,032		\$557,032
Vernon Parish Legislative Community Improvement Fund (TA2)	\$583,411		\$583,411
Alexandria/Pineville Area Tourism Fund (TA3)	\$242,310		\$242,310
Rapides Parish Economic Development Fund (TA4)	\$370,891		\$370,891
Natchitoches Parish Visitor Enterprise (TA6)	\$130,000		\$130,000
Lincoln Parish Municipalities Fund (TA6)	\$286,936		\$286,936
East Baton Rouge Community Improvement (TA7)	\$2,575,872		\$2,575,872
East Baton Rouge Parish Enhancement (TA8)	\$1,367,936		\$1,367,936
Washington Parish Tourist Commission Fund (TA9)	\$43,025		\$43,025
Grand Isle Tourist Commission Account (TB0)	\$28,295		\$28,295
Gretna Tourist Commission Enterprise Account (TB1)	\$118,389		\$118,389
Leke Charles Civic Center Fund (TB2)	\$3,158,003		\$3,158,003
New Orleans Area Tourism and Economic Development (TB3)	\$932		\$932
River Parishes Convention, Tourist, and Visitors Comm (TB4)	\$289,253		\$289,253
St. Francisville Economic Development Fund (TB5)	\$178,424		\$178,424
Tangipahoa Parish Economic Development Fund (TB6)	\$175,760		\$175,760
Washington Parish Infrastructure and Park (TB7)	\$100,000		\$100,000
Pineville Economic Development (TB8)	\$222,535		\$222,535
Washington Parish Economic Development and Tourism (TB9)	\$14,486		\$14,486
Terrebonne Parish Visitor Enterprise (TC0)	\$721,457		\$721,457
Bastrop Municipal Center Fund (TC1)	\$40,357		\$40,357
Rapides Parish Coliseum Fund (TC2)	\$74,178		\$74,178
Madison Parish Visitor Enterprise Fund (TC3)	\$34,326		\$34,326
Natchitoches Historical District Development (TC4)	\$470,007		\$470,007
Baker Economic Development Fund (TC5)	\$39,499		\$39,499
Claborne Parish Tourism & Econ. Dvp Fund (TC6)	\$517		\$517
Ernest N. Morial Convention Center (TC7)	\$2,000,000		\$2,000,000
Lafourche Parish ARC Training and Development (TC8)	\$344,734		\$344,734
Grant Parish Economic Development Fund (TD1)	\$2,007		\$2,007
New Orleans Quality of Life Fund (TD2)	\$8,600,000		\$8,600,000
SUBTOTAL (to Page 1)	\$22,847,237	\$0	\$22,847,237

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

One-time budget increase for the St. Tammany Parish Fund (T52) in the amount of \$1,874,874. The fund had an excess balance carried over from FY22 to FY23 in the amount of \$1,874,874.55.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$1,874,874	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,874,874	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel are required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The request is being made for an increase in FY23 by the receiving local governments and supported by the corresponding legislators.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

There are no performance impacts.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

There are no performance impacts.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Sales Tax Dedications

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT/OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
[Select Statutory Dedication]	\$16,819,051	\$0	\$16,819,051	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$24,643,961	\$1,874,874	\$26,518,835	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$22,847,237	\$0	\$22,847,237	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Sales Tax Dedications

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$1,874,874	\$0	\$1,874,874
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$1,874,874	\$0	\$1,874,874
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$1,874,874	\$0	\$1,874,874
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

LOUISIANA HOUSE OF REPRESENTATIVES



MARY DUBUISSON
State Representative ~ District 90

08/24/2022

Ms. Lindsay Schexnayder
Louisiana State Treasury Chief Financial Officer
P.O. Box 44154
Baton Rouge, LA 70804
Re: St. Tammany Parish Tourist Commission Fund

I fully support and would appreciate the distribution of the excess funds in the account of the St. Tammany Parish Tourist Commission Fund, which is estimated to be \$1.8 million. The funds will be used in accordance with law.

Please don't hesitate to contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Mary DuBuisson".

Mary DuBuisson
State Representative, District 90

SHARON W. HEWITT
State Senator
District 1
P.O. Box 828
Slidell, LA 70459



SENATE
STATE OF LOUISIANA

COMMITTEES
Senate and Governmental
Affairs, Chairwoman
Environmental Quality
Natural Resources
Select Committee on Coastal
Restoration and Flood Protection
Select Committee on Women
and Children
Senate Executive Committee
Joint Legislative Committee
on the Budget

08/24/2022

Ms. Lindsay Schexnayder
Louisiana State Treasury Chief Financial Officer
P.O. Box 44154
Baton Rouge, LA 70804

Re: St. Tammany Parish Tourist Commission Fund

I fully support and would appreciate the distribution of the excess funds in the account of the St. Tammany Parish Tourist Commission Fund, which is estimated to be \$1.8 million. The funds will be used in accordance with law.

Please don't hesitate to contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sharon W. Hewitt".

Sharon W. Hewitt
Louisiana State Senator, District 1



August 24, 2022

Ms. Lindsay Schexnayder, CPA
Chief Financial Officer
Office of State Treasurer John M. Schroder
Third Floor, State Capitol
P O Box 44154
Baton Rouge, LA 70804

Dear Ms. Schexnayder,

The St. Tammany Parish fund has a balance of \$1,874,874.55 as of August 15, 2022. Of those funds collected, we are requesting that our budget authority be increased for this fiscal year to provide additional funds for marketing and promoting St. Tammany Parish and Southeast Louisiana as a tourism destination.

The St. Tammany Parish Tourist Commission is responsible for marketing and promoting tourism in the parish to the traveling public. Moreover, it works on a regional basis with neighboring parishes to aggressively market and promote travel to Southeast Louisiana.

The increased budget authority will provide the St. Tammany Parish Tourist Commission with the necessary funds to enhance its marketing and promotional campaigns. These campaigns support the programs of the Louisiana Office of Tourism and benefit St. Tammany Parish, Southeast Louisiana, and the state as a whole.

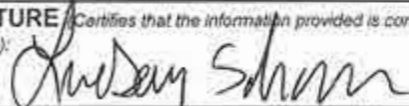
Your consideration in this request is greatly appreciated. If you have questions or need additional information, please contact me at 985-892-0520.

Sincerely,

A handwritten signature in cursive script that reads "Donna O'Daniels".

Donna O'Daniels
President and CEO

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Special Act-Judgments		FOR OPB USE ONLY				
AGENCY: Special Acts-Judgments		OPB LOG NUMBER 93		AGENDA NUMBER 9		
SCHEDULE NUMBER: 20-950		Approval and Authority:				
SUBMISSION DATE: 8/23/2022						
AGENCY BA-7 NUMBER: 23-02						
HEAD OF BUDGET UNIT: Nancy Keaton						
TITLE: First Assistant State Treasurer						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$6,772,606	\$0			\$6,772,606	
INTERAGENCY TRANSFERS	\$0	\$0			\$0	
FEES & SELF-GENERATED	\$0	\$0			\$0	
Regular Fees & Self-generated	\$0	\$0			\$0	
Subtotal of Fund Accounts from Page 2	\$0	\$0			\$0	
STATUTORY DEDICATIONS	\$0	\$95,049,241			\$95,049,241	
Jean Boudreaux Settlement Fund (STQ)	\$0	\$95,049,241			\$95,049,241	
[Select Statutory Dedication]	\$0	\$0			\$0	
Subtotal of Dedications from Page 2	\$0	\$0			\$0	
FEDERAL	\$0	\$0			\$0	
TOTAL	\$6,772,606	\$95,049,241			\$101,821,847	
AUTHORIZED POSITIONS	0	0			0	
AUTHORIZED OTHER CHARGES	0	0			0	
NON-TO FTE POSITIONS	0	0			0	
TOTAL POSITIONS	0	0			0	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Judgments	\$6,772,606	0	\$95,049,241	0	\$101,821,847	0
Program 2	\$0	0	\$0	0	\$0	0
Program 3	\$0	0	\$0	0	\$0	0
Program 4	\$0	0	\$0	0	\$0	0
Program 5	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$6,772,606	0	\$95,049,241	0	\$101,821,847	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Special Act-Judgments	FOR OPB USE ONLY	
AGENCY: Special Acts-Judgments	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-950		
SUBMISSION DATE: 8/23/2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding for this BA-7 is the money in the Jean Boudreaux Settlement Fund.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$95,049,241	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$95,049,241	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is being requested.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This cannot be considered for next year's budget request because based on the court judgment, the money in the fund must be paid from the State and into the Escrow.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Judgments

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$6,772,606	\$0	\$6,772,606	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$0	\$95,049,241	\$95,049,241	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$6,772,606	\$95,049,241	\$101,821,847	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$6,772,606	\$95,049,241	\$101,821,847	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$6,772,606	\$95,049,241	\$101,821,847	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Jean Boudreaux Settlement Fund (STQ)	\$0	\$95,049,241	\$95,049,241	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0


STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Judgments

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$95,049,241	\$0	\$95,049,241
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$95,049,241	\$0	\$95,049,241
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$95,049,241	\$0	\$95,049,241
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Executive Department		FOR OPB USE ONLY									
AGENCY: GOHSEP		OPB LOG NUMBER		AGENDA NUMBER							
SCHEDULE NUMBER: 01-111		105		1							
SUBMISSION DATE: August 25, 2022		Approval and Authority:									
AGENCY BA-7 NUMBER: 11-111-02											
HEAD OF BUDGET UNIT: Casey Tingle											
TITLE: Director											
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge):											
											
MEANS OF FINANCING		CURRENT FY 2022-2023		ADJUSTMENT (+) or (-)		REVISED FY 2022-2023					
GENERAL FUND BY:											
DIRECT		\$155,398,101				\$155,398,101					
INTERAGENCY TRANSFERS		\$801,087				\$801,087					
FEES & SELF-GENERATED		\$1,265,396				\$1,265,396					
Regular Fees & Self-generated		\$1,265,396				\$1,265,396					
Subtotal of Fund Accounts from Page 2:											
STATUTORY DEDICATIONS		\$963,060,172		\$6,867,514		\$969,927,686					
Louisiana Rescue Plan Fund (V43)		\$501,500,000				\$501,500,000					
State Emergency Response Fund (V29)		\$11,560,172				\$11,560,172					
Subtotal of Dedications from Page 2		\$450,000,000		\$6,867,514		\$456,867,514					
FEDERAL		\$1,250,006,315				\$1,250,006,315					
TOTAL		\$2,370,531,071		\$6,867,514		\$2,377,398,585					
AUTHORIZED POSITIONS		64				64					
AUTHORIZED OTHER CHARGES		227				227					
NON-TO FTE POSITIONS											
TOTAL POSITIONS		291				291					
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS			
PROGRAM NAME:											
100 - Administrative		\$2,370,531,071		291		\$6,867,514		291			
Subtotal of programs from Page 2:											
TOTAL		\$2,370,531,071		291		\$6,867,514		\$2,377,398,585		291	

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Executive Department	FOR OPB USE ONLY	
AGENCY: GOHSEP	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 01-111		
SUBMISSION DATE: August 25, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 11-111-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]			
[Select Fund Account]			
SUBTOTAL (to Page 1)			
STATUTORY DEDICATIONS			
Louisiana Water Sector Fund (V44)	\$450,000,000		\$450,000,000
Emergency Communications Interoperability Fund (V59)		\$6,867,514	\$6,867,514
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
SUBTOTAL (to Page 1)	\$450,000,000	\$6,867,514	\$456,867,514

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SUBTOTAL (to Page 1)						

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of funding for this request is Statutory Dedicated Emergency Communications Interoperability funds. See the questionnaire for further information.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED					
STATUTORY DEDICATIONS	\$6,867,514	(\$6,867,514)			
FEDERAL					
TOTAL	\$6,867,514	(\$6,867,514)			

3. If this action requires additional personnel, provide a detailed explanation below:
This action will not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This request is for the LWIN Statewide Infrastructure Connectivity Upgrade - Replacement of legacy T1 facilities with modernized transport technology (Ethernet service) and hardware that will increase reliability and redundancy of the LWIN system. The LWIN T1 connections in place are no longer supported by the vendor as the technology is aging, is vulnerable to flooding, and must be replaced with current available technology.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
This BA-7 is not after the fact.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

This request is for LWIN Statewide Infrastructure Connectivity Upgrade - Replacement of legacy T1 facilities with modernized transport technology (Ethernet service) and hardware that will increase reliability and redundancy of the LWIN system. The LWIN T1 connections in place are no longer supported by the vendor as the technology is aging, is vulnerable to flooding, and must be replaced with current available technology.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

The items requested directly impact GOHSEP's mission to lead and support Louisiana and its citizens to prevent, prepare for, respond to, recover from and mitigate against man-made or natural disasters that threaten our State. This BA-7 directly impacts Agency Goal 6. To establish and maintain, through the Statewide Interoperability Executive Committee (SIEC), an infrastructure that provides an interoperable environment at the local, state and federal level. GOHSEP's Strategic Plan Objective's 6.1 and 6.2 are also impacted by this request.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will hamper GOHSEP and the Statewide Interoperable Executive Committee's (SIECs) ability to provide an interoperable communication system for Louisiana first responders for day-to-day and emergency and disaster response events. LWIN provides daily voice communications to more than 109K users at the Federal, State, local and nongovernmental levels and more than 80 percent are from local jurisdictions. Without this system operational, Louisiana puts its public safety at risk.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$155,398,101		\$155,398,101				
Interagency Transfers	\$801,087		\$801,087				
Fees & Self-Generated *	\$1,265,396		\$1,265,396				
Statutory Dedications **	\$963,060,172	\$6,867,514	\$969,927,686	(\$6,867,514)			
FEDERAL FUNDS	\$1,250,006,315		\$1,250,006,315				
TOTAL MOF	\$2,370,531,071	\$6,867,514	\$2,377,398,585	(\$6,867,514)			
EXPENDITURES:							
Salaries	\$5,381,347		\$5,381,347				
Other Compensation							
Related Benefits	\$2,467,440		\$2,467,440				
Travel	\$5,417		\$5,417				
Operating Services	\$1,380		\$1,380				
Supplies	\$202,255		\$202,255				
Professional Services		\$6,867,514	\$6,867,514	(\$6,867,514)			
Other Charges	\$2,332,977,977		\$2,332,977,977				
Debt Services							
Interagency Transfers	\$29,417,709		\$29,417,709				
Acquisitions	\$77,546		\$77,546				
Major Repairs							
UNALLOTTED							
TOTAL EXPENDITURES	\$2,370,531,071	\$6,867,514	\$2,377,398,585	(\$6,867,514)			
POSITIONS							
Classified							
Unclassified	64		64				
TOTAL T.O. POSITIONS	64		64				
Other Charges Positions	227		227				
Non-TO FTE Positions							
TOTAL POSITIONS	291		291				
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$1,265,396		\$1,265,396				
[Select Fund Account]							
[Select Fund Account]							
**Statutory Dedications:							
State Emergency Response Fund (SER)	\$11,560,172		\$11,560,172				
Louisiana Rescue Plan Fund (V43)	\$501,500,000		\$501,500,000				
Louisiana Water Sector Fund (V44)	\$450,000,000		\$450,000,000				
Emergency Communications Interoperability Fund (V59)		\$6,867,514	\$6,867,514	(\$6,867,514)			
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT				\$6,867,514		\$6,867,514
EXPENDITURES:						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services				\$6,867,514		\$6,867,514
Other Charges						
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
TOTAL EXPENDITURES				\$6,867,514		\$6,867,514
OVER / (UNDER)						
POSITIONS						
Classified						
Unclassified						
TOTAL T.O. POSITIONS						
Other Charges Positions						
Non-TO FTE Positions						
TOTAL POSITIONS						

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

BA-7 QUESTIONNAIRE

GENERAL PURPOSE

1. The general purpose of BA-7 #11-111-02 is to increase Statutory Dedicated Emergency Communications Interoperability Fund (V59) budget authority for GOHSEP.

REVENUES

REVENUE SOURCE	BEGINNING BUDGET	ADJUSTMENT AMOUNT	REVISED BUDGET	BRIEF DESCRIPTION
Beginning Stat. Ded.				
State Emergency Response Fund (V29)	\$11,560,172		\$11,560,172	
LA Rescue Plan Fund (V43)	\$501,500,000		\$501,500,000	
Louisiana Water Sector Fund (V44)	\$450,000,000		\$450,000,000	
Emergency Communications Interoperability Fund (V59)		\$6,867,514	\$6,867,514	HB 1070 in the 2022 Regular Legislative Session created the Emergency Communications Interoperability Fund as a special fund in the state treasury. Monies in the fund shall be used to provide funding for the Louisiana Wireless Information Network. NOTE: HB 406 directs the state treasurer to deposit \$6,867,514 from the State General Fund (Direct) to the Emergency Communications Interoperability Fund.
TOTAL SD	\$963,060,172	\$6,867,514	\$969,927,686	

EXPENDITURES

9. The Professional Services expenditure category will be adjusted as a result of this BA-7.

	OBJECT CODE	AMOUNT	MOF
100 - Administrative	5510400 - Other Professional Services	\$6,867,514	Statutory Dedicated - ECIF (V59)
	TOTAL	\$6,867,514	
		\$ 6,867,514	

OTHER

- 12.
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- Wayne Tedesco
 Assistant Deputy Director, Grants and Administration
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- Paula Tregre
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- Sherris Prosperie
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STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry		FOR OPB USE ONLY					
AGENCY: Agriculture & Forestry		OPB LOG NUMBER		AGENDA NUMBER			
SCHEDULE NUMBER: 04-160		100		2			
SUBMISSION DATE: August 24, 2022		Approval and Authority:					
AGENCY BA-7 NUMBER: 02							
HEAD OF BUDGET UNIT: Dane Morgan							
TITLE: Assistant Commissioner for Management & Finance							
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small>							
Dane Morgan / kcf							
MEANS OF FINANCING		CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:							
DIRECT		\$26,255,486	\$0		\$26,255,486		
INTERAGENCY TRANSFERS		\$387,345	\$0		\$387,345		
FEES & SELF-GENERATED		\$7,294,299	\$0		\$7,294,299		
Regular Fees & Self-generated		\$7,294,299	\$0		\$7,294,299		
Subtotal of Fund Accounts from Page 2		\$0	\$0		\$0		
STATUTORY DEDICATIONS		\$38,089,571	\$0		\$38,089,571		
Structural Pest Control Commission Fund (A02)		\$1,540,547	\$0		\$1,540,547		
Louisiana Agricultural Finance Authority Fund (A07)		\$11,800,062	\$0		\$11,800,062		
Subtotal of Dedications from Page 2		\$24,748,962	\$0		\$24,748,962		
FEDERAL		\$10,178,928	\$7,250,000		\$17,428,928		
TOTAL		\$82,205,629	\$7,250,000		\$89,455,629		
AUTHORIZED POSITIONS		590	0		590		
AUTHORIZED OTHER CHARGES		2	0		2		
NON-TO FTE POSITIONS		42	0		42		
TOTAL POSITIONS		634	0		634		
PROGRAM EXPENDITURES		DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:							
Management & Finance		\$22,114,011	124	\$0	0	\$22,114,011	124
Ag & Environment Sciences		\$13,868,700	114	\$0	0	\$13,868,700	114
Animal Health & Food Safety		\$14,723,373	120	\$0	0	\$14,723,373	120
Agro-Consumer Services		\$7,909,815	83	\$0	0	\$7,909,815	83
Forestry		\$21,449,620	183	\$7,250,000	0	\$28,699,620	183
Soil & Water		\$2,140,110	10	\$0	0	\$2,140,110	10
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
		\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0
TOTAL		\$82,205,629	634	\$7,250,000	0	\$89,455,629	634

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Pesticide Fund (A09)	\$6,228,045	\$0	\$6,228,045
Forest Protection Fund (A11)	\$820,000	\$0	\$820,000
Forestry Productivity Fund (A14)	\$350,000	\$0	\$350,000
Petroleum Products Fund (A15)	\$4,175,665	\$0	\$4,175,665
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$2,167,467	\$0	\$2,167,467
SUBTOTAL (to Page 1)	\$13,751,177	\$0	\$13,751,177

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Seed Commission Fund (A21)	\$1,126,313	\$0	\$1,126,313
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000
Weights and Measures Fund (A23)	\$2,784,529	\$0	\$2,784,529
Feed and Fertilizer Fund (A29)	\$3,004,748	\$0	\$3,004,748
Horticulture and Quarantine Fund (A30)	\$2,600,000	\$0	\$2,600,000
Wildfire Suppression Subfund (A31)	\$1,282,195	\$0	\$1,282,195
SUBTOTAL (to Page 1)	\$10,997,785	\$0	\$10,997,785

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
 The source of the funding is for a three (3) year federal grant award for Forestry. The amount awarded is \$10,036,804. This grant is for assisting landowners, citizens, state, local, and tribal governments in areas impacted by natural disasters in 2020 and 2021 by improving wildland fire response and mitigation, mitigating post-storm threats to forest health from irvasive species, and providing technical assistance for rural and community forest restoration. (See attached Grant Award)

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$7,250,000	\$0	\$0	\$0	\$0
TOTAL	\$7,250,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
 This grant will not require additdional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
 This grant is going into effect this fiscal year and there will not be sufficient funds or expenditure authority to cover the grants expenses.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
 No this is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval will allow LDAF to execute its role in the proposed cooperative agreement. The purpose is to assist landowners, citizens, state, local, and tribal governments in areas impacted by natural disasters in 2020 and 2021 by improving wildland fire response and mitigation, mitigating post-storm threats to forest health from invasive species, and providing technical assistance for rural and community forest restoration.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This BA-7 will allow the department to pay the expenses that will come from this grant. If not, the current amount of budget authority will not cover the additional expenses to come from this grant.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

The performance impacts associated with this request are identified, to the extent possible, in the explanations above.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

The department will not have sufficient funds to pay for the expenditures of this grant.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Office of Forestry

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$11,833,920	\$0	\$11,833,920	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$529,536	\$0	\$529,536	\$0	\$0	\$0	\$0
Statutory Dedications **	\$6,870,088	\$0	\$6,870,088	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$2,216,076	\$7,250,000	\$9,466,076	\$0	\$0	\$0	\$0
TOTAL MOF	\$21,449,620	\$7,250,000	\$28,699,620	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$8,955,666	\$0	\$8,955,666	\$0	\$0	\$0	\$0
Other Compensation	\$58,738	\$0	\$58,738	\$0	\$0	\$0	\$0
Related Benefits	\$4,570,567	\$0	\$4,570,567	\$0	\$0	\$0	\$0
Travel	\$77,043	\$50,000	\$127,043	\$0	\$0	\$0	\$0
Operating Services	\$1,197,838	\$0	\$1,197,838	\$0	\$0	\$0	\$0
Supplies	\$1,298,925	\$1,000,000	\$2,298,925	\$0	\$0	\$0	\$0
Professional Services	\$3,039	\$200,000	\$203,039	\$0	\$0	\$0	\$0
Other Charges	\$225,419	\$0	\$225,419	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$822,385	\$0	\$822,385	\$0	\$0	\$0	\$0
Acquisitions	\$3,740,000	\$6,000,000	\$9,740,000	\$0	\$0	\$0	\$0
Major Repairs	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$21,449,620	\$7,250,000	\$28,699,620	\$0	\$0	\$0	\$0
POSITIONS							
Classified	179	0	179	0	0	0	0
Unclassified	2	0	2	0	0	0	0
TOTAL T.O. POSITIONS	181	0	181	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	181	0	181	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$529,536	\$0	\$529,536	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Louisiana Agricultural Finance Authority Fund (A07)	\$4,417,893	\$0	\$4,417,893	\$0	\$0	\$0	\$0
Forest Protection Fund (A11)	\$820,000	\$0	\$820,000	\$0	\$0	\$0	\$0
Forestry Productivity Fund (A14)	\$350,000	\$0	\$350,000	\$0	\$0	\$0	\$0
Wildfire Suppression Subfund (A31)	\$1,282,195	\$0	\$1,282,195	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME:		Office of Forestry					
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL	
AMOUNT	\$0	\$0	\$0	\$0	\$7,250,000	\$7,250,000	
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	
Travel	\$0	\$0	\$0	\$0	\$50,000	\$50,000	
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	
Professional Services	\$0	\$0	\$0	\$0	\$200,000	\$200,000	
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0	
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	
Acquisitions	\$0	\$0	\$0	\$0	\$6,000,000	\$6,000,000	
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$7,250,000	\$7,250,000	
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	
POSITIONS							
Classified	0	0	0	0	0	0	
Unclassified	0	0	0	0	0	0	
TOTAL T.O. POSITIONS	0	0	0	0	0	0	
Other Charges Positions	0	0	0	0	0	0	
Non-TO FTE Positions	0	0	0	0	0	0	
TOTAL POSITIONS	0	0	0	0	0	0	

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. I.E.-This BA-7 is to avoid deficit expenditures in the Administration Program. This BA-7 is to budget a Supplemental Appropriation. This BA-7 is to budget receipt of a federal grant. This BA-7 budgets funding approved at March I.E.B. meeting.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If STATE GENERAL FUND

- Provide details

3. If IAT

- List sending agency
- Attach signed IAT agreement or signed letter that sending agency concurs with the need for this BA-7
- Provide original Source of Funding (Where did the sending agency get the funds?)

4. If Self-Generated Revenues

- Explain how funds are generated
- Provide original fund balance and revised fund balance
- Provide amount of original fund balance that was originally budgeted
- Provide amount of revised fund balance that will be budgeted if this BA-7 is approved

5. If Statutory Dedications

- Provide creating authority (Louisiana Revised Statutes and/or Administrative Code citations)
- Current fund balance
- Current year anticipated revenue

6. If Interim Emergency Board Appropriations

- Attach I.E.B. notification approval (will serve as BA-7 justification)

7. If Federal Funds

- Provide a copy of the grant award from the Federal Agency
- Explain matching requirements associated with the proposed source of funding (be specific)

8. All Grants:

- Explain the purpose of the grant
- Provide a copy of the grant application and notification of grant award
- Provide spending plan for each year of multi-year grants

EXPENDITURES

9. Provide detailed expenditure information including how the amount requested was calculated.
10. If funds are being transferred, please explain how excess funds became available.
11. Provide object details as part of explanation.

OTHER

12. Provide names, phone numbers and e-mail addresses of agency contacts that can provide further information on this item and will attend JLCB to testify.

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 request is to budget additional federal budget authority in the Forestry Program. The authority is needed to capture anticipated expenditures associated with a new federal grant awarded to the department.

REVENUES

7. A copy of the grant award is attached to this request.
There are no matching requirements associated with the federal grant.

EXPENDITURES

9. The amount allocated to LDAF of \$7,250,000 for the first year of the grant will be expended in the following categories:

Travel	\$50,000
Supplies	\$1,000,000
Professional Services	\$200,000
Acquisitions	\$6,000,000

OTHER

Dane Morgan
Assistant Commissioner for Management and Finance
Phone: 225.952.8142
Email: dmorgan@ldaf.state.la.us

**FEDERAL FINANCIAL ASSISTANCE
AWARD OF DOMESTIC GRANT 22-DG-11083122-009
Between
AGRICULTURE AND FORESTRY, LOUISIANA DEPARTMENT OF
And The
USDA, FOREST SERVICE
SOUTHERN REGION, R8**

Project Title: LOUISIANA DISASTER SUPPLEMENTAL 2020-2021

Upon execution of this document, an award to AGRICULTURE AND FORESTRY, LOUISIANA DEPARTMENT OF, hereinafter referred to as "LDAF," in the amount of **\$10,036,804.00**, is made under the authority of Cooperative Forestry Assistance Act of 1978, Public Law 95-313 as amended, 16 USC 2101 et seq. The Federal Assistance Listing (formerly Catalog of Federal Domestic Assistance - CFDA) number and name are 10.664 Cooperative Forestry Assistance. LDAF accepts this award for the purpose described in the application narrative. Your application for Federal financial assistance, dated 5/4/2022, and the attached Forest Service provisions, 'Forest Service Award Provisions,' are incorporated into this letter and made a part of this award.

The match requirement is being waived.

This is an award of Federal financial assistance. Prime and sub-recipients to this award are subject to the OMB guidance in subparts A through F of 2 CFR Part 200 as adopted and supplemented by the USDA in 2 CFR Part 400. Adoption by USDA of the OMB guidance in 2 CFR 400 gives regulatory effect to the OMB guidance in 2 CFR 200 where full text may be found.

Electronic copies of the CFRs can be obtained at the following internet site: www.ecfr.gov. If you are unable to retrieve these regulations electronically, please contact your Grants and Agreements Office at joann.mcgee@usda.gov.

The following administrative provisions apply to this award:

- A. **LEGAL AUTHORITY**. LDAF shall have the legal authority to enter into this award, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the non-Federal share of project costs, when applicable.
- B. **PRINCIPAL CONTACTS**. Individuals listed below are authorized to act in their respective areas for matters related to this award.

Principal Cooperator Contacts:



Cooperator Program Contact	Cooperator Administrative Contact
Name: Wade Dubea Address: 5825 Florida Boulevard City, State, Zip: Baton Rouge, LA 70806 Telephone: 225-924-8002 Email: wdubea@ldaf.state.la.us	Name: Darranasia Coleman Address: 5825 Florida Boulevard City, State, Zip: Baton Rouge, LA 70806 Telephone: 252-952-8079 Email: dcoleman@ldaf.state.la.us

Principal Forest Service Contacts:

Forest Service Program Manager Contact	Forest Service Administrative Contact
Name: Paul Gellerstedt Address: 1720 Peachtree Street City, State, Zip: Atlanta, GA 30309 Telephone: 404-347-7626 Email: paul.gellerstedt@usda.gov	Name: JoAnn McGee Address: 1720 Peachtree Street City, State, Zip: Atlanta, GA 30309 Telephone: 423-618-8781 Email: joann.mcgee@usda.gov

- C. **ASSURANCE REGARDING FELONY CONVICTION OR TAX DELINQUENT STATUS FOR CORPORATE APPLICANTS.** This award is subject to the provisions contained in the Department of the Interior, Environment, and Related Agencies Appropriations Act, 2012, P.L. No. 112-74, Division E, Section 433 and 434 as continued by Consolidated and Further Continuing Appropriations Act, 2013, P.L. No. 113-6, Division F, Title I, Section 1101(a)(3) regarding corporate felony convictions and corporate Federal tax delinquencies. Accordingly, by entering into this award LDAF acknowledges that it: 1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an award with the authority responsible for collecting the tax liability, and (2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal law within 24 months preceding the award, unless a suspending and debarment official of the U.S. Department of Agriculture has considered suspension or debarment is not necessary to protect the interests of the Government. If LDAF fails to comply with these provisions, the Forest Service will annul this award and may recover any funds LDAF has expended in violation of sections 433 and 434.
- D. **SYSTEM FOR AWARD MANAGEMENT REGISTRATION REQUIREMENT (SAM).** LDAF shall maintain current information in the System for Award Management (SAM) until receipt of final payment. This requires review and update to the information at least annually after the initial registration, and more frequently if required by changes in information or award term(s). Additional information about registration procedures may be found at the SAM Internet site at www.sam.gov.
- E. **REIMBURSABLE PAYMENTS – FINANCIAL ASSISTANCE.** Reimbursable payments are approved under this award. Only costs for those project activities approved in (1) the initial award, or (2) modifications thereto, are allowable. Requests

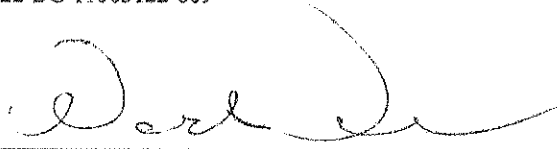
for payment must be submitted on Standard Form 270 (SF-270), Request for Advance or Reimbursement, and must be submitted no more than monthly. In order to approve a Request for Advance Payment or Reimbursement, the Forest Service shall review such requests to ensure advances or payments for reimbursement are in compliance and otherwise consistent with OMB, USDA, and Forest Service regulations.

The Program Manager reserves the right to request additional information prior to approving a payment.

<p>The invoice must be sent by one of three methods:</p> <p>EMAIL (preferred): SM.FS.asc_ga@usda.gov</p> <p>FAX: 877-687-4894</p> <p>POSTAL: Albuquerque Service Center Payments – Grants & Agreements 101B Sun Ave NE Albuquerque, NM 87109</p>	<p>Send a copy to:</p> <p>Paul.gellerstedt@usda.gov</p>
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- F. INDIRECT COST RATES. The Cooperator has elected to not assess indirect costs against this award.
- G. PRIOR WRITTEN APPROVAL. LDAF shall obtain prior written approval pursuant to conditions set forth in 2 CFR 200.407.
- H. MODIFICATIONS. Modifications within the scope of this award must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 60 days prior to implementation of the requested change. The Forest Service is not obligated to fund any changes not properly approved in advance.
- I. PERIOD OF PERFORMANCE. This agreement is executed as of the date of the Forest Service signatory official signature. Pre-award costs are authorized as of 08/27/2020 pursuant to 2 CFR 200.458.

The end date, or expiration date is 3 years upon Execution (date of Forest Service Signature but must not be more than 5 years from that date). This instrument may be extended by a properly executed modification. *See Modification Provision above.*
- J. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this award. In witness whereof the parties hereto have executed this award.



8/10/2022
Date

WADE DUBEA
State Forester

DONALD DUERR Digitally signed by DONALD DUERR
Date: 2022.08.11 09:45:52 -04'00'

DONALD DUERR
Deputy Regional Forester, SPF

Date

The authority and the format of this award have been reviewed and approved for signature.

WILLIS MITCHELL

Digitally signed by WILLIS MITCHELL
Date: 2022.08.09 18:22:04 -04'00'

WILLIS MITCHELL
Forest Service Grants Management Specialist

Date

ATTACHMENT A: FOREST SERVICE AWARD PROVISIONS

- A. COLLABORATIVE ARRANGEMENTS. Where permitted by terms of the award and Federal law, LDAF may enter into collaborative arrangements with other organizations to jointly carry out activities with Forest Service funds available under this award.
- B. FOREST SERVICE LIABILITY TO THE RECIPIENT. The United States shall not be liable to LDAF for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work under this award, including damage to any property owned by LDAF or any third party.
- C. NOTICES. Any notice given by the Forest Service or LDAF will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the Forest Service Program Manager, at the address specified in the award.

To LDAF, at the address shown in the award or such other address designated within the award.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- D. SUBAWARDS. Prior approval is required to issue subawards under this grant. The intent to subaward must be identified in the approved budget and scope of work and approved in the initial award or through subsequent modifications. Approval of each individual subaward is not required, however the cooperator must document that each sub-recipient does NOT have active exclusions in the System for Award Management (sam.gov).

The Cooperator must also ensure that they have evaluated each subrecipient's risk in accordance with 2 CFR 200.332 (b).

Any subrecipient under this award must be notified that they are subject to the OMB guidance in subparts A through F of 2 CFR Part 200, as adopted and supplemented by the USDA in 2 CFR Part 400. Any sub-award must follow the regulations found in 2 CFR 200.331 through .333.

All subawards \$30,000 or more must be reported at fsrs.gov in compliance with 2 CFR 170. See Attachment B for full text.

- E. FINANCIAL STATUS REPORTING. A Federal Financial Report, Standard Form SF-425 (and Federal Financial Report Attachment, SF-425A, if required for reporting multiple awards), must be submitted annually. These reports are due 90 days after the reporting period ending December 31. The final SF-425 (and SF-425A, if applicable)

must be submitted either with the final payment request or no later than 120 days from the expiration date of the award. These forms may be found at <https://www.grants.gov/web/grants/forms.html>.

- F. **PROGRAM PERFORMANCE REPORTS.** The recipient shall perform all actions identified and funded in application/modification narratives within the performance period identified in award.

In accordance with 2 CFR 200.301, reports must relate financial data to performance accomplishments of the federal award.

LDAF shall submit annual performance reports. These reports are due 90 days after the reporting period ending December 31. The final performance report shall be submitted either with LDAF's final payment request, or separately, but not later than 120 days from the expiration date of the award.

- G. **NOTIFICATION.** LDAF shall immediately notify the Forest Service of developments that have a significant impact on the activities supported under this award. Also, notification must be given in case of problems, delays or adverse conditions that materially impair the ability to meet the objectives of the award. This notification must include a statement of the action taken or contemplated, and any assistance needed to resolve the situation.
- H. **CHANGES IN KEY PERSONNEL.** Any revision to key personnel identified in this award requires notification of the Forest Service Program Manager by email or letter.
- I. **USE OF FOREST SERVICE INSIGNIA.** In order for LDAF to use the Forest Service insignia on any published media, such as a Web page, printed publication, or audiovisual production, permission must be granted by the Forest Service's Office of Communications (Washington Office). A written request will be submitted by Forest Service, Program Manager, to the Office of Communications Assistant Director, Visual Information and Publishing Services prior to use of the insignia. The Forest Service Program Manager will notify LDAF when permission is granted.
- J. **FUNDING EQUIPMENT FOR STATE RECIPIENTS.** Federal funding under this award is available for reimbursement of the State's purchase of equipment. Equipment is defined as having a fair market value of \$5,000 or more per unit and a useful life of over one year. States will adhere to State laws and procedures regarding purchase, use, and disposition of equipment.
- K. **PUBLIC NOTICES.** It is Forest Service's policy to inform the public as fully as possible of its programs and activities. LDAF is encouraged to give public notice of the receipt of this award and, from time to time, to announce progress and accomplishments.

LDAF may call on Forest Service's Office of Communication for advice regarding public notices. LDAF is requested to provide copies of notices or announcements to the Forest Service Program Manager and to Forest Service's Office Communications as far in advance of release as possible.

- L. FOREST SERVICE ACKNOWLEDGED IN PUBLICATIONS, AUDIOVISUALS, AND ELECTRONIC MEDIA. LDAF shall acknowledge Forest Service support in any publications, audiovisuals, and electronic media developed as a result of this award. Follow direction in USDA Supplemental 2 CFR 415.2.
- M. COPYRIGHTING. LDAF is/are granted sole and exclusive right to copyright any publications developed as a result of this award. This includes the right to publish and vend throughout the world in any language and in all media and forms, in whole or in part, for the full term of copyright and all renewals thereof in accordance with this award.

No original text or graphics produced and submitted by the Forest Service shall be copyrighted. The Forest Service reserves a royalty-free, nonexclusive, and irrevocable right to reproduce, publish, or otherwise use, and to authorize others to use the work for federal government purposes.

This right shall be transferred to any sub-awards or subcontracts.

This provision includes:

- The copyright in any work developed by LDAF under this award.
- Any right of copyright to which LDAF purchase(s) ownership with any federal contributions.

- N. NONDISCRIMINATION STATEMENT – PRINTED, ELECTRONIC, OR AUDIOVISUAL MATERIAL. LDAF shall include the following statement, in full, in any printed, audiovisual material, or electronic media for public distribution developed or printed with any Federal funding.

In accordance with Federal law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, disability, and reprisal or retaliation for prior civil rights activity. (Not all prohibited bases apply to all programs.)

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, and American Sign Language) should contact the responsible State or local Agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online at <https://www.ocio.usda.gov/document/ad-3027>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

- (1) Mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue SW, Washington, D.C. 20250-9410; or*
- (2) Fax: (833) 256-1665 or (202) 690-7442; or*
- (3) Email: program.intake@usda.gov.*

If the material is too small to permit the full Non-Discrimination Statement to be included, the material will, at a minimum, include the alternative statement:

"This institution is an equal opportunity provider."

O. DISPUTES.

1. Any dispute under this award shall be decided by the Signatory Official. The Signatory Official shall furnish LDAF a written copy of the decision.
2. Decisions of the Signatory Official shall be final unless, within 30 days of receipt of the decision of the Signatory Official, LDAF appeal(s) the decision to the Forest Service's Director, Cooperative Forestry (CF). Any appeal made under this provision shall be in writing and addressed to the Director, CF, USDA, Forest Service, 1720 Peachtree Street NW, Atlanta, GA 30309. A copy of the appeal shall be concurrently furnished to the Signatory Official.
3. In order to facilitate review on the record by the Director, CF, LDAF shall be given an opportunity to submit written evidence in support of its appeal. No hearing will be provided.
4. A decision under this provision by the Director, CF is final.
5. The final decision by the Director, CF does not preclude LDAF from pursuing remedies available under the law.

P. AWARD CLOSEOUT. LDAF must submit, no later than 120 calendar days after the end date of the period of performance, all financial, performance, and other reports as required by the terms and conditions of the Federal award.

Any unobligated balance of cash advanced to LDAF must be immediately refunded to the Forest Service, including any interest earned in accordance with 2 CFR 200.344(d).

If this award is closed without audit, the Forest Service reserves the right to disallow and recover an appropriate amount after fully considering any recommended disallowances resulting from an audit which may be conducted later.

- Q. TERMINATION. This award may be terminated, in whole or part pursuant to 2 CFR 200.340.
- R. DEBARMENT AND SUSPENSION. LDAF shall immediately inform the Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the federal government according to the terms of 2 CFR Part 180. Additionally, should LDAF or any of their principals receive a transmittal letter or other official federal notice of debarment or suspension, then they shall notify the Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary. The Recipient shall adhere to 2 CFR Part 180 Subpart C in regards to review of sub-recipients or contracts for debarment and suspension.

All subrecipients and contractors must complete the form AD-1048, Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion, Lower Tier Covered Transactions. Blank forms are available electronically. Completed forms must be kept on file with the primary recipient.

- S. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this award, or benefits that may arise therefrom, either directly or indirectly.
- T. TRAFFICKING IN PERSONS.

1. Provisions applicable to a Recipient that is a private entity.

- a. You as the Recipient, your employees, Subrecipients under this award, and Subrecipients' employees may not:
- (1) Engage in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procure a commercial sex act during the period of time that the award is in effect; or
 - (3) Use forced labor in the performance of the award or subawards under the award.
- b. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if you or a Subrecipient that is a private entity:
- (1) Is determined to have violated a prohibition in paragraph a.1 of this award term; or
 - (2) Has an employee who is determined by the agency official authorized to terminate the award to have violated a prohibition in paragraph a.1 of this award term through conduct that is either:

- i. Associated with performance under this award; or
 - ii. Imputed to you or the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Government wide Debarment and Suspension (Nonprocurement),”.
2. Provision applicable to a Recipient other than a private entity. We as the Federal awarding agency may unilaterally terminate this award, without penalty, if a subrecipient that is a private entity:
 - a. Is determined to have violated an applicable prohibition in paragraph a.1 of this award term; or
 - b. Has an employee who is determined by the agency official authorized to terminate the award to have violated an applicable prohibition in paragraph a.1 of this award term through conduct that is either—
 - (1) Associated with performance under this award; or
 - (2) Imputed to the subrecipient using the standards and due process for imputing the conduct of an individual to an organization that are provided in 2 CFR part 180, “OMB Guidelines to Agencies on Governmentwide Debarment and Suspension (Nonprocurement),”
3. Provisions applicable to any recipient.
 - a. You must inform us immediately of any information you receive from any source alleging a violation of a prohibition in paragraph a.1 of this award term.
 - b. Our right to terminate unilaterally that is described in paragraph a.2 or b of this section:
 - (1) Implements section 106(g) of the Trafficking Victims Protection Act of 2000 (TVPA), as amended (22 U.S.C. 7104(g)), and
 - (2) Is in addition to all other remedies for noncompliance that are available to us under this award.
 - c. You must include the requirements of paragraph a.1 of this award term in any subaward you make to a private entity.
4. Definitions. For purposes of this award term:
 - a. “Employee” means either:
 - (1) An individual employed by you or a subrecipient who is engaged in the performance of the project or program under this award; or
 - (2) Another person engaged in the performance of the project or program under this award and not compensated by you including, but not limited to, a volunteer or individual whose services are contributed by a third party as an in-kind contribution toward cost sharing or matching requirements.
 - b. “Forced labor” means labor obtained by any of the following methods: the recruitment, harboring, transportation, provision, or obtaining of a person for labor or services, through the use of force, fraud, or coercion for the purpose of subjection to involuntary servitude, peonage, debt bondage, or slavery.
 - c. “Private entity”:

- (1) Means any entity other than a State, local government, Indian tribe, or foreign public entity, as those terms are defined in 2 CFR 175.25.
- (2) Includes:
 - i. A nonprofit organization, including any nonprofit institution of higher education, hospital, or tribal organization other than one included in the definition of Indian tribe at 2 CFR 175.25(b).
 - ii. A for-profit organization.
- d. "Severe forms of trafficking in persons," "commercial sex act," and "coercion" have the meanings given at section 103 of the TVPA, as amended (22 U.S.C. 7102).

U. DRUG-FREE WORKPLACE.

1. LDAF agree(s) that it will publish a drug-free workplace statement and provide a copy to each employee who will be engaged in the performance of any project/program that receives federal funding. The statement must
 - a. Tell the employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in its workplace;
 - b. Specify the actions LDAF will take against employees for violating that prohibition; and
 - c. Let each employee know that, as a condition of employment under any award, the employee:
 - (1) Shall abide by the terms of the statement, and
 - (2) Shall notify LDAF in writing if they are convicted for a violation of a criminal drug statute occurring in the workplace, and shall do so no more than 5 calendar days after the conviction.
2. LDAF agree(s) that it will establish an ongoing drug-free awareness program to inform employees about
 - a. The dangers of drug abuse in the workplace;
 - b. The established policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation and employee assistance programs; and
 - d. The penalties that you may impose upon them for drug abuse violations occurring in the workplace.
3. Without the Program Manager's expressed written approval, the policy statement and program must be in place as soon as possible, no later than the 30 days after the effective date of this instrument, or the completion date of this award, whichever occurs first.
4. LDAF agrees to immediately notify the Program Manager if an employee is convicted of a drug violation in the workplace. The notification must be in writing, identify the employee's position title, the award number of each award on

which the employee worked. The notification must be sent to the Program Manager within 10 calendar days after LDAF learns of the conviction.

5. Within 30 calendar days of learning about an employee's conviction, LDAF must either
 - a. Take appropriate personnel action against the employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973 (29 USC 794), as amended, or
 - b. Require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for these purposes by a Federal, State or local health, law enforcement, or other appropriate agency.

V. PROHIBITION AGAINST USING FUNDS WITH ENTITIES THAT REQUIRE CERTAIN INTERNAL CONFIDENTIALITY AGREEMENTS.

1. The recipient may not require its employees, contractors, or subrecipients seeking to report fraud, waste, or abuse to sign or comply with internal confidentiality agreements or statements prohibiting or otherwise restricting them from lawfully reporting that waste, fraud, or abuse to a designated investigative or law enforcement representative of a Federal department or agency authorized to receive such information.
2. The recipient must notify its employees, contractors, or subrecipients that the prohibitions and restrictions of any internal confidentiality agreements inconsistent with paragraph (1) of this award provision are no longer in effect.
3. The prohibition in paragraph (1) of this award provision does not contravene requirements applicable to any other form issued by a Federal department or agency governing the nondisclosure of classified information.
4. If the Government determines that the recipient is not in compliance with this award provision, it;
 - a. Will prohibit the recipient's use of funds under this award in accordance with sections 743, 744 of Division E of the Consolidated Appropriations Act, 2016, (Pub. L. 114-113) or any successor provision of law; and
 - b. May pursue other remedies available for the recipient's material failure to comply with award terms and conditions.

W. ELIGIBLE WORKERS. LDAF shall ensure that all employees complete the I-9 form to certify that they are eligible for lawful employment under the Immigration and Nationality Act (8 U.S.C. 1324(a)). LDAF shall comply with regulations regarding certification and retention of the completed forms. These requirements also apply to any contract or supplemental instruments awarded under this award.

X. FREEDOM OF INFORMATION ACT (FOIA). Public access to award or agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 315(e).

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- Y. TEXT MESSAGING WHILE DRIVING. In accordance with Executive Order (EO) 13513, "Federal Leadership on Reducing Text Messaging While Driving," any and all text messaging by Federal employees is banned: a) while driving a Government owned vehicle (GOV) or driving a privately owned vehicle (POV) while on official Government business; or b) using any electronic equipment supplied by the Government when driving any vehicle at any time. All Cooperators, their Employees, Volunteers, and Contractors are encouraged to adopt and enforce policies that ban text messaging when driving company owned, leased or rented vehicles, POVs or GOVs when driving while on official Government business or when performing any work for or on behalf of the Government.
- Z. PROMOTING FREE SPEECH AND RELIGIOUS FREEDOM. As a recipient of USDA financial assistance, you will comply with the following:
1. Do not discriminate against applicants for sub-grants on the basis of their religious character.
 2. 7 Code of Federal Regulations (CFR) part 16.3(a), Rights of Religious Organizations.
 3. Statutory and National policy requirements, including those prohibiting discrimination and those described in Executive Order 13798 promoting free speech and religious freedom, 2 CFR 200.300.
- AA. PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT. The cooperator (including subrecipients) is responsible for compliance with the prohibition on certain telecommunications and video surveillance services or equipment identified in 2 CFR 200.216. See Public Law 115-232, Section 889 for additional information.

In accordance with 2 CFR 200.216, the grantee (including subrecipients) is prohibited from obligating or expending loan or grant funds for covered telecommunications equipment or services to:

- (1) procure or obtain, extend or renew a contract to procure or obtain;
- (2) enter into a contract (or extend or renew a contract) to procure; or
- (3) obtain the equipment, services or systems.

ATTACHMENT B: 2 CFR PART 170

Appendix A to Part 170—Award Term

I. Reporting Subawards and Executive Compensation

- a. *Reporting of first-tier subawards.*
 1. *Applicability.* Unless you are exempt as provided in paragraph d. of this award term, you must report each action that equals or exceeds \$30,000 in Federal funds for a subaward to a non-Federal entity or Federal agency (see definitions in paragraph e. of this award term).
 2. *Where and when to report.*
 - i. The non-Federal entity or Federal agency must report each obligating action described in paragraph a.1. of this award term to <http://www.fsrs.gov>.
 - ii. For subaward information, report no later than the end of the month following the month in which the obligation was made. (For example, if the obligation was made on November 7, 2010, the obligation must be reported by no later than December 31, 2010.)
 3. *What to report.* You must report the information about each obligating action that the submission instructions posted at <http://www.fsrs.gov> specify.
- b. *Reporting total compensation of recipient executives for non-Federal entities.*
 1. *Applicability and what to report.* You must report total compensation for each of your five most highly compensated executives for the preceding completed fiscal year, if—
 - i. The total Federal funding authorized to date under this Federal award equals or exceeds \$30,000 as defined in 2 CFR 170.320;
 - ii. in the preceding fiscal year, you received—
 - (A) 80 percent or more of your annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards), and
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and,
 - iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/execomp.htm>.)
 2. *Where and when to report.* You must report executive total compensation described in paragraph b.1. of this award term:
 - i. As part of your registration profile at <https://www.sam.gov>.
 - ii. By the end of the month following the month in which this award is made, and annually thereafter.
- c. *Reporting of Total Compensation of Subrecipient Executives.*
 1. *Applicability and what to report.* Unless you are exempt as provided in paragraph d. of this award term, for each first-tier non-Federal entity subrecipient under this award, you shall report the names and total compensation of each of the subrecipient's five most

highly compensated executives for the subrecipient's preceding completed fiscal year, if—

- i. in the subrecipient's preceding fiscal year, the subrecipient received—
 - (A) 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards) and,
 - (B) \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and
 - ii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <http://www.sec.gov/answers/excomp.htm>.)
2. *Where and when to report.* You must report subrecipient executive total compensation described in paragraph c.1. of this award term:
- i. To the recipient.
 - ii. By the end of the month following the month during which you make the subaward. For example, if a subaward is obligated on any date during the month of October of a given year (*i.e.*, between October 1 and 31), you must report any required compensation information of the subrecipient by November 30 of that year.
- d. *Exemptions.* If, in the previous tax year, you had gross income, from all sources, under \$300,000, you are exempt from the requirements to report:
- i. Subawards, and
 - ii. The total compensation of the five most highly compensated executives of any subrecipient.
- e. *Definitions.* For purposes of this award term:
1. Federal Agency means a Federal agency as defined at 5 U.S.C. 551(1) and further clarified by 5 U.S.C. 552(f).
 2. Non-Federal *entity* means all of the following, as defined in 2 CFR part 25:
 - i. A Governmental organization, which is a State, local government, or Indian tribe;
 - ii. A foreign public entity;
 - iii. A domestic or foreign nonprofit organization; and,
 - iv. A domestic or foreign for-profit organization
 3. *Executive* means officers, managing partners, or any other employees in management positions.
 4. *Subaward:*
 - i. This term means a legal instrument to provide support for the performance of any portion of the substantive project or program for which you received this award and that you as the recipient award to an eligible subrecipient.
 - ii. The term does not include your procurement of property and services needed to carry out the project or program (for further explanation, see 2 CFR 200.331).
 - iii. A subaward may be provided through any legal agreement, including an agreement that you or a subrecipient considers a contract.

5. *Subrecipient* means a non-Federal entity or Federal agency that:
 - i. Receives a subaward from you (the recipient) under this award; and
 - ii. Is accountable to you for the use of the Federal funds provided by the subaward.
6. *Total compensation* means the cash and noncash dollar value earned by the executive during the recipient's or subrecipient's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)).

END OF ATTACHMENT B: 2 CFR PART 170

ATTACHMENT C: WHISTLEBLOWER NOTICE

Whistleblowers perform an important service to USDA and the public when they come forward with what they reasonably believe to be evidence of wrongdoing. They should never be subject to reprisal for doing so. Federal law protects federal employees as well as personal services contractors and employees of Federal contractors, subcontractors, grantees, and subgrantees against reprisal for whistleblowing. USDA bears the responsibility to ensure that nothing in a non-disclosure agreement which a contractor, subcontractor, grantee, or subgrantee requires their employees to sign should be interpreted as limiting their ability to provide information to the Office of Inspector General (OIG).

41 U.S.C. § 4712 requires the head of each executive agency to ensure that its contractors inform their workers in writing of the rights and remedies under the statute.

Accordingly, it is illegal for a personal services contractor or an employee of a Federal contractor, subcontractor, grantee, or subgrantee to be discharged, demoted, or otherwise discriminated against for making a protected whistleblower disclosure. In this context, these categories of individuals are whistleblowers who disclose information that the individual reasonably believes is evidence of one of the following:

- Gross mismanagement of a Federal contract or grant;
- A gross waste of Federal funds;
- An abuse of authority relating to a Federal contract or grant;
- A substantial and specific danger to public health or safety; or
- A violation of law, rule, or regulation related to a Federal contract (including the competition for or negotiation of a contract) or grant.

To be protected under 41 U.S.C. § 4712, the disclosure must be made to one of the following:

- A Member of Congress, or a representative of a committee of Congress;
- The OIG;
- The Government Accountability Office (GAO);
- A Federal employee responsible for contract or grant oversight or management at USDA;
- An otherwise authorized official at USDA or other law enforcement agency;
- A court or grand jury; or
- A management official or other employee of the contractor, subcontractor, or grantee who has the responsibility to investigate, discover, or address misconduct.

Under 41 U.S.C. § 4712, personal services contractors as well as employees of contractors, subcontractors, grantees, or subgrantees may file a complaint with OIG, who will investigate the matter unless they determine that the complaint is frivolous, fails to allege a violation of the prohibition against whistleblower reprisal, or has been addressed in another proceeding. OIG's investigation is then presented to the head of the executive agency who evaluates the facts of the investigation and can order the contractor, subcontractor, grantee, or subgrantee

to take remedial action, such as reinstatement or back pay.

Federal Acquisition Regulation (FAR) Subpart 3.903, *Whistleblower Protections for Contractor Employees, Policy*, prohibits government contractors from retaliating against a contract worker for making a protected disclosure related to the contract. FAR Subpart 3.909-1 prohibits the Government from using funds for a contract with an entity that requires its employees or subcontractors to sign internal confidentiality statements prohibiting or restricting disclosures of fraud, waste, or abuse to designated persons. This prohibition does not contravene agreements pertaining to classified information. The regulation also requires contracting officers to insert FAR clause 52.203-17, *Contractor Employee Whistleblower Rights and Requirement to Inform Employees of Whistleblower Rights*, in all solicitations and contracts that exceed the Simplified Acquisition Threshold as defined in FAR Subpart 3.908. This clause requires notification to contractor employees that they are subject to the whistleblower rights and remedies referenced in 41 U.S.C. § 4712.

In order to make a complaint alleging any of the violations mentioned above, one should complete the OIG Hotline form located at: <https://www.usda.gov/oig/hotline>. For additional information, they may also visit the WPC's webpage at: <https://www.usda.gov/oig/wpc> or they may directly contact the WPC at OIGWPC@oig.usda.gov.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry		FOR OPB USE ONLY							
AGENCY: Agriculture & Forestry		OPB LOG NUMBER		AGENDA NUMBER					
SCHEDULE NUMBER: 04-160		101R		3a					
SUBMISSION DATE: August 24, 2022		Approval and Authority:							
AGENCY BA-7 NUMBER: 03									
HEAD OF BUDGET UNIT: Dana Morgan									
TITLE: Assistant Commissioner for Management & Finance									
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): <i>Dana Morgan / kcf</i>									
MEANS OF FINANCING		CURRENT FY 2022-2023		ADJUSTMENT (+) or (-)		REVISED FY 2022-2023			
GENERAL FUND BY:									
DIRECT		\$26,255,486		\$0		\$26,255,486			
INTERAGENCY TRANSFERS		\$387,345		\$0		\$387,345			
FEES & SELF-GENERATED		\$7,294,299		\$0		\$7,294,299			
Regular Fees & Self-generated		\$7,294,299		\$0		\$7,294,299			
Subtotal of Fund Accounts from Page 2		\$0		\$0		\$0			
STATUTORY DEDICATIONS		\$38,089,571		\$0		\$38,089,571			
Structural Pest Control Commission Fund (A02)		\$1,540,547		\$0		\$1,540,547			
Louisiana Agricultural Finance Authority Fund (A07)		\$11,800,062		\$0		\$11,800,062			
Subtotal of Dedications from Page 2		\$24,748,962		\$0		\$24,748,962			
FEDERAL		\$10,178,928		\$219,158		\$10,398,086			
TOTAL		\$82,205,629		\$219,158		\$82,424,787			
AUTHORIZED POSITIONS		590		0		590			
AUTHORIZED OTHER CHARGES		2		0		2			
NON-TO FTE POSITIONS		42		0		42			
TOTAL POSITIONS		634		0		634			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
Management & Finance		\$22,114,011	124	\$53,105	0	\$22,167,116	124		
Ag & Environment Sciences		\$13,868,700	114	\$0	0	\$13,868,700	114		
Animal Health & Food Safety		\$14,723,373	120	\$166,053	0	\$14,889,426	120		
Agro-Consumer Services		\$7,909,815	83	\$0	0	\$7,909,815	83		
Forestry		\$21,449,620	183	\$0	0	\$21,449,620	183		
Soil & Water		\$2,140,110	10	\$0	0	\$2,140,110	10		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
		\$0	0	\$0	0	\$0	0		
Subtotal of programs from Page 2:		\$0	0	\$0	0	\$0	0		
TOTAL		\$82,205,629	634	\$219,158	0	\$82,424,787	634		

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 03		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Pesticide Fund (A09)	\$6,228,045	\$0	\$6,228,045
Forest Protection Fund (A11)	\$820,000	\$0	\$820,000
Forestry Productivity Fund (A14)	\$350,000	\$0	\$350,000
Petroleum Products Fund (A15)	\$4,175,665	\$0	\$4,175,665
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$2,167,467	\$0	\$2,167,467
SUBTOTAL (to Page 1)	\$13,751,177	\$0	\$13,751,177

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 04-160		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 03		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Seed Commission Fund (A21)	\$1,126,313	\$0	\$1,126,313
Sweet Potato Pests & Diseases Fund (A22)	\$200,000	\$0	\$200,000
Weights and Measures Fund (A23)	\$2,784,529	\$0	\$2,784,529
Feed and Fertilizer Fund (A29)	\$3,004,748	\$0	\$3,004,748
Horticulture and Quarantine Fund (A30)	\$2,600,000	\$0	\$2,600,000
Wildfire Suppression Subfund (A31)	\$1,282,195	\$0	\$1,282,195
SUBTOTAL (to Page 1)	\$10,997,785	\$0	\$10,997,785

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of funding for this request is Federal Funds through the US Department of Agriculture, via the Local Food Purchase Assistance program (CFDA 10.182). The Notice of Award, Grant Agreement Face Sheet, and application are attached. This is a companion BA-7 with 20-941-02.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$219,158	\$270,367	\$0	\$0	\$0
TOTAL	\$219,158	\$270,367	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
No additional personnel will be needed for this request, as the department will use available authorized non-TO FTE positions for the needed personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This grant was awarded on June 22, 2022, with a period of performance from July 1, 2022 through June 30, 2024. The first year of the grant was awarded after the budget was approved by the Legislature and signed by the Governor. Grant Year Two will be requested in the FY 24 Budget Request.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
No, this is not an after the fact BA-7

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of the BA-7 will allow the Department to provide the services and funds needed to accomplish the goals of the Local Food Purchase Assistance Cooperative Agreement.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Not Applicable

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not Applicable

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will require the Food Distribution program to decline the federal award, reducing the amount of federal dollars passed through to consumers.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Office of Management and Finance

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUT YEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$11,355,749	\$0	\$11,355,749	\$0	\$0	\$0	\$0
Interagency Transfers	\$189,035	\$0	\$189,035	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$1,938,738	\$0	\$1,938,738	\$0	\$0	\$0	\$0
Statutory Dedications **	\$7,265,379	\$0	\$7,265,379	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$1,365,110	\$53,105	\$1,418,215	\$53,105	\$0	\$0	\$0
TOTAL MOF	\$22,114,011	\$53,105	\$22,167,116	\$53,105	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$7,759,400	\$0	\$7,759,400	\$0	\$0	\$0	\$0
Other Compensation	\$16,544	\$0	\$16,544	\$0	\$0	\$0	\$0
Related Benefits	\$9,460,857	\$0	\$9,460,857	\$0	\$0	\$0	\$0
Travel	\$30,592	\$0	\$30,592	\$0	\$0	\$0	\$0
Operating Services	\$2,064,940	\$0	\$2,064,940	\$0	\$0	\$0	\$0
Supplies	\$544,299	\$53,105	\$597,404	\$53,105	\$0	\$0	\$0
Professional Services	\$31,954	\$0	\$31,954	\$0	\$0	\$0	\$0
Other Charges	\$324,371	\$0	\$324,371	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$1,501,054	\$0	\$1,501,054	\$0	\$0	\$0	\$0
Acquisitions	\$380,000	\$0	\$380,000	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$22,114,011	\$53,105	\$22,167,116	\$53,105	\$0	\$0	\$0
POSITIONS							
Classified	97	0	97	0	0	0	0
Unclassified	14	0	14	0	0	0	0
TOTAL T.O. POSITIONS	111	0	111	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-T O FTE Positions	13	0	13	0	0	0	0
TOTAL POSITIONS	124	0	124	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$1,938,738	\$0	\$1,938,738	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Agricultural Commodity Dealers & Warehouse Fund (A18)	\$231,953	\$0	\$231,953	\$0	\$0	\$0	\$0
Feed and Fertilizer Fund (A29)	\$217,000	\$0	\$217,000	\$0	\$0	\$0	\$0
Louisiana Agricultural Finance Authority Fund (A07)	\$3,952,933	\$0	\$3,952,933	\$0	\$0	\$0	\$0
Pesticide Fund (A09)	\$1,160,141	\$0	\$1,160,141	\$0	\$0	\$0	\$0
Petroleum Products Fund (A15)	\$835,679	\$0	\$835,679	\$0	\$0	\$0	\$0
Structural Pest Control Commission Fund (A02)	\$152,406	\$0	\$152,406	\$0	\$0	\$0	\$0
Weights and Measures Fund (A23)	\$715,267	\$0	\$715,267	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Office of Management and Finance

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$53,105	\$53,105
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$53,105	\$53,105
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$53,105	\$53,105
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Office of Animal Health and Food Safety

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$2,068,455	\$0	\$2,068,455	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$4,002,688	\$0	\$4,002,688	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,173,621	\$0	\$4,173,621	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$4,478,809	\$166,053	\$4,644,862	\$217,262	\$0	\$0	\$0
TOTAL MOF	\$14,723,373	\$166,053	\$14,889,426	\$217,262	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$6,436,420	\$0	\$6,436,420	\$0	\$0	\$0	\$0
Other Compensation	\$768,489	\$68,670	\$837,159	\$91,560	\$0	\$0	\$0
Related Benefits	\$3,609,973	\$30,902	\$3,640,875	\$41,202	\$0	\$0	\$0
Travel	\$121,862	\$0	\$121,862	\$0	\$0	\$0	\$0
Operating Services	\$1,928,920	\$39,000	\$1,965,920	\$52,000	\$0	\$0	\$0
Supplies	\$593,672	\$27,481	\$621,153	\$32,500	\$0	\$0	\$0
Professional Services	\$317,271	\$0	\$317,271	\$0	\$0	\$0	\$0
Other Charges	\$893,966	\$0	\$893,966	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$54,800	\$0	\$54,800	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$14,723,373	\$166,053	\$14,889,426	\$217,262	\$0	\$0	\$0
POSITIONS							
Classified	100	0	100	0	0	0	0
Unclassified	4	0	4	0	0	0	0
TOTAL T.O. POSITIONS	104	0	104	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	16	0	16	0	0	0	0
TOTAL POSITIONS	120	0	120	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$4,002,688	\$0	\$4,002,688	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Louisiana Agricultural Finance Authority Fund (A07)	\$2,860,491	\$0	\$2,860,491	\$0	\$0	\$0	\$0
Livestock Brand Commission Fund (A17)	\$10,000	\$0	\$10,000	\$0	\$0	\$0	\$0
Feed and Fertilizer Fund (A29)	\$1,303,130	\$0	\$1,303,130	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Office of Animal Health and Food Safety

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$166,053	\$166,053
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$68,670	\$68,670
Related Benefits	\$0	\$0	\$0	\$0	\$30,902	\$30,902
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$39,000	\$39,000
Supplies	\$0	\$0	\$0	\$0	\$27,481	\$27,481
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$166,053	\$166,053
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 is to increase revenue and expenditure budget authority to allow for collection and distribution of federal funds via USDA, specifically the Local Food Purchase Assistance program.

REVENUES

7. This request is 100% federally funded, as there is no match requirement. The Notice of Award and Grant Agreement Face Sheet have been included with this request.
8. The purpose of this grant is to distribute locally harvested food products to Louisiana residents experiencing food insecurity in underserved communities. Also, partners will work to establish new partnerships in communities where need is high and resources are limited, maximizing the reach and impact of these items.

A portion of the grant funds will be used in Agency 160 (LDAF) for administrative costs. These costs are reflected in the BA-7 form. The balance of grant funds will be used in Agency 941 as a pass-through to partners, specifically for distribution of food products.

A copy of the grant application and notice of award are included in the BA-7 packet.

EXPENDITURES

9. The amount requested in this BA-7 for the Office of Animal Health & Food Safety was calculated by taking the 1st Quartile rate of a Food Distribution Program Manager and adjusting to fit what the grant would allow for Salaries and Related Benefits. Also included was rent for office space, laptops and office supplies for two new employees, and vehicle fuel and maintenance costs.

For the Office of Management & Finance, the Supplies are included in the Indirect Cost rate of 40% of base (AHFS Other Compensation and Related Benefits associated with the grant).

- | | |
|-----------|---|
| 11. OMF – | 5410001 – Office Supplies - \$35,000 |
| | 5410006 – Supplies-Computer - \$10,000 |
| | 5410035 – Supplies-Software - \$8,105 |
| AHFS – | 5120115 – Compensation-Unclassified-Non-TO - \$68,670 |
| | 5130010 – State Retirement - \$27,537 |
| | 5130060 – Medicare - \$1,000 |
| | 5130070 – Group Insurance - \$2,365 |
| | 5310016 – Purchased Services - \$20,000 |
| | 5330018 – Maintenance-Automobiles - \$8,500 |
| | 5340015 – Rent-Buildings - \$10,500 |
| | 5410001 – Office Supplies - \$341 |
| | 5410006 – Supplies-Computer - \$3,800 |
| | 5410022 – Supplies-Fuel - \$23,340 |

OTHER

12. Dane K. Morgan
Assistant Commissioner of Management and Finance
(225) 952-8142
dmorgan@ldaf.state.la.us



NOTICE OF AWARD

United States
Department of
Agriculture

Agricultural
Marketing
Services

Local Food
Purchase
Assistance

1400
Independence
Ave, SW
Room 4543-S
Stop 0264
Washington, DC
20250-0264

June 22, 2022

ATTN: Leo Wofford, Assistant Commissioner
BATON ROUGE, LA

SUBJECT: Agricultural Marketing Service (AMS) Notice of Award (NOA) for
Agreement No. AM22LFPA0000C015

CFDA#: 10.182

Project Director: Leo Wofford

Project Title: Local Food Purchase Assistance Cooperati

Period of Performance: July 1, 2022-June 30, 2024

AMS Award Amount: \$6,940,928.00

Matching Funds Amount: \$0.00

Dear Leo Wofford:

The Agricultural Marketing Service (AMS) hereby awards a grant to AGRICULTURE AND FORESTRY LOUISIANA DEPT L DAF in support of the above referenced program. This Award is pursuant to (CFDA# 10.182, Local Food Purchase Assistance) and is subject to:

1. Your organization's application package, including the SF-424, SF-424B, Application/Project Narrative, Budget Summary/Narrative, other supporting letters and documents, as applicable, match verification, as applicable, AD-3030, Representations Regarding Felony Conviction and Tax Delinquent Status for Corporate Applicants, as applicable, and AD-3031, Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants, as applicable.
2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (<https://www.ams.usda.gov/sites/default/files/media/FY2019GDTermsandConditions.pdf>)

Acceptance of this award requires an authorized AGRICULTURE AND FORESTRY LOUISIANA DEPT L DAF representative to sign and date the Grant Award and submit to Elizabeth LOBER at elizabeth.lober@usda.gov.

If you have any questions about this NOA, please contact the Federal Agency Project Manager listed in Box 13 of the attached Grant Agreement.

Sincerely,

Erin Morris

USDA, Agricultural Marketing Service

Grant Agreement Face Sheet

1. Accounting Code: 9000023268			2. Vendor I.D. (EIN):			3. UEI Number / DUNS Number: WBXSX1KJBYE5 / 809926843		
4. Agreement Number: AM22LFPA0000C015			5. Type of Instrument: Grant Agreement			6. CFDA Number: 10.182		
7. Title of Agreement: Local Food Purchase Assistance Cooperati								
8. Objective: To maintain and improve food and agricultural supply chain resiliency.								
9. Statement of Work: This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Recipient in the manner and subject to the conditions provided in the Agricultural Marketing Service Grants Division General Award Terms and Conditions attached hereto and made a part of this agreement.								
10. Legal Authority: The Local Food Purchase Assistance Cooperative Agreement Program (LFPA) is authorized by Section 1001(b)(4) of the American Rescue Plan Act (P.L. 117-2).								
11. Federal Agency (Name and Address): Local Food Purchase Assistance				12. Recipient: AGRICULTURE AND FORESTRY LOUISIANADEPT LDAF 5825 FLORIDA BLVD BATON ROUGE, LA 70806-4248				
13. Federal Agency Project Manager: Harry King, Agricultural Marketing Specialist Telephone: Email: Harry.King@usda.gov				14. Recipient Project Coordinator: Leo Wofford, Assistant Commissioner Telephone: (225) 953-2150 Email: kwofford@daf.state.la.us				
15. Period of Performance: July 01, 2022 through June 30, 2024				16. Federal Agency Funding Amount: \$6,940,928.00			Non-Federal Matching Amount: \$0.00	
PROVISIONS								
This Agreement incorporates the following: 1. Approved application and budget including any mutually agreed upon budget revisions and other changes and amendments thereto. 2. Agricultural Marketing Service Grants Division General Award Terms and Conditions (August 2019) available at https://www.ams.usda.gov/sites/default/files/media/FY2019GDTermsandConditions.pdf . 3. 2 CFR Part 200, 2 CFR Part 400								
17. Federal Agency Representative Approval: Erin Morris Deputy Administrator Agricultural Marketing Service				18. Recipient Representative Approval: Name: Leo Wofford Title: Assistant Commissioner				
19. Federal Agency Representative Approval Signature: Date: Erin Morris 06/03/2022				20. Recipient Representative Approval Signature: Date: Leo Wofford 06/22/2022				

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is . Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project , Washington, DC 20503.

In accordance with Federal civil rights law and U.S. Department of Agriculture(USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;*
- 2) fax: (202) 690-7442; or 3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.*

Budget Details Table

	Funds Requested	Matching Funds	Gross Total By Line
Personnel	0.00	0.00	0.00
Travel	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Fringe Benefits	0.00	0.00	0.00
Equipment	0.00	0.00	0.00
Contractual	0.00	0.00	0.00
Other	6,940,928.00	0.00	6,940,928.00
Total Direct Cost	6,940,928.00	0.00	6,940,928.00
Cooperator Indirect Cost	0.00	0.00	0.00
Gross Total	6,940,928.00	0.00	6,940,928.00

LOCAL FOOD PURCHASE ASSISTANCE COOPERATIVE AGREEMENT PROGRAM

PROJECT NARRATIVE FORM AND INSTRUCTIONS – CURRENT INITIATIVES

This form is mandatory. Thoroughly review the "Local Food Purchase Assistance Cooperative Agreement Program" (LFPA) Request for Application (RFA) before completing this form. Upon completion, this form must be converted to PDF and attached to the Grants.gov application package using the "Project Narrative Attachment Form" on the application package.

1. Applicant Organization - Must match box 8 of the SF-424.

Name: Louisiana Department of Agriculture & Forestry
Email: fooddistribution@ldaf.state.la.us
Phone: (225) 922 -1313
Fax: (225) 237-5819
Mailing Address: 5825 Florida Blvd., Suite 4002, Baton Rouge, LA 70806

2. Authorized Organization Representative (AOR) - This person will be the main contact for any correspondence and is responsible for signing any grant documentation. Must match box 21 of the SF-424.

Name: Mack Williams
Email: mwilliams@ldaf.state.la.us
Phone: (225) 922- 1313
Fax: (225) 237 -5819
Mailing Address: Check if same as above

3. Project Title -

Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems

4. Requested LFPA Funds - Insert the total amount (\$) of Federal funds requested. This must match the total amount requested on the SF-424, Line 18a. In the following narrative sections, describe how these funds will be utilized to meet the goals and objectives of the LFPA Program as described in the RFA

\$6,940,928

EXECUTIVE SUMMARY

Include a summary of 250 words or less, suitable for dissemination to the public. This summary should include a concise outline of the project's purpose; activities to be performed, including subawards (when applicable); deliverables and expected outcomes; intended beneficiaries; and any other pertinent information. This summary will be made available to the public.

Through Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems, the Louisiana Department of Agriculture and Forestry (LDAF) will partner with Feeding Louisiana, five Feeding America member food banks, non-profit organizations, and community members to support Louisiana producers, with a focus on those who are socially disadvantaged. Through its partner Feeding Louisiana, LDAF will purchase millions of pounds of food including fresh produce, meats, seafood, and rice from local growers, targeting farmers, ranchers, and fishers who are from socially disadvantaged backgrounds. This food will then be provided to the five Louisiana food banks which will distribute it to Louisiana residents experiencing food insecurity in underserved communities. In addition to sharing this Louisiana-grown food with hundreds of existing partners working in underserved communities, the food banks will work to establish new partnerships in communities where need is high and resources are limited, maximizing the reach and impact of these items.

Objectives for the project include: Investing \$4.45 million in underserved Louisiana producers by purchasing an estimated 1.8 million pounds of food such as produce, rice, meat, and seafood over the two year grant period; distributing that food across Louisiana's 64 parishes and impacting approximately 130,000 people experiencing food insecurity; conducting careful tracking and evaluation of our efforts to ensure program goals are attained and best practices and lessons learned are captured and able to be shared; and providing support to socially disadvantaged farmers by providing technical assistance to promote their long-term sustainability. We hope to create a more robust Louisiana food system and a healthier community.

ALIGNMENT AND INTENT

Clearly articulate the reason for requesting the funds. Briefly describe the need for cooperative agreement funds. Describe the intended benefits for producers and for recipients. How will the funds increase local food consumption and help build and expand economic opportunity for local, regional farmers/producers and for socially disadvantaged farmers/producers? How will the distribution of food target underserved communities and those communities not normally served through traditional food distribution networks?

The Louisiana Department of Agriculture and Forestry (LDAF) respectfully requests funding from the Local Food Purchase Cooperative Agreement Program to strengthen our local and regional food system, to promote expanded economic opportunities for our local producers, particularly those from socially disadvantaged areas, and to increase the amount of locally grown items distributed to underserved communities throughout the state. Louisiana has one of the most unique and distinctive food cultures in the country, but our farmers and growers often face challenges in getting their produce, meats, seafood, and grains into the hands of buyers due to a disconnected local food system. At the same time, that local food – and food in general – is something that more than 835,000 residents across the state struggle to access consistently. Through this project, we aim to positively impact both producers and low-income residents, ultimately creating a more robust local food system and a healthier Louisiana for us all.

LDAF, through its project partner Feeding Louisiana, will support Louisiana producers by purchasing an estimated 1.8 million pounds of locally grown food over the course of the two-year grant period.

Through our collaboration with the Louisiana Small Scale Agricultural Coalition (LSSAC), we will conduct outreach to socially disadvantaged farmers throughout the state, providing them with information about the program and engaging them as partners to ensure a significant portion of the producers from whom we purchase are from socially disadvantaged communities. In addition to providing them with immediate economic support through food purchases, we will also work to strengthen capacity, resiliency, and economic opportunities for local disadvantaged growers by providing technical assistance in economics and business planning, production for larger scale, and contract negotiations. Louisiana has seen a decline in the past 100 years in the number of minority producers in the state, with minority farm owners decreasing by 96% since 1920 and a 90% loss in minority owned acreage. The funding provided by this opportunity will provide a vital source of support for this historically marginalized community.

Once contracts have been executed with producers, Feeding Louisiana will coordinate with the five food banks across the state to have the local items delivered and distributed through food pantries to underserved neighbors, particularly those in rural remote communities. Hunger exists in every zip code in Louisiana, and while we believe that every neighborhood deserves to have healthy, accessible food readily available, due to our disconnected local food system and vast urban and rural food deserts, this is not always the case. With funding from this opportunity, we will work to reach underserved communities in every area of the state.

The data points about the level of need in our state speak for themselves: Across the 64 parishes that make up our state, there is an average rate of 18% food insecurity overall and 27% for children, which have risen 16% and 19%, respectively, since the COVID-19 pandemic began; 18.6% of people living below the federal poverty line; and more than 450 census tracts classified by the USDA as both low income and low food access, which is nearly 40% of the census tracts in the state (Feeding America, 2021; United States Census Bureau, 2021; USDA, 2019). Per Feeding America, communities of color are nearly three times as likely to be food insecure, and we see this reflected in Louisiana where our overall population is 38.6% people of color.

While most communities of color in Louisiana are Black, many of our parishes are home to Native communities who have lived here for centuries. Feeding America's most recent statistics on challenges facing Native populations note that one in three Native Americans live in poverty and one in five are food insecure. The USDA found that only 26% of Native communities are one mile or less from a grocery store, compared to 59% of the overall population, making it harder for Native Americans to access fresh, nutritious food items. Through Nourishing Louisiana, we will work to ensure the food purchased for this project reaches our Native communities, including our State Recognized Tribes which do not qualify for federal funding, and that we seek opportunities to partner with Native producers. These include the Bayou Lafourche Band of BCCM, Grand Caillou/Dulac Band of BCCM, Isle de Jean Charles Band of BCCM, Pointe au Chien Tribe, United Houma Nation, and more. We will also enhance outreach to the Federally Recognized Tribes in the state to invite them to be part of the project.

Food insecurity can bring a higher risk of health issues like diabetes, high blood pressure, asthma, and heart disease, and the effects of our state's high levels of poverty and food insecurity are readily apparent. In 2021, Louisiana was ranked the least healthy state in the nation by the UnitedHealth Foundation with some of the country's highest rates of heart disease, obesity, and diabetes, and these health outcomes disproportionately affect communities of color. The link between these health outcomes and diet is apparent, as the report also shows that Louisiana has one of the country's highest rates of food insecurity,

and that low-income residents here eat fewer fruits and vegetables. The fresh produce and high-quality meats and seafoods provided by this grant opportunity, items which are often beyond the budgets of those experiencing food insecurity, will mean better health and nutrition for thousands of Louisianans.

Our five food banks currently serve hundreds of thousands of neighbors experiencing food insecurity annually, but we know there are still gaps we are not meeting. In addition to the many urban food deserts in the state's metropolitan centers like New Orleans, Lafayette, and Shreveport, much of our state is highly rural (45% of our parishes are rated a 4 or higher on the USDA's Rural Urban Continuum Code, meaning they have populations of 20,000 or less), with food access points concentrated in one or two more populated areas of a parish and wide swaths of the region without grocery stores, farmers markets, or other options for obtaining healthy, nutritious food. Through this project, our food banks will work to form new partnerships in areas and communities not being reached by current food distribution channels, to fill these gaps in food access in our state.

The Louisiana Department of Agriculture and Forestry's Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems Project will address the disconnection in our local food system by linking local socially disadvantaged producers with local underserved neighbors. Purchasing food from local producers will promote a thriving agricultural economy and increase Louisiana's self-reliance in providing for regional food needs. Further, providing technical assistance in capacity-building and sustainability for their farm operations to meet this program's opportunity and beyond will strengthen participating farmers, particularly those who are socially disadvantaged. Distributing the items purchased from these local producers to underserved populations with significant barriers to access will increase equity, reduce food insecurity, and positively influence health outcomes. This holistic approach will lead to a healthier community overall while mutually benefitting farmers and low-income neighbors, and our whole state.

Provide a Listing of Objectives This Project Hopes to Achieve

Provide the objectives that your organization intends to achieve through the use of these funds. Objective 4 can be related to any aspect of the program and can address your unique set of circumstances.

Objective 1 (purchase related):

Investing \$4.45 million in local producers by purchasing an estimated 1.8 million pounds of fresh, local food over the course of the two-year grant period, providing economic support for socially disadvantaged local Louisiana producers.

Objective 2 (distribution related):

Distribute the equivalent of 1.5 million meals' worth of locally grown and produced food to approximately 130,000 people over the course of the two-year grant period, reaching high-need, underserved populations across the state

Objective 3 (related to sharing of lessons learned or improving outcomes or fostering adoption of promising best practices):

Track key metrics across the course of the grant and use them to inform a toolkit to be shared with other states, nonprofit organizations, and food banks with best practices for enhancing local food systems by connecting local producers and low-income neighbors.

Objective 4 (optional):

Provide support via grant information to 200 socially disadvantaged farmers over the course of the grant period through technical assistance and outreach to make their farms operationally ready to participate in this program and expand their economic opportunities through and beyond any grant program.

Metrics for the objectives above are based on receiving the full request amount of \$6,940,928. If the grant award is lower than that amount, metrics will be adjusted accordingly.

Project Beneficiaries

Describe the producers you intend to purchase from and the recipients you expect to benefit from this program? How many producers and how many recipients do you expect to benefit from your program?

LDAF's Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems project will benefit Louisiana growers, ranchers, and fishers from across the state, with a focus on those from socially disadvantaged backgrounds, and hundreds of thousands of children, adults and seniors experiencing food insecurity.

We will purchase product from 90 separate Louisiana producers, directly boosting our agricultural economy with an investment of \$4.45 million. Of those, we anticipate 45%, or 40, being from socially disadvantaged backgrounds, with the majority of those being specialty crop farmers. Specialty crop farms in Louisiana tend to be small. For example, per the Acadiana Food Alliance, 78% of area specialty crop farmers surveyed in 2020 were farming on 10 acres or less. These farmers lack the resources needed to grow their operations and the training and support to sustain them. The technical assistance our project partners provide will create sustainability for the farmers' growth beyond the life of this project, providing skills and knowledge to scale up their operations and engage with other methods of sale and distribution of their produce such as school cafeterias, restaurants, or businesses making prepared meals for profit. The overall capacity of specialty crop farming in Louisiana will be increased. Through this project, LDAF and its partners seek to support farmers who have historically been marginalized, not only providing them with an immediate financial investment, but also contributing to their long-term sustainability, ultimately creating a more robust local food system.

There is significant potential to develop a robust agricultural economy for socially disadvantaged Louisiana producers. And with less than half a percent of farming acreage dedicated to the growth of specialty crops in the state of Louisiana, capacity-building investments in are specialty-crop producers is essential to further develop and cultivate of our local food system. These producers need support extending beyond the opportunity to sell to institutions. Socially disadvantaged producers have the expertise to cultivate a wide range of nutritious, high quality, and culturally appropriate agricultural products. Technical assistance is crucial to their long-term growth, and a portion of the funds will establish a network of paid consultants across the state experienced in providing that assistance. A portion of the funding will be used to support the Louisiana Small-Scale Agricultural Coalition (LSSAC).

LSSAC will include at least six community-based organizations: the Big River Economic Development Alliance (BREADA), the New Orleans Food Policy Action Council (FPAC), Louisiana Central, Shreveport Green, the Acadiana Food Alliance, and SPROUT NOLA. LSSAC members have long-established presences in Louisiana food systems throughout the state, existing relationships with producers eligible for this program, and experience providing technical assistance to local producers.

The coalition will act as an advisory board throughout the length of the program, particularly in the planning stages. Initially, the coalition will facilitate introductions between eligible producers and the Agricultural Specialist. The coalition will assist producers with contract development in the project's early stages. They will also provide support during the planning period leading up to each growing season. The availability of these services will ensure that socially disadvantaged producers lacking experience with this business model enter into fair and feasible growing agreements. Technical assistance with pricing, production planning, and contract development will ensure producers enter the program with sustainable practices and are prepared to incorporate the project into their business model.

LSSAC will work directly with LDAF and its partners throughout the project to consult on best practices for purchasing from small-scale producers, identify and recruit potential customers beyond the grant period, and offer technical assistance tailored to the individual producers' needs. LSSAC's producer relationships and expertise will allow Feeding Louisiana to prioritize food distribution to underserved communities.

The activities of the Nourishing Louisiana project will promote better connection in our local food system by linking these local farmers with local, low-income Louisianans. Throughout our state, more than 835,000 children, adults, and seniors experience food insecurity every day. These people are our neighbors: they reside in the homes we pass daily; they stand in line with us at the grocery store, and they work in the stores and businesses we frequent. But due to circumstances many of us will never experience, they frequently face choices we never have to consider, such as providing their family a meal or paying utilities, buying groceries or covering the rent, and purchasing fresh produce or securing vital medication. With one in five Louisiana households struggling with hunger, the need in our community is great. The COVID-19 pandemic did make conditions more difficult for some, but in many cases, it simply laid bare the longtime inequities that countless people in our community face.

Through our five Louisiana food banks, we anticipate serving 130,000 people over the course of the grant period, all of whom are from underserved communities, providing millions of pounds of Louisiana-produced items. Residents will learn about the value of supporting local farmers and benefits of consuming locally grown produce and be active participants in a healthier local food system. For many, especially in the most rural parts of the state, this will be the only option in their town to access not only local produce, but any fresh fruits and vegetables at all. In addition to distributing Louisiana produce, meats, seafood, and more through their network of existing partners, our five Louisiana food banks will create new relationships in areas not currently being reached by the food distribution system, ensuring

underserved communities in all corners of the state benefit. The Nourishing Louisiana project is directly meeting the food needs of low-income individuals by working to fill gaps in food access and increasing access to fresh, local produce, positively impacting health outcomes.

PROPOSAL NARRATIVE

Work Plan

Describe how you will meet the objectives of the program and demonstrate that your organization and sub recipients have the ability to carry out the procurements with ample planning, resources, financial controls, reporting ability and risk management plans. In addition, provide a timeline and milestones. The proposal must include the below six headings followed by a narrative that includes a response for each of the points noted below:

Plan and Objectives: *Discuss your planned activities for achieving goals and providing project deliverables. Describe how your organization and if applicable, sub recipients will ensure the identified producers are engaged in procurements and your plan to ensure distribution of foods to the targeted groups. Provide a plan for evaluating accomplishments and outcomes, matching to project deliverables and verifiable indicators to demonstrate how progress will be measured and achieved. Include capturing lessons learned and strategies to improve program outcomes.*

Key activities for Nourishing Louisiana: Supporting Farmers, Families, and Local Food Systems will include:

- Hiring four full-time staff members for project, including LDAF hiring two Food Distribution Program Managers and project primary partners (Feeding Louisiana and Second Harvest Food Bank) hiring a Project Manager (Feeding Louisiana) and an Agricultural Specialist (Second Harvest Food Bank); who will build, cultivate, and manage relationships with local growers across the state and provide administrative and logistic support in the purchase and distribution of locally grown produce from partner farmers
- Conducting outreach and engagement with local growers through our partners in the Louisiana Small-Scale Agricultural Coalition, emphasizing those who are from socially disadvantaged backgrounds to gauge desire to participate in project and what needs may exist to facilitate a successful partnership.
- Executing contracts with 90 local producers over the course of the two-year grant period
- Purchasing an estimated 1.8 million pounds of items (rice, seafood, eggs, fruits, vegetables, and more) from Louisiana producers, the majority of whom are from socially disadvantaged backgrounds
- Distributing locally purchased food to underserved communities across the state, via our five food banks
- Forming new partnerships with entities in areas and communities not currently being served by the food distribution network, to ensure people most in need are reached by this project
- Providing support for local socially disadvantaged farmers to promote the long-term sustainability of their operations
- Continued tracking of a variety of metrics, detailed below, as well as collection of qualitative feedback and stories to measure progress toward goals and the project's overall impact to our local food system

LDAF, Feeding Louisiana, and the five Louisiana food banks will ensure the identified vendors are involved in procurements by actively engaging with them to align our planning with their growing season, executing our orders with each through their preferred method (either traditional buying or contract growing), and providing them with technical assistance opportunities to create more sustainability for their farms. We

will continually solicit feedback from the farmers with whom we work on this project to gauge how they are benefitting from their involvement in the project, how they feel about the outreach opportunities offered, and ways that LDAF and its partners can continue to support our Louisiana farmers past the grant period.

LDAF and its project partners will conduct evaluation of the project through continued tracking of data and metrics including names of producers, locations, and dollar value spent with each as well as the type of food purchased from each; number of those producers considered socially disadvantaged and the same stats for them; names and locations of organizations receiving food including dollar value of food provided to underserved communities; number of touchpoints with low income farmers providing technical assistance, from individual consultations to group settings and providing informational support. Additional data about the low-income community members receiving the food from this project will be provided by Service Insights, newly created software from Feeding America which is used by our five food banks. This no-cost software platform can track demographic information, types and amounts of items provided, and client feedback and requests. The food banks will include questions about neighbor satisfaction with the availability and varieties of produce and other locally grown items, and questions about how better nutrition opportunities align with their health outcomes. All relevant data and success stories will be included in a toolkit, detailed below, to share lessons learned through this project with other institutions that would benefit from similar activities. LDAF will report quarterly and annually on project deliverables and progress made towards our goals, as well as submitting a final report, as required by the AMS General Terms and Conditions.

Resources: *Discuss the resources you will assign to this project and how you plan to manage the procurement process (i.e. Develop new acquisition team, utilize existing procurement resources, subaward procurement activities). Identify key personnel involved in tasks identified in your plan. List partner organizations and collaborators and their roles in the program. Identify key personnel involved, and timelines for achieving milestones.*

A wide variety of resources will be assigned to the Nourishing Louisiana project, and LDAF will collaborate with Feeding Louisiana, the five Louisiana food banks, educational institutions, nonprofit organizations, farmers and other Louisiana producers, and low-income community members. Together, we will execute a holistic approach to supporting Louisiana farmers, connecting them with low-income underserved neighbors, and equitably distributing locally produced seafood, meats, fruits, vegetables, and more to create a healthier community.

In addition to Mack Williams, LDAF Project Director, who will provide support for the Nourishing Louisiana Project, LDAF will hire two Food Distribution Program Managers to track documentation of the program and write reports. Feeding Louisiana will hire a Project Manager for Nourishing Louisiana who will oversee invoice payment, budget development and monitoring, and distribution, as well as write contracts with and issue payments to producers. They will track project performance, monitor completion of goals, and communicate progress among the food banks, the Louisiana Department of Agriculture and Forestry, and all participating nonprofits. Second Harvest Food Bank will hire an Agricultural Specialist for the project who will manage local food procurement, developing and maintaining community partnerships with regional farmers, connecting farmer partners with technical assistance and other resources funded by the LFPA program, and participating in regional and statewide community food system work. The Agricultural Specialist will be responsible for administering the LFPA program in partnership with Feeding Louisiana and the Louisiana Department of Agriculture and Forestry.

The procurement process will be managed as follows:

- The Food Sourcing Manager will make regular purchases from local vendors through established partnerships (30% of purchases).
- The Agricultural Specialist will consult with the partner organizations, Southern University Ag Center, LSU Ag Center, McNeese University, and other local agricultural experts to identify socially disadvantaged producers for potential partnerships.
- The Agricultural Specialist will initiate contact with producers and purchase their products through the producers' preferred channels: either traditional buying or contract growing.
- The Agricultural Specialist and Food Sourcing Manager will submit all vendor information and invoices to the Project Manager, who will issue payment.
- The Agricultural Specialist and Project Manager will coordinate delivery of purchased product to food banks, partner agencies, and distribution sites established through this project.

Nourishing Louisiana's project partners will work together towards our common goals of linking growers and neighbors, providing support for farmers, positively influencing health outcomes in our region, and helping create a more sustainable local food system. LDAF's key partners for Nourishing Louisiana include:

- Feeding Louisiana, which will manage the project's invoice payment, budget development, contract management, and more. Feeding Louisiana, the state food bank association, supports the collaborative efforts of the state's five regional food banks - located in Alexandria, Baton Rouge, Monroe, New Orleans and Shreveport - to accomplish their policy and advocacy objectives, in addition to their food sourcing and fundraising efforts.
- Louisiana Small-Scale Agricultural Coalition, which will provide technical assistance for Louisiana producers, with an emphasis on those who are small-scale, underserved, BIPOC, traditional farmers, to ensure their farms are operationally ready to participate in the program, and to expand their economic opportunities beyond this program. LSSAC is composed of the following organizations: SPROUT NOLA, which builds build community around growing food and bridge the gaps in resources for farmers of all kinds, through technical assistance, community gardening and food sovereignty work, and advocating for equitable policy change; the Food Policy Action Council, which shapes public policy to improve equity, opportunity, and collaboration in our local food system; Louisiana Central, which acts as a catalyst, leader, and connector to build a knowledge and innovation-driven economy so that our region will continue growing into a uniquely creative, inclusive, and entrepreneurial place; Shreveport Green, which is dedicated to promoting a healthy, sustainable, and economically vital community through public outreach, community enhancement, and a specific respect for the natural and build environment; the Big River Economic and Agricultural Development Alliance (BREADA), whose mission is to build a healthy and strong local food system; to increase sustainability of independent local farmers, fishers and food producers; and to foster stewardship of land and community through public markets; and Market Umbrella, whose mission is to cultivate the field of public markets for public good.
- Second Harvest Food Bank of Greater New Orleans and Acadiana, which will oversee management of local food procurement and will distribute locally sourced products to underserved neighbors through current and new partners across their service area. The mission of Second Harvest Food Bank is to lead the fight against hunger in South Louisiana by providing food access, advocacy, education, and disaster response. Second Harvest serves a 23-parish region across South Louisiana: Acadia, Beauregard, Calcasieu, Cameron, Evangeline, Iberia, Jefferson, Jefferson Davis, Lafayette, Lafourche, Orleans, Plaquemines, St. Bernard, St. Charles,

St. John, St. Landry, St. Martin, St. Mary, St. Tammany, Tangipahoa, Terrebonne, Vermillion, and Washington Parishes.

- Food Bank of Central Louisiana, whose mission is to alleviate hunger in Central Louisiana. They will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Allen, Avoyelles, Catahoula, Concordia, Grant, LaSalle, Natchitoches, Rapides, Sabine, Vernon and Winn Parishes.
- Food Bank of Northeast Louisiana, which will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Caldwell, East Carroll, Franklin, Jackson, Lincoln, Madison, Morehouse, Ouachita, Richland, Tensas, Union, and West Carroll Parishes. Food Bank of Northeast Louisiana's mission is to provide food, hope and dignity to our neighbors who struggle with hunger, and lead the movement to alleviate hunger through education, collaboration and advocacy.
- Greater Baton Rouge Food Bank, which will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Ascension, Assumption, East Baton Rouge, East Feliciana, Iberville, Livingston, Pointe Coupee, St. Helena, St. James, West Baton Rouge, and West Feliciana. Their mission is to feed the hungry in Baton Rouge and the surrounding parishes by providing food and educational outreach through faith-based and other community partners.
- Northwest Louisiana Food Bank, which will distribute locally sourced products to underserved neighbors through current and new partners across their service area: Caddo, Bossier, Bienville, Claiborne, DeSoto, Red River, and Webster Parishes. The mission of the Food Bank of Northwest Louisiana is to serve as the primary resource for fighting hunger in Northwest Louisiana. Our vision is to ultimately end hunger in Northwest Louisiana by ensuring consolidated network of effective food collection and distribution which will provide universal access to food for the needy in our communities.

Essential partners for this project will be the Louisiana's socially disadvantaged producers from whom we procure local items, and to whom we will provide support and technical assistance to increase their capacity. Throughout the course of the project, we will have ongoing conversations with them about how working together is benefitting them and what we can work to improve, as well as discussing how their involvement with Nourishing Louisiana can help create more sustainability in their farming operations. The farmers with whom we will collaborate share the values of promoting food access and healthy communities embodied by this project, and their role in it will help them reach their own goals to grow their farms while providing food for their region.

Finally, while not formal organizational partners, the low-income community members of Louisiana are enormously important to this project. The neighbors we serve are at the heart of the work our food banks do, and as consumers are an indispensable part of the local food system. The food banks and their partner agencies continually gather feedback from those they serve, and responses have shown that neighbors not only greatly appreciate an abundance of fresh fruits and vegetables, but they also value the opportunity to receive locally grown items and would welcome more options for Louisiana grown produce, seafood, and meats. Contracting with more Louisiana farmers to distribute an increased amount and variety of locally farmed fruits and vegetables via our food banks and partner agencies will meet this need.

A full project timeline is detailed below, but the timing for key project milestones is as follows:

- By month 6, execute contracts with 15 local growers, with a goal of 45% being socially disadvantaged
- By month 6, distribute 475,000 pounds of food purchased through this project to underserved neighbors
- By month 6, begin implementing technical assistance and consultations for small-scale and socially disadvantaged farmers
- By month 12, provide technical assistance and consultations for 100 small-scale and socially disadvantaged farmers
- By month 12, execute contracts with 25 additional local growers, with a goal of 45% being socially disadvantaged
- By month 12, reach a total of 1,000,000 pounds of locally sourced food distributed to underserved neighbors
- By month 18, execute contracts with 25 additional local growers, with a goal of 45% being socially disadvantaged
- By month 18, reach a total of 1,500,000 pounds of locally sourced food distributed to underserved neighbors
- By month 24, execute contracts with 25 additional local growers, with a goal of 45% being socially disadvantaged, bringing the total number of farmers to the goal of 150
- By month 24, provide technical assistance and consultations for 200 small-scale and socially disadvantaged farmers
- By month 24, reach goal of 1,800,000 pounds of locally sourced food distributed to underserved neighbors

Financial Controls: *Discuss how you will provide adequate financial controls to monitor financial awards and sub recipients and how you will ensure that funding is being used for the stated objective. Include systems and methods to ensure adequate controls will be in place.*

Feeding Louisiana will invoice Louisiana Department of Agriculture and Forestry (LDAF) for product purchased and will provide copies of the individual producers' invoices.

Feeding Louisiana will also invoice LDAF for administrative reimbursement.

Both invoices will be verified for accuracy using back up documentation provided by the Food Banks.

Reporting (progress and financial) and Evaluation: *Indicate your strategies for providing USDA the required reports necessary to measure progress toward purchasing and distribution goals and required financial reporting. The award recipient is responsible for obtaining and rolling up and consolidating reports from entities receiving subawards.*

Food Distribution Program Managers will track progress of the program, monitor food bank associates, and conduct site reviews in areas of distribution.

Quarterly reporting will be done with follow up of annual reporting.

A final report will be generated at the end of the grant to determine the overall outcome of the project.

Risk and Fraud Mitigation Plans: *Describe how you will put in place necessary controls to reduce risk and to perform controls to reduce the possibility of fraud with procurement partners and those involved in distribution of the purchased food. Include measures to ensure controls are in place to reduce the risk of fraud by sub recipients.*

LDAF understands that there are risks of fraud and will take steps to reduce those risk by ensuring that internal controls exist through procedures including, but not limited to, segregation of duties and management approvals.

Timeline: *Provide a timeline of activities and milestones. Include timing of procurements and expected delivery periods.*

Louisiana Department of Agriculture and Forestry 24 Month Project Timeline:

Months 1 – 6

- LDAF will recruit and hire two staff members (LDAF Food Distribution Managers) to work on this project: Two Food Distribution Program Managers at LDAF; Project partners (Feeding Louisiana and Second Harvest Food Bank) will recruit and hire a staff member each - Project Manager at Feeding Louisiana; Agricultural Specialist at Second Harvest Food Bank)
- Formalize relationships and fiscal arrangements with LSSAC members
- LDAF, Feeding Louisiana, and Second Harvest Food Bank to work with LSSAC and other external partners including the LSU AgCenter, Southern University Ag Center to identify potential producers for project, with an emphasis on those who are socially disadvantaged
- LDAF to establish tracking documents for key evaluation metrics and indicators including pounds of local product purchased; dollars spent with local vendors including those who are socially disadvantaged, and how many vendors; new marketing opportunities provided to both those groups; number of people to whom locally sourced product is distributed and percent of those who are socially disadvantaged; number of locations to which locally source product is distributed; number of new partnerships established in communities not currently served by the food distribution network; number of socially disadvantaged famers receiving technical assistance; and more
- Second Harvest Food Bank Agricultural Specialist to begin outreach to local vendors, with an emphasis on those who are socially disadvantaged, to discuss details of their products and their growing seasons
- Second Harvest Food Sourcing Manager to place an initial order of locally produced items such as rice and seafood; Feeding Louisiana to execute payment
- Second Harvest Food Sourcing Manager to coordinate the delivery of this initial order to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- Second Harvest Agricultural Specialist to execute contracts with 15 local growers, with a goal of 45% being socially disadvantaged
- Louisiana's five food banks (Central Louisiana Food Bank in Alexandria, Greater Baton Rouge Food Bank in Baton Rouge, Northeast, Northwest, and Second Harvest Food Bank in New Orleans) to work with current partners to survey capacity for receiving items for this project
- Under the leadership of the Agricultural Coordinator, Louisiana's five food banks to begin recruiting new partners for this project to ensure underserved communities who are not part of the normal distribution network are reached
- LSSAC to create plan for individual consultations and technical assistance to offer socially disadvantaged farmers over the course of this project

- LDAF to complete first and second quarterly reports for Year 1 to LFAP

Months 6-12

- Second Harvest Agricultural Specialist to execute contracts with 25 local growers, with a goal of 45% being socially disadvantaged
- Second Harvest Agricultural Specialist and Food Sourcing Manager to place an estimated 30 orders of locally produced items such as seafood, rice, and locally grown fruits and vegetables; Feeding Louisiana to execute payment
- Second Harvest Agricultural Specialist to coordinate the delivery of these orders to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- LSSAC will begin execution of individual outreach and technical assistance to offer socially disadvantaged farmers
- LDAF to continue tracking metrics listed above
- LDAF to complete third and fourth quarterly reports for Year 2 to LFAP
- LDAF to provide Year 1 final report as required by the Local Food Assistance Program

Months 13-18

- Second Harvest Agricultural Specialist to execute contracts with 25 local growers, with a goal of 45% being socially disadvantaged
- Second Harvest Food Sourcing Manager to place an estimated 15 orders of locally produced items such as seafood, rice, eggs, and locally grown produce; Feeding Louisiana to execute payment
- Second Harvest Agricultural Specialist to coordinate the delivery of these orders to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- LSSAC to continue offering individual outreach and technical assistance to offer socially disadvantaged farmers
- LDAF to continue tracking metrics listed above
- Louisiana's five food banks to begin working with their newly acquired partners for this project to promote their sustainability after the project concludes
- LDAF to complete first and second quarterly reports for Year 2 to LFAP

Months 19 – 24

- Second Harvest Agricultural Specialist to execute contracts with 25 local growers, with a goal of 45% being socially disadvantaged
- Second Harvest Food Sourcing Manager to place an estimated 10 orders of locally produced items such as seafood, rice, eggs, and locally grown produce; Feeding Louisiana to execute payment
- Second Harvest Agricultural Specialist to coordinate the delivery of these orders to its own two warehouses in New Orleans and Lafayette and to the other four food banks in the state for distribution to underserved communities (Alexandria, Baton Rouge, Monroe, and Shreveport)
- LSSAC to complete outreach and technical assistance offered to socially disadvantaged farmers
- LDAF to finalize metrics tracked over the course of the project, analyze results, and begin work on toolkit to share best practices with other entities
- Louisiana's five food banks to bring on any interested and eligible project partners as fully-fledged partner agencies for long-term partnerships

- LDAF to complete third and fourth quarterly reports for Year 2 to LFAP
- LDAF to complete final report for full two-year grant period to LFAP

ACHIEVABILITY

These outcomes and indicators are consistent with the progress reporting requirements for this program. All applicants must identify how they will meet Outcome indicators 1 and 2. You also may create your own outcome and indicator that identifies the expected short term and long-term impacts of your work. You will need to establish baseline numbers and/or estimate realistic target numbers for the outcome and indicator.

Outcome Indicators

Complete all applicable project Outcomes and Indicators with estimated realistic target numbers. These outcome indicators will be required to be provided for quarterly progress reports.

Outcome 1: Provide an opportunity for States and Tribal organizations to strengthen their local and regional food system and to support local and socially disadvantaged farmers/producers through building and expanding economic opportunities.

Indicator	Description	Estimated Number
1.a.	Total number of local producers/vendors that are expected participate in the program	90
1.b.	Of the number in 1.a., the number of producers/vendors that are socially disadvantaged	40
1.c.	Total dollars expected to be expended to purchase local and regional food through this program	\$4,459,877
1.e	Of the number in 1.c, how many dollars will be expended to purchase food from socially disadvantaged producers/vendors	\$2,006,942

Outcome 2: Establish and broaden partnerships with farmers/producers and the food distribution community to ensure distribution of fresh and nutritious foods to underserved communities

A goal of the program is to target distribution of food to underserved communities. In order to measure success, it will be necessary to provide estimates of how much food will be distributed and how much of that food will go to underserved communities

Indicator	Description	Estimated dollars	Estimated number
2.a.	Provide an estimate of total number of dollars expected to be expended.	\$6,940,928	
2.b.	Of the numbers in 2.a., Provide an estimate of total number of dollars expected to be expended and to underserved communities.	\$5,655,053	
2.c.	Provide an estimate of the number of locations expected to distribute food		300

2.d.	Of the locations in 2.c., how many do you expect to be to underserved communities		100%
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Outcome 3: Final Report – Program Outcomes

The following project outcomes will be required at the conclusion of each program year. For your submission, provide your goals for program outcomes 1-3.

The goal of this program is to increase access to local food and improve supply chain resiliency by building partnerships with local and regional producers, socially disadvantaged farmers/producers, and underserved communities. A desired outcome of the LFPA is that these partnerships continue after the program concludes.

At the end of each performance year, recipients will be required to provide a final report. This report will include a summary of the data from the quarterly progress reports and a narrative addressing questions 1 through 3 below. The narrative responses will be used to measure the outcome of the program.

1. *Percentage of new marketing opportunities established by purchasing from local and regional farmers/producers, and of those, what percentage will likely be sustained after the funding is expended.*
20% new marketing opportunities established
5% sustained after funding is expended
2. *Percentage of new marketing opportunities established by purchasing from socially disadvantaged farmers/producers, and of those, what percentage will likely be sustained after the funding is expended.*
14% new marketing opportunities established
4% sustained after funding is expended
3. *Percentage of purchases distributed beyond current food distribution networks to serve underserved communities, and of those, what percentage will likely be sustained after the funding is expended.*
50% new partners throughout the state
20% sustained after funding is expended

In your response to question 1 and 2, compare the number of partnerships built through the LFPA to partnerships in existence prior to the program, and of those, the percentage that will continue at the conclusion of the program. In your response to question 3, compare the total deliveries of food products through the LFPA to the deliveries made to underserved communities that are not served by current food distribution networks (such as TEFAP), and the percentage of those food distributions that will continue at the conclusion of the program.

Outcome 4: Unique outcome for your project

Initiatives are strongly encouraged to add at least one Outcome and Indicator(s) based on relevant initiative efforts not covered above. Creativity is highly encouraged, particularly regarding any metrics reflecting coordination, learning, and responsiveness.

Project Specific Outcome Indicator(s)

Indicator	Description	Estimated Number
4.a.	Number of farmers provided with technical assistance to make their farms operationally ready to participate in this program and expand their economic opportunities during and beyond this program	200
4.b.	Of the number in 4.a, socially disadvantaged farmers provided with technical assistance to make their farms operationally ready to participate in this program and expand their economic opportunities during and beyond this program	70
4.c.	Number of farmers provided with in-depth consultation and farm capacity building	100
4.d.	Of the number in 4.c, socially disadvantaged farmers provided with in-depth consultation and farm capacity building	65
4.e.	Number of convenings of the LSSAC producer network for annual meetings	2
4.f.	Technical Assistance Program with professionally composed instruction/information designed with adult education methodology, for farmer capacity building, market readiness, and financial sustainability	1

Outcome Indicator Measurement Plan

For each completed outcome indicator, describe how you derived the numbers, how you intend to measure and achieve each relevant outcome and indicator, and any potential challenges to achieving the estimated targets and action steps for addressing them.

In addition to the factors listed below, the greatest challenge for all outcomes and indicators is the weather. Louisiana has dealt with many natural disasters over the past few years, and studies indicate that the intensity of storms will continue to increase. The two years of this grant period will also coincide with two hurricane seasons. While it is our sincere hope that it will not be an issue, there is a possibility that a major storm could strike our region and have devastating effects on our agricultural landscape. This is, of course, entirely out of our control, but should this occur, we will work with the Local Food Purchase Assistance Cooperative Agreement Program on options to continue the project.

Outcome and Indicator # <i>i.e., 3.1, 6.a., 6.b.</i>	How did you derive the estimated numbers? <i>i.e., documented background or baseline information, recent research and data, etc.</i>	How and when do you intend to evaluate? <i>i.e., surveys, 3rd party assessment</i>	Anticipated key factors predicted to contribute to and restrict outcome <i>Including action steps for addressing identified restricting factors</i>
1.a.	Estimated number of participating vendors derived by a goal of having 2-3 producers per parish	Continual tracking of numbers of vendors participating throughout the course of the project; Quarterly and annual reporting on progress towards goal	We feel confident we will reach the overall goal of 150 vendors, though vendor availability and willingness to participate in the project may mean we do not reach 2-3 in all 64 parishes.
1.b.	Estimated number of socially disadvantaged vendors participating is 45% of the total number of vendors	Continual tracking of numbers of socially disadvantaged vendors participating throughout the course of the project; Quarterly and annual reporting on progress towards goal	Factors contributing to outcome include strong existing relationships with BIPOC farmers and strong partnership with educational institutions who can help make additional connections.
1.c.	Estimated number of dollars expended to purchase local food derived by pound goals for each type of food and current market pricing	Continual tracking of number of dollars expended on local food purchases throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate any challenges spending the funds for local food purchases for this project.
1.d.	Estimated number of dollars expended to purchase from socially disadvantaged vendors participating is 70% of the total number dollars expended	Continual tracking of number of dollars expended on purchases from socially disadvantaged vendors throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which may restrict this outcome is the capacity of small farming operations to participate. We hope our technical support will help mitigate that possibility.
2.a.	Estimate of the total number of dollars to be expended is derived from the total amount available for the project	Continual tracking of total number of dollars expended throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate any challenges spending the overall funds for this project.
2.b.	Estimate of the number of dollars to be expended	Continual tracking of number of dollars	We do not anticipate any challenges spending the

		in underserved communities is derived by taking administrative costs out of the total budget and leaving only food costs, transportation to get food to low-income neighbors, etc.	expended in underserved communities throughout the course of the project; Quarterly and annual reporting on progress towards goal	funds in low-income communities for this project.
2.c.		Estimate of the number of locations expected to deliver food is derived by targeting 60% of the current food pantry partners of the five Louisiana food banks	Continual tracking of number of locations where food is delivered throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which may restrict this outcome is partner capacity for receiving food. We will address this by carefully coordinating with partners to ensure the amount and type of food they receive through the project aligns with their capacity.
2.d.		All the locations where food is distributed for this project will be in underserved communities	Continual tracking of number of locations where food is delivered throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate an issue achieving this goal, as our food banks exclusively serve low-income neighbors and communities.
3.1		Estimate for percentage of new marketing opportunities established by purchasing from local and regional farmers/producers, and of those, what percentage will likely be sustained after the funding is expended derived by what seems possible based on farmer and staff capacity.	Continual tracking of number of new marketing opportunities for local/regional producers throughout the course of the project; Quarterly and annual reporting on progress towards goal	The main challenge with this goal will be the sustainability component, but we feel that our goal is realistic and achievable.
3.2		Estimate of percentage of new marketing opportunities established by purchasing from socially disadvantaged farmers/producers, and of those, what percentage will likely be sustained after the	Continual tracking of new marketing opportunities for socially disadvantaged producers throughout the course of the project; Quarterly and annual reporting on progress towards goal	The producer technical assistance and capacity building we provide as part of this project will contribute to the number of new marketing opportunities for low-income farmers that are sustained after the funding is expended.

		funding is expended derived by a goal of 70% of total in 3.1.		
3.3.		Estimate of percentage of purchases distributed beyond current food distribution networks to serve underserved communities, and of those, what percentage will likely be sustained after the funding is expended derived from consultation with food banks about their capacity to engage and sustain new partners.	Continual tracking of number of new partnerships established for this project by food banks throughout the course of the project; Quarterly and annual reporting on progress towards goal	We do not anticipate any issues achieving this goal, as the need across the state is so high and there are many potential partners eager to become full-fledged food bank partner agencies.
4.a.		Estimate of number of farmers participating in technical assistance to support participation and long-term sustainability derived by having 3-4 farmers participate per parish	Continual tracking of number of farmers participating in sustainability consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with farmers in their respective communities, which will positively influence the number of farmers who take part.
4.b.		Estimated number of socially disadvantaged farmers participating in technical support participation and long-term sustainability is 45% of the total number of farmers	Continual tracking of number of socially disadvantaged farmers participating in sustainability consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with low-income BIPOC farmers, which will positively influence the number socially disadvantaged farmers who take part
4.c.		Number of farmers provided with in-depth consultation and farm capacity building	Continual tracking of number of farmers participating in in-depth consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with farmers in their respective communities, which will positively influence the number of farmers who take part

4.d.	Of the number in 4.c, socially disadvantaged farmers provided with in-depth consultation and farm capacity building.	Continual tracking of number of socially disadvantaged farmers participating in in-depth consultation throughout the course of the project; Quarterly and annual reporting on progress towards goal;	A factor which will contribute to this outcome is the strong relationships of the LSSAC organizations with low-income BIPOC farmers, which will positively influence the number socially disadvantaged farmers who take part.
4.e.	Number of convenings of the LSSAC producer network for annual meetings	Continual tracking of number of convenings throughout the course of the project; Quarterly and annual reporting on progress towards goal	Convenings could potentially be restricted by a pandemic resurgence; if that occurs LSSAC will look at options for socially distanced outdoor gatherings or electronic convenings.
4.f.	Technical Assistance with professionally composed information designed with adult education methodology, for farmer capacity building, market readiness, and financial sustainability.	Continual tracking of the development and execution of the training program throughout the course of the project; Quarterly and annual reporting on progress towards goal	LSSAC's wide network of farming and food systems professionals will positively contribute to the development of a strong outreach program.

Distribution of Project Results

Describe how you will distribute the project's results (positive and negative) to similar organizations, stakeholders, and others that may be interested in the project's results or implementing a similar project.

Throughout the course of the grant, LDAF will carefully track key metrics and report on the project's progress both quarterly and annually. We will use this data, combined with qualitative feedback from the partners involved in the project, the producers from whom we purchase, and the neighbors we serve through food distribution, to inform a toolkit highlighting successes and challenges. This toolkit, which will be produced in both printed and electronic versions to ensure access for a variety of audiences, will provide best practices and lessons learned through this project, including:

- Boosting your state's agricultural economy through the purchase of a wide variety of locally produced items
- Promoting the long-term sustainability of small, local farming operations and providing support to socially disadvantaged farmers
- Growing your state's food assistance distribution network to include areas not currently being served, and promoting the sustainability of those new partners to continue to operate long-term
- Providing fresh, nutritious, locally grown items, especially produce, to low-income communities who might not otherwise be able to access them, promoting better nutrition and positively influencing health outcomes
- Enhancing your local food system by connecting local producers and low-income neighbors

The toolkit will be shared locally with Louisiana farming organizations, non-profits promoting food systems work, and our Louisiana food banks' partner agencies. Nationally, we will share it with the Departments of Agriculture in other states, especially those with large farming communities and high levels of food insecurity, and with the Feeding America national office. Our hope is that the project can be adapted and replicated to fit the needs of a wide variety of communities across the country.

EXPERTISE AND PARTNERS

Key Staff (Applicant Personnel and External Partner/Collaborators)

If the initiative does not plan to use a portion of the additional funds to add key staff or project partners, please check the box below and respond to "Project Management Plan".

If the initiative plans to use a portion of the funds to add key project staff or partners, please provide the name, title and project role for each of the key staff and provide a one- to two-page resume or summary of relevant experience and/or qualifications for each of the participants listed. Longer resumes or summaries will be disregarded. Initiatives must include Letters of Commitment from Partner and Collaborator Organizations to support the information requested in the RFA.

Mack Williams will provide overall leadership and direction for this program as its **Project Director**. He currently serves as the Food Distribution Program Administrator for the Louisiana Department of Agriculture and Forestry. He has served in this role since 2012 and supervises a staff of five who implement the School Food and Emergency Food Programs in Louisiana. Prior to his current role, Mr. Williams was a child nutrition program consultant with the Louisiana Department of Education, as well as a former Nutrition Services Director/Registered Dietitian at an acute care hospital in Washington Parish. He is a member of the American Commodities Distribution Association.

For this project, Mr. Williams will need to acquire a project implementation team. The existing LDAF Food Distribution Programs currently have no available human resources to accomplish a project of this magnitude. The new project implementation team at LDAF will include the following personnel:

- Food Distribution Program Manager (Southern LA)
- Food Distribution Program Manager (Northern LA)

Key staff for this project include two LDAF Food Distribution Program Managers. Both full time positions are listed below:

JOB TITLE: Food Distribution Program Manager

REPORTS TO: Louisiana Department of Agriculture & Forestry

POSITION SUMMARY

Food Distribution Program Manager will establish tracking documents for key evaluation metrics and indicators including pounds of local product purchased; dollars spent with local vendors including those who are socially disadvantaged, and how many vendors; new marketing opportunities provided to both those groups; number of people to whom locally sourced product is distributed and percent of those who are socially disadvantaged; number of locations to which locally source product is distributed;

number of new partnerships established in communities not currently served by the food distribution network; number of socially disadvantaged farmers receiving technical assistance; establish quarterly, annual, and final reports; and more

QUALIFICATIONS

Education: A baccalaureate degree or Six years of full-time work experience in any field may be substituted for the required baccalaureate degree. Candidates without a baccalaureate degree may combine work experience and college credit to substitute for the baccalaureate degree as follows: A maximum of 120 semester hours may be combined with experience to substitute for the baccalaureate degree. 30 to 59 semester hours credit will substitute for one year of experience towards the baccalaureate degree. 60 to 89 semester hours credit will substitute for two years of experience towards the baccalaureate degree. 90 to 119 semester hours credit will substitute for three years of experience towards the baccalaureate degree. 120 or more semester hours credit will substitute for four years of experience towards the baccalaureate degree.

College credit earned without obtaining a baccalaureate degree may be substituted for a maximum of four years full-time work experience towards the baccalaureate degree. Candidates with 120 or more semester hours of credit, but without a degree, must also have at least two years of full-time work experience to substitute for the baccalaureate degree.

Experience: None; Background or knowledge in NSLP and TEFAP systems preferred but not required.

Skills and Capabilities

The ideal candidate will possess many of these professional and personal abilities and attributes:

- Working knowledge of USDA Reviews
- Ability to establish relationships effectively and collaborate with a variety of stakeholders including beginning farmers, food bank professionals, and other government agencies
- Tracking financial information to ensure all project operations are within budget
- Ability to analyze and present complex data
- Strong written and oral communication skills
- Intermediate computer skills in Excel, Word, PowerPoint and Outlook; willingness to learn and adopt new software and online tools.
- Ability to work independently
- Strong leadership, diplomacy, interpersonal skills, and ability to show empathy

Our primary partners for this project – Feeding Louisiana and Second Harvest Food Bank will hire two new staff to handle the food distribution and farmer recruitment efforts. These positions include a Program Administrator with Feeding Louisiana and an Agricultural Specialist with Second Harvest Food Bank. Their job descriptions are below:

JOB TITLE: Program Administrator, Feeding Louisiana

REPORTS TO: Feeding Louisiana Executive Director

POSITION SUMMARY

The Program Administrator oversees invoice payment, budget development and monitoring, distribution, and other elements of the LFPAP grant program. They will be responsible for driving the day-to-day activities to meet overall program objectives and ensure documentation of project outcomes. They will collaborate with the Agricultural Specialist to write contracts with and issue

payments to producers. The Project Manager will coordinate resources between all program participants to ensure the program is executed successfully. They will track project performance, monitor completion of goals, and communicate progress among the food banks, the Louisiana Department of Agriculture and Forestry, and all participating nonprofits.

This position will be responsible for administering the LFPAP program in partnership with the five Feeding Louisiana member food banks and the Louisiana Department of Agriculture and Forestry.

ACCOUNTABILITIES

- Help develop and monitor strategic vision, goals, and metrics for the LFPAP program
- Help connect agricultural partners with farm-based technical assistance and business development focused on business structures, land acquisition, food safety, sales/contracts, and value-added production
- Lead contract development with producers, in collaboration with the Agricultural Specialist
- Issue payment to all producers
- Attend conferences and events to conduct outreach and present on Food Systems and Agricultural Partnerships work
- Develop program budgets and identify resources needed to complete strategic objectives
- Perform other duties as assigned to meet company needs.

QUALIFICATIONS

Education: Bachelor's degree strongly preferred.

Experience: At least three years of project management work experience, prior experience within food banking, the nonprofit community, or public policy. Experience working with state and local government officials, state agency staff, business and community-based organizations.

Skills and Capabilities

The ideal candidate will possess many of these professional and personal abilities and attributes:

- At least three years of project management
- Ability to establish relationships effectively and collaborate with a variety of stakeholders including beginning farmers, food bank professionals, and government agencies
- Tracking financial information to ensure all project operations are within budget
- Ability to analyze and present complex data
- Strong written and oral communication skills
- Intermediate computer skills in Excel, Word, PowerPoint and Outlook; willingness to learn and adopt new software and online tools.
- Strong leadership, diplomacy, interpersonal skills, and ability to show empathy

JOB TITLE: Agricultural Specialist, Second Harvest Food Bank

REPORTS TO: Second Harvest Food Bank, Food Sourcing Manager

POSITION SUMMARY

The Agricultural Specialist oversees local food procurement. Employee will develop and maintain community partnerships with regional farmers, connect farmer partners with technical assistance and other resources funded by the LFPAP grant, and participate in regional and statewide community food system work. This position will be responsible for administering the LFPAP program in partnership with Feeding Louisiana and the Louisiana Department of Agriculture and Forestry.

ACCOUNTABILITIES

- Develop strategic vision, goals, and metrics for LFPAP producer partnerships
- Coordinate with other food banks to procure useful food types, pack sizes, and volumes
- Connect agricultural partners with farm-based technical assistance and business development focused on business structures, land acquisition, food safety, sales/contracts, and value-added production
- Manage Second Harvest's farm program activities including partnership development, program development, acquisition, outreach, recruitment, and technical assistance
- Attend conferences and events to conduct outreach and present on Food Systems and Agricultural Partnerships work
- Develop program budgets and identify resources needed to complete strategic objectives
- Perform other duties as assigned to meet company needs.

QUALIFICATIONS

Education: Bachelor's degree strongly preferred.

Experience: Prior experience within food banking, hunger relief programming, community food systems, and farm business ownership or consultation experience.

Skills and Capabilities

The ideal candidate will possess many of these professional and personal abilities and attributes:

- Training or education in sustainable agriculture, small-scale farming, and program coordination
- At least three years of farm management experience
- Ability to establish relationships effectively and collaborate with a variety of stakeholders including beginning farmers and diverse people and cultures
- Experience in community building
- Strong written and oral communication skills
- Intermediate computer skills in Excel, Word, PowerPoint and Outlook; willingness to learn and adopt new software and online tools.
- Strong leadership, diplomacy, interpersonal skills, and ability to show empathy
- Ability to work independently, demonstrated attention to detail, and strong project management skills.
- Willingness to work "off-hours" as requested by the customer and/or as needed to help fulfill the goals of SHFB.
- Ability to lift 20+ pounds and be comfortable working in a range of indoor and outdoor environments and temperatures

FISCAL PLAN AND RESOURCES

Please complete the Budget and Justification below.

BUDGET AND JUSTIFICATION

The budget must show the total cost for the project and describe how category costs listed in the budget are determined. The budget justification must provide enough detail for AMS staff to easily understand how costs were determined and how they relate to the Project Objectives and Expected Outcomes. Refer to RFA Section XXX for more information on allowable and unallowable expenses.

The individual subaward budgets are not expected at the submission of this application; however, initiatives will be expected to provide a comprehensive plan detailing each project, associated outcomes, and applicable expenses in order to draw down on the funds associated with this line item.

Budget Summary

Expense Category	Federal Funds
Personnel	\$183,120
Fringe Benefits	\$82,404
Travel	\$145,000
Equipment	\$0
Supplies	\$4,141
Procurements/ Contractual/Subawards	\$1,210,000
Other (specify)	\$24,000
Funds used for Procurements	\$4,455,053
Funds used for food storage	\$350,000
Funds used for food transportation	\$381,000
Direct Costs Subtotal	\$6,834,718
Indirect Costs	\$106,210
Total Budget (direct + indirect)	\$6,940,928

Personnel

List each person who has a substantive role in the project and the amount of the request and/or the value of his or her match. Personnel costs should be reasonable for the services rendered, conform to the established written policy of your organization, and consistently applied to both Federal and non-Federal activities.

Name, Title	Justification for Requesting Funds	Level of Effort	Annual Salary Requested	Total Funds Requested
Mack Williams, LDAF Food Distribution Program Administrator	Will serve as Project Director and be responsible for success of program. No funds requested.	.05% FTE, X two yrs. (No cost to project)	\$0	\$0
New Hire, LDAF Food Distribution Program Manager (South LA)	Monitoring/ Auditing food procurement and distribution	2080/year	Year 1: \$45,780 Year 2: \$45,780	\$91,560
New Hire, LDAF Food Distribution Program Manager (North LA)	Monitoring/ Auditing food procurement and distribution	2080/year	Year 1: \$45,780 Year 2: \$45,780	\$91,560
Personnel Subtotals				\$183,120

Fringe Benefits

Provide the fringe benefit rates for each of the project's salaried employees listed above. The costs of fringe benefits should be reasonable and in line with established policies of your organization.

Name, Title	Fringe Benefit Rate	Funds Requested
LDAF Food Distribution Program Manager (South LA)	45% of hourly rate	\$41,202
LDAF Food Distribution Program Manager (North LA)	45% of hourly rate	\$41,202
Fringe Benefits Subtotals		\$82,404

Travel

Explain the purpose for each Trip Request. Please note that travel costs are limited to those allowed by formal organizational policy; in the case of air travel, project participants must use the lowest reasonable commercial airfares.

Trip Details (Destination, Timing, Justification)	Expense Type	Unit of Measure	# of Units	Cost/ Unit	# of Travelers	Funds Requested
LDAF Mileage: Program Managers (one located in North LA; one located in South LA) will make round trips from place of business to 5 regional food banks and approximately 315 affiliate food pantries for project monitoring over 2-year period.	car mileage	miles	250,000	.58	2	\$145,000
Travel Subtotals						\$145,000

By checking this box, I affirm that my organization's established travel policies will be adhered to when completing the above-mentioned trips in accordance with 2 CFR 200.474 or 48 CFR subpart 31.2, as applicable.

Equipment

Describe any special purpose equipment to be purchased or rented under the grant. "Special purpose equipment" is tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost that equals or exceeds \$5,000 per unit and is used only for research, medical, scientific, or other technical activities. Rental of "general purpose equipment" must also be described in this section. Purchase of general-purpose equipment is not allowable under this grant.

Item #	Description and Funds Justification	Rental or Purchase?	Date Acquired?	Funds Requested
	N/A	N/A	N/A	N/A
Equipment Subtotals				

Supplies

List the materials, supplies, and fabricated parts costing less than \$5,000 per unit and describe how they will support the purpose and goal of the proposal.

Description and Funds Justification	Cost/Unit	# of Units	Date Acquired?	Funds Requested
LDAF Office Supplies -- paper @\$31 case	\$31	11	1 month following cooperative agreement	\$341
LDAF Laptop and Portable Printer	\$1,900	2	Following agreement	\$3,800
Supplies Subtotals				\$4,141

Contractual

The Contractual section includes direct procurements and contractual and subaward agreements resulting in procurements. A subaward is an award provided by the non-federal entity to a subrecipient for the subrecipient to carry out part of a Federal award received by the non-federal entity. Procurement/Contractual/Subaward costs are expenses associated with purchasing goods and/or procuring services performed by an individual or organization other than the applicant in the form of a procurement relationship. If there is more than one contractor or subaward, each must be described separately. (List each contract/subaward separately.)

Type	Name/Organization and Funds Justification	Hourly/Flat Rate	Funds Requested
Contract <input type="checkbox"/> Subaward <input checked="" type="checkbox"/>	Feeding Louisiana (Project Manager salary and fringe)	Flat Rate	\$125,000
Contract <input type="checkbox"/> Subaward <input checked="" type="checkbox"/>	Second Harvest Food Bank (Agriculture Specialist salary and fringe, travel)	Flat Rate	\$135,000
Contract <input checked="" type="checkbox"/> Subaward <input type="checkbox"/>	Technical Assistance and Informational Support Program (Universities, NGO, etc...)	Flat Rates	\$650,000
Contract <input checked="" type="checkbox"/> Subaward <input type="checkbox"/>	Statewide Market Match	Flat Rate	\$300,000

Contractual Subtotal	\$1,210,000
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By checking this box, I affirm that my organization followed the same policies and procedures used for procurements from non-federal sources, which reflect applicable State and local laws and regulations and conform to the Federal laws and standards identified in 2 CFR 5200.317 through 5200.325, as applicable. If the contractor(s)/consultant(s) is/are not already selected, I affirm that my organization will follow the same requirements.

Other

Include any expenses not covered in any of the previous budget categories. Be sure to break down costs into cost/unit. Expenses in this section include, but are not limited to, meetings and conferences, communications, rental expenses, advertisements, publication costs, and data collection.

Description and Funds Justification	Cost/Unit	# Units/Pieces Purchased	Date Acquired?	Funds Requested
LDAF Office Space for LDAF Food Distribution Manager (South LA)	\$500/month	24 months	TBA	\$12,000
LDAF Office Space for LDAF Food Distribution Manager (North LA)	\$500/month	24 months	TBA	\$12,000
Other Subtotal				\$24,000

Indirect

Indirect costs (also known as "facilities and administrative costs"—defined at 2 CFR 5200.1) represent the expenses of doing business that are not readily identified with a particular grant, contract, or project function or activity, but are necessary for the general operation of the organization and the conduct of activities it performs. For additional information, refer to Section 4.6 of the RFA.

Indirect Cost Rate Requested (%)	Funds Requested
Indirect Cost (40% of Direct LDAF Cost)	\$106,210
Indirect Cost Subtotal	\$106,210

USDA'S EQUAL OPPORTUNITY STATEMENT

USDA is an equal opportunity provider, employer, and lender.

PAPERWORK BURDEN STATEMENT

According to the Paperwork Reduction Act of 1995 (44 U.S.C. 3501), an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-XXXX. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry - Other Requirements		FOR OPB USE ONLY							
AGENCY: Agriculture & Forestry - Pass Through Funds		OPB LOG NUMBER 102		AGENDA NUMBER 36					
SCHEDULE NUMBER: 20-941		Approval and Authority:							
SUBMISSION DATE: August 23, 2022									
AGENCY BA-7 NUMBER: 02									
HEAD OF BUDGET UNIT: Dane Morgan									
TITLE: Assistant Commissioner for Management & Finance									
SIGNATURE (Certifies that the information provided is correct and true to the best of your knowledge): Dane Morgan / kcf									
MEANS OF FINANCING		CURRENT FY 2022-2023		ADJUSTMENT (+) or (-)		REVISED FY 2022-2023			
GENERAL FUND BY:									
DIRECT		\$2,705,626				\$2,705,626			
INTERAGENCY TRANSFERS		\$361,690		\$0		\$361,690			
FEES & SELF-GENERATED		\$248,532		\$0		\$248,532			
Regular Fees & Self-generated		\$248,532		\$0		\$248,532			
Subtotal of Fund Accounts from Page 2		\$0		\$0		\$0			
STATUTORY DEDICATIONS		\$4,719,523		\$0		\$4,719,523			
Agricultural Commodity Commission Self-Insurance Fund (A13)		\$266,001		\$0		\$266,001			
Forestry Productivity Fund (A14)		\$3,500,000		\$0		\$3,500,000			
Subtotal of Dedications from Page 2		\$953,522		\$0		\$953,522			
FEDERAL		\$13,114,109		\$3,225,492		\$16,339,601			
TOTAL		\$21,149,480		\$3,225,492		\$24,374,972			
AUTHORIZED POSITIONS		0		0		0			
AUTHORIZED OTHER CHARGES		0		0		0			
NON-TO FTE POSITIONS		0		0		0			
TOTAL POSITIONS		0		0		0			
PROGRAM EXPENDITURES		DOLLARS		POS		DOLLARS		POS	
PROGRAM NAME:									
Pass Through Funds		\$21,149,480		0		\$3,225,492		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
		\$0		0		\$0		0	
Subtotal of programs from Page 2:		\$0		0		\$0		0	
TOTAL		\$21,149,480		0		\$3,225,492		0	

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Agriculture & Forestry	FOR OPB USE ONLY	
AGENCY: Agriculture & Forestry	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-941		
SUBMISSION DATE: August 23, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Louisiana Agricultural Finance Authority Fund (A07)	\$200,000	\$0	\$200,000
Grain and Cotton Indemnity Fund (A27)	\$753,522	\$0	\$753,522
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$953,522	\$0	\$953,522

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?
The source of funding for this request is Federal Funds through the US Department of Agriculture, via the Local Food Purchase Assistance program (CFDA 10.182). The Notice of Award, Grant Agreement Face Sheet, and application are attached. This is a companion BA-7 with 04-160-03.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$3,225,492	\$3,170,561	\$0	\$0	\$0
TOTAL	\$3,225,492	\$3,170,561	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:
The support required for this action is included in BA-7# 04-160-03.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.
This grant was awarded on June 22, 2022, with a period of performance from July 1, 2022 through June 30, 2024. The first year of the grant was awarded after the budget was approved by the Legislature and signed by the Governor. Grant Year Two will be requested in the FY 24 Budget Request.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.
No, this is not an after the fact BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME: <u>Pass Through Funds</u>							
MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT/OUT-YEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$2,705,626	\$0	\$2,705,626	\$0	\$0	\$0	\$0
Interagency Transfers	\$361,690	\$0	\$361,690	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$248,532	\$0	\$248,532	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,719,523	\$0	\$4,719,523	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$13,114,109	\$3,225,492	\$16,339,601	\$3,170,561	\$0	\$0	\$0
TOTAL MOF	\$21,149,480	\$3,225,492	\$24,374,972	\$3,170,561	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$21,149,480	\$3,225,492	\$24,374,972	\$3,170,561	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$21,149,480	\$3,225,492	\$24,374,972	\$3,170,561	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$248,532	\$0	\$248,532	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Agricultural Commodity Commission Self-Insurance Fund (A13)	\$266,001	\$0	\$266,001	\$0	\$0	\$0	\$0
Forestry Productivity Fund (A14)	\$3,500,000	\$0	\$3,500,000	\$0	\$0	\$0	\$0
Louisiana Agricultural Finance Authority Fund (A07)	\$200,000	\$0	\$200,000	\$0	\$0	\$0	\$0
Grain and Cotton Indemnity Fund (A27)	\$753,522	\$0	\$753,522	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT							
PROGRAM 1 NAME:		<u>Pass Through Funds</u>					
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL	
AMOUNT	\$0	\$0	\$0	\$0	\$3,225,492	\$3,225,492	
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	
Travel	\$0	\$0	\$0	\$0	\$0	\$0	
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	
Other Charges	\$0	\$0	\$0	\$0	\$3,225,492	\$3,225,492	
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$3,225,492	\$3,225,492	
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0	
POSITIONS							
Classified	0	0	0	0	0	0	
Unclassified	0	0	0	0	0	0	
TOTAL T.O. POSITIONS	0	0	0	0	0	0	
Other Charges Positions	0	0	0	0	0	0	
Non-TO FTE Positions	0	0	0	0	0	0	
TOTAL POSITIONS	0	0	0	0	0	0	

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

1. The purpose of this BA-7 is to increase revenue and expenditure budget authority to allow for collection and distribution of federal funds via USDA, specifically the Local Food Purchase Assistance program.

REVENUES

7. This request is 100% federally funded, as there is no match requirement. The Notice of Award and Grant Agreement Face Sheet have been included with this request.
8. The purpose of this grant is to distribute locally harvested food products to Louisiana residents experiencing food insecurity in underserved communities. Also, partners will work to establish new partnerships in communities where need is high and resources are limited, maximizing the reach and impact of these items.

A portion of the grant funds will be used in Agency 160 (LDAF) for administrative costs. These costs are reflected in the BA-7 form. The balance of grant funds will be used in Agency 941 as a pass-through to partners, specifically for distribution of food products.

A copy of the grant application and notice of award are included in the BA-7 packet.

EXPENDITURES

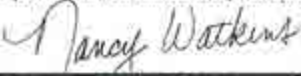
9. The amount requested in this BA-7 was calculated by estimating the first year of pass-through funds would be around 50.4% of total pass-through award. For Year 1, that amount comes to \$3,225,492. For Year 2, the difference will be \$3,170,561, which will be requested in the FY 24 Budget Request.

11. 941 – Other Charges - \$3,225,492

OTHER

12. Dane K. Morgan
Assistant Commissioner of Management and Finance
(225) 952-8142
dmorgan@ldaf.state.la.us

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism		FOR OPB USE ONLY				
AGENCY: Office of Tourism		OPB LOG NUMBER 103		AGENDA NUMBER 4		
SCHEDULE NUMBER: 06-267		Approval and Authority:				
SUBMISSION DATE: August 23, 2022						
AGENCY BA-7 NUMBER: 267-23-05						
HEAD OF BUDGET UNIT: Nancy Watkins						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$1,000,000	\$0		\$1,000,000		
INTERAGENCY TRANSFERS	\$43,216	\$0		\$43,216		
FEES & SELF-GENERATED	\$27,248,782	\$15,000,000		\$42,248,782		
Regular Fees & Self-generated	\$27,248,782	\$15,000,000		\$42,248,782		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$4,665,128	\$0		\$4,665,128		
Major Events Incentive Fund (CTB)	\$4,000,000	\$0		\$4,000,000		
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0		\$665,128		
Subtotal of Dedications from Page 2	\$0	\$0		\$0		
FEDERAL	\$287,955	\$0		\$287,955		
TOTAL	\$33,245,081	\$15,000,000		\$48,245,081		
AUTHORIZED POSITIONS	76	0		76		
AUTHORIZED OTHER CHARGES	1	0		1		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	77	0		77		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$2,541,022	7	\$0	0	\$2,541,022	7
Marketing	\$26,699,411	19	\$15,000,000	0	\$41,699,411	19
Welcome Centers	\$4,004,648	51	\$0	0	\$4,004,648	51
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$33,245,081	77	\$15,000,000	0	\$48,245,081	77

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Culture, Recreation and Tourism	FOR OPB USE ONLY	
AGENCY: Office of Tourism	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-267		
SUBMISSION DATE: August 23, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 267-23-05		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Source of funding - Fees & Self-Generated utilizing a portion of the fund balance of the La. Tourism Promotion District Funds are generated by sales tax collections pursuant to R.S. 51:1286. Funds will be used to continue with the Tourism Recovery initiatives.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$15,000,000	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$0	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$15,000,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Funds are needed to continue with Tourism Recovery initiatives that commenced in FY '22 with ARPA funding through the Louisiana Tourism Revival fund. Approval of this request will enable to Office of Tourism to continue with Tourism recovery initiatives.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

Expenditures have been made to Tourism Recovery initiatives.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 would have a positive impact on the tourism mission of promoting Louisiana and attracting visitors to the state.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. *(Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)*

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
There are no performance indicator impact.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. *(For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)*

No effects on other another program or agency.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Funding will ultimately positively impact indicators but the impacts are lagging and will not be realized in the current fiscal year.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 will hamper Tourism's COVID recovery efforts initiated in FY '22. While these efforts will continue, other historically funded events and programs may be reduced or eliminated to continue with recovery.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUT-YEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Interagency Transfers	\$43,216	\$0	\$43,216	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$21,203,112	\$15,000,000	\$36,203,112	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,665,128	\$0	\$4,665,128	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$287,955	\$0	\$287,955	\$0	\$0	\$0	\$0
TOTAL MOF	\$26,699,411	\$15,000,000	\$41,699,411	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,015,254	\$0	\$1,015,254	\$0	\$0	\$0	\$0
Other Compensation	\$3,865	\$0	\$3,865	\$0	\$0	\$0	\$0
Related Benefits	\$574,527	\$0	\$574,527	\$0	\$0	\$0	\$0
Travel	\$169,000	\$0	\$169,000	\$0	\$0	\$0	\$0
Operating Services	\$4,523,153	\$0	\$4,523,153	\$0	\$0	\$0	\$0
Supplies	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$0
Professional Services	\$9,085,122	\$0	\$9,085,122	\$0	\$0	\$0	\$0
Other Charges	\$6,339,003	\$15,000,000	\$21,339,003	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,973,487	\$0	\$4,973,487	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$26,699,411	\$15,000,000	\$41,699,411	\$0	\$0	\$0	\$0
POSITIONS							
Classified	18	0	18	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	18	0	18	0	0	0	0
Other Charges Positions	1	0	1	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	19	0	19	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$21,203,112	\$15,000,000	\$36,203,112	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Major Events Incentive Fund (CTB)	\$4,000,000	\$0	\$4,000,000	\$0	\$0	\$0	\$0
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0	\$665,128	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$15,000,000	\$0	\$0	\$15,000,000
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$15,000,000	\$0	\$0	\$15,000,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$15,000,000	\$0	\$0	\$15,000,000
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. This BA-7 is requesting to utilize recognized funds of the Louisiana Tourism Promotion District fund so that the Office of Tourism may continue with COVID recovery efforts initiated in FY '22 utilizing the Louisiana Tourism Revival Fund (V48). Additional Louisiana Tourism Revival funding was requested and anticipated in FY '23 but did not materialize at the conclusion of the 2022 Regular Session.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If Self-Generated Revenues

- Funding provided by R.S. 51:1286 that provides for a sales and use tax be directed to the Office of Tourism for marketing and promotion of the State.
- Annual funding subject to adopted REC forecast and subsequent legislative appropriation to the agency
- Legislative appropriation for FY 2022-2023 is \$27,189,063.

EXPENDITURES

3. Anticipated expenditures are based on the attached summary that is aligned with our Sunshine Plan. The notable goals of the Sunshine Plan are the restoration of a positive trajectory of the tourism industry and to increase the rate of successful restarts of events and attractions.

The full plan can be found at

<https://mydigitalpublication.com/publication/?m=63271&i=667203&p=1&ver=html5>

Please see attached list of projected FY 23 projects to be accomplished with the additional funding.

4. Provide object details as part of explanation.

<u>LaGov Cost Ctr</u>	<u>Fund</u>	<u>LaGov G/L</u>	<u>Amount</u>
2672028613	5620064	2670000200	\$15,000,000

OTHER

5. Billy Nungesser, Lt. Governor bnungesser@crt.la.gov 225-342-7009
6. Nancy Watkins, Undersecretary nwatkins@crt.la.gov 225-342-8201
7. Doug Bourgeois, Asst. Secretary dbourgeois@crt.la.gov 225-342-8100

Initiative	Description	Budget
Canadian Targeting		
Zachary Richard - Anthem	Promote the new direct Air Canada flight between Montreal and New Orleans through a partnership with Zachary Richard. Richard is immensely popular in the Montreal area and Eastern Canada. Canada, especially eastern Canada, is our top international source of visitation.	\$250,000.00
Montreal Jazz Fest	Continue to target eastern Canada by sponsoring Jazz Fest, and working with our in-market representation to bring influencers and media to the event to cover our participation.	\$600,000.00
Grand Reveil Acadien	Continue to support major in-state events by sponsoring this Cajun heritage event in Lafayette, which promotes our ties to the Canadian market.	\$50,000.00
Rural Tourism		
African American Heritage Trail (AAHT) Relaunch	To build on the success of the Civil Rights Trail and tell a complete narrative of the African American experience, we will re-development and refresh the African American Heritage Trail, including content development, call for site nominations, advertising creative development, website development, and launch.	\$500,000.00
"Off the Eaten Path" Campaign	Similar to the Gas Station Eats program, this campaign will spotlight plate lunches, gas stations and small town diners that serve some of the best food in Louisiana.	\$500,000.00
Rural Tourism Conference	Expand upon the annual Rural Tourism conference, partnering the event with domestic trade and media FAMs.	\$90,000.00
Recovery Support		
CMP Program	Continue to support partner marketing with a fully funded - 100% match - Cooperative Marketing Program.	\$400,000.00
2nd Round Attractions Grant	Continue to support the return of Louisiana attractions with a second round of attraction grant funding	\$1,000,000.00
Continuation of FERG	Continue to support Louisiana's festivals with the continuation of the Festivals and Events grant.	\$1,000,000.00
Crowdriff Stories	Continue to offer Louisiana tourism partners access to the new CrowdRiff Story Network that allows, through LOT's investment, all partners to create and share stories and galleries for free.	\$250,000.00
Adara / Zartico	Continue and expand our ability to have realtime insight into visitation data through travel industry research platforms considered to be best-in-class.	\$170,000.00
Major Event Support		
Jazz Fest / Festival International Media FAM	Continue to support and promote our festivals by holding a media FAM tour to host media at both Jazz Fest in New Orleans and Festival International in Lafayette - two of the state's most popular festivals with highly different cultural experiences.	\$60,000.00

Museums		
Museums Campaign	Continue to promote all museums across Louisiana through a media buy and specialized commercial advertising the small, unique museums that are most in need of support and promotion.	\$150,000.00
Trails Exhibit		
Louisiana Civil Rights Trail Exhibit	This is a project that would fabricate and build out an exhibit on the Louisiana Civil Rights Trail and create a trail head and anchor for the Louisiana Civil Rights Trail. This could be housed at the Louisiana Cabildo and/or the Capitol Park Museum or both.	\$1,000,000.00
National Events		
Macys	Continue to promote Louisiana on a national stage through the Macy's Thanksgiving Day Parade, featuring our custom float and Louisiana musical talent.	\$500,000.00
Tournament of Roses	Continue to promote Louisiana on a national stage through the Tournament of Roses parade, featuring a custom made float, themed to meet the annual Tournament theme and featuring Louisiana riders and musical talent. Expand upon this opportunity by offering regional partners the ability to attend with LOT for media and PR activations in California.	\$600,000.00
Clear Channel	Build upon 2021 Macy's parade success with another Times Square media buy designed to generate excitement and buzz about Louisiana's participation in the parade.	\$500,000.00
Louisiana Seafood		
Seafood Activations	Work with Louisiana Seafood to promote both our seafood products and Louisiana cuisine through activations at "foodie" targeted events, building upon the success of our participation at Apsen Food and Wine, and continuing the LASCO and GASCO cooking series.	\$1,560,000.00
Paid Media		
Explore Louisiana Campaign	With the launch of the new ExploreLouisiana.com URL - a more action oriented URL rated higher in survey data - this campaign would be designed to announce and raise awareness of the new URL	\$450,000.00
Lightyear Media (Times Square)	Through a partnership with Lightyear Media and Samsonite, continue to promote Louisiana in high traffic areas through this Times Square media placement.	\$300,000.00
Amplify	Continue to promote Louisiana music through a 5 episode miniseries (including distribution) spotlighting historical and current music venue attractions across the state.	\$520,000.00
Domestic Advertising	Expand our domestic advertising to new and emerging markets across the U.S., utilizing our research data to determine which source markets are most likely to succeed.	\$750,000.00

RV Campaign	Continue to focus on emerging travel trends such as RV and camper travel through a campaign designed to target RV travelers with inspirational Louisiana trip ideas, including Louisiana State Parks.	\$350,000.00
Mardi Gras / Festivals Campaign	Expand upon our annual Mardi Gras and festivals media campaign, adding new markets to both.	\$750,000.00
International		
MSY Airport Promotion	Continue to promote Louisiana road trips by targeting international travelers arriving at MSY airport with messaging encouraging fly/drive travel to the areas surrounding New Orleans.	\$150,000.00
Travel South Global Summit, Media Marketplace, and FAMs	Continue to focus on international market growth by hosting the annual Travel South Global Summit in New Orleans. This event will feature a media marketplace and FAM tours, which will bring in international media to experience new attractions and destinations, increase their familiarity with the Louisiana product, and provide us with earned media.	\$350,000.00
International Marketing / BUSA	Continue to fund international media buying through partnership programs with Brand USA, designed for possible co-op programs with our regional partners, as well as through recommended media placements from our international in-market representation.	\$1,500,000.00
PR		
City Activations	We will hold activations promoting Louisiana's food and music in target fly/drive markets around the country.	\$300,000.00
Social Influencer Campaign	Continue our efforts with domestic earned media by working with social media influencers and bloggers to bring them to Louisiana on curated FAMs across trending travel themes and Louisiana tourism pillars.	\$200,000.00
Mardi Gras Activations	Continue to promote the return of Mardi Gras post-pandemic by holding activations in target markets around the U.S. on Mardi Gras day to inspire potential visitors to start planning to attend Mardi Gras in Louisiana to have the complete experience.	\$200,000.00
TOTAL		\$15,000,000.00

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism		FOR OPB USE ONLY				
AGENCY: Office of Tourism		OPB LOG NUMBER		AGENDA NUMBER		
SCHEDULE NUMBER: 06-267		94		5		
SUBMISSION DATE: August 23, 2022		Approval and Authority:				
AGENCY BA-7 NUMBER: 267-23-04						
HEAD OF BUDGET UNIT: Nancy Watkins						
TITLE: Undersecretary						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small>						
MEANS OF FINANCING		CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023	
GENERAL FUND BY:						
DIRECT	\$1,000,000	\$0			\$1,000,000	
INTERAGENCY TRANSFERS	\$43,216	\$0			\$43,216	
FEEES & SELF-GENERATED	\$27,248,782	\$0			\$27,248,782	
Regular Fees & Self-generated	\$27,248,782	\$0			\$27,248,782	
Subtotal of Fund Accounts from Page 2	\$0	\$0			\$0	
STATUTORY DEDICATIONS	\$4,665,128	\$5,500,000			\$10,165,128	
Major Events Incentive Fund (CTB)	\$4,000,000	\$5,500,000			\$9,500,000	
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0			\$665,128	
Subtotal of Dedications from Page 2	\$0	\$0			\$0	
FEDERAL	\$287,955	\$0			\$287,955	
TOTAL	\$33,245,081	\$5,500,000			\$38,745,081	
AUTHORIZED POSITIONS	76	0			76	
AUTHORIZED OTHER CHARGES	1	0			1	
NON-TO FTE POSITIONS	0	0			0	
TOTAL POSITIONS	77	0			77	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administration	\$2,541,022	7	\$0	0	\$2,541,022	7
Marketing	\$26,699,411	19	\$5,500,000	0	\$32,199,411	19
Welcome Centers	\$4,004,648	51	\$0	0	\$4,004,648	51
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2	\$0	0	\$0	0	\$0	0
TOTAL	\$33,245,081	77	\$5,500,000	0	\$38,745,081	77

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Culture, Recreation and Tourism	FOR OPB USE ONLY	
AGENCY: Office of Tourism	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 06-267		
SUBMISSION DATE: August 23, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 267-23-04		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

Source of funding - Major Events Fund (CTB).

Funds were initially appropriated to Economic Development in FY '22. Funds were unexpended at year-end and DCRT - Tourism assumed responsibility for the obligation pursuant to changes within Act 751 of the 2022 Regular Session.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$5,500,000	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$5,500,000	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action requires no additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

Funds are needed to satisfy an obligation of the state that existed at the end of FY '22. Act 751 transferred Economic Development's obligations to DCRT - Office of Tourism without funding.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

Expenditures have been incurred by the recipient, New Orleans Local Organizing Committee (NOLOC).

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Neutral

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:				
LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

Approval of this BA-7 would enable NOLOC to maintain their good status with sporting organizations and continue to promote Louisiana as a desirable sporting destination from which the Office of Tourism and the State ultimately benefit.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
Neutral

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)
Failure to approve this BA-7 would potentially leave NOLOC in bad standing with sporting organizations and inhibit their ability to promote the state.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$500,000	\$0	\$500,000	\$0	\$0	\$0	\$0
Interagency Transfers	\$43,216	\$0	\$43,216	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$21,203,112	\$0	\$21,203,112	\$0	\$0	\$0	\$0
Statutory Dedications **	\$4,665,128	\$5,500,000	\$10,165,128	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$287,955	\$0	\$287,955	\$0	\$0	\$0	\$0
TOTAL MOF	\$26,699,411	\$5,500,000	\$32,199,411	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$1,015,254	\$0	\$1,015,254	\$0	\$0	\$0	\$0
Other Compensation	\$3,865	\$0	\$3,865	\$0	\$0	\$0	\$0
Related Benefits	\$574,527	\$0	\$574,527	\$0	\$0	\$0	\$0
Travel	\$169,000	\$0	\$169,000	\$0	\$0	\$0	\$0
Operating Services	\$4,523,153	\$0	\$4,523,153	\$0	\$0	\$0	\$0
Supplies	\$16,000	\$0	\$16,000	\$0	\$0	\$0	\$0
Professional Services	\$9,085,122	\$0	\$9,085,122	\$0	\$0	\$0	\$0
Other Charges	\$6,339,003	\$5,500,000	\$11,839,003	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$4,973,487	\$0	\$4,973,487	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$26,699,411	\$5,500,000	\$32,199,411	\$0	\$0	\$0	\$0
POSITIONS							
Classified	18	0	18	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	18	0	18	0	0	0	0
Other Charges Positions	1	0	1	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	19	0	19	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$21,203,112	\$0	\$21,203,112	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Major Events Incentive Fund (CTB)	\$4,000,000	\$5,500,000	\$9,500,000	\$0	\$0	\$0	\$0
Louisiana Tourism Revival Fund (V48)	\$665,128	\$0	\$665,128	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: Marketing

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$5,500,000	\$0	\$5,500,000
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

BA-7 QUESTIONNAIRE

(Provide answers on the Questionnaire Analysis Form; answer all questions applicable to the requested budget adjustment.)

GENERAL PURPOSE

1. This BA-7 appropriates Major Events funds (CTB) to the Office of Tourism so that this office can pay an obligation originally initiated by the Department of Economic Development and subsequently transferred to the Office of Tourism by Act 751 of the 2022 Regular Session. DED was appropriated funds in FY '22 that have since reverted back to the State Treasurer.

REVENUES

(Explain the Means of Financing. Provide details including Source, authority to spend, etc.)

2. If Statutory Dedications

- Originally created and obligated pursuant to R.S. 51:2365.1 that was repealed by Act 751 of the 2022 Regular Session and replaced by R.S. 51:1260
- \$10,000,000+. Funds appropriated through Act 167 of the 2022 Regular Session.
- Revenues are subject to legislative appropriation

EXPENDITURES

3. Anticipated expenditures are based on costs incurred and reported by the organizing committee, NOLOC. Amount requested is based on the maximum reimbursable amount provided for in the contract.

<u>LaGov Cost Ctr</u>	<u>Fund</u>	<u>LaGov G/L</u>	<u>Amount</u>
2672028631	5620064	26700CTB00	\$5,500,000

OTHER

4. Billy Nungesser, Lt. Governor bnungesser@crt.la.gov 225-342-7009
5. Nancy Watkins, Undersecretary nwatkins@crt.la.gov 225-342-8201
6. Doug Bourgeois, Asst. Secretary dbourgeois@crt.la.gov 225-342-8100

FIRST AMENDMENT
to the
COOPERATIVE ENDEAVOR AGREEMENT
between
STATE OF LOUISIANA,
DEPARTMENT OF ECONOMIC DEVELOPMENT
and
NEW ORLEANS 2022 LOCAL ORGANIZING COMMITTEE, INC.

BE IT KNOWN, this First Amendment (“First Amendment”) has been entered into and shall be effective as of the 27th day of **June, 2022**, by and between the **Louisiana Department of Economic Development**, 617 North Third Street, 11th Floor, Baton Rouge, LA 70802 (hereinafter sometimes referred to as the “**LED**”), the **New Orleans 2022 Local Organizing Committee, Inc.**, c/o John J. Cicero, Director, 320 Metairie Hammond Highway, Suite 300, Metairie, LA 70005, (hereinafter sometimes referred to as “**NOLOC**” or “**Contractor**”), and the **Louisiana Department of Culture, Recreation and Tourism**, 1051 North Third Street, Third Floor, Baton Rouge, LA 70802 (hereinafter sometimes referred to as the “**CRT**”). The **LED** and the **CRT** may collectively be referred to as the “**State**.” The **LED**, **CRT**, and **NOLOC** may collectively be referred to as the “**Parties**.” The **Parties**, in order to serve the public for the purposes hereinafter stated, declared and acknowledge as follows:

I. RECITALS

WHEREAS, **LED** and **NOLOC** have previously entered into a **Cooperative Endeavor Agreement** (“**Agreement**”), dated and beginning as of **July 1, 2021**, for the reimbursement of eligible expenses related to securing and hosting the 2022 NCAA Men’s Final Four (the final four games of the 2022 NCAA men’s college basketball season) held in New Orleans from Saturday, April 2, 2022 through Monday, April 4, 2022, in accordance with the Major Events Incentive Program established by La. R.S. 51:1265.1, the terms of the **Agreement**, and other applicable law.

WHEREAS, Act 751 of the 2022 Regular Session of the Louisiana Legislature (“**Act 751 of 2022**”) repealed R.S. 51:2365.1 in its entirety and enacted La. R.S. 51:1260 to create and provide for a new Major Events Incentive Fund and a new Major Events Incentive Program to be administered by the Office of the Lieutenant Governor, through the Department of Culture, Recreation and Tourism.

WHEREAS, as of June 27, 2022, the effective date of **Act 751 of 2022**, **LED** had not yet disbursed any payments to the **NOLOC** under the **Agreement**.

WHEREAS, the **Agreement** authorizes a maximum payment of \$5,500,000, which was the *estimated* incremental increase in state tax revenues that would be generated within the Greater New Orleans Area during the major event at the time the original **Agreement** was executed.

WHEREAS, according to the Economic Impact Study commissioned by the **LED** and received by the **LED** on June 27, 2022 (Exhibit A - *Economic Impact Study of the 2022 NCAA Men's Final Four: Executive Summary*), "When accounting for both the direct and indirect impact, \$4.8 million in new Louisiana sales and excise taxes can be attributed to the Final Four."

WHEREAS, on June 27, 2022, **NOLOC** submitted to **LED** a summary of documented expenses totaling \$6,281,077.85 (Exhibit B - *NOLOC's Reimbursement Summary Report*).

WHEREAS, §3 of Act 751 of 2022 provides "On the effective date of this Act, the treasurer is authorized and directed to transfer any remaining balance in the Major Events Incentive Program Subfund of the Mega-Project Development Fund to the Major Event Incentive Fund. Any contract entered into with the secretary of the Department of Economic Development pursuant to the Major Events Incentive Program prior to the effective date of this Act shall be transferred to the lieutenant governor."

WHEREAS, Act 199 of the 2022 Regular Session of the Louisiana Legislature, the FY 2022-2023 Appropriations Act (effective July 1, 2022), includes an appropriation of \$4,000,000 to the newly created Major Events Incentive Fund (Act 199 of 2022, page 49, line 13).

WHEREAS, any other funds transferred into the newly created Major Events Incentive Fund are not available for appropriation or expenditure until the Revenue Estimating Conference has included said amounts in its official forecast. Accordingly, only \$4,000,000 of the \$5,500,000 the **NOLOC** may be entitled to under the Agreement is legally available for expenditure as of the execution of this Amendment.

WHEREAS, many of the premises and obligations contained in the original Agreement have been fulfilled, including the **NOLOC's** successful recruitment and hosting of the 2022 Men's NCAA Final Four in New Orleans April 2-4, 2022, and the **NOLOC's** submission of progress reports, the event support contract, and an itemization and total of its reasonable expenses incurred for the specific purpose of recruiting and hosting the 2022 Men's NCAA Final Four.

WHEREAS, the **NOLOC** has not yet submitted its *Affidavit of Final Costs* requesting payment under the terms of the original Agreement.

WHEREAS, no monies have been disbursed by **LED** to **NOLOC** under the original Agreement.

WHEREAS, the Parties have collectively agreed to execute this Amendment in order (a) to transfer unfulfilled obligations from **LED** to **CRT**; (b) to amend the termination date and payment terms in order to comply with La. Const. Art. VII, Section (10)(J) and La. R.S. 39:24(A), 34(A),

51(A) and 54(A) and other applicable state budgeting requirements; and (c) to amend, supplement, and otherwise adjust other terms necessary to add CRT as a party to the Agreement in accordance with §3 of Act 751 of 2022.

NOW THEREFORE, LED and NOLOC, now joined by **CRT**, desire to amend and supplement the Agreement as hereinafter stated.

II. SCOPE OF AMENDMENT

A. The Parties agree to amend the original Agreement as follows:

Amendment #1. Parties – Add CRT as a Party and adjust references to the Parties to accommodate the addition of another state agency as a party to the Agreement.

On Page 1, Paragraph 1, *add*:

“and the Louisiana Department of Culture, Recreation and Tourism, Office of Tourism 1051 N. Third Street, 3rd Floor, Baton Rouge, LA 70802 (hereafter sometimes referred to as “**CRT**”). The **LED** and **CRT** may collectively be referred to as the “**State**.” The **LED**, **CRT**, and **NOLOC** may collectively be referred to as the “**Parties**.””

Delete any provisions inconsistent therewith.

Amendment #2. Recitals – Preserve the relevant recitals of the original Agreement, while adding the supplementary information to document the premises and agreements underpinning this First Amendment.

On Page 2-3 of the Agreement (Section II Recitals), *add* the recitals provided in Section I of this First Amendment.

Amendment #3. Budget, Payment Terms, Deliverables – Remove **LED**'s obligation to make a payment under the Agreement, and amend payment terms to require **CRT** to make payment subject to compliance with the terms of the Agreement, as amended, and the availability of funds.

On Page 4, Section 4, Subsection A-B, and Section 5 *delete* the current language and *insert* in lieu thereof:

“A. Budget:

The Budget for this project was incorporated into the original Agreement as “**Attachment A**,” which was attached thereto and is made a part thereof by reference. The total cost to the State of the project contemplated by the original Agreement shall not exceed the total amount of the reimbursement cap of **\$5,500,000.00**, which total amount shall be inclusive of all costs and expenses to be paid by the State in connection

with the Agreement. This is the total amount that was allocated for this project by the State Legislature and the LED.

The actual amount payable is limited to reimbursement of eligible expenses actually incurred by the NOLOC. Reimbursement is also subject to the availability of funds, NOLOC's fulfillment of all premises and obligations, and the NOLOC's submission and the State's approval of all deliverables, including the NOLOC's *Affidavit of Final Costs* documenting eligible expenses actually incurred.

B. Affidavit of Final Costs:

NOLOC shall submit an *Affidavit of Final Costs* to LED and CRT requesting payment and itemizing and totaling the reasonable expenses incurred for the specific purpose of recruiting and hosting the 2022 NCAA Men's Final Four and related events in the City of New Orleans April 2, 2022 through April 4, 2022, with supporting documentation.

C. Payment Terms:

Subject to the forgoing and upon approval by the CRT Contract Monitor, payments shall be made as follows:

Payment 1. A maximum of \$4,000,000 will be reimbursed to NOLOC upon review of *all* documentation and determination of compliance with the terms of the Agreement, as amended.

Payment 2. A maximum of \$1,500,000 will be reimbursed to NOLOC contingent upon recognition of funds in the newly created Major Event Incentive Fund in an amount sufficient to fulfill the obligation.

In its sole discretion, CRT may determine not to fund any portion of the amount of funding requested as provided for herein to the extent CRT determines that any of the expenses listed on the Affidavit are not expenditures reasonably related to the described major event or were used for any purpose not authorized by law.

5. Deliverables:

NOLOC has provided to LED an executed copy of the event support contract entered into by NOLOC and the NCAA.

NOLOC shall provide LED and CRT its *Affidavit of Final Costs* and supporting documentation as well as any other information deemed reasonably necessary by the State to determine the allowable amount of the award hereunder, up to but not exceeding the reimbursement cap of \$5,500,000.00, including but not limited to invoices and other documentation showing reasonable expenses incurred by NOLOC in recruiting and hosting the major event.

NOLOC agrees to provide additional documentation as requested by the State to support CRT's request(s) to the Revenue Estimating Conference, Joint Legislative Committee on the Budget, and/or any other officials and/or entities with the authority and jurisdiction to recognize and/or approve the use of monies in the newly created Major Events Incentive Fund for the purposes described herein."

Amendment # 4. Contract Monitors – Add a Contract Monitor for CRT

On Page 5, Section 7, *add* the following:

"The Assistant Secretary of the CRT, Office of Tourism, or his designee, will serve as CRT's Contract Monitor."

On Page 5, Section 8, *delete* the current language and *insert* in lieu thereof:

"During the Contract Term, the State's Contract Monitors shall maintain contact with each other and with NOLOC, and NOLOC shall submit to LED and CRT through the Contract Monitors all deliverables."

Amendment #5. Contract Term – Extend the Term of the Agreement to provide time for funds to become available for expenditure.

On Page 5, Section 9, *delete* the current language and *insert* in lieu thereof:

"9. Contract Term:

This Agreement shall begin as of July 1, 2021; this project and all of the Contractor's activities under this Agreement shall be completed by, and this Agreement shall terminate on December 31, 2022."

Amendment #6. Remaining Funds – Change references from LED to CRT as the administrator of the Major Events Incentive Fund and Major Events Incentive Program

On Page 6, Section 11, *delete* the current language and *insert* in lieu thereof:

"11. Remaining Funds:

To the extent, if any, that NOLOC does not use all of the funds appropriated under this Agreement during the Contract Term, then those unexpended funds shall remain with CRT for future use associated with the Major Events Incentive Program."

Amendment #7. Auditors – Provide CRT auditors with equivalent access as LED auditors

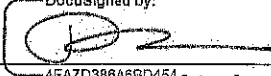
On page 6, Section 15, *add* the following:

“The CRT auditor shall also have the option of auditing all records and accounts of NOLOC that relate to this Agreement, as well as all records and accounts of any persons or entities receiving funds provided under this Agreement, and any service providers relative to the performance of services under this Agreement.”

B. It is also understood and agreed that the language contained in this First Amendment shall supersede any language to the contrary contained in the original Agreement; and that all other terms, provisions and conditions of the original Agreement, unless modified herein, shall remain the same, unchanged and in full force and effect.

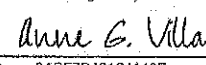
The Parties agree and consent to the use of electronic signatures solely for the purposes of executing the Amendment and any related transactional document. Such electronic signature shall be deemed to have the same full and binding effect as a handwritten signature.

NEW ORLEANS 2020 LOCAL ORGANIZING COMMITTEE, INC.

DocuSigned by:
By:  8/23/2022
4FA7D388A6BD454
Signature of Authorized Representative (Date)

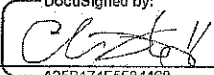
Printed Name: John I. Cicero
Title: Executive Committee Member

LOUISIANA DEPARTMENT OF ECONOMIC DEVELOPMENT

DocuSigned by:
By:  8/23/2022
94FE7B401C4149F
Signature of Authorized Official (Date)

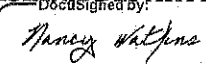
Printed Name: Anne G. Villa
Title: Undersecretary

LED CONTRACT MONITOR:

DocuSigned by:
By:  _____
425B174E5F84468...
Signature

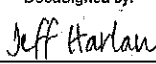
Printed Name: Chris Stelly
Title: Executive Director, Louisiana Entertainment

LOUISIANA DEPARTMENT OF CULTURE, RECREATION AND TOURISM

DocuSigned by:
By:  8/24/2022
0C17345047EF43D
Signature of Authorized Official (Date)

Printed Name: Nancy Watkins
Title: Undersecretary

CRT CONTRACT MONITOR:

DocuSigned by:
By:  _____
43F06B4B2C8E463...
Signature

Printed Name: Doug Bourgeois
Title: Assistant Secretary, Office of Tourism

STATE OF LOUISIANA, DIVISION OF ADMINISTRATION

DocuSigned by:

By: Jay Dardenne
Signature

8/24/2022

(Date)

Printed Name: Jay Dardenne

Title: Commissioner of Administration

EXHIBIT A (FIRST AMENDMENT)
Economic Impact Study of the 2022 NCAA Men's Final Four
Executive Summary

Executive Summary

This report summarizes the estimated economic impact of the NCAA Men's Basketball Final Four, held in the New Orleans, LA, on the Louisiana economy. In particular, we focus on estimating the Louisiana sales and excise taxes attributed to the event based on intercept surveys conducted by the LSU Economics & Policy Research Group at the games and its related events, expenditure data provided by the Host Committee, NCAA, media, and sponsors. Key results are:


- ▶ Recorded attendance figures indicated that 70,602 persons attended the Semi-Final games, and 69,423 persons attended the National Championship game in New Orleans, Louisiana.
- ▶ Final Four Weekend also included many events surrounding the Final Four basketball games, such as FanFest in the Ernest N. Morial Convention Center and the TipOff Tailgate in Champions Square.
- ▶ Consistent with standard impact study methodology, we focus on identifying visitors from outside of Louisiana and estimating spending by those visiting the state. Intercept surveys indicate that approximately 84% of the people attending the basketball games were from outside of Louisiana.
- ▶ The data collected indicates that 67,100 people from out-of-state were attracted to Louisiana by the Final Four to either attend the games or were a party to someone attending the games.
- ▶ Data collected from intercept surveys found that visitors attending the games spent an average of \$1,157 in Louisiana.
- ▶ Data collected also indicates that visitors who did not attend the games but attended other Final Four related events spent \$1,285 on average.
- ▶ The total spending of visitors to the state of Louisiana is estimated to be \$78.7 million due to Final Four weekend.
- ▶ The host committee, the NCAA, media, and sponsors reported additional spending across various categories that aggregated to \$27.6 million.
- ▶ Summing across all spending sources, the Final Four injected \$106.3 million in new direct spending into the Louisiana economy.
- ▶ Using input-output tables to account for the indirect impact of this spending, we estimate the event led to \$203.8 million in new Louisiana output and \$62.4 million in new Louisiana earnings.
- ▶ When accounting for both the direct and indirect impact, \$4.8 million in new Louisiana sales and excise taxes can be attributed to the Final Four.



EXHIBIT B (FIRST AMENDMENT)
NOLOC's Reimbursement Summary
Costs incurred for the specific purpose of recruiting and hosting the
2022 Men's NCAA Final Four

REIMBURSEMENT SUMMARY		
2022 NCAA Final Four Items for Reimbursement from Major Event Incentive Fund		
1	Convention Center Rental for NCAA Fan Fest	\$ 451,525.00
2	Woldenberg Park Rental for NCAA Concert Series	\$ 190,000.00
3	NCAA Final Four Décor - Crystal Clear Imaging	\$ 77,282.91
4	NCAA Staff and Vendor Hotel Room Expenses	\$ 244,007.95
5	Superdome Staffing and Building Expenses	\$ 4,537,184.14
	Total Reimbursement from Major Event Incentive Fund	\$ 5,500,000.00
	Additional Superdome Staffing and Building Expenses (if necessary)	\$ 781,077.85
	Total	\$ 6,281,077.85

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of Public Safety		FOR OPB USE ONLY				
AGENCY: Louisiana Highway Safety Commission		OPB LOG NUMBER 95		AGENDA NUMBER 6		
SCHEDULE NUMBER: 08B-425		Approval and Authority:				
SUBMISSION DATE: August 24, 2022						
AGENCY BA-7 NUMBER: 10-425-01						
HEAD OF BUDGET UNIT: Lisa Freeman						
TITLE: Executive Director						
SIGNATURE <i>(Certifies that the information provided is correct and true to the best of your knowledge)</i> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT						
INTERAGENCY TRANSFERS	\$412,350			\$412,350		
FEES & SELF-GENERATED	\$753,131	\$79,175		\$832,306		
Regular Fees & Self-generated	\$753,131	\$79,175		\$832,306		
Subtotal of Fund Accounts from Page 2						
STATUTORY DEDICATIONS						
[Select Statutory Dedication]						
[Select Statutory Dedication]						
Subtotal of Dedications from Page 2						
FEDERAL	\$22,879,126			\$22,879,126		
TOTAL	\$24,044,607	\$79,175		\$24,123,782		
AUTHORIZED POSITIONS	15			15		
AUTHORIZED OTHER CHARGES						
NON-TO FTE POSITIONS						
TOTAL POSITIONS	15			15		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Administrative	\$24,044,607	15	\$79,175		\$24,123,782	15
Subtotal of programs from Page 2:						
TOTAL	\$24,044,607	15	\$79,175		\$24,123,782	15

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Department of Public Safety	FOR OPB USE ONLY	
AGENCY: Louisiana Highway Safety Commission	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 08B-425		
SUBMISSION DATE: August 24, 2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 10-425-01		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]			
[Select Fund Account]			
SUBTOTAL (to Page 1)			
STATUTORY DEDICATIONS			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
[Select Statutory Dedication]			
SUBTOTAL (to Page 1)			

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
SUBTOTAL (to Page 1)						

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding for this request is self-generated grant funding received from non-federal or non-state entities, for the purpose of addressing impaired driving in the state of Louisiana. Expenditures are restricted to the guidelines set forth in the memorandums of understanding. Agreements are attached.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT					
INTERAGENCY TRANSFERS					
FEES & SELF-GENERATED	\$79,175				
STATUTORY DEDICATIONS					
FEDERAL					
TOTAL	\$79,175				

3. If this action requires additional personnel, provide a detailed explanation below:

This request does not include additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This request will allow the Louisiana Highway Safety Commission (LHSC) to receive self-generated funds in the current fiscal year for the purposes outlined in the attached grants.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This BA-7 is not after the fact.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

The projects associated with this request will allow the Louisiana Highway Safety Commission to address impaired driving through innovative countermeasures that are not allowable under the agency's current federally funded programs. The benefit to the state is that the LHSC will be able to implement these new and innovative countermeasures to address an on-going problem that continues to result in over 40 percent of the state's fatalities and serious injuries each year.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE 2: (KEY) To reduce the number of alcohol-impaired driving fatalities by 1% each calendar year by June 30, 2025.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023
S	Percent change of alcohol impaired traffic fatalities	-1%	0	-1%
K	Number of alcohol-impaired driving fatalities	218	0	218

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
 While no performance adjustment is needed at this time, funding for these program initiatives will enhance the agency's efforts to meet the current performance standards.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

The benefit to the state of Louisiana is that the LHSC will be able to implement new and innovative countermeasures to address an on-going problem that continues to result in over 40 percent of fatalities and serious injuries each year. Impaired driving includes not only alcohol, but also over-the-counter medications, inhalants, opioids, rx pills, and intravenous drugs.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.
 Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)
 If this funding cannot be received by the LHSC, then the agency will not be able to implement the new safety countermeasures that have been proven to increase public safety on Louisiana's roadways. Program success will be reflected in actual year-end performance numbers.

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Administrative

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2026-2026	FY 2026-2027
GENERAL FUND BY:							
Direct							
Interagency Transfers	\$412,350		\$412,350				
Fees & Self-Generated *	\$753,131	\$79,175	\$832,306				
Statutory Dedications **							
FEDERAL FUNDS	\$22,879,126		\$22,879,126				
TOTAL MOF	\$24,044,607	\$79,175	\$24,123,782				
EXPENDITURES:							
Salaries	\$1,233,367		\$1,233,367				
Other Compensation	\$75,000		\$75,000				
Related Benefits	\$691,506		\$691,506				
Travel	\$104,361		\$104,361				
Operating Services	\$49,359		\$49,359				
Supplies	\$69,468		\$69,468				
Professional Services	\$4,177,050		\$4,177,050				
Other Charges	\$15,941,974	\$79,175	\$16,021,149				
Debt Services							
Interagency Transfers	\$1,702,522		\$1,702,522				
Acquisitions							
Major Repairs							
UNALLOTED							
TOTAL EXPENDITURES	\$24,044,607	\$79,175	\$24,123,782				
POSITIONS							
Classified	14		14				
Unclassified	1		1				
TOTAL T.O. POSITIONS	15		15				
Other Charges Positions							
Non-TO FTE Positions							
TOTAL POSITIONS	15		15				
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$753,131	\$79,175	\$832,306				
[Select Fund Account]							
[Select Fund Account]							
**Statutory Dedications:							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							
[Select Statutory Dedication]							

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT						
PROGRAM 1 NAME: <u>Administrative</u>						
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT			\$79,175			\$79,175
EXPENDITURES:						
Salaries						
Other Compensation						
Related Benefits						
Travel						
Operating Services						
Supplies						
Professional Services						
Other Charges			\$79,175			\$79,175
Debt Services						
Interagency Transfers						
Acquisitions						
Major Repairs						
UNALLOTTED						
TOTAL EXPENDITURES			\$79,175			\$79,175
OVER / (UNDER)						
POSITIONS						
Classified						
Unclassified						
TOTAL T.O. POSITIONS						
Other Charges Positions						
Non-TO FTE Positions						
TOTAL POSITIONS						

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

BA-7 QUESTIONNAIRE

GENERAL PURPOSE

1. The general purpose of BA-7 #10-425-01 is to increase self-generated budget authority to allow the Louisiana Highway Safety Commission to receive funds from non-federal and non-state sources, to address impaired driving in Louisiana.

REVENUES

REVENUE SOURCE	BEGINNING BUDGET	ADJUSTMENT AMOUNT	REVISED BUDGET	BRIEF DESCRIPTION
Beginning Self-Generated Fees & Self-Generated Revenues	\$753,131	\$79,175	\$832,306	See Attachment A
TOTAL SG	\$753,131	\$79,175	\$832,306	

EXPENDITURES

9. The Other Charges expenditure category will be adjusted as a result of this BA-7. The amount is based on current program application commitments.

PROGRAM	OBJECT CODE	AMOUNT	MOF
Administrative Program	5620003 - Other Charges - Other Public Assistance & Grants - General	\$29,175	Fees & Self-Generated Revenues
	5620064 - Other Charges - Professional Services	\$50,000	Fees & Self-Generated Revenues
TOTAL		\$79,175	

OTHER

12. LTC Greg Graphia
 Deputy Superintendent, Chief Administrative Officer
 (225) 925-6032
Gregory.Graphia@la.gov
- Paula Tregre
 Budget Director
 (225) 925-1873
Paula.Tregre@la.gov

Attachment A
Description of MOU Programs

Computerized Assessment and Referral System (CARS) MOU - \$29,175

Traffic safety agencies and advocates throughout Louisiana have worked diligently over the years to implement proven countermeasures found in such national publications as the Governors Highway Safety Association's High Risk Impaired Drivers: Combating a Critical Threat and the National Highway Safety Administration's Countermeasures That Work. Agencies and advocates have recognized a measure of success; however, one area in which Louisiana remains lacking is in screening all drivers convicted of DWI crimes, to ascertain the presence of substance use disorders and mental health issues. The Louisiana Highway Safety Commission requests \$29,175.00 to fund a pilot project in Lafayette Parish, whereby offenders convicted of misdemeanor (first- and second-offense) DWI will be administered the CARS screening and assessment tool, to determine the presence of substance use disorders and mental health issues. These findings will be used to inform city and state court judges in Lafayette Parish of the defendants' treatment needs, so that those judges may make better, more individualized sentencing decisions that will enhance the probability of achieving the ultimate goal of reducing recidivism.

TOXICOLOGY PROGRAM - \$30,000

A first-of-its-kind on-call toxicology program that can be a model for other states-- Louisiana will hire a forensic toxicologist who will provide expert analysis and court testimony on drug-impaired driving cases in areas of the state that currently have limited access or funding challenges. Drug-impaired driving cases are more highly complex and challenging than alcohol-impaired driving cases, and without the appropriate toxicology support, many cases are pled down or dismissed, allowing dangerous drivers back on the road rather than in treatment and monitoring programs.

EQUIPMENT PROGRAM FOR NORTHWESTERN LOUISIANA CRIME LAB - \$20,000

Equipment to expand the range of impairing drugs tested by toxicology labs in Illinois and Louisiana-- Illinois will expand its ability to test drivers arrested for impairment by synthetic opioids, which are becoming more widespread across the state. Louisiana will purchase equipment that will allow the lab to test every impaired driving blood sample submitted for analysis for a wider array of drugs, including inhalants.



MEMORANDUM OF UNDERSTANDING

This document outlines the agreement between the Governors Highway Safety Association (GHSAs) and Louisiana Highway Safety Commission (LHSC) to receive \$29,175 in funds from Responsibility.org to support high risk impaired driving prevention efforts.

GHSAs agrees to:

- Provide \$29,175 payable in two installments within 30 days of receipt of invoices.
 - 50% at project launch
 - 50% upon completion
- Serve as liaison with Responsibility.org on all matters.

Upon execution of this memorandum, any changes to the invoicing process must be documented and discussed with GHSAs. *Please make sure your state copies GHSAs's Director of Finance & Administration and Finance & Operations Coordinator, Denise Alston (dalston@ghsa.org) and Nana Pinkrah (npinkrah@ghsa.org) on any emails relating to grant invoices.*

LHSC agrees to:

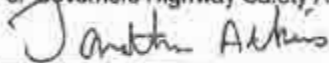
- **Submit by June 18:**
 - A detailed timeline for implementing and completing your program, training or research.
 - Measurable objectives for each program component, including methodology.
 - The likely source and amount of any additional funds needed to complete your grant activities.
- **Submit by July 9:**
 - An invoice for 50 percent of the grant amount (\$14,587.50). ***Make the invoice out to GHSAs and include a short description of your state's program and the mailing address where the check should be sent.*** If your state can receive an electronic transfer, please include banking information.
- Permit a representative from Responsibility.org to attend at least **one** training session of your program, if applicable. **As soon as event dates are determined and finalized, LHSC is required to share this information with GHSAs.**
- Announce receipt of this grant to (LHSC) media, elected officials and other entities with an interest in traffic safety. If LHSC is making the announcement, the LHSC agrees to allow GHSAs and Responsibility.org to review the announcement before it is released.
- Promote campaign on social media platforms such as Twitter, Facebook, Instagram, LinkedIn. LHSC is expected to tag GHSAs ([@GHSAHQ](https://twitter.com/GHSAHQ)) and Responsibility.org ([@gaFAAR](https://twitter.com/gaFAAR)) on all social media posts.

- Once your grant initiative is underway, provide an update email by the **first week of every month** indicating how it is progressing, any obstacles encountered and how they are being addressed, successes to date, clips of social media posts and associated metrics. Any issues impeding your state's ability to begin or continue grant activities should be communicated to GHSA as soon as possible.
- Alert GHSA immediately if LHSC anticipates not being able to expend the full amount of grant funds.
- Complete all grant activities by October 31, 2022.
- **Within 30 days of concluding** your grant funded training/initiative/program:
 - Provide a final report that includes a program overview, goals, measurable objectives with results, a summary of successes and suggestions for program improvements. Include media clippings, photos and materials during grant activities and a summary of media hits in your final report. We want to be able to share your story and best practices with others.
 - Provide a final invoice for the remaining balance of grant funds due to your state.

Email all information to:

Stephanie Nguyen, Programs & Member Services Manager
snguyen@ghsa.org

For Governors Highway Safety Association:



Signature

Jonathan Adkins

Name (Please Print)

June 11, 2021

Date

For Louisiana Highway Safety Commission:



Signature

Lisa Freeman

Name (Please Print)

June 10, 2021

Date



RESPONSIBILITY.ORG



MEMORANDUM OF UNDERSTANDING

This document outlines the agreement between the Governors Highway Safety Association (GHSA) and the Louisiana Highway Safety Commission to receive \$50,000 in funds from Responsibility.org to enhance and bolster efforts to counteract alcohol and/or drug impaired driving.

GHSA agrees to:

- Provide \$50,000 payable in two installments within 30 days of receipt of invoices.
 - 50% at project launch
 - 50% upon completion
- Serve as liaison with Responsibility.org on all matters.
- Issue a news release, in collaboration with Responsibility.org and the Louisiana Highway Safety Commission, announcing the grant award.

Upon execution of this memorandum, any changes to the invoicing process must be documented and discussed with GHSA.

The Louisiana Highway Safety Commission agrees to:

- Submit by June 15:
 - An invoice, addressed to GHSA, for 50% of the grant amount (\$25,000). *Include a short description of the programs and the mailing address where payment should be sent.* If the Louisiana Highway Safety Commission can receive an electronic funds transfer, please include the banking information on the invoice.
 - Check only if GHSA is not able to pay the Louisiana Highway Safety Commission directly and must make payment directly to a third-party vendor. *GHSA will provide Attachment A - Third-Party Payment Agreement which must be completed and returned within 30 days of receipt. Upon execution, the agreement will be made a part of the MOU.*
 - A detailed timeline for implementing and completing each program, training and/or research.
 - Measurable objectives for each grant's program components, including the evaluation methodology.
 - The likely source and amount of any additional funds needed to complete grant activities for both projects, if applicable.
- Announce receipt of this grant to Louisiana media, elected officials and other entities with an interest in traffic safety.
 - If the Louisiana Highway Safety Commission is unable to make an announcement, GHSA will do so on the state's behalf.
 - If the Louisiana Highway Safety Commission is making the announcement, allow GHSA and Responsibility.org to review the announcement before it is released.

- Promote the program on social media platforms such as Twitter, Facebook, Instagram, LinkedIn and tag GHSA and Responsibility.org on all posts.
 - Twitter - @GHSAHQ, @GoFAAR
 - Facebook - @GHSAHQ, @GoFAAR
 - LinkedIn - Governors Highway Safety Association, Responsibility.org
- Complete all aspects of the projects as detailed in the award letter.
- Once the projects are underway, complete and submit the first monthly report by the end of the first week of the next month and continue to do so through completion of both projects. Share details on how the project is progressing (such as completed and scheduled meetings, events, equipment purchased), any obstacles encountered and how they are being addressed, successes to date, partnerships, clips of social media posts and associated metrics. Photos, videos and other supporting files may be uploaded directly via the report. Any issues impeding the ability to begin or continue grant activities must be communicated to GHSA as soon as possible.
- Alert GHSA immediately if the Louisiana Highway Safety Commission anticipates not being able to expend the full amount of grant funds.
- Complete all grant activities by June 30, 2023.
- Within 30 days of concluding the grant funded training/initiative/programs:
 - Provide a final report that includes overview, goals and measurable objectives with results, a summary of activities, and lessons learned for each grant funded activity. Include event photos, video files and/or materials developed for the project, as well as a summary of media coverage.
 - Provide a final invoice for the remaining balance of grant funds due to the Louisiana Highway Safety Commission or third-party partner.

For Governors Highway Safety Association:



Signature

Jonathan Adkins

Name (Please Print)

5/25/2022

Date

For the Louisiana Highway Safety Commission:



Signature

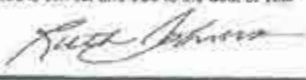
Lisa Freeman

Name (Please Print)

5/24/2022

Date

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: LOUISIANA DEPARTMENT OF HEALTH		FOR OPB USE ONLY				
AGENCY: 306 - MEDICAL VENDOR PAYMENTS		OPB LOG NUMBER 96 RR		AGENDA NUMBER 7		
SCHEDULE NUMBER: 09		Approval and Authority:				
SUBMISSION DATE: 8/26/2022						
AGENCY BA-7 NUMBER: #2R2 DIRECTED PAYMENTS						
HEAD OF BUDGET UNIT: RUTH JOHNSON						
TITLE: UNDERSECRETARY						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$2,078,910,529	\$0		\$2,078,910,529		
INTERAGENCY TRANSFERS	\$119,632,199	\$0		\$119,632,199		
FEES & SELF-GENERATED	\$611,302,417	\$29,970,252		\$641,272,669		
Regular Fees & Self-generated	\$611,302,417	\$29,970,252		\$641,272,669		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$1,180,953,268	\$143,686,962		\$1,324,640,230		
LA Medical Assistance Trust Fund (H09)	\$982,819,274	\$0		\$982,819,274		
Louisiana Fund (Z13)	\$11,879,184	\$0		\$11,879,184		
Subtotal of Dedications from Page 2	\$186,254,810	\$143,686,962		\$329,941,772		
FEDERAL	\$12,615,380,186	\$869,258,144		\$13,484,638,330		
TOTAL	\$16,606,178,599	\$1,042,915,358		\$17,649,093,957		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	0	0		0		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Payments to Private Providers	\$14,450,348,365	0	\$1,846,312,656	0	\$16,296,661,021	0
Payments to Public Providers	\$240,914,495	0	\$0	0	\$240,914,495	0
Medicare Buy-Ins and Supplements	\$742,596,185	0	\$0	0	\$742,596,185	0
Uncompensated Care Costs	\$1,172,319,554	0	(\$803,397,298)	0	\$368,922,256	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2	\$0	0	\$0	0	\$0	0
TOTAL	\$16,606,178,599	0	\$1,042,915,358	0	\$17,649,093,957	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: LOUISIANA DEPARTMENT OF HEALTH	FOR OPB USE ONLY	
AGENCY: 306 - MEDICAL VENDOR PAYMENTS	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 09		
SUBMISSION DATE: 8/26/2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: #2 DIRECTED PAYMENTS		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Health Excellence Fund (Z17)	\$24,398,481	\$0	\$24,398,481
Medicaid Trust Fund for the Elderly (H19)	\$5,048,896	\$0	\$5,048,896
New Opportunities Waiver (NOW) Fund (H30)	\$43,348,066	\$0	\$43,348,066
Hospital Stabilization Fund (H37)	\$113,459,367	\$143,686,962	\$257,146,329
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$186,254,810	\$143,686,962	\$329,941,772

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding is Fees and Self-generated/Interagency Transfers (IAT) revenues from Intergovernmental Transfers (IGTs), Hospital Stabilization Fund revenues associated with the increase in the Hospital Assessment per HCR 8 of the 2022 Regular Legislative Session (RLS) and Federal Funds from Medicaid Title XIX of the Social Security Act.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$29,970,252	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$143,686,962	\$0	\$0	\$0	\$0
FEDERAL	\$869,258,144	\$0	\$0	\$0	\$0
TOTAL	\$1,042,915,358	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

This action does not require additional personnel.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The purpose of this BA-7 is to request funding for Directed Payments (Hospital Directed Payments/Long Term Care, Psych, Rehab) approved by Centers for Medicare and Medicaid Services (CMS) and are effective 7/01/22.

See Questionnaire for additional information.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

No.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
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PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

Approval of this BA-7 will provide Medicaid with the appropriate budget authority to fund the CMS approved Acute Hospital and Long-Term Care/Psychiatric/Rehabilitation Facility Directed Payment models.

See Questionnaire for additional information.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE: (KEY) Through the Uncompensated Care Costs activity, to encourage hospitals and other providers to provide access to medical care for the uninsured.

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023
S	Total DSH funds collected in millions (PI#17040)	1,172.3	-803.4	368.9
K	Total federal funds collected in millions (PI#17041)	789.1	-540.5	248.6
S	Total state match in millions (PI#17042)	383.2	-262.9	120.3

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).
The adjustments are necessary to update the total, state, and federal authority in the UCC program for the adjustments made through this BA-7.

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

This BA-7 increases the Private Providers program within the Medicaid agency as it will provide the funds necessary to implement the directed payment programs recently approved by the Centers for Medicare and Medicaid Services - providing additional support to acute care hospitals, long-term care, psychiatric and rehabilitation facilities in the state who serve our Medicaid members. The directed payments are approved effective July 1, 2022 through June 30, 2023. CMS requires an annual approval for each directed payment program.

See Questionnaire for additional information.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

Not applicable.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

Failure to approve this BA-7 would result in Medical Vendor Payments not having adequate expenditure authority to Fund the CMS approved Directed Payments for FY 23.

STATE OF LOUISIANA
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PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: PAYMENTS TO PRIVATE PROVIDERS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$1,435,470,458	\$151,690,470	\$1,587,160,928	\$0	\$0	\$0	\$0
Interagency Transfers	\$77,738,415	\$27,805,438	\$105,543,851	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$503,409,273	\$113,145,942	\$616,555,215	\$0	\$0	\$0	\$0
Statutory Dedications **	\$1,171,805,402	\$143,686,962	\$1,315,492,364	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$11,261,924,817	\$1,409,783,848	\$12,671,708,663	\$0	\$0	\$0	\$0
TOTAL MOF	\$14,450,348,365	\$1,846,312,656	\$16,296,661,021	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$14,450,348,365	\$1,846,312,656	\$16,296,661,021	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$14,450,348,365	\$1,846,312,656	\$16,296,661,021	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg Fees & Self-generated	\$503,409,273	\$0	\$503,409,273	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
LA Medical Assistance Trust Fund (H06)	\$973,671,408	\$0	\$973,671,408	\$0	\$0	\$0	\$0
Louisiana Fund (Z13)	\$11,879,184	\$0	\$11,879,184	\$0	\$0	\$0	\$0
Health Excellence Fund (Z17)	\$24,398,481	\$0	\$24,398,481	\$0	\$0	\$0	\$0
New Opportunities Waiver (NOW) Fund (H30)	\$43,348,066	\$0	\$43,348,066	\$0	\$0	\$0	\$0
Hospital Stabilization Fund (H37)	\$113,459,387	\$143,686,962	\$257,146,329	\$0	\$0	\$0	\$0
Medical Trust Fund for the Elderly (H19)	\$5,048,896	\$0	\$5,048,896	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: PAYMENTS TO PRIVATE PROVIDERS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$151,890,470	\$27,805,436	\$113,145,942	\$143,686,962	\$1,409,783,846	\$1,846,312,656
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$151,890,470	\$27,805,436	\$113,145,942	\$143,686,962	\$1,409,783,846	\$1,846,312,656
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$151,890,470	\$27,805,436	\$113,145,942	\$143,686,962	\$1,409,783,846	\$1,846,312,656
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: PAYMENTS TO PUBLIC PROVIDERS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$52,812,641	\$0	\$52,812,641	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$9,147,866	\$0	\$9,147,866	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$178,953,988	\$0	\$178,953,988	\$0	\$0	\$0	\$0
TOTAL MOF	\$240,914,495	\$0	\$240,914,495	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$50,442,600	\$0	\$50,442,600	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$190,471,895	\$0	\$190,471,895	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$240,914,495	\$0	\$240,914,495	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
LA Medical Assistance Trust Fund (H08)	\$9,147,866	\$0	\$9,147,866	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 2 NAME: PAYMENTS TO PUBLIC PROVIDERS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: MEDICARE BUY-INS & SUPPLEMENTS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$357,232,430	\$0	\$357,232,430	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$385,363,755	\$0	\$385,363,755	\$0	\$0	\$0	\$0
TOTAL MOF	\$742,596,185	\$0	\$742,596,185	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$742,596,185	\$0	\$742,596,185	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$742,596,185	\$0	\$742,596,185	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
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PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 3 NAME: MEDICARE BUY-INS & SUPPLEMENTS

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$0	\$0	\$0
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0	\$0	\$0
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

STATE OF LOUISIANA
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 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 4 NAME: UNCOMPENSATED CARE COSTS

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$233,395,000	(\$151,890,470)	\$81,504,530	\$0	\$0	\$0	\$0
Interagency Transfers	\$41,893,784	(\$27,805,436)	\$14,088,348	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$107,893,144	(\$83,175,690)	\$24,717,454	\$0	\$0	\$0	\$0
Statutory Dedications **	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$789,137,626	(\$540,625,702)	\$248,611,924	\$0	\$0	\$0	\$0
TOTAL MOF	\$1,172,319,554	(\$803,397,298)	\$368,922,256	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$1,043,116,482	(\$803,397,298)	\$239,719,184	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$129,203,072	\$0	\$129,203,072	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$1,172,319,554	(\$803,397,298)	\$368,922,256	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$107,893,144	(\$83,175,690)	\$24,717,454	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Fund Account)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0
(Select Statutory Dedication)	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT						
PROGRAM 4 NAME: <u>UNCOMPENSATED CARE COSTS</u>						
MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	(\$151,890,470)	(\$27,805,436)	(\$83,175,690)	\$0	(\$540,525,702)	(\$803,397,298)
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	(\$151,890,470)	(\$27,805,436)	(\$83,175,690)	\$0	(\$540,525,702)	(\$803,397,298)
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	(\$151,890,470)	(\$27,805,436)	(\$83,175,690)	\$0	(\$540,525,702)	(\$803,397,298)
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

QUESTIONNAIRE ANALYSIS

(Please reference question numbers, provide detailed information and use continuation sheets as needed.)

GENERAL PURPOSE

The purpose of this BA-7 is to request funding for the Directed Payments (Hospital Directed Payments/Long Term Care, Psych, and Rehab) approved by Centers for Medicare and Medicaid Services (CMS) on August 19, 2022.

REVENUES

State General Fund	\$	-
Interagency Transfer	\$	-
Fees & Self-Generated	\$	29,970,252
Statutory Dedications	\$	143,686,962
Federal Funds	\$	869,258,144
TOTAL REVENUES	\$	1,042,915,358

EXPENDITURES

Payments to Private Providers	\$	1,846,312,656	Other Charges
Uncompensated Care Costs	\$	(803,397,298)	Other Charges
TOTAL EXPENDITURES	\$	1,042,915,358	

OTHER

Budget Contact: Anthony Shamis, Medicaid Program Manager 3
Bureau of Health Services Financing, Financial Management and Operations
Phone Number: (225) 342-9493
Email Address: Anthony.Shamis3@la.gov

EXPENDITURE BREAKOUT BY MOF AND PROGRAM:

The table below provides a breakdown of the financing requirements for the following directed payment programs approved by CMS on August 19, 2022:


1. Hospital Directed Payment: The model provides an add-on (uniform percent increase) to Medicaid base claim payments for both inpatient and outpatient services for acute care hospitals in the state who meet the qualifying criteria for participation. Per the preprint, hospitals are placed into one of five "tiers" based upon their type and qualifying characteristic(s); each tier is paid a varying add-on in order to bring payments under the model up to the defined average commercial rate (ACR) benchmark. For tiers two through five, the ACR benchmark is 95%; for tier one, due to funding limitations, the ACR benchmark is 80.6%.
2. Long-Term Care, Psychiatric, and Rehabilitation (LPR) Directed Payment: The model is constructed similarly to the hospital model and provides varying rate add-ons (uniform percent increases) to Medicaid base claims payments for three "classes" of providers: Long-Term Acute Care Facilities, Psychiatric Facilities and Rehabilitation Facilities. After application of the add-on, the payments under the model are intended to bring Medicaid payments for inpatient and outpatient services up to 95% of ACR for all three classes. Public state owned and operated psychiatric hospitals and free standing psychiatric hospitals participating in DSH are excluded from participating in the program.

Per the details provided in the BA7, the increase in Statutory Dedications is derived from the Hospital Stabilization Fund due to the increased hospital assessment per HCR 8 of the 2022 RLS. The following provider types are excluded from the assessment: Rural Hospitals as provided in the Rural Hospital Preservation Act, Small Urban Private Acute Hospitals with 40 beds or less, State Owned Hospitals, Private Free Standing Psychiatric Hospitals that have entered into a CEA with the State.

As per the table below, the implementation of model will reduce Medicaid's DSH obligations by approximately \$804M. However, Medicaid will still retain a DSH budget of about \$370M in order to continue making payments to those facilities not covered under the directed payment models and/or to make payments to those facilities with DSH costs not fully covered by payments under the directed payment models.

BA7 - Directed Pmts		SGF	IAT	SGR	Stat Ded	Federal	Total
Privates	Hospital Directed Payment (HDP)	\$ 151,890,470	\$ 27,805,436	\$ 99,879,751	\$ 142,650,964	\$ 1,342,571,853	\$ 1,764,798,474
Privates	LPR Directed Payment	\$ -	\$ -	\$ -	\$ 1,035,998	\$ 31,254,082	\$ 32,290,080
Privates	MCIP Increase Due to Directed Payments	\$ -	\$ -	\$ 13,266,191	\$ -	\$ 35,957,911	\$ 49,224,102
UCC	DSH Reduction	\$ (151,890,470)	\$ (27,805,436)	\$ (83,175,690)	\$ -	\$ (540,525,702)	\$ (803,397,298)
Total		\$ -	\$ -	\$ 29,970,252	\$ 143,686,962	\$ 869,258,144	\$ 1,042,915,358

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury		FOR OPB USE ONLY				
AGENCY: Sales Tax Dedication		OPB LOG NUMBER 99		AGENDA NUMBER 8		
SCHEDULE NUMBER: 20-901		Approval and Authority:				
SUBMISSION DATE: 8/24/22						
AGENCY BA-7 NUMBER: 23-02						
HEAD OF BUDGET UNIT: Nancy Keaton						
TITLE: First Assistant State Treasurer						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge)</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$0	\$0		\$0		
INTERAGENCY TRANSFERS	\$0	\$0		\$0		
FEES & SELF-GENERATED	\$0	\$0		\$0		
Regular Fees & Self-generated	\$0	\$0		\$0		
Subtotal of Fund Accounts from Page 2	\$0	\$0		\$0		
STATUTORY DEDICATIONS	\$64,310,249	\$1,874,874		\$66,185,123		
[Select Statutory Dedication]	\$0	\$0		\$0		
[Select Statutory Dedication]	\$0	\$0		\$0		
Subtotal of Dedications from Page 2	\$64,310,249	\$1,874,874		\$66,185,123		
FEDERAL	\$0	\$0		\$0		
TOTAL	\$64,310,249	\$1,874,874		\$66,185,123		
AUTHORIZED POSITIONS	0	0		0		
AUTHORIZED OTHER CHARGES	0	0		0		
NON-TO FTE POSITIONS	0	0		0		
TOTAL POSITIONS	0	0		0		
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Sales Tax Dedications	\$64,310,249	0	\$1,874,874	0	\$66,185,123	0
Program 2	\$0	0	\$0	0	\$0	0
Program 3	\$0	0	\$0	0	\$0	0
Program 4	\$0	0	\$0	0	\$0	0
Program 5	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$64,310,249	0	\$1,874,874	0	\$66,185,123	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$16,819,051	\$0	\$16,819,051
[Select Statutory Dedication]	\$24,643,961	\$1,874,874	\$26,518,835
[Select Statutory Dedication]	\$22,847,237	\$0	\$22,847,237
[Select Statutory Dedication]			\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$64,310,249	\$1,874,874	\$66,185,123

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEEs & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Acadia Parish Visitor Enterprise (T01)	\$97,244	\$0	\$97,244
Allen Parish Capital Improvements (T02)	\$215,871		\$215,871
Ascension Parish Visitor Enterprise (T03)	\$1,250,000		\$1,250,000
Avoyelles Parish Visitor Enterprise Fund (T05)	\$124,339		\$124,339
Beauregard Parish Community Improvement (T06)	\$105,278		\$105,278
Bienville Parish Tourism and Economic Development Fund (T07)	\$30,492		\$30,492
Bossier City Riverfront and Civic Center (T08)	\$1,874,272		\$1,874,272
Shreveport Riverfront and Convention Center and Independence Stadium Fund (T09)	\$2,200,133		\$2,200,133
West Calcasieu Community Center Fund (T10)	\$1,282,593		\$1,282,593
Caldwell Parish Economic Development Fund (T11)	\$169		\$169
Cameron Parish Tourism Development Fund (T12)	\$19,597		\$19,597
Town of Homer Economic Development Fund (T14)	\$18,782		\$18,782
Concordia Parish Economic Development Fund (T15)	\$175,476		\$175,476
DeSoto Parish Visitor Enterprise (T16)	\$148,315		\$148,315
East Baton Rouge Parish Riverside Centroplex Fund (T17)	\$1,249,308		\$1,249,308
East Carroll Parish Visitor Enterprise Fund (T18)	\$14,316		\$14,316
East Feliciana Tourist Commission Fund (T19)	\$2,693		\$2,693
Evangeline Visitor Enterprise Fund (T20)	\$43,071		\$43,071
Franklin Parish Visitor Enterprise (T21)	\$37,335		\$37,335
Iberia Parish Tourist Commission Fund (T23)	\$535,657		\$535,657
Iberville Parish Visitor Enterprise Fund (T24)	\$116,858		\$116,858
Jackson Parish Economic Development and Tourism (T25)	\$27,775		\$27,775
Jefferson Parish Convention Center Fund (T26)	\$3,546,579		\$3,546,579
Jefferson Davis Parish Visitor Enterprise Fund (T27)	\$176,119		\$176,119
Lafayette Parish Visitor Enterprise Fund (T28)	\$3,140,101		\$3,140,101
Lafourche Parish Enterprise Fund (T29)	\$349,984		\$349,984
LaSalle Economic Development District Fund (T30)	\$26,694		\$26,694
SUBTOTAL (to Page 1)	\$16,819,051	\$0	\$16,819,051

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
 The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Lincoln Parish Visitor Enterprise Fund (T31)	\$524,858		\$524,858
Livingston Parish Tourism and Economic Development Fund (T32)	\$498,774		\$498,774
Morehouse Parish Visitor Enterprise (T34)	\$49,034		\$49,034
New Orleans Metropolitan Convention and Visitor Bureau (T36)	\$13,626,042		\$13,626,042
Ouachita Parish Visitor Enterprise (T37)	\$1,552,486		\$1,552,486
Plaquemines Parish Visitor Enterprise Fund (T38)	\$228,102		\$228,102
Pointe Coupee Parish Visitor Enterprise Fund (T39)	\$40,281		\$40,281
Alexandria/Pineville Exhibition Hall Fund (T40)	\$250,417		\$250,417
Red River Visitor Enterprise Fund (T41)	\$75,162		\$75,162
Richland Visitor Enterprise Fund (T42)	\$126,715		\$126,715
Sabine Parish Tourism Improvement (T43)	\$188,489		\$188,489
St. Bernard Parish Enterprise (T44)	\$116,399		\$116,399
St. Charles Parish Enterprise Fund (T45)	\$979,222		\$979,222
St. James Parish Enterprise Fund (T47)	\$30,756		\$30,756
St. John the Baptist Convention Facility (T48)	\$329,036		\$329,036
St. Landry Parish Historical Development Fund No. 1 (T49)	\$373,159		\$373,159
St. Martin Parish Enterprise Fund (T50)	\$172,179		\$172,179
St. Mary Parish Visitor Enterprise (T51)	\$1,384,344		\$1,384,344
St. Tammany Parish Fund (T52)	\$1,966,730	\$1,874,874	\$3,841,604
Tangipahoa Parish Tourist Commission Fund (T53)	\$522,008		\$522,008
Tensas Parish Visitor Enterprise Fund (T54)	\$1,941		\$1,941
Houma/Terrebonne Tourist Fund (T55)	\$750,987		\$750,987
Union Parish Visitor Enterprise (T56)	\$27,232		\$27,232
Vermillion Parish Visitor Enterprise (T57)	\$126,327		\$126,327
Webster Parish Convention and Visitors Bureau (T60)	\$170,769		\$170,769
West Baton Rouge Parish Visitor Bureau (T61)	\$515,436		\$515,436
West Carroll Parish Visitor Bureau (T62)	\$17,076		\$17,076
SUBTOTAL (to Page 1)	\$24,643,961	\$1,874,874	\$26,518,835

Use this section for additional Program Names, if needed.
 The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: State Treasury	FOR OPB USE ONLY	
AGENCY: Sales Tax Dedication	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-901		
SUBMISSION DATE: 8/24/22	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
Winn Parish Tourism Fund (T84)	\$56,665		\$56,665
Shreveport-Bossier City Visitor Enterprise (TA1)	\$557,032		\$557,032
Vernon Parish Legislative Community Improvement Fund (TA2)	\$583,411		\$583,411
Alexandria/Pineville Area Tourism Fund (TA3)	\$242,310		\$242,310
Rapides Parish Economic Development Fund (TA4)	\$370,891		\$370,891
Natchitoches Parish Visitor Enterprise (TA6)	\$130,000		\$130,000
Lincoln Parish Municipalities Fund (TA6)	\$286,936		\$286,936
East Baton Rouge Community Improvement (TA7)	\$2,575,872		\$2,575,872
East Baton Rouge Parish Enhancement (TA8)	\$1,367,936		\$1,367,936
Washington Parish Tourist Commission Fund (TA9)	\$43,025		\$43,025
Grand Isle Tourist Commission Account (TB0)	\$28,295		\$28,295
Gretna Tourist Commission Enterprise Account (TB1)	\$118,389		\$118,389
Leke Charles Civic Center Fund (TB2)	\$3,158,003		\$3,158,003
New Orleans Area Tourism and Economic Development (TB3)	\$932		\$932
River Parishes Convention, Tourist, and Visitors Comm (TB4)	\$289,253		\$289,253
St. Francisville Economic Development Fund (TB5)	\$178,424		\$178,424
Tangipahoa Parish Economic Development Fund (TB6)	\$175,760		\$175,760
Washington Parish Infrastructure and Park (TB7)	\$100,000		\$100,000
Pineville Economic Development (TB8)	\$222,535		\$222,535
Washington Parish Economic Development and Tourism (TB9)	\$14,486		\$14,486
Terrebonne Parish Visitor Enterprise (TC0)	\$721,457		\$721,457
Bastrop Municipal Center Fund (TC1)	\$40,357		\$40,357
Rapides Parish Coliseum Fund (TC2)	\$74,178		\$74,178
Madison Parish Visitor Enterprise Fund (TC3)	\$34,326		\$34,326
Natchitoches Historical District Development (TC4)	\$470,007		\$470,007
Baker Economic Development Fund (TC5)	\$39,499		\$39,499
Claborne Parish Tourism & Econ. Dvp Fund (TC6)	\$517		\$517
Ernest N. Morial Convention Center (TC7)	\$2,000,000		\$2,000,000
Lafourche Parish ARC Training and Development (TC8)	\$344,734		\$344,734
Grant Parish Economic Development Fund (TD1)	\$2,007		\$2,007
New Orleans Quality of Life Fund (TD2)	\$8,600,000		\$8,600,000
SUBTOTAL (to Page 1)	\$22,847,237	\$0	\$22,847,237

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

One-time budget increase for the St. Tammany Parish Fund (T52) in the amount of \$1,874,874. The fund had an excess balance carried over from FY22 to FY23 in the amount of \$1,874,874.55.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$1,874,874	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,874,874	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel are required.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

The request is being made for an increase in FY23 by the receiving local governments and supported by the corresponding legislators.

5. Is this an after the fact BA-7, e.g., have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Sales Tax Dedications

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT/OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$64,310,249	\$1,874,874	\$66,185,123	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
[Select Statutory Dedication]	\$16,819,051	\$0	\$16,819,051	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$24,643,961	\$1,874,874	\$26,518,835	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$22,847,237	\$0	\$22,847,237	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Sales Tax Dedications

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$1,874,874	\$0	\$1,874,874
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$1,874,874	\$0	\$1,874,874
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$1,874,874	\$0	\$1,874,874
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

LOUISIANA HOUSE OF REPRESENTATIVES



MARY DUBUISSON
State Representative ~ District 90

08/24/2022

Ms. Lindsay Schexnayder
Louisiana State Treasury Chief Financial Officer
P.O. Box 44154
Baton Rouge, LA 70804
Re: St. Tammany Parish Tourist Commission Fund

I fully support and would appreciate the distribution of the excess funds in the account of the St. Tammany Parish Tourist Commission Fund, which is estimated to be \$1.8 million. The funds will be used in accordance with law.

Please don't hesitate to contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Mary DuBuisson".

Mary DuBuisson
State Representative, District 90

SHARON W. HEWITT
State Senator
District 1
P.O. Box 828
Slidell, LA 70459



SENATE
STATE OF LOUISIANA

COMMITTEES
Senate and Governmental
Affairs, Chairwoman
Environmental Quality
Natural Resources
Select Committee on Coastal
Restoration and Flood Protection
Select Committee on Women
and Children
Senate Executive Committee
Joint Legislative Committee
on the Budget

08/24/2022

Ms. Lindsay Schexnayder
Louisiana State Treasury Chief Financial Officer
P.O. Box 44154
Baton Rouge, LA 70804

Re: St. Tammany Parish Tourist Commission Fund

I fully support and would appreciate the distribution of the excess funds in the account of the St. Tammany Parish Tourist Commission Fund, which is estimated to be \$1.8 million. The funds will be used in accordance with law.

Please don't hesitate to contact me with any questions.

Sincerely,

A handwritten signature in cursive script that reads "Sharon W. Hewitt".

Sharon W. Hewitt
Louisiana State Senator, District 1



August 24, 2022

Ms. Lindsay Schexnayder, CPA
Chief Financial Officer
Office of State Treasurer John M. Schroder
Third Floor, State Capitol
P O Box 44154
Baton Rouge, LA 70804

Dear Ms. Schexnayder,

The St. Tammany Parish fund has a balance of \$1,874,874.55 as of August 15, 2022. Of those funds collected, we are requesting that our budget authority be increased for this fiscal year to provide additional funds for marketing and promoting St. Tammany Parish and Southeast Louisiana as a tourism destination.

The St. Tammany Parish Tourist Commission is responsible for marketing and promoting tourism in the parish to the traveling public. Moreover, it works on a regional basis with neighboring parishes to aggressively market and promote travel to Southeast Louisiana.

The increased budget authority will provide the St. Tammany Parish Tourist Commission with the necessary funds to enhance its marketing and promotional campaigns. These campaigns support the programs of the Louisiana Office of Tourism and benefit St. Tammany Parish, Southeast Louisiana, and the state as a whole.

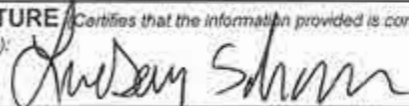
Your consideration in this request is greatly appreciated. If you have questions or need additional information, please contact me at 985-892-0520.

Sincerely,

A handwritten signature in cursive script that reads "Donna O'Daniels".

Donna O'Daniels
President and CEO

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

DEPARTMENT: Special Act-Judgments		FOR OPB USE ONLY				
AGENCY: Special Acts-Judgments		OPB LOG NUMBER 93		AGENDA NUMBER 9		
SCHEDULE NUMBER: 20-950		Approval and Authority:				
SUBMISSION DATE: 8/23/2022						
AGENCY BA-7 NUMBER: 23-02						
HEAD OF BUDGET UNIT: Nancy Keaton						
TITLE: First Assistant State Treasurer						
SIGNATURE <small>(Certifies that the information provided is correct and true to the best of your knowledge):</small> 						
MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)		REVISED FY 2022-2023		
GENERAL FUND BY:						
DIRECT	\$6,772,606	\$0			\$6,772,606	
INTERAGENCY TRANSFERS	\$0	\$0			\$0	
FEES & SELF-GENERATED	\$0	\$0			\$0	
Regular Fees & Self-generated	\$0	\$0			\$0	
Subtotal of Fund Accounts from Page 2	\$0	\$0			\$0	
STATUTORY DEDICATIONS	\$0	\$95,049,241			\$95,049,241	
Jean Boudreaux Settlement Fund (STQ)	\$0	\$95,049,241			\$95,049,241	
[Select Statutory Dedication]	\$0	\$0			\$0	
Subtotal of Dedications from Page 2	\$0	\$0			\$0	
FEDERAL	\$0	\$0			\$0	
TOTAL	\$6,772,606	\$95,049,241			\$101,821,847	
AUTHORIZED POSITIONS	0	0			0	
AUTHORIZED OTHER CHARGES	0	0			0	
NON-TO FTE POSITIONS	0	0			0	
TOTAL POSITIONS	0	0			0	
PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
Judgments	\$6,772,606	0	\$95,049,241	0	\$101,821,847	0
Program 2	\$0	0	\$0	0	\$0	0
Program 3	\$0	0	\$0	0	\$0	0
Program 4	\$0	0	\$0	0	\$0	0
Program 5	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
Subtotal of programs from Page 2:	\$0	0	\$0	0	\$0	0
TOTAL	\$6,772,606	0	\$95,049,241	0	\$101,821,847	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

DEPARTMENT: Special Act-Judgments	FOR OPB USE ONLY	
AGENCY: Special Acts-Judgments	OPB LOG NUMBER	AGENDA NUMBER
SCHEDULE NUMBER: 20-950		
SUBMISSION DATE: 8/23/2022	ADDENDUM TO PAGE 1	
AGENCY BA-7 NUMBER: 23-02		

Use this section for additional Dedicated Fund Accounts or Statutory Dedications, if needed.
The subtotal will automatically be transferred to Page 1.

MEANS OF FINANCING	CURRENT FY 2022-2023	ADJUSTMENT (+) or (-)	REVISED FY 2022-2023
GENERAL FUND BY:			
FEES & SELF-GENERATED			
[Select Fund Account]	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0
STATUTORY DEDICATIONS			
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0
SUBTOTAL (to Page 1)	\$0	\$0	\$0

Use this section for additional Program Names, if needed.
The subtotal will automatically be transferred to Page 1.

PROGRAM EXPENDITURES	DOLLARS	POS	DOLLARS	POS	DOLLARS	POS
PROGRAM NAME:						
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
	\$0	0	\$0	0	\$0	0
SUBTOTAL (to Page 1)	\$0	0	\$0	0	\$0	0

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

Policy and Procedure Memorandum No. 52, Revised, requires that all Requests for Changes in Appropriation be fully documented. At a minimum, the following questions and statements must be answered. Use Continuation Sheets as needed. **FAILURE TO ANSWER ALL QUESTIONS COMPLETELY WILL BE CAUSE TO RETURN THIS DOCUMENT WITHOUT ACTION.**

1. What is the source of funding (if other than General Fund (Direct))? Specifically identify any grant or public law and the purposes of the funds, if applicable. A copy of any grant application and the notice of approved grant or appropriation must accompany the BA-7. What are the expenditure restrictions of the funds?

The source of funding for this BA-7 is the money in the Jean Boudreaux Settlement Fund.

2. Enter the financial impact of the requested adjustment for the next four fiscal years.

MEANS OF FINANCING OR EXPENDITURE	FY 2022-2023	FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:					
DIRECT	\$0	\$0	\$0	\$0	\$0
INTERAGENCY TRANSFERS	\$0	\$0	\$0	\$0	\$0
FEES & SELF-GENERATED	\$0	\$0	\$0	\$0	\$0
STATUTORY DEDICATIONS	\$95,049,241	\$0	\$0	\$0	\$0
FEDERAL	\$0	\$0	\$0	\$0	\$0
TOTAL	\$95,049,241	\$0	\$0	\$0	\$0

3. If this action requires additional personnel, provide a detailed explanation below:

No additional personnel is being requested.

4. Explain why this request can't be postponed for consideration in the agency's budget request for next fiscal year.

This cannot be considered for next year's budget request because based on the court judgment, the money in the fund must be paid from the State and into the Escrow.

5. Is this an after the fact BA-7, e.g.; have expenditures been made toward the program this BA-7 is for? If yes, explain per PPM No.52.

This is not an after the fact BA-7.

**STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT**

PERFORMANCE IMPACT OF MID-YEAR BUDGET ADJUSTMENT

1. Identify and explain the programmatic impacts (positive or negative) that will result from the approval of this BA-7.

There are no programmatic impacts.

2. Complete the following information for each objective and related performance indicators that will be affected by this request. (Note: Requested adjustments may involve revisions to existing objectives and performance indicators or creation of new objectives and performance indicators. Repeat this portion of the request form as often as necessary.)

OBJECTIVE:

LEVEL	PERFORMANCE INDICATOR NAME	PERFORMANCE STANDARD		
		CURRENT FY 2022-2023	ADJUSTMENT (+) OR (-)	REVISED FY 2022-2023

JUSTIFICATION FOR ADJUSTMENT(S): Explain the necessity of the adjustment(s).

3. Briefly explain any performance impacts other than or in addition to effects on objectives and performance indicators. (For example: Are there any anticipated direct or indirect effects on program management or service recipients? Will this BA-7 have a positive or negative impact on some other program or agency?)

There are no performance impacts.

4. If there are no performance impacts associated with this BA-7 request, then fully explain this lack of performance impact.

5. Describe the performance impacts of failure to approve this BA-7. (Be specific. Relate performance impacts to objectives and performance indicators.)

N/A

STATE OF LOUISIANA
DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Judgments

MEANS OF FINANCING:	CURRENT FY 2022-2023	REQUESTED ADJUSTMENT	REVISED FY 2022-2023	ADJUSTMENT OUTYEAR PROJECTIONS			
				FY 2023-2024	FY 2024-2025	FY 2025-2026	FY 2026-2027
GENERAL FUND BY:							
Direct	\$6,772,606	\$0	\$6,772,606	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees & Self-Generated *	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Statutory Dedications **	\$0	\$95,049,241	\$95,049,241	\$0	\$0	\$0	\$0
FEDERAL FUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL MOF	\$6,772,606	\$95,049,241	\$101,821,847	\$0	\$0	\$0	\$0
EXPENDITURES:							
Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$6,772,606	\$95,049,241	\$101,821,847	\$0	\$0	\$0	\$0
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$6,772,606	\$95,049,241	\$101,821,847	\$0	\$0	\$0	\$0
POSITIONS							
Classified	0	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0	0
*Dedicated Fund Accounts:							
Reg. Fees & Self-generated	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Fund Account]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
**Statutory Dedications:							
Jean Boudreaux Settlement Fund (STQ)	\$0	\$95,049,241	\$95,049,241	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0
[Select Statutory Dedication]	\$0	\$0	\$0	\$0	\$0	\$0	\$0

STATE OF LOUISIANA
 DIVISION OF ADMINISTRATION, OFFICE OF PLANNING AND BUDGET
 REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM LEVEL REQUEST FOR MID-YEAR BUDGET ADJUSTMENT

PROGRAM 1 NAME: Judgments

MEANS OF FINANCING:	State General Fund	Interagency Transfers	Fees & Self-Generated Revenues	Statutory Dedications	Federal Funds	TOTAL
AMOUNT	\$0	\$0	\$0	\$95,049,241	\$0	\$95,049,241
EXPENDITURES:						
Salaries	\$0	\$0	\$0	\$0	\$0	\$0
Other Compensation	\$0	\$0	\$0	\$0	\$0	\$0
Related Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Travel	\$0	\$0	\$0	\$0	\$0	\$0
Operating Services	\$0	\$0	\$0	\$0	\$0	\$0
Supplies	\$0	\$0	\$0	\$0	\$0	\$0
Professional Services	\$0	\$0	\$0	\$0	\$0	\$0
Other Charges	\$0	\$0	\$0	\$95,049,241	\$0	\$95,049,241
Debt Services	\$0	\$0	\$0	\$0	\$0	\$0
Interagency Transfers	\$0	\$0	\$0	\$0	\$0	\$0
Acquisitions	\$0	\$0	\$0	\$0	\$0	\$0
Major Repairs	\$0	\$0	\$0	\$0	\$0	\$0
UNALLOTTED	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$95,049,241	\$0	\$95,049,241
OVER / (UNDER)	\$0	\$0	\$0	\$0	\$0	\$0
POSITIONS						
Classified	0	0	0	0	0	0
Unclassified	0	0	0	0	0	0
TOTAL T.O. POSITIONS	0	0	0	0	0	0
Other Charges Positions	0	0	0	0	0	0
Non-TO FTE Positions	0	0	0	0	0	0
TOTAL POSITIONS	0	0	0	0	0	0

Agenda Item #3

Facility Planning and Control Agenda

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Central Louisiana State Hospital	
Pineville, Louisiana	
Project No. 09-340-12-01, Part 01; WBS F.09000040	

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 30, 2022

The Honorable Jerome Zeringue, Chairman
Joint Legislative Committee on the Budget
P.O. Box 44294 Capitol Station
Baton Rouge, Louisiana 70804

**RE: Supplemental Funds Request
Preventative Maintenance/Major Repairs and Improvements
Department of Culture, Recreation and Tourism
Office of State Parks
Project No. 06-264-11-01**

Dear Chairman Zeringue:

Act 117 of 2022 allocated \$1,570,668 to Office of State Parks/Preventative Maintenance/Major Repairs and Improvements. State Parks Statutory Dedication Funds were used to pay for disaster recovery repairs at various parks statewide. Most of those repairs are reimbursed by FEMA through the Office of Homeland Security and Emergency Preparedness.

Facility Planning and Control is requesting supplemental funding of \$150,000 in Interagency Transfers for the Preventative Maintenance Repairs and Improvement projects referenced above.

Please place this item on the agenda of the next meeting of the Committee.

Sincerely,

Jason D. Sooter
Director

Recommended for Approval: _____

Mark A. Moses
Assistant Commissioner

Approved: _____

Jay Dardenne
Commissioner of Administration

CC: Ms. Lisa Smeltzer, FPC
Ms. Sue Gerald, FPC
Mr. Bobby Boudreaux, FPC
Ms. Ternisa Hutchinson, OPB
Mr. Samuel Roubique, OPB
Mr. Paul Fernandez, OPB
Ms. Linda Hopkins, House Fiscal Division
Mr. Mark Mahaffey, House Fiscal Division
Mr. Daniel Waguespack, House Fiscal Division
Ms. Dazia Briscoe, House Fiscal Division
Ms. Martha Hess, Senate Counsel
Ms. Bobbie Hunter, Senate Fiscal Division
Ms. Debra Vivien, Senate Fiscal Division
Ms. Raynel Gascon, Senate Fiscal Division

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 30, 2022

The Honorable Jerome Zeringue, Chairman
Joint Legislative Committee on the Budget
P. O. Box 44294 Capitol Station
Baton Rouge, LA 70804

**RE: Request for Approval of Change Order over \$100,000
River Pump Station Hazard Mitigation
Department of Public Safety & Corrections
Louisiana State Penitentiary
Angola, Louisiana
Project Nos. 08-402-20-02; WBS F.08000135
01-107-05B-13; WBS F.01004134 (Supplement)**

Dear Chairman Zeringue:

FEMA 1603-0434-LA Hazard Mitigation Grant Program (HMGP) provided the Federal share amount of \$8,445,419 for the referenced project.

On September 6, 2021, a contract was awarded to Wharton-Smith, Inc., in the amount of \$7,409,409 for FEMA approved hazard mitigation for the floodwater control system at the Louisiana State Penitentiary. The project consists of the replacement of existing pump station equipment, bulkhead, and weir structure & weir gate in order to alleviate localized and reoccurring flooding after major storm events.

Facility Planning and Control is requesting approval of a change order in an amount not to exceed \$510,000. This change order provides required stabilization to the existing river pump concrete platforms via perimeter helical piles/concrete wall collar systems and new concrete housekeeping pads to provide level surfaces to facilitate installation of the electric motor/pumps.

Please place this item on the agenda for the next meeting of the Committee.

Sincerely,

Jason D. Sooter
Director

Recommended for Approval: _____

Mark A. Moses
Assistant Commissioner

Approved: _____

Jay Dardenne
Commissioner of Administration

CC: Ms. Lisa Smeltzer, FPC
Ms. Sue Gerald, FPC
Mr. Bobby Boudreaux, FPC
Ms. Ternisa Hutchinson, OPB
Mr. Samuel Roubique, OPB
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Ms. Martha Hess, Senate Counsel
Ms. Bobbie Hunter, Senate Fiscal Division
Ms. Debra Vivien, Senate Fiscal Division
Ms. Raynel Gascon, Senate Fiscal Division

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 30, 2022

The Honorable Jerome Zeringue, Chairman
Joint Legislative Committee on the Budget
Post office Box 44294, Capital Station
Baton Rouge, Louisiana 70804

**RE: Request for Approval of Change Order over \$100,000
Waterproofing, East Strawberry Stadium
Southeastern Louisiana University
Hammond, Louisiana
Project No. 01-107-18-02; WBS F.01004000**

Dear Chairman Zeringue:

Act 20 of 2019 appropriated \$575,000 and Act 485 of 2021 appropriated \$500,000 for a total amount of \$1,075,000 for waterproofing, East Strawberry Stadium at Southeastern Louisiana University. The scope of this project includes repairs to the waterproofing membrane on the concrete seating and walking surfaces, reinstallation of seats, installation of handrails, installation of louvers in existing openings and repairs to the brick walls and opening lintels.

A contract was awarded to United Restoration and Preservation, Inc., dated December 29, 2021 in the amount of \$833,000. The original contract completion date was June 23, 2022. The completion date with this change order will be November 15, 2022.

Facility Planning and Control is requesting approval of Change Order 3 in the amount of \$97,650. This change order provides for the replacement of corroded and rusted steel lintels supporting brick on the exterior of the stadium, which was constructed in 1937. If the existing lintels remain in place and continue to rust and corrode, they could swell or otherwise become compromised and cause the brick they support to become loose, thus creating a safety hazard. This change order is comprised of unit prices that were received at bidding in anticipation of additional structural issues. Because Change Order 2 was issued earlier in the same month for \$8,852, Facility Planning and Control will exceed the \$100,000 per month limit thus JLCB approval is required.

Please place this item on the agenda for the next meeting of the Committee.

Sincerely,

Jason D. Sooter
Director

Recommended for Approval: _____

Mark A. Moses
Assistant Commissioner

Approved: _____

Jay Dardenne
Commissioner of Administration

CC: Ms. Lisa Smeltzer, FPC
Ms. Sue Gerald, FPC
Mr. Bobby Boudreaux, FPC
Ms. Ternisa Hutchinson, OPB
Mr. Samuel Roubique, OPB
Mr. Paul Fernandez, OPB
Ms. Linda Hopkins, House Fiscal Division
Mr. Mark Mahaffey, House Fiscal Division
Mr. Daniel Waguespack, House Fiscal Division
Ms. Dazia Briscoe, House Fiscal Division
Ms. Martha Hess, Senate Counsel
Ms. Bobbie Hunter, Senate Fiscal Division
Ms. Debra Vivien, Senate Fiscal Division
Ms. Raynel Gascon, Senate Fiscal Division

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 30, 2022

The Honorable Jerome Zeringue, Chairman
Joint Legislative Committee on the Budget
P.O. Box 44294 Capitol Station
Baton Rouge, Louisiana 70804

**RE: Decrease Budget Authority – FY23 Statutory Dedication – Transportation Trust Fund
07/277 Aviation Improvements, State Aviation and Airport Improvement Program
(Statewide)**

Dear Chairman Zeringue:

Act 117 of the 2022 Regular Session appropriated \$28,306,689 from the Transportation Trust Fund – Regular for the “State Aviation and Airport Improvement Program” project. The appropriation of \$28,306,689 included an increase of \$265,556 which was already accounted for in the FY22 appropriation.

Therefore, we are requesting that the Committee approve a decrease to the FY23 statutory dedication appropriation from the Transportation Trust Fund – Regular in the amount of \$265,556. The result will be a total FY23 appropriation from the Transportation Trust Fund – Regular of \$28,041,133. A copy of the DOTD request letter is attached.

Please place this item on the agenda for the next meeting of the Committee.

Sincerely,

Jason D. Sooter
Director

Recommended for Approval: _____

Mark A. Moses
Assistant Commissioner

Approved: _____

Jay Dardenne
Commissioner of Administration

CC: Ms. Lisa Smeltzer, FPC
Ms. Sue Gerald, FPC
Mr. Bobby Boudreaux, FPC
Ms. Ternisa Hutchinson, OPB
Mr. Samuel Roubique, OPB
Mr. Paul Fernandez, OPB
Ms. Linda Hopkins, House Fiscal Division
Mr. Mark Mahaffey, House Fiscal Division
Mr. Daniel Waguespack, House Fiscal Division
Ms. Dazia Briscoe, House Fiscal Division
Ms. Martha Hess, Senate Counsel
Ms. Bobbie Hunter, Senate Fiscal Division
Ms. Debra Vivien, Senate Fiscal Division
Ms. Raynel Gascon, Senate Fiscal Division
Mr. Barry Keeling, DOTD

Office of the Commissioner
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

August 30, 2022

The Honorable Jerome Zeringue, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44294, Capitol Station
Baton Rouge, Louisiana 70804

**RE: Reporting of Change Orders over \$50,000 and under \$100,000
Facility Planning and Control**

Dear Chairman Zeringue:

In accordance with R.S. 39:126 any change order in excess of fifty thousand dollars but less than one hundred thousand dollars shall be submitted to the Joint Legislative Committee on the Budget for review but shall not require committee approval. Pursuant to this authority Facility Planning and Control has issued change orders that are itemized on the attached list.

Please place this item on the agenda of the next meeting of the Committee.

Sincerely,

Jason D. Sooter
Director

Recommended for Approval: _____

Mark A. Moses
Assistant Commissioner

Approved: _____

Jay Dardenne
Commissioner of Administration

CC: Ms. Lisa Smeltzer, FPC
Ms. Sue Gerald, FPC
Mr. Bobby Boudreaux, FPC
Ms. Ternisa Hutchinson, OPB
Mr. Samuel Roubique, OPB
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Ms. Dazia Briscoe, House Fiscal Division
Ms. Martha Hess, Senate Counsel
Ms. Bobbie Hunter, Senate Fiscal Division
Ms. Debra Vivien, Senate Fiscal Division
Ms. Raynel Gascon, Senate Fiscal Division

1) **New 120 Bed Hospital**
Pinecrest Support and Services Center
Central Louisiana State Hospital
Pineville, Louisiana
Project No. 09-340-12-01, Part 01; WBS F.09000040
Date of Contract: May 13, 2021

Original Contract Amount:	\$32,389,000.00
Contract amount increased by Change Order 1:	\$ 56,052.00
Contract amount increased by Change Order 2:	\$ 31,139.00
Contract amount increased by Change Order 3:	\$ 46,469.00
Contract amount increased by Change Order 4:	\$ 47,738.00
Contract amount increased by Change Order 5:	\$ 46,152.00
Contract amount increased by Change Order 6:	\$ 79,299.00
New Contract sum:	\$32,695,849.00

Change Order 6 increases the amount of the contract by \$79,299.00 in order to facilitate installation of User furnished 750 KW diesel emergency generator. This amount is covered by the project contingency.

Agenda Item #4

Contract Extension between
OTS and Deloitte
Consulting, LLP



LLA Amendment Review for JLCB
Deloitte Consulting LLP (Contract Number 2000473611)
Amendment 3 (Contract Extension)

The scope of this review was limited to summarizing information obtained from contract documentation and interviews with OTS, DCFS, and LDH. We did not audit the deliverables or the quality of the work performed by the contractor or evaluate whether contract costs are reasonable.

1. What was the purpose and terms of the original contract?

This usage-based¹ contract provides staff to assist the State with the application development and technical support services in maintenance, operations, and enhancements (M&O) for the Department of Children and Family Services’ (DCFS) Louisiana Integrated Technology Eligibility System (LITE) and the Louisiana Department of Health’s (LDH) Medicaid Eligibility Determination System (LaMEDS) – jointly known as the Integrated Eligibility (IE) System.

The original contract terms were 12/1/2019 through 11/30/2022 at a maximum fee of \$150,000,000 with the option to renew for two years at the same rates, terms and conditions of the original contract. As of August 26, 2022, the Office of Technology Services (OTS) has paid \$149,644,307.

2. What is the purpose and terms of contract amendment 3?

This amendment will extend the agreement for two additional years to provide staff for the continuation of M&O services for the IE system and increase the maximum amount of the contract. According to the amendment, the IE system has allowed DCFS and LDH to improve casework quality, automate manual processes, streamline system maintenance, and simplify system changes.

Upon originally contracting with Deloitte, OTS anticipated that it would extend the contract for an additional two years because the RFP process takes approximately 18 months to complete and OTS finds greater efficiency in amending a contract to extend its term to five years. OTS noted that moving to five-year contract terms for IT contracts would be more efficient. The terms of amendment 3 extend the contract from 12/1/2022 to 11/30/2024 at a maximum fee of \$331,361,200.

3. Are there additional deliverables as a result of the amendment?

Amendment 3 does not include additional deliverables. However, amendment 2, which is pending approval by the Office of State Procurement (OSP)², will increase contract costs to a maximum fee of \$186,672,240 to provide nine additional contract staff to work on client training and employment services data modules for DCFS, and two additional teams of 11 contract staff each to work on enhancing LDH’s long-term care Provider Portal and modify the processes surrounding Post Eligibility Treatment of Income. Work is on a time and materials basis and the exact resource counts by team may adjust up or down as the needs of the project changes. The total contract term, with extensions, shall not exceed five years

4. Are additional amendments/extensions anticipated?

According to OTS, although the State owns all of the software and equipment included in the contract and associated amendments, the State will likely need an outside vendor to oversee and maintain the IE system, and will issue an RFP and execute a new contract at the end of this current contract.

¹ The contract allows Deloitte to be compensated for either actual or fixed hours. According to OTS, task orders are usually based on fixed hours with a defined amount of work items set.

² According to OSP, amendment 3 will not receive final approval until it has completed a full review of the content of amendment 2 which can take between one to two months to complete.



Performance Audit Services
Michael J. “Mike” Waguespack, CPA
Louisiana Legislative Auditor

The chart below summarizes the purpose of the contract and subsequent amendments and includes the terms, cost, OSP approval date, and JLCB approval date.

Deloitte Consulting LLP (Contract Number 2000473611) Summary of Contract and Amendment Terms					
Contract/ Amendment	Purpose	Terms	Cost	OSP Approval Date	JLCB Approval Date
Original Contract	To provide staff to assist the State with the application development and technical support services in maintenance, operations, and enhancements (M&O) for the Department of Children and Family Services’ (DCFS) Louisiana Integrated Technology Eligibility System (LITE) and the Louisiana Department of Health’s (LDH) Medicaid Eligibility Determination System (LaMEDS) – jointly known as the Integrated Eligibility (IE) System.	12/1/2019 – 11/30/2022	Maximum fee of \$150,000,000	5/13/2020	N/A**
Amendment 1	To provide additional contract staff to work on changes to the D-SNAP portals and to the payment issuance and tracking systems due to the COVID-19 pandemic. As a result of Federal government implementation of the Pandemic EBT program, the amendment provided for required changes to DCFS’s LITE data system. Also included other new and unplanned system changes, such as the SNAP Employment & Training Module.	4/1/2021 – 11/30/2022	Maximum fee of \$165,000,000 <i>(increase of \$15,000,000)</i>	6/10/2021	N/A**
Amendment 2*	To provide additional contract staff to work on client training and employment services data modules for DCFS and work to enhance LDH’s long-term care Provider Portal and modify the processes surrounding Post Eligibility Treatment of Income (PETI). To also provide for continuation of certain services to sustain the capability of the system through performance monitoring, corrective actions, and service level agreements.	6/1/2022 – 11/30/2022	Maximum fee of \$186,672,240 <i>(increase of \$21,672,240 from amendment 1)</i>	Pending	N/A**
Amendment 3	To exercise the option to extend the agreement for two (2) additional years for a total of five (5) years.	12/1/2022 – 11/30/2024	Maximum fee of \$331,361,200 <i>(increase of \$144,688,960 from amendment 2)</i>	7/28/2022 is JLCB pre-approval date but OSP does not give final approval until after JLCB approval.	Pending

*Amendment 2 is still under review by OSP.
 ** JLCB approval is not required for original contracts and, per R.S 39:1615(J), is only required for amendments that include contract extensions.
 Source: Prepared by legislative auditor’s staff using Deloitte contract information.

Office of State Procurement
State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

July 28, 2022

TO: Mr. Dickie Howze
Chief Information Officer
Division of Administration
Office of Technology Services

FROM: Ms. Pamela Bartfay Rice, Esq., CPPO
Assistant Director, Professional Contracts
Office of State Procurement

RE: OSP Approval for JLCB
LaGov PO# 2000473611/Amendment 3
Deloitte Consulting LLP

pb

The above referenced amendment has been reviewed by the Office of State Procurement. The document complies with the State Procurement Code and is ready for submission to the Joint Legislative Committee on the Budget. Upon approval of the proposed term extension, in accordance with La. R.S. 39:1615(J), please return the "Agency Memo to OSP After JLCB Approval," along with the stamped amendment from the JLCB.

The amendment will not receive final approval by OSP until it has been approved by JLCB and is submitted to OSP in LaGov.

If you should have any further questions/comments, please do not hesitate to contact Pam Rice at OSP.

Office of Technology Services

State of Louisiana
Division of Administration

JOHN BEL EDWARDS
GOVERNOR



JAY DARDENNE
COMMISSIONER OF ADMINISTRATION

July 1, 2022

TO: Ms. Pamela Bartfay Rice, Esq.
Assistant Director, Professional Contracts

FROM: Office of Technology Services (OTS)
Matthew Vince, Director – Product Delivery

RE: Request for Pre-approval by OSP for JLCB
LaGov PO/Contract # 2000473611

The following draft amendment is submitted for review and pre-approval prior to submission to JLCB in accordance with R.S. 39:1615(J). The agency is submitting for consideration at the meeting scheduled for 8/9/2022.

Agency Name	Office of Technology Services
Contractor Name	Deloitte Consulting LLP
LaGov PO/Contract#	2000473611
Proact #	15177
Contract Description	M&O of the Integrated Eligibility System (LDH-LaMEDS, DCFS-LITE)
Contract Start Date	12/01/2019
Contract End Date	11/30/2022
Amendment #	3
Description of Proposed Amendment	This amendment includes increasing the maximum amount of the contract as well as extending the contract end date to sustain the capability of the systems and respond to changing needs of the State.
Proposed End Date	11/30/2024
Current Contract Amount	\$186,672,240.00
Contract Amount After Proposed Amendment	\$331,361,200.00

Your cooperation in this regard is greatly appreciated. If additional information is needed, please call 225-342-9663 or email Matthew.Vince@la.gov.

**Amendment No. 3 to
Agreement between State of Louisiana
Division of Administration, Office of Technology Services (OTS)
AND
Vendor Name: Deloitte Consulting LLP
Address: 701 Poydras Street, Suite 4200, New Orleans, Louisiana 70139
310118684**

THIS Amendment No. 3, with an effective date of December 1, 2022 ("Amendment Effective Date") is entered into by the State of Louisiana Division of Administration, Office of Technology Services ("State") and Deloitte Consulting LLP ("Contractor") and amends the Contract between the parties dated December 1, 2019, to provide Staff Augmentation and Knowledge Transfer services necessary to provide Maintenance, Operations, and Enhancement Support (M&O) for the Department of Children and Family Services' (DCFS) Louisiana Integrated Technology Eligibility System (LITE) and the Louisiana Department of Health's (LDH) Medicaid Eligibility Determination System (LaMEDS) – jointly known as the Integrated Eligibility System (IE), Contract file number: 2000473611 (the "Contract").

Capitalized terms used in this Amendment, unless otherwise specified, shall have the same meaning as contained in the Contract.

This amendment shall not be effective until approved by the Office of State Procurement and all federal partners.

NOW, THEREFORE, in consideration of the mutual promises herein contained, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties hereby agree that the Contract is amended, as follows.

Background

Over the course of the contract, Department of Children and Family Services' (DCFS) Louisiana Integrated Technology Eligibility System (LITE) and the Louisiana Department of Health's (LDH) Medicaid Eligibility Determination System (LaMEDS) – jointly known as the **Integrated Eligibility System (IE)** has allowed agencies to improve casework quality, automate manual processes, streamline system maintenance, and simplify system changes.

Explanation of Amendment

This amendment provides continuation of the following scope of services for IE to sustain the capability of the system/s as well as respond to changing needs of the State for years 4 and 5.

- Application Development and Support
- Baseline Maintenance and Operations Support
- Enhancements and Extended Support
- Knowledge Transfer

CHANGE NUMBER ONE

Change to Section 2.1. TERM OF CONTRACT:

Original Language:

This contract shall begin on December 1, 2019 and shall end on November 30, 2022. With all proper approvals and concurrence with the Contractor, the State may also exercise an option to extend for up to twenty-four (24) additional months at the same rates, terms and conditions of the initial contract term. Prior to the extension of the contract beyond the initial thirty-six (36) month term, prior approval by the Joint Legislative Committee on the Budget (JLCB) or other approval authorized by law shall be obtained. Such written evidence of JLCB approval shall be submitted, along with the contract amendment to the Office of State Procurement (OSP) to extend contract terms beyond the initial 3-year term. The total contract term, with extensions, shall not exceed five (5) years. The continuation of the contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the contract.

Original language amended as follows:

This contract shall begin on December 1, 2019 and shall end on November 30, 2024, as the State exercised an option for two (2) additional year extensions at the same rates, terms and conditions of the initial contract term. The total contract term, with extensions, shall not exceed five (5) years. The continuation of the contract is contingent upon the appropriation of funds by the legislature to fulfill the requirements of the contract.

CHANGE NUMBER TWO

Change to section 5.0 COMPENSATION AND MAXIMUM AMOUNT OF CONTRACT:

Original Language:

In consideration of the services required by this Contract, State hereby agrees to pay to Contractor a maximum fee of \$186,672,240 for the three (3) year term.

Original language amended as follows:

In consideration of the services required by this Contract, State hereby agrees to pay to Contractor a maximum fee of \$331,361,200 for the five (5) year term.

This Amendment contains or has attached hereto all revised terms and conditions agreed upon by the parties. All other terms and conditions in the original Contract described above will remain the same.

IN WITNESS THEREOF, this Amendment is signed and entered into on the date indicated below.

DELOITTE CONSULTING LLP

Scott Huntsman
Managing Director

Date

STATE OF LOUISIANA ,DEPARTMENT OF HEALTH

Ruth Johnson
Undersecretary

Date

STATE OF LOUISIANA, DEPARTMENT OF CHILDREN AND FAMILY SERVICES

Eric Horent
Undersecretary

Date

STATE OF LOUISIANA, DIVISION OF ADMINISTRATION

Jay Dardenne
Commissioner

Date

Agenda Item #5

Legislative Intent

RS 24:653

§653. Duties and functions

A. The committee shall make such study and examination of the matters pertaining to the budgeting and fiscal affairs of the state and its political subdivisions, their funds, revenues, expenditures, and any other financial affairs of the state and of its political subdivisions as may be deemed desirable by the committee or the legislature. The committee may also study and examine all requests for professional, personal, social service, and consulting service contracts to determine the impact of privatizing state government programs, functions, or activities. The committee shall make such reports of its findings and recommendations with regard to such matters to the legislature upon its request or as is deemed advisable by the committee.

B. Prior to and during each regular session of the legislature, the joint committee may make such studies and hold such hearings with respect to budget requests or statements and with respect to the executive budget as it shall deem appropriate and are necessary to carry out its duties and functions.

C. Following the review, analysis, and study of the proposed executive budget, the committee shall submit its findings and recommendations thereon to the members of the legislature not later than two weeks prior to each regular session of the legislature.

D. The committee shall make such continuing study and examination of matters pertaining to the budgeting of the state revenues and their expenditures, and the fiscal affairs of the state and its agencies, and shall make quarterly reports and recommendations to the legislature and such other reports as the committee or the legislature deems advisable.

E. The committee shall interpret the legislative intent respecting all fiscal and budgetary matters of the state and conduct general oversight and review of the budget execution processes of the various budget units and other agencies of the state when necessary.

F. The committee shall study, review, and approve or disapprove all transfers of funds from one program specified in the allotments established in each agency's budget to another program. Except as provided in R.S. 39:73 and 87.4, no transfer of funds from one program specified in the allotments in an agency's budget to another shall be made without prior approval of the committee.

G. The committee shall have the full power and authority to adopt rules and regulations prescribing and governing its procedures, policies, meetings, and any and all other activities relating to its functions and duties, including the power and authority to issue binding directives to agencies concerning the proper and efficient execution of their respective budgets as same were approved by the legislature.

H.(1) The committee shall have a litigation subcommittee which shall monitor and study the amounts of state funds required to pay judgments and compromises arising out of lawsuits against the state, its departments, and, with respect to payment of state funds as insurance premiums, the insurers thereof. The committee, by its own rules, motions, or resolutions, shall provide for the size, membership, appointment, all administrative matters, and the delegated powers and duties of the litigation subcommittee.

(2) No attorney representing the state or any of its departments or agencies or any of its employees entitled to indemnification under R.S. 13:5108.1 shall sign any compromise or settlement which obligates the state to pay more than one million dollars without prior consultation with the attorney general and the members of the litigation subcommittee of the Joint Legislative Committee on the Budget.

I. The committee shall have the authority to nullify a penalty applied by the office of risk management relative to a state agency which has failed to receive certification after undergoing a loss prevention audit, as provided in R.S. 39:1536(B).

J. The committee may establish a subcommittee to execute its duties relative to oversight of performance-based budgeting under the Louisiana Government Performance and Accountability Act, as provided in Subpart D of Part II of Chapter 1 of Subtitle I of Title 39 of the Louisiana Revised Statutes of 1950. When the subcommittee acts on behalf of the committee, the chairman of the subcommittee shall provide to each member of the committee a summary report of the subcommittee's action.

K.(1) In the conduct of its responsibility to discharge the constitutional fiscal and budgetary responsibilities of the Louisiana Legislature, the committee shall consider the operating budgets of public entities and salaries of particular public officials which by law require the approval of the committee in accordance with the following:

(a) The committee shall consider operating budgets in advance of the beginning of a subject entity's fiscal year. If the committee finds that the entity has failed to receive the required approval, either by failure to appear or by committee disapproval of its budget, the committee may adopt a resolution to direct the commissioner of administration and the state treasurer to deny any warrant or payment of money from the state treasury for any amount contained within that budget. The committee may also adopt a resolution to direct the commissioner of administration and state treasurer to recommence the acceptance of warrants. If the committee determines that an entity whose operating funds are administered outside of the state treasury has failed to receive the required approval of its budget, either by failure to appear or by committee disapproval of its budget, the committee may adopt a resolution to that effect, and any expenditure of public monies by such entity shall constitute a violation of the provisions of Article VII, Section 14 of the Constitution of Louisiana.

(b) The consideration of salaries of public officials that by law require the approval of the committee shall occur prior to the execution of any employment contract for that official. The state shall not be liable for any payment of such salary if the salary has not been approved by the Joint Legislative Committee on the Budget. The committee shall have the authority to adopt a resolution to direct the commissioner of administration and the state treasurer to deny any warrant or payment of money from the state treasury for any monies related to the payment of the salary at issue. The committee is also authorized to adopt a resolution to direct the commissioner of administration and state treasurer to recommence the acceptance of warrants.

(2) The provisions of this Section shall have no effect on the provisions of any contract which is in effect prior to July 1, 2008.

(3) Notwithstanding any contrary provision of law, the chairman of the Joint Legislative Committee on the Budget may grant an entity, for good cause shown, an extension of time, not to exceed thirty days, to comply with the provisions of this Subsection, and the Joint Legislative Committee on the Budget may grant an additional extension of time.

L.(1)(a) Upon receipt of the reports from the various departments within the executive branch of state government as provided by R.S. 36:8(A)(6) and the public postsecondary education management boards as provided by R.S. 17:3130(C) and 3351(F), the Joint Legislative Committee on the Budget shall transmit the reports to the legislative fiscal office for review and analysis and may conduct hearings to review the reports.

(b) The legislative fiscal office shall review the reports and perform any additional analysis of the reports that is necessary to provide an accurate actual estimate as compared to the fiscal note as the bill was enacted.

(2) The reports required to be submitted under this Section shall be in a manner as prescribed by the chairman of the Joint Legislative Committee on the Budget and shall be accompanied by such other information as the chairman may require. At a minimum, the report shall present the differences between the original estimate as the bill was enacted and the actual current revenues or expenditures. Depending upon the scope of the original legislation, the comparisons between the fiscal note as the bill was enacted and the actual amounts shall include but not be limited to tax increases, decreases, fee increases and repeals, tax exemptions, suspensions, credits, rebates, exclusions, and deductions, among others.

(3) No later than February first of each year, the committee shall report its findings in a public meeting relative to any legislation that has been enacted that affects state revenues, public postsecondary education management boards and the related institutions or the various departments and the related entities and that legislation has a fiscal impact which has increased by the amount of one million dollars or more over the amount of the fiscal note as the bill was enacted. The review and analysis shall also examine the receipt, expenditure, allocation, dedication, or means of financing to determine specifically how the increases impact state revenue, the departments, agencies, boards, commissions, and like entities within the executive branch of state government, as well as among the public postsecondary education institutions of the state. The Joint Legislative Committee on the Budget shall transmit copies of the final report to the governor, the president of the Senate, and the speaker of the House of Representatives, and distribute a copy to each member of the legislature.

M.(1) All economic and financial reports for projects submitted in conjunction with the request for approval of the Joint Legislative Committee on the Budget in excess of a total state commitment of ten million dollars for the term of the project shall provide the following information:

(a) Inclusion of all input information, data, and assumptions, including but not limited to data sources, economic growth assumptions, and an assessment/basis of the reasonableness of each.

(b) A description of the analytical model employed for the report and how each input was utilized with that model.

(c) Results in terms of value-added, household earnings, and employment, and a description of each concept.

(d) Results by industry sector, with an assessment of possible adverse effects on sectors that compete with the subsidized company for in-state customers.

(e) Explicit identification of the project's effect on direct expenditure requirements in the state budget or any reduction in taxes or state revenues, including but not limited to tax exemptions, exclusions, deductions, reductions, repeals, rebates, incentives, abatements, or credits.

(f) An additional assessment by the secretary of the Department of Economic Development regarding the extent to which the project would not have occurred but for the proposed state financial support. The secretary's assessment shall reference other business factors which contributed to the project activity occurring and factors which will be required for ongoing sustainability including but not limited to labor, transportation, energy, among others.

(g) Cost/benefit comparisons of the incentives in the package compared to the costs in the package shall be for the same period of time or the same term, both for the direct benefits to the state as well as the indirect benefits to the state.

(2)(a) The department shall submit the request for Joint Legislative Committee on the Budget approval of the project with the analysis to the committee for its review at least seventeen business days, or as permitted by the chairman, prior to the meeting for which the department is seeking the committee's approval. In the event that the chairman specifies a request submission period that is less than seventeen business days, the chairman shall notify all members of the committee of the revised submission time period. Presentation of the information required shall be in a format developed by the department in consultation with the Legislative Fiscal Office and the Joint Legislative Committee on the Budget.

(b) Upon receipt of the request, the Joint Legislative Committee on the Budget shall transmit the report to the legislative fiscal office for evaluation of the department's assessment and the legislative fiscal office shall make such information available to the committee during its review.

(3) For the purposes of this Section and notwithstanding any other provision of law to the contrary, "project" shall mean any public-private partnership, agreement with a nonpublic party, lease, cooperative endeavor agreement, memorandum of understanding, or other contractual agreement which would result in or is expected to result in the obligation of state resources or the expenditure of revenues from the operation, management, or control of a state resource for the purposes of engendering economic growth or development in the state through the utilization of certain incentives, including but not limited to tax exemptions, exclusions, deductions, reductions, repeals, rebates, incentives, abatements, or credits.

N.(1) The committee shall have a dedicated fund review subcommittee which shall review and make recommendations on special funds in the state treasury that dedicate state revenue.

(2) The committee, by its own rules, motions, or resolutions, shall provide for the size, membership, appointment, all administrative matters, and the delegated powers and duties of the dedicated fund review subcommittee. The committee shall provide that the membership of the subcommittee is bipartisan and diverse.

(3) No later than September 1, 2017, and every two years thereafter, the committee shall provide for the dedicated fund review subcommittee.

(4) The dedicated fund review subcommittee shall conduct the review of special funds and submit recommendations to the committee as required in R.S. 49:308.5.

Added by Acts 1976, No. 538, §3, eff. March 10, 1980. Acts 1984, No. 694, §1; Acts 1997, No. 738, §1; Acts 1997, No. 1465, §1, eff. July 15, 1997; Acts 1998, 1st Ex. Sess., No. 11, §1; Acts 2001, No. 894, §1, eff. June 26, 2001; Acts 2008, No. 842, §1, eff. July 8, 2008; Acts 2010, No. 861, §10; Acts 2013, No. 96, §2, eff. July 1, 2013; Acts 2014, No. 704, §1, eff. July 1, 2014; Acts 2017, No. 355, §1, eff. June 22, 2017; Acts 2018, No. 612, §8, eff. July 1, 2020; Acts 2019, No. 404, §16.

NOTE: See Acts 2019, No. 404, §§16 and 20 regarding the repeal of certain changes made to R.S. 24:653(N)(3) in Acts 2018, No. 612.

NOTE: See Acts 2018, No. 612 and Acts 2019, No. 404 providing for the effects of the conversion of certain dedicated funds to special statutorily dedicated fund accounts.

Agenda Item #6

Municipal Back Supplemental Pay



JOHN BEL EDWARDS
GOVERNOR

LAMAR A. DAVIS, COLONEL
DEPUTY SECRETARY

State of Louisiana
Department of Public Safety and Corrections
Public Safety Services

August 24, 2022
DPS-02-02124-GG

Honorable Jerome "Zee" Zeringue, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44294
Baton Rouge, Louisiana 70804

Dear Honorable Zeringue:

Attached is a spreadsheet detailing 94 requests for back pay for Municipal Firemen's Supplemental Pay, which have been approved by the Board of Review as per ACT 110 of 1982. Please place this item on the agenda for the next meeting.

Total requested prior year funds: \$104,870.00

Public Safety Services projects sufficient funds available in the current fiscal year budget to fund these ACT 110 requests for back pay.

If any additional documentation or information is needed, please feel free to contact the Undersecretary's Office at (225) 925-6032.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Graphia".

Lt. Colonel Greg Graphia
Chief Administrative Officer

Attachment

CC: Brien Ruiz, Chairman, Board of Review
 Morgan Williams, Board Member
 Dwayne Thevis, Board Member
 Ronnie Schillace, Board Member
 Richard Parker, Board Member
 Marlon Battley, Legal Affairs

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MUNICIPAL FIRE SUPPLEMENTAL PAY ACT 110 REQUEST 2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
1	Alexandria FD	Rodgers, Aaron T	02/22/21 - 06/30/21	\$2,150.00	Application Submitted Late	11/17/2022
2	Ascension	Alexander, Joe E.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
3	Ascension	Bozeman, Austin M	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
4	Ascension	Cangelosi, Elizabeth R.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
5	Ascension	Denison, Bryant	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
6	Ascension	Drummond, David S.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
7	Ascension	Eley, Donovan	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
8	Ascension	Johnson, Trevor	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
9	Ascension	Jones, Jeffrey, A. Jr.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
10	Ascension	McGinn, Patrick	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
11	Ascension	Royal, Jason D.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
12	Ascension	Vickers, Halden	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
13	Ascension	Willis, Patrick W.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/9/2022
14	Baker	Brady, Kevin P.	4/26/22-6/30/22	\$1,083.00	Application Submitted Late	8/9/2022
15	Baton Rouge FD	Anders, Clint G	05/14/21 - 06/30/2021	\$483.00	Application Submitted Late	11/17/2022
16	Baton Rouge FD	Blackwell, Kanen Marcus	05/14/21 - 06/30/2021	\$783.00	Application Submitted Late	11/17/2022
17	Baton Rouge FD	Brown, Randall A.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
18	Baton Rouge FD	Campbell, Cole W.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
19	Baton Rouge FD	Daigle, Anthony J.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
20	Baton Rouge FD	Gerald, Jaylan Myles	02/15/21 - 06/30/21	\$2,267.00	Application Submitted Late	11/17/2022
21	Baton Rouge FD	Gremillion, Ross G	02/15/21 - 06/30/2021	\$2,267.00	Application Submitted Late	11/17/2022
22	Baton Rouge FD	Guidroz, Jason A.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
23	Baton Rouge FD	Guy, Benjamin J	05/14/21 - 06/30/2021	\$533.00	Application Submitted Late	11/17/2022
24	Baton Rouge FD	Howard, Christopher L	06/26/21 - 06/30/2021	\$83.00	Application Submitted Late	11/17/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
25	Baton Rouge FD	Johnson, Patrick J.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
26	Baton Rouge FD	Jones, Willard, H.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
27	Baton Rouge FD	Joseph, Jermie S.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
28	Baton Rouge FD	Laclaire, Cameron	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
29	Baton Rouge FD	Lawrence, Tyler D.	4/25/22-6/30/22	\$500.00	Application Submitted Late	8/9/2022
30	Baton Rouge FD	Longo, Anthony E	06/26/21 - 06/30/21	\$83.00	Application Submitted Late	11/17/2022
31	Baton Rouge FD	Mallet, William Roy II	06/26/21 - 06/30/2021	\$83.00	Application Submitted Late	11/17/2022
32	Baton Rouge FD	Mely, Michael D.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
33	Baton Rouge FD	Peck, Layton Paul	06/26/21 - 06/30/2021	\$83.00	Application Submitted Late	11/17/2022
34	Baton Rouge FD	Robinson, Frank L. III	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
35	Baton Rouge FD	Smith, Grant Arthus	06/11/21 - 06/30/2021	\$333.00	Application Submitted Late	11/17/2022
36	Baton Rouge FD	Smith, Joshua T.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
37	Baton Rouge FD	Scott, Kyle Jarvis	06/26/21 - 06/30/2021	\$83.00	Application Submitted Late	11/17/2022
38	Baton Rouge FD	Speice, Travis David	06/26/21 - 06/30/2021	\$83.00	Application Submitted Late	11/17/2022
39	Baton Rouge FD	Torrent, Nicholas J.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
40	Baton Rouge FD	Vicknair, Kobe M	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/9/2022
41	Bayou Cane Fire Protection D	Nash, Blake A.	3/23/20 - 6/30/21	\$7,633.00	Application Submitted Late	5/11/2022
42	Benton	Davis, Jonathan P.	5/16/22-6/30/22	\$750.00	Application Submitted Late	8/9/2022
43	Bridge City	Poteet, Andre	2/8/22-6/30/22	\$3,383.00	Application Submitted Late	8/9/2022
44	Caddo	LittleJohn, Austin J.	6/13/22-6/30/22	\$300.00	Application Submitted Late	8/9/2022
45	Central	Walker, Lee	2/8/22-6/30/22	\$2,383.00	Application Submitted Late	8/9/2022
46	DeRidder FD	Johnson, Jordan T	06/03/21 - 06/30/2021	\$467.00	Application Submitted Late	11/17/2022
47	District 6 FD	Case, Emillie	6/1/22-6/30/22	\$500.00	Application Submitted Late	8/9/2022
48	Hammond Fire Dept.	Braun, Ian M.	10/26/20 - 6/30/21	\$4,083.00	Application Submitted Late	5/11/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
49	Haughton FD	Jeffrey, Ryan C.	5/16/22-6/30/22	\$750.00	Application Submitted Late	8/9/2022
50	Kenner FD	Dale, Hunter, M	10/12/21-6/30/22	\$4,317.00	Application Submitted Late	8/9/2022
51	Kenner FD	Vanover, Gabriel	06/08/21 - 06/30/2021	\$417.00	Application Submitted Late	11/17/2022
52	Kenner FD	White, Deyton c.	4/23/22-6/30/22	\$1,133.00	Application Submitted Late	8/9/2022
53	Leesville	Hooks, Bobby E.	6/15/22-6/30/22	\$267.00	Application Submitted Late	8/9/2022
54	Livingston Prot. Dist. 5	Sevier, Jonathan	5/30/22-6/30/22	\$517.00	Application Submitted Late	8/9/2022
55	New Llano FD	Foster, Brandon Carl	06/20/21 - 06/30/21	\$183.00	Application Submitted Late	11/17/2022
56	Natchitoches RD	Edwards, Adam C	5/27/22-6/30/22	\$567.00	Application Submitted Late	8/9/2022
57	Natchitoches RD	Ferguson, Preston	3/11/22-6/30/22	\$1,833.00	Application Submitted Late	8/9/2022
58	Natchitoches FD	Hickman, Joshua A	06/22/21 - 06/60/21	\$150.00	Application Submitted Late	11/17/2022
59	Natchitoches FD	Wilson, Shane K.	6/25/22-6/30/22	\$100.00	Application Submitted Late	8/9/2022
60	New Iberia FD	Latiolais, Alex G.	5/20/21-6/30/22	\$683.00	Application Submitted Late	8/9/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
61	New Orleans FD	Bacchus, Kirk	06/08/21 - 06/30/21	\$383.00	Application Submitted Late	11/17/2022
62	New Orleans FD	Neely, Roy	09/28/20 - 06/30/21	\$150.00	Application Submitted Late	2/9/2022
63	New Orleans FD	Waterman, Erik James	04/25/21 - 06/30/21	\$600.00	Application Submitted Late	11/17/2022
64	New Orleans FD	Meyers, Matthew	04/25/21 - 06/30/21	\$1,100.00	Application Submitted Late	11/17/2022
65	New Orleans FD	Meredith, Cornell	06/06/21 - 06/30/21	\$417.00	Application Submitted Late	11/17/2022
66	New Orleans FD	Plaisance, Eric J.	1/19/21 - 6/30/21	\$2,700.00	Application Submitted Late	5/11/2022
67	Rapides Parish Dist. 2	Velek, Christopher L.	5/20/22-6/30/22	\$683.00	Application Submitted Late	8/9/2022
68	Rapides Parish Dist. 4	Scarborough, Devin R.	5/8/22-6/30/22	\$883.00	Application Submitted Late	8/9/2022
69	Shreveport FD	Edwards, Labasia	4/8/22-6/30/22	\$1,383.00	Application Submitted Late	8/9/2022
70	Shreveport FD	Meziere, Jalina K.	4/8/22-6/30/22	\$1,383.00	Application Submitted Late	8/9/2022
71	Shreveport FD	Schumacher, Levi W.	2/01/22-6/30/22	\$2,500.00	Application Submitted Late	8/9/2022
72	Shreveport FD	Simmons, David L	2/01/22-6/30/22	\$2,500.00	Application Submitted Late	8/9/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
73	Shreveport FD	Walburn, Dakota	2/01/22-6/30/22	\$2,500.00	Application Submitted Late	8/9/2022
74	St. George FD	Mounce, Corey M	5/26/22-6/30/22	\$567.00	Application Submitted Late	8/9/2022
75	Tangipohoa Parish FD 1	McPherson, Joshua K.	6/21/22-6/30/22	\$167.00	Application Submitted Late	8/9/2022
76	St. Tammany #04	Johnson, Grayling	10/27/20 - 09/30/21	\$5,583.00	Application Submitted Late	11/17/2022
77	St. Tammany #04	Abadie, Philip A.	4/27/22-6/30/22	\$1,067.00	Application Submitted Late	8/9/2022
78	St. Tammany #04	Epperson, Christopher M.	4/27/22-6/30/22	\$1,067.00	Application Submitted Late	8/9/2022
79	St. Tammany #04	Grace, Ryan M.	4/27/22-6/30/22	\$1,067.00	Application Submitted Late	8/9/2022
80	St. Tammany #04	Molaison, Johah E	4/27/22-6/30/22	\$1,067.00	Application Submitted Late	8/9/2022
81	St. Tammany #04	Tenhundfeld, Jay E.	11/9/21-6/30/22	\$3,000.00	Application Submitted Late Ntalbany FD did not notify departure to St. Tammany #4. Officer was paid \$500 for Nov, Dec, Jan, Feb	8/9/2022
82	St. Tammany #04	Todd, Benjamin C.	4/27/22-6/30/22	\$1,067.00	Application Submitted Late	8/9/2022
83	St. Tammany #11	Atchison, Russell, K.	4/21/22-6/30/22	\$1,167.00	Application Submitted Late	8/9/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	APPROVAL DATE
84	St. Tammany #11	Howard, Reginald, J. Jr.	4/17/22-6/30/22	\$1,233.00	Application Submitted Late	8/9/2022
85	Terrytown Fifth Vol. FD	Goodson, Royce, Jr.	6/14/22-6/30/22	\$283.00	Application Submitted Late	8/9/2022
86	Theriot FD	Lebouef, Landon	04/08/21 - 06/30/21	\$1,367.00	Application Submitted Late	11/17/2022
87	Ward 2 Fire Protection District Jackson Parish	Leonard, James G.	3/11/21 - 6/30/21	\$1,833.00	Application Submitted Late	5/11/2022
88	W. Feliciana Dist. #1	Ard, Alex M.	5/2/22-6/30/22	\$983.00	Application Submitted Late	8/9/2022
89	W. Feliciana Dist. #1	Loyacomo, Collin	5/2/22-6/30/22	\$983.00	Application Submitted Late	8/9/2022
90	W. Feliciana Dist. #1	Reed, Colby	5/2/22-6/30/22	\$983.00	Application Submitted Late	8/9/2022
91	Westlake FD	Ardoin, Chase, L	6/13/22-6/30/22	\$300.00	Application Submitted Late	8/9/2022
92	Westwego VFC #1	Burnetz, Casey	06/17/21 - 06/30/2021	\$233.00	Application Submitted Late	11/17/2022
93	Westwego VFC #1	Lord, Jordan	5/10/22-6/30/22	\$850.00	Application Submitted Late	8/9/2022
94	Winn Parish Dist. 3	Burlingame, Melissa	3/8/22-6/30/22	\$1,883.00	Application Submitted Late	8/9/2022
				\$104,870.00		



JOHN BEL EDWARDS
GOVERNOR

LAMAR A. DAVIS, COLONEL
DEPUTY SECRETARY

State of Louisiana
Department of Public Safety and Corrections
Public Safety Services

August 24, 2022
DPS-02-02125-GG

Honorable Jerome "Zee" Zeringue, Chairman
Joint Legislative Committee on the Budget
Post Office Box 44294
Baton Rouge, Louisiana 70804

Dear Honorable Zeringue:

Attached is a spreadsheet detailing 192 requests for back pay for Municipal Police Supplemental Pay, which have been approved by the Board of Review as per ACT 110 of 1982. Please place this item on the agenda for the next meeting.

Total requested prior year funds: \$323,875.00

Public Safety Services projects sufficient funds available in the current fiscal year budget to fund these ACT 110 requests for back pay.

If any additional documentation or information is needed, please feel free to contact the Undersecretary's Office at (225) 925-6032.

Sincerely,

A handwritten signature in blue ink, appearing to read "Greg Graphia".

Lt. Colonel Greg Graphia
Chief Administrative Officer

Attachment

CC: Bry Layrisson, Chairman
 Ternisa Hutchinson, Board Member
 Robert Burns, Board Member
 Sherlyn Shumpert, Legal Affairs

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MUNICIPAL POLICEMEN'S SUPPLEMENTAL PAY ACT 110 REQUEST 2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
1	Addis	Gilbert, Timothy	6/16/2022-6/30/21	\$250.00	Application Submitted Late	8/16/2022
2	Addis	McFarlain, Justin Paul	5/4/22-6/30/22	\$950.00	Application Submitted Late	8/16/2022
3	Amite City	Reilford, Marquis	6/24/22-6/30/22	\$117.00	Application Submitted Late	8/16/2022
4	Baker	Klienpeter, Simon	4/19/22-6/30/22	\$1,200.00	Application Submitted Late	8/16/2022
5	Baton Rouge Airport	Johnson, Darren	6/24/19 -6/30/21	\$9,117.00	Application Submitted Late	2/9/2022
6	Baton Rouge Airport	Mellion, Lawrence Anatole IV	8/13/20 - 6/30/21	\$5,300.00	Application Submitted Late	3/11/2022
7	Baton Rouge Airport	Moore, Lorenzo A	5/13/22-6/30/22	\$800.00	Application Submitted Late	8/16/2022
8	Baton Rouge	Ballard, Justin	12/16/21-6/30/22	\$3,417.00	Application Submitted Late	8/16/2022
9	Baton Rouge	Black-Reed, Sabrione	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/16/2022
10	Baton Rouge	Booker, Cameron	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/16/2022
11	Baton Rouge	Creel, Siya E	4/26/21-5/31/21	\$583.00	Reinstatement, Application Submitted Late	8/16/2022
12	Baton Rouge	Gardner, Roderick D.	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/16/2022
13	Baton Rouge	Harrell, Caruntai	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/16/2022
14	Baton Rouge	Howell, Kristopher	3/24/2021-6/30/21	\$2,617.00	Application Submitted Late	8/16/2022
15	Baton Rouge	Magee, JoDarrell	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/16/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
31	Covington	Hemett, Michael	2/22/21 - 6/30/21	\$2,150.00	Application Submitted Late	11/10/2021
32	Covington	Kety, Cyrus Temiyin	5/10/21 - 6/30/21	\$850.00	Application Submitted Late	3/11/2022
33	Covington	Poche, Taylor	3/22/22-6/30/22	\$1,650.00	Application Submitted Late	8/16/2022
34	Creola	Mattox, William J.	1/21/21 - 6/30/21	\$2,667.00	Application Submitted Late	Agenda 11/10/21
35	Denham Springs	Royal, Samantha	4/11/22-5/5/22	\$400.00	Application Submitted Late Resigned 5/5/22	8/16/2022
36	Denham Springs	Swim, Timothy James	11/2/20 - 6/30/21	\$3,983.00	Application Submitted Late	Agenda 11/10/21
37	DeQuincy	Stains, Dalten Blake	6/21/21 - 6/30/21	\$167.00	Application Submitted Late	11/10/2021
38	DeRidder	Bennett, Douglas Patrick	6/15/21 - 6/30/21	\$267.00	Application Submitted Late	3/11/2022
39	DeRidder	Evans, Robert G.	6/15/22-6/30/22	\$267.00	Application Submitted Late	8/16/2022
40	DeRidder	Slaydon, Trina Sue	5/26/21 - 6/30/21	\$583.00	Application Submitted Late	11/10/2021
41	Duson	Smith, Ethan James	5/4/21 - 6/30/21	\$950.00	Application Submitted Late	11/10/2021
42	Elizabeth	Perkins, Karleigh	5/9/22-6/30/22	\$867.00	Application Submitted Late	8/16/2022
43	Elton	Seahmer, Jill A.	6/6/21 - 6/30/21	\$417.00	Application Submitted Late	2/9/2022
44	Eunice	Ardoin, Jack	6/22/22-6/30/22	\$150.00	Application Submitted Late	8/16/2022
45	Eunice	Dupre, Kellie R.	11/23/20 - 6/30/21	\$3,633.00	Application Submitted Late and Prior Service Submitted After Application was	Approved at 8/11/21 board meeting should have been on 2021 ACT

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
46	Farmerville	Smtih, Chandler	6/24/22-6/30/22	\$117.00	Application Submitted Late	8/16/2022
47	Ferriday	King, Craig A.	5/11/22-6/30/22	\$833.00	Application Submitted Late	8/16/2022
48	Glenmora	Hicks, William	12/24/21-6/30/22	\$3,117.00	Application Submitted Late	8/16/2022
49	Glenmora	Hood, Markiz M.	5/14/21 - 6/30/21	\$783.00	Application Submitted Late	3/11/2022
50	Glenmora	Smellie Brandon Marcel	6/4/21 - 6/30/21	\$450.00	Application Submitted Late	11/10/2021
51	Gonzales	Murphy, Eric C.	4/13/2022-6/30/22	\$1,300.00	Application Submitted Late	8/16/2022
52	Gonzales	Robie, John W.	4/13/2022-6/30/22	\$1,300.00	Application Submitted Late	8/16/2022
53	Grambling	Livingston, E'Corrain	5/6/22-6/30/22	\$917.00	Application Submitted Late	8/16/2022
54	Grambling	Tennant, Mark A.	6/1/21 - 6/30/21	\$500.00	Application Submitted Late	11/10/2021
55	Grand Coteau	Myers, Jeffery	5/6/22-6/30/22	\$917.00	Application Submitted Late	8/16/2022
56	Greenwood	Taylor, Michael S.	6/2/22-6/30/22	\$483.00	Application Submitted Late	8/16/2022
57	Gretna	Bloomer, Nicholas A	6/29/22-6/30/22	\$33.00	Application Submitted Late	8/16/2022
58	Gretna	Guidry, Shannon D.	2/18/22-6/30-22	\$2,217.00	Application Submitted Late	8/16/2022
59	Gretna	Johnson, Robert L III	1/4/22-6/30/22	\$2,950.00	Application Submitted Late	8/16/2022
60	Gretna	Linden, Calvin Austin	4/3/21 - 6/30/21	\$1,467.00	Application Submitted Late	2/9/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
61	Gretna	Perret, Marion Jude	4/30/21 - 6/30/21	\$1,017.00	Application Submitted Late	11/10/2021
62	Hammond	Godwin, Bryce T.	6/6/22-6/30/22	\$417.00	Application Submitted Late	8/16/2022
63	Hammond	James, Christian	6/6/22-6/30/22	\$417.00	Application Submitted Late	8/16/2022
64	Hammond	Kelly, Randall S.	6/6/22-6/30-22	\$417.00	Application Submitted Late	8/16/2022
65	Hammond	Lamartiniere, Trent W.	5/10/21 - 6/30/21	\$850.00	Application Submitted Late	3/11/2022
66	Hammond	Overmier, Waylon O.	5/5/22-6/30/22	\$933.00	Application Submitted Late	8/16/2022
67	Hammond	Piazza, Joede L.	6/28/22-6/30/22	\$50.00	Application Submitted Late	8/16/2022
68	Hammond	Stewart, Tyler W.	8/7/21-6/30/22	\$5,400.00	Application Submitted Late	8/16/2022
69	Hammond	Tillman, Lauren Elizabeth	1/2/21 - 6/30/21	\$2,983.00	Application Submitted Late	11/10/2021
70	Hammond	Wadsworth, Christopher David	10/20/20 - 6/30/21	\$4,183.00	Application Submitted Late	11/10/2021
71	Hammond	Wilson, Matt E.	6/28/22-6/30/22	\$50.00	Application Submitted Late	8/16/2022
72	Harahan	Florian, Alex M	12/7/21-6/30/22	\$3,400.00	Application Submitted Late	8/16/2022
73	Harbor Police	Mercadel, Drew	4/11/22-6/30/22	\$1,333.00	Application Submitted Late	8/16/2022
74	Harbor Police	Petite, Terrance	4/5/21 - 6/30/21	\$1,433.00	Application Submitted Late	Agenda 11/10/21
75	Henderson	Fontenot, Patrick J.	6/16/22-6/30/22	\$250.00	Application Submitted Late	8/16/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
76	Jeanerette	Green, Jacob Janeal Stedman	6/26/21 - 6/30/21	\$83.00	Application Submitted Late	2/9/2022
77	Jena	Boyette, Aaron J.	5/19/22-6/30/22	\$700.00	Application Submitted Late	8/16/2022
78	Jena	Holloway, Thomas Reily	5/19/21 - 6/30/21	\$700.00	Application Submitted Late	11/10/2021
79	Jonesville	Hawkins, Debra R.	9/28/20 - 6/30/21	\$4,550.00	Application Submitted Late	3/11/2022
80	Kenner	Lemon, Christopher	1/27/21 - 6/30/21	\$2,567.00	Application Submitted Late	11/10/2021
81	Kenner	Rel, Drew J.	4/11/22-6/30/22	\$1,333.00	Application Submitted Late	8/16/2022
82	Kinder	Jackson, Taylor J.	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/16/2022
83	Lafayette	Rozos, Brian Keith	2/11/21 - 6/30/21	\$2,333.00	Application Submitted Late	11/10/2021
84	Lafayette City Marshal	Brown, Robbie Taylor	4/19/21 - 6/30/21	\$1,200.00	Application Submitted Late	2/9/2022
85	Lafayette City Marshal	Tremble, Xavier	4/19/21 - 6/30/21	\$1,200.00	Application Submitted Late	2/9/2022
86	Lake Arthur	Broussard, Chance	3/2/22-6/30/22	\$1,983.00	Application Submitted Late	8/16/2022
87	Lake Arthur	Guidry, Coy G.	5/16/22-6/30/22	\$750.00	Application Submitted Late	8/16/2022
88	Lake Charles	Richard, Adam	6/20/22-6/30/22	\$183.00	Application Submitted Late	8/16/2022
89	Lake Charles	Richard, Ben D.	6/27/22-6/30/22	\$67.00	Application Submitted Late	8/16/2022
90	Lake Providence	Stakes, Robert	2/2/21 - 6/30/21	\$2,483.00	Application Submitted Late	11/10/2021

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
91	Lake Providence	Threats, Leroy Lavonne	10/16/20 - 6/30/21	\$4,250.00	Application Submitted Late	11/10/2021
92	Lake Providence	Wilson, Rodger	1/26/21 - 6/30/21	\$2,583.00	Application Submitted Late	11/10/2021
93	Leesville	Vasquez, Alexander	12/6/21-6/30/22	\$3,417.00	Application Submitted Late	8/16/2022
94	Mandeville	Muller, Karole R.	5/18/22-6/30/22	\$717.00	Application Submitted Late	8/16/2022
95	Mansfield	Collins, Steffone	2/1/22-6/30/22	\$2,500.00	Application Submitted Late	8/16/2022
96	Mansfield	Schenck, Joshua D.	5/4/22-6/30/22	\$950.00	Application Submitted Late	8/16/2022
97	Mansfield	Self, David A.	5/17/21 - 6/30/21	\$733.00	Application Submitted Late	11/10/2021
98	Marion	Rhodes, Ashley E.	5/3/21 - 6/30/21	\$967.00	Prior Service Was Not Submitted With Application.	2/9/2022
99	McNary	Cloessner, John S.	4/4/22-6/30/22	\$1,450.00	Application Submitted Late	8/16/2022
100	Monroe	Brown, Reginald D.	3/22/22-6/30/22	\$1,650.00	Application Submitted Late	8/16/2022
101	Monroe	Crum, Timothy E, Jr.	2/20/22-6/30/22	\$2,183.00	Application Submitted Late	8/16/2022
102	Monroe	Degraw, David W.	1/1/22-6/30/22	\$3,000.00	Application Submitted Late	8/16/2022
103	Montgomery	Mauthe, Sabrina	12/13/21-6/30/22	\$3,300.00	Application Submitted Late	8/16/2022
104	Natchitoches	Lewis, Clayton W.	4/18/22-6/30/22	\$1,217.00	Application Submitted Late	8/16/2022
105	Natchitoches	Watson, Gavin	12/13/21-6/30/22	\$3,300.00	Application Submitted Late	8/16/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
106	Natchitoches	Wolf, Joshua Louis	6/8/21 - 6/30/21	\$383.00	Application Submitted Late	2/9/2022
107	New Iberia	Gaudet, Chad D.	4/19/22-6/30/22	\$1,200.00	Application Submitted Late	8/16/2022
108	New Orleans	Cantu, Felicia A.	11/10/21-6/30/22	\$3,850.00	Application Submitted Late	8/16/2022
109	New Orleans	Yarish, Troy	5/17/21 - 6/30/21	\$733.00	Application Submitted Late	11/10/2021
110	New Roads	Barron, Cody	12/3/2021-6/30/22	\$3,467.00	Application Submitted Late	8/16/2022
111	New Roads	Citizen, Mary	4/23/21 - 6/30/21	\$1,133.00	Application Submitted Late	11/10/2021
112	New Roads	Dominick, Jarrel A.	10/7/21-6/30/22	\$4,400.00	Application Submitted Late	8/16/2022
113	New Roads	Mejia, Marcial	2/14/21 - 6/30/21	\$2,283.00	Application Submitted Late	3/11/2022
114	New Roads	Miller, Darryl	4/30/21 - 6/30/21	\$1,017.00	Application Submitted Late	2/9/2022
115	Oakdale	Doyle, Chad	11/12/20 - 6/30/21	\$3,817.00	Application Submitted Late	11/10/2021
116	Oakdale	McCullough, Marilyn C.	6/3/21 - 6/30/21	\$467.00	Application Submitted Late	11/10/2021
117	Oakdale	Willis, Grant Gattis	1/7/21 - 6/30/21	\$2,900.00	Application Submitted Late	2/9/2022
118	Oakdale	Willis, Mathew K.	1/27/2022-6/30/22	\$2,567.00	Application Submitted Late	8/16/2022
119	Oil City	Channell, Niakia S.	1/12/22-6/30/22	\$2,817.00	Application Submitted Late	8/16/2022
120	Pearl River	Phelps, Jared Blake	11/27/21 - 6/30/21	\$3,567.00	Application Submitted Late	3/11/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
121	Opelousas	Gabriel, Sabre N.	6/14/22-6/30/22	\$283.00	Application Submitted Late	8/16/2022
122	Opelousas City Marshal	Smith, Shamar L	5/9/22-6/30/22	\$867.00	Application Submitted Late	8/16/2022
123	Patterson	Deelouet, Daniel P.	10/14/21-6/30/22	\$4,283.00	Application Submitted Late	8/16/2022
124	Pineville	Fore, Dylan J.	5/5/22-6/30/22	\$933.00	Application Submitted Late	8/16/2022
125	Pineville	Linder, Patrick A.	6/20/2022-6/30/22	\$183.00	Application Submitted Late	8/16/2022
126	Pineville City Marshal	Gray, David Todd	1/11/21 - 6/30/21	\$2,833.00	Application Submitted Late	2/9/2022
127	Pineville City Marshal	Rachal, Murphy W.	1/1/21 - 6/30/21	\$3,000.00	Application Submitted Late	2/9/2022
128	Port Allen	Coleman, John, W. III	10/27/21-6/30/22	\$4,067.00	Application Submitted Late	8/16/2022
129	Port Allen	McFarlain, Justin Paul	6/10/21 - 6/30/21	\$350.00	Application Submitted Late	3/11/2022
130	Port Allen	McNeely, Adrian	5/13/22-6/30/22	\$800.00	Application Submitted Late	8/16/2022
131	Port Barre	Janise, Robert K.	2/1/22-6/30/22	\$2,500.00	Application Submitted Late	8/16/2022
132	Port Barre	Searille, Kevin	5/3/22-6/30/22	\$967.00	Application Submitted Late	8/16/2022
133	Port Barre	Tate, Bradley	2/2/21 - 6/30/21	\$2,483.00	Application Submitted Late	3/11/2022
134	Rayville	Hawkins, Latoya A.	9/13/21-6/30/22	\$4,800.00	Application Submitted Late	8/16/2022
135	Reeves	Ferguson, Cheyenne C.	5/2/22-6/30/22	\$983.00	Application Submitted Late	8/16/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
136	Scott	Sewell, Carig W.	12/20/21-6/30/22	\$3,183.00	Application Submitted Late	8/16/2022
137	Shreveport	Claiborne, Dominic	1/3/22-6/30-22	\$2,967.00	Application Submitted Late	8/16/2022
138	Shreveport	Claitt, Jaetara D.	5/14/22/6/30/22	\$783.00	Application Submitted Late	8/16/2022
139	Shreveport	Gwin, Samantha T.	5/14/22/6/30/22	\$783.00	Application Submitted Late	8/16/2022
140	Shreveport	Hubley, Daniel H.	5/14/22/6/30/22	\$783.00	Application Submitted Late	8/16/2022
141	Shreveport	McNally, Joseph T.	5/14/22/6/30/22	\$783.00	Application Submitted Late	8/16/2022
142	Shreveport	Moran, Arron J.	5/14/22/6/30/22	\$783.00	Application Submitted Late	8/16/2022
143	Shreveport	Mott, William Lee	5/14/21 - 6/30/21	\$783.00	Application Submitted Late	11/10/2021
144	Shreveport	Perez, Stephanie B.	5/14/21 - 6/30/22	\$783.00	Application Submitted Late	8/16/2022
145	Shreveport	Phill, Jamie C.	1/3/22-6/30/22	\$2,967.00	Application Submitted Late	8/16/2022
146	Shreveport	Pinckley, Trevor	5/14/22-6/30/22	\$783.00	Application Submitted Late	8/16/2022
147	Shreveport	Rhoden, Mathew	5/14/22-6/30/22	\$783.00	Application Submitted Late	8/16/2022
148	Shreveport	Sampson, Cody L.	5/14/22-6/30/22	\$783.00	Application Submitted Late	8/16/2022
149	Shreveport	Terry, Austin D.	5/14/22-6/30/22	\$783.00	Application Submitted Late	8/16/2022
150	Shreveport	Tyler, Alexander, J	5/14/22-6/30/22	\$783.00	Application Submitted Late	8/16/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
151	Shreveport	Williams, Peter R.	5/14/22-6/30/22	\$783.00	Application Submitted Late	8/16/2022
152	Shreveport	Page, Austin	6/17/21 - 6/30/21	\$233.00	Application Submitted Late	8/16/2022
153	Shreveport City Marshal	Boyer-Bowlin, Macy R.	5/4/22-6/30-22	\$950.00	Application Submitted Late	8/16/2022
154	Sicily Island	Vines, Gary Lynn	5/3/21 - 6/30/21	\$967.00	Application Submitted Late	Agenda 2/9/22
155	Slaughter	Nelson, David	12/24/20 - 6/30/21	\$3,500.00	Application Submitted Late	2/9/2022
156	Slidell	Brown, Toni G.	7/1/17 - 6/30/21	\$18,000.00	Application Submitted Late	5/12/21 and Agenda 11/10/21
157	Slidell	Lytle, Keaton J.	5/2/22-6/30/22	\$983.00	Application Submitted Late	8/16/2022
158	Springhill	Hile, Rodney Eric	5/17/21 - 6/30/21	\$733.00	Application Submitted Late	2/9/2022
159	St. Gabriel	Williams, Johnny	9/13/21-6/30/22	\$4,800.00	Application Submitted Late	8/16/2022
160	St. Gabriel	Williams, Shawn M.	1/24/22-6/30/22	\$2,250.00	Application Submitted Late	8/16/2022
161	St. Landry Government	Adam, Steven Keith	4/27/21 - 6/30/21	\$1,067.00	Application Submitted Late	3/11/2022
162	St. Landry Government	Milton, Mary M.	5/17/21 - 6/30/21	\$733.00	Application Submitted Late	3/11/2022
163	St. Martinville	Zanios, Alicia J.	4/20/22-6/30-22	\$1,183.00	Application Submitted Late	8/16/2022
164	Sulphur	Fontenot, Lydia	6/28/21 - 6/30/21	\$50.00	Application Submitted Late	11/10/2021
165	Sulphur	Hanson, Natalie	7/13/19-6/30/20	\$4,150.00	Effective date was incorrect.	These dates = \$5850 She received \$5850 in 2021 ACT 110

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
166	Sun	Moreei, Anthony	5/13/22-6/30/22	\$800.00	Effective date was incorrect.	8/16/2022
167	SUNO	Jamison, Bruce	2/18/21 - 6/30/21	\$2,217.00	Application Submitted Late	11/10/2021
168	Thibodaux	Barnes, Kendra M	3/24/22-6/30-22	\$1,617.00	Application Submitted Late	8/16/2022
169	Thibodaux	Lirette, James L. Jr.	4/25/22-6/30/22	\$1,100.00	Application Submitted Late	8/16/2022
170	Thibodaux	Pitre, Haven Robert	6/28/21 - 6/30/21	\$50.00	Application Submitted Late	11/10/2021
171	UNO	Page, Jacqueline Stapleton	6/15/21 - 6/30/21	\$267.00	Application Submitted Late	2/9/2022
172	Vidalia	Davis, Robert H.	5/31/22-6/30/22	\$517.00	Application Submitted Late	8/16/2022
173	Vidalia	Johnson, Del'Marcus Malik	12/31/20 - 6/30/21	\$3,017.00	Application Submitted Late	2/9/2022
174	Vidalia	Vestal, Lane D.	6/1/22-6/30/22	\$500.00	Application Submitted Late	8/16/2022
175	Vidalia	Washington, David E.	6/1/22-6/30/22	\$500.00	Application Submitted Late	8/16/2022
176	Ville Platte Marshal	McCain, Kyle P.	1/25/22-6/30/22	\$2,600.00	Application Submitted Late	8/16/2022
177	Vinton	Carpenter, Melynda K.	4/25/22-6/30/22	\$1,100.00	Application Submitted Late	8/16/2022
178	Vinton	Dalfrey, Harold Joseph	11/20/20 - 6/30/21	\$3,683.00	Application Submitted Late	3/11/2022
179	Vinton	Dore, Joshua Ellis	6/28/21 - 6/30/21	\$50.00	Application Submitted Late	2/9/2022
180	Vinton	Patrick, Patricia	4/25/22-6/30/22	\$1,100.00	Application Submitted Late	8/16/2022

No.	DEPARTMENT	EMPLOYEE NAME	DATES OWED	AMOUNT	REASON	NOTES/BOARD MEETING DATE
181	Vivian	Benjamin, Deaveon D.	6/28/21 - 6/30/21	\$50.00	Application Submitted Late	3/11/2022
182	Walker	Roche, Spencer B.	4/28/22-6/30/22	\$1,050.00	Application Submitted Late	8/16/2022
183	Ward 3 Marshal's Office Lake Charles	Gates, Robert A.	4/1/21 - 6/30/21	\$1,500.00	Application Submitted Late	Agenda 11/10/2021
184	Washington	Veal, Anthony R.	2/21/22-6/30/22	\$1,367.00	Application Submitted Late	8/16/2022
185	Welsh	Biennu, Joshua	7/15/21-6/30/22	\$5,767.00	Application Submitted Late	8/16/2022
186	Welsh	Derouen, Kerry	6/1/22-6/30/22	\$500.00	Application Submitted Late	8/16/2022
187	Westlake	Taylor, Bayleigh	4/25/22-6/30-22	\$1,100.00	Application Submitted Late	8/16/2022
188	Westwego	Guidry, Jon Joseph	4/19/21 - 6/30/21	\$1,200.00	Application Submitted Late	2/9/2022
189	Westwego	Rees, Danny Francis Jr.	12/21/20 - 6/30/21	\$3,167.00	Application Submitted Late	11/10/2021
190	Westwego	Taylor, Rayleigh G.	4/25/22-6/30/22	\$1,100.00	Application Submitted Late	8/16/2022
191	Westwego	Vigurie, Ausha	5/24/22-6/30/22	\$617.00	Application Submitted Late	8/16/2022
192	White Castle	Robie, John W.	12/2/21-4/12/22	\$2,183.00	Application Submitted Late	8/16/2022
				\$323,875.00		

Agenda Item #7

Contract Amendment
between OGB and the
Caremark PCS Health, LLC



STATE OF LOUISIANA
DIVISION OF ADMINISTRATION
OFFICE OF GROUP BENEFITS



Office of Group Benefits

September 16, 2022 JLCB Meeting

Caremark PCS Health, LLC (“CVS Caremark”)

Pharmacy Benefit Manager Services Contract Overview

CVS Caremark

PBM Services Contract Overview & Comparison to Current PBM Emergency Contract

	Express Scripts	CVS Caremark
Contract Purpose	To provide PBM services to support certain self-funded health plans offered by OGB.	
Eligible Participants	Members enrolled in the Magnolia Open Access, Magnolia Local, Magnolia Local Plus, and Pelican HRA1000 plans.	
PBM Members as of 9/1/2022¹	198,293	
Contract Type	Emergency	Regular
Contract Term	1 year (12 months)	3 years (36 months)
Beginning Contract Date	01/01/2022	01/01/2023
Ending Contract Date	12/31/2022	12/31/2025
Renewable Options	None	Up to 24 additional months
Procurement Method	SFO	RFP
Contract Maximum Payable Amount²	\$602,142,205.00	\$2,070,144,000.00
Year 1 Total Projected Contract Expenditures, Net of Projected Rebates³	\$489,329,000	\$401,835,000
Year 2 Total Projected Contract Expenditures, Net of Projected Rebates³	N/A	\$425,419,000
Year 3 Total Projected Contract Expenditures, Net of Projected Rebates³	N/A	\$454,117,000

¹ Based on the 9/01/2022 member participation counts for the BCBSLA Magnolia Open Access, Magnolia Local, Magnolia Local Plus, and Pelican HRA1000 plans.

² The maximum payable amount does not include expected rebates.

³ Projections performed by Buck Global, LLC, and are based on the pricing terms associated with the current Express Scripts emergency contract and the proposed CVS Caremark contract, for a sample of claims.

CVS Caremark

Financial Summary

CVS Caremark’s pricing was compared to the current emergency contract with Express Scripts and the 2020 RFP offer from CVS Caremark for reference. The exhibit below summarizes projected first-year (2023) and three-year (2023-2025) estimated plan costs, relative to current Express Scripts pricing.

	Express Scripts Current Contract (2022)	CVS Caremark (2023 Pricing from the 2020 Proposal) ⁴	CVS Caremark 2023-2025 (Market Check Pricing)	CVS Caremark 2023-2025 (Final Negotiated Pricing)
Year 1 Total Projected Cost, Net of Projected Rebates (2023)	\$489,329,000	\$470,713,000	\$465,312,000	\$401,835,000
Savings Compared to Current Contract	N/A	(\$18,616,000)	(\$24,017,000)	(\$87,494,000)
% Savings Compared to Current Contract	N/A	(3.8%)	(4.9%)	(17.9%)
3-Year Total Projected Cost, Net of Projected Rebates (2023-2025)	\$1,615,377,000	\$1,561,032,000	\$1,483,634,000	\$1,281,371,000
Savings Compared to Current Contract	N/A	(\$54,345,000)	(\$131,743,000)	(\$334,006,000)
% Savings Compared to Current Contract	N/A	(3.4%)	(8.2%)	(20.7%)

*The results above show the projections and combined savings in both the Commercial plan and EGWP plan.

*The projected amounts include a trend to account for increased utilization and increased pharmaceutical costs.

The final pricing which was obtained after further negotiations with CVS Caremark shows that, over the 3-year contract, OGB expects a savings of approximately **\$334 million**, a **20.7%** improvement relative to the current 2022 pricing terms with Express Scripts.

⁴ CVS Caremark’s Proposal to the 2020 RFP included pricing for 2023.

CVS Caremark

Background Information

- In 2020, OGB issued an RFP for PBM services. Upon completion of the competitive RFP process, CVS Caremark was awarded the Contract on July 9, 2020. MedImpact protested the award and the award was stayed.
- The Chief Procurement Officer (“CPO”) upheld the award to CVS Caremark. MedImpact then appealed the CPO’s decision to the Commissioner of Administration. The Commissioner of Administration also upheld the award. MedImpact challenged the Commissioner’s decision by filing a Petition for Judicial Review with the Nineteenth Judicial District Court in Baton Rouge. The Judge in the Nineteenth JDC overturned the Commissioner’s decision. In so ruling, the Judge cancelled the contract award to CVS Caremark and also cancelled the RFP.
- Since litigation was pending and OGB is required to have PBM services in place for its members, OGB negotiated an Emergency Contract with CVS Caremark beginning January 1, 2021. Subsequently, JLCB did not approve the Emergency Contract with CVS Caremark. As a result, OGB entered into an Emergency Contract with MedImpact for PBM services for calendar year 2021.
- In 2021, since litigation over the 2020 RFP was still pending, OGB issued a Solicitation for Offers (“SFO”). MedImpact and Express Scripts submitted offers. After evaluation, Express Scripts’ offer was selected and OGB entered into an Emergency Contract with Express Scripts for calendar year 2022.
- CVS Caremark and OGB appealed the District Court’s decision to the First Circuit Court of Appeal. After extensive briefing, oral arguments were heard on February 21st of this year. On June 3, 2022, the First Circuit issued its ruling which reversed the decision of the District Court. In its Opinion, the First Circuit expressly reinstated the Commissioner of Administration’s decision and upheld and reinstated the award of the PBM services contract to CVS Caremark.
- Upon receipt of the Court’s Order, OGB, in conjunction with its contract actuarial services firm, conducted a “Market Check” (an exercise to evaluate the competitiveness of PBM pricing) which OGB then used to negotiate better pricing terms from CVS Caremark.

Agenda Item #8

Board of Regents
and ThoughtSpan
Technology, LLC

Collis B. Temple, III
Chair

Gary N. Solomon, Jr.
Vice Chair

Sonia A. Pérez
Secretary

Kim Hunter Reed, Ph.D.
Commissioner of
Higher Education



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Catarena M. Lobré, Student

August 26, 2022

Representative Jerome “Zee” Zeringue
Chair
Joint Legislative Committee on the Budget

RE: Contract between Louisiana Tuition Trust Authority and ThoughtSpan Technology LLC

Dear Representative Zeringue:

The Louisiana Office of Student Financial Assistance (LOSFA), a Program of the Board of Regents, requests to extend its contract with ThoughtSpan Technology, LLC (hereinafter “Contractor”), entered into on February 4, 2019, for a period of 12 months. Section 2.1 of the contract requires approval of the Joint Legislative Committee on the Budget to extend this agreement. The contract extension adds \$67,531 for licensing fees and \$100,000 for support services, bringing the total contract amount to \$818,549.

The Contractor provides proprietary software and support services to modify the software to reflect updates to Federal and state law governing the Student Tuition and Revenue Trust (START) Saving Program, the START K12 Program, and the Louisiana Achieving a Better Life Experience (LA ABLE) Program. The Contractor supports the websites that allow individuals to open accounts in each of these programs and to make deposits, request disbursements, change investment options, and close accounts. In addition, the software supports the back-end processes that allow for the efficient administration of the programs by LOSFA staff, including interfacing with The Vanguard Group and the State Treasurer.

START Saving and START K12 are administered in accordance with Section 529 of the Internal Revenue Code (IRC 529). The START Saving Program provides a mechanism to allow families to begin saving early to cover the higher education expenses of the beneficiaries of the accounts. Louisiana’s program offers two advantages to investing that are not provided in IRC 529. The first is the state match, called earnings enhancements, which is anywhere from two to fourteen percent, depending upon the income of the account owner; the second is a state tax credit of \$1,200 per year per account (\$2,400 for married account owners filing jointly). The software provided by the Contractor has been modified to account for these differences between Louisiana’s IRC Section 529 plan and plans provided by other states/entities.

Representative Jerome “Zee” Zeringue
August 26, 2022
Page 2

LA ABLE is administered in accordance with Section 529a of the Internal Revenue Code, and allows disabled individuals to save up to \$100,000 without affecting eligibility for Federal disability benefits, such as SSI and SSDI.

All three programs have essentially the same parameters for saving and allow for investment in stocks/bonds. Program investments are selected by the State Treasurer, and all investments are currently managed by The Vanguard Group.

As of July 31, 2022, the software supported a total investment by account owners of \$1,323,052,134.00 across all three programs. Investments in the START Saving Program comprise the vast majority of this total, with \$1,303,495,678.00 invested in 74,745 accounts. Maintaining consistency and efficiency in investments is essential to ensuring that funds are available as needed for the education and disability expenses of the beneficiaries of these accounts. Based on this need, we request that a 12-month extension of LOSFA’s contract with ThoughtSpan Technology, LLC be approved.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Hunter Reed". The signature is fluid and cursive, with a large initial "K" and "H".

Kim Hunter Reed, Ph.D.
Commissioner of Higher Education

AMENDMENT NUMBER 2

To

Software License Contract between ThoughtSpan Technology, LLC and the Louisiana Board of Regents/Louisiana Office of Student Financial Assistance

PST Log# 19 04 009

Be it known that on the date of approval shown below the Louisiana Board of Regents/Louisiana Office of Student Financial Assistance (“LOSFA”)(“State”) and ThoughtSpan Technology, LLC with offices at 14045 Ballantyne Corporate Place, Suite 550, Charlotte, North Carolina 28277 (“Contractor”), do hereby enter into this Amendment Number 2 to the Software License Contract dated February 5, 2019, under the following terms and conditions through the undersigned and duly authorized representatives of each respective party.

Change 2.1 TERM OF CONTRACT to read:

This Contract shall begin on February 5, 2019 and shall end on February 4, 2024, unless otherwise terminated in accordance with the Termination provision(s) of this Contract. At the option of the State of Louisiana and acceptance of the Contractor, this Contract may be extended for one (1) additional twelve (12) month period at the same terms and conditions.

Prior to the extension of the Contract beyond a thirty-six (36) month term, prior approval by the Joint Legislative Committee on the Budget (“JLCB”) or other approval authorized by law shall be obtained. Such written evidence of JLCB approval shall be submitted, along with the Contract amendment to the Office of State Procurement (“OSP”) to extend the Contract terms beyond the thirty-six (36) month term. Total Contract time may not exceed sixty (60) months.

Change 5.0 COMPENSATION AND MAXIMUM AMOUNT OF CONTRACT to read:

A. LOSFA agrees to pay to Contractor an annual license fee of \$67,531 for the use of the 529 Saving Plan Administrative System, 529a Saving Plan Administrative System, and the Web Enabling Interface Module. The annual license fee as set forth above may be increased by no more than three percent (3%) annually. The amount paid under this Contract for license fees shall not exceed \$318,549 for a five (5) year period.

B. In consideration of other services required by this Contract, LOSFA hereby agrees to pay to ThoughtSpan a maximum amount of \$500,000.00 for the costs of enhancements/modifications, to be billed at the rate of \$150 per hour actually worked. Payment will be made only on approval of LOSFA's Project Director and upon approval of the Office of State Purchasing.

C. The maximum amount of this Contract (\$818,549) may not be increased as provided in Section 2.2 Contract Modifications of this contract.

D. ThoughtSpan shall submit monthly invoices during each month that it performs billable work under this Contract. With each invoice, ThoughtSpan shall submit time sheets to LOSFA's Project Director indicating effort expended and work performed by each member of its staff participating

in this Contract. Time sheets shall, at a minimum, identify the name of the individual performing the work, the number of hours worked during the period by task, and provide a brief description of the tasks performed.

E. Each invoice must be approved by LOSFA's Project Director. LOSFA shall make payment to ThoughtSpan for each approved invoice within thirty (30) days of receipt.

F. ThoughtSpan shall be responsible for all of its out-of-pocket expenses, including, but not limited to, airfare, lodging, meals, car rentals and parking and taxi expenses.

G. In the event this Contract is terminated in accordance with the Termination of this Contract for Convenience Section or Fiscal Funding Section of this Contract, LATTA shall be obligated to pay for work actually performed by ThoughtSpan through the last day before the day of termination.

H. Late payments - Interest due by the State Agency for late payments shall be in accordance with La. R.S. 39:1695 at the rates established in La. 13:4202.

All other terms and conditions of the Contract remain the same. The original Contract and all amendments constitute the entire Contract between the State and the Contractor. Any other oral or written communications between the parties before or after its execution shall not alter its effects, unless the change or modification is in writing and signed by authorized representatives of the State and the Contractor. In the event of a conflict between the terms and conditions of the Contract and this Amendment, the terms and conditions of this Amendment shall prevail.

IN WITNESS THEREOF, this amendment is signed and entered into on the date indicated below.

ThoughtSpan Technology LLC

Louisiana Board of Regents

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: Commissioner of Higher Education

Date: _____

Date: _____

Agenda Item #9

Update on LDH/Early Steps
Provider Rate Increases

LDH LEGISLATIVE FACT SHEET

EARLYSTEPS PROVIDER INCREASE

EARLYSTEPS HB1 COMBINED IMPACT OF RATE INCREASES – OCDD + MEDICAID:

	OCDD	Medicaid	
Type	<u>OCDD</u> Rate Increase Allocation	Distribution for FI-Services	<u>OCDD</u> + Medicaid Services
Services	\$ 3,135,357	\$ 1,037,803	\$ 4,173,160
Case Man	\$ 634,404	\$ 583,764	\$ 1,218,168
CMS Match	\$ -	\$ 3,363,269	\$ 3,363,269
Total	\$ 3,769,761	\$ 4,984,836	\$ 8,754,597

EARLYSTEPS RATE INCREASES – MEANS OF FINANCING

	FY23	FY24	FY25
EarlySteps <u>Services</u> Rate Increase			
Federal Funds	\$ 2,152,492	\$ 2,229,982	\$ 2,310,261
State General Fund (Direct)	\$ 4,173,160	\$ 4,323,394	\$ 4,479,036
Total	\$ 6,325,652	\$ 6,553,376	\$ 6,789,297

EarlySteps Targeted Case Management Rate Increase

Federal Funds	\$ 1,218,168	\$ 1,262,022	\$ 1,307,455
State General Fund (Direct)	\$ 1,210,777	\$ 1,254,365	\$ 1,299,522
Total	\$ 2,428,945	\$ 2,516,387	\$ 2,606,977

Check against combined impact (appropriation)	\$ 8,754,597
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LDH LEGISLATIVE FACT SHEET

EARLYSTEPS PROVIDER INCREASE

9/9/2022

RULEMAKING:

- 8/1/2022: Emergency Rule (ER) filed/published on the LA Register website and will be in the 8/20/2022 Register
- 8/20/2022: Submitted changes consistent with the Emergency Rule as Regular Rule Notice of Intent by October 20, 2022

RETROACTIVE PAY TIMELINE:

- COMPLETE:
 - Set actual rates with 30% increase for both Medicaid and non-Medicaid EarlySteps service codes.
 - Case management being paid at higher rate through unit-based billing.
 - Programming completed for Medicaid billing for services and for case management. Providers received payments for the difference between the old rate and the new rate for Medicaid services billed between 7/1/2022 to current on 8/30/2022. Moving forward, providers will be paid at the new rate for services.
- CURRENTLY UNDERWAY:
 - Programming for non-Medicaid billing for services and for case management is underway. On or before 9/30/2022, providers will receive payments for the difference between the old rate and the new rate for non-Medicaid services billed between 7/1/2022 to current, and the new rate will continue moving forward.
 - Modification to change case management from a unit basis to the flat monthly fee is underway and anticipated to begin on or before November 2022.